

City of Dixon Airport Advisory Board
DECEMBER 12th, 2017 - 5:00 PM at Dixon Municipal Airport

CALL TO ORDER

The meeting was called to order at 5:00 PM by President Dan Ruckman.

ROLL CALL

Present: Mark Appelquist - Brian Brown - Dave Flenner – Dick Meggers - Dan Ruckman

Board Members Absent: none

Others Present: Airport Manager Jim Canterbury, Sauk Valley News -Rachel Rodgers, M&M AVIATION – Mike Dowell & Nick Simmer, Breneman Aircraft Services – Clay Breneman

APPROVAL OF MINUTES

MOTION by Brown to approve the minutes of the Airport Advisory Board Meeting of Wednesday, November 15, 2017. Seconded by Meggers. **Voting Yea: 5 - Voting Nay: None. Motion carried.**

AIRPORT STATUS REPORT: Jim Canterbury

- Drive and Ramp Lights – Working on replacing lights with LED and plan to have Engle Electric change them out.
- AWOS –The AWOS Technician come but more wrong than anticipated so we are now waiting to get a status report on when he will return. Parts were ordered and are here to complete repair. Jim is researching if the City can train their own repair person or if another service man is available.
- T-Hanger Status –no report
- Terminal Carpeting. – Lobby area should be done in next week.
- Obstruction survey online with FAA – Emails sent requesting Airport Sponsor to complete report on the obstructions.

Airport FBO Lease Agreements

Ruckman feels we need to wait for feedback from City since we are not informed with what they have agreed to with M&M Aviation.

MOTION by Flenner to table FBO leases until we get feedback from Public Works regarding new lease agreements. – Seconded by Meggers **Voting Yea: 5 - Voting Nay: None. Motion carried.**

Airport Board Meetings and Committee

Ruckman – 2018 meetings need scheduled – Should we start January and do every other month.

MOTION by Flenner to do meetings every other month on Second Wednesday starting January 10, 2018. – Seconded by Appelquist. **Voting Yea: 5 - Voting Nay: None. Motion carried.**

Airport Committee appointments to meet outside of Board meeting for Airport Business when needed.

MOTION by Appelquist to name the serving Airport Board President and Secretary be the Airport Committee to meet with City or other officials for Airport committee work. – Seconded by Brown. **Voting Yea: 5 - Voting Nay: None. Motion carried.**

Public/Visitor Comment: Mike Dowell wanted to say he appreciates how everyone has worked with them moving to Dixon.

Closing Comments: Canterbury – reports receiving \$1,000.00 donation to use toward the airport. Jim will speak contributor to see if there is some specific use for the donation.

MOTION to Adjourn at 6:01 P.M. by Flenner, 2nd by Appelquist - **APPROVED**

Next meeting –5:00 p.m. Wednesday - January 10, 2018

Future meetings - March 14, May 9, July 11, September. 12, November 14, 2018

Minutes submitted by Secretary, David Flenner