

City of Dixon Airport Advisory Board
JANUARY 08, 2020 – Dixon Municipal Airport

CALL TO ORDER

The meeting was called to order at 3:36 PM by Mark Appelquist

ROLL CALL

Present: Mark Appelquist - Dave Flenner – Dick Meggers – (by PHONE Dan Ruckman)

Board Members Absent: - (1) Vacancy

Others Present: Jim Canterbury - Airport Manager, Matt Heckman - Dixon Pubic Works

APPROVAL OF MINUTES

MOTION by Meggers to approve the **NOVEMBER 13, 2019 minutes**, Seconded by Appelquist
APPROVED - Voting – (3) Yea, (0) Nay, Absent (1-by phone), Vacancy (1)

AIRPORT STATUS REPORT: Jim Canterbury

- 1) **T-Hanger** –
 - Empty (5) #E 3, 4, #C4, #B3 (TRACTOR), #A3. SAME NO CHANGE
- 2) **Runway 8-26 REHAB SURVEY**– Scheduled daytime closings of runway 18/26 over the next couple of weeks for surveying runway.
- 3) **AWOS INSPECTION** – NEW Technician Mark Carroll completed Annual Inspection. Cost about \$600 down from past with less travel expenses compared to past costing near \$1600.
- 4) **ELECTRICAL in Maintenance Hanger**– Canterbury to meet with Engle Electric to plan electric wiring upgrade in hanger. The TWO Pillar Ramp Lights at same hanger also need rewired.

PROJECTS & ENGINEERING – Matt Heckman

- 1) **Engineering Consultant retainment agreement** – New approved agreement in place for **CMT Engineering**
- 2) **Runway 8/26 Surface REHAB** – Survey work in progress this is being Funded with Discretionary Funds from IDOT not our Entitlement Fund
- 3) **Fence North Perimeter – Ph. 1 and 2** – NO change pending Environmental study.
- 4) **Runway 12/30 Lighting** – Engineering agreement back to IDOT next steps Pending.
- 5) **Airport Fund** – Matt says he has permission to increase funds to cover City share of projects scheduled in future.

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OLD BUSINESS

- 1) **Pancake Breakfast (JULY)** - Funds from pancake sales \$500 now recorded with previous \$6000 donation for Special Projects needed at Airport.
- 2) **Airport Goals & Projects** – Appelquist suggest we have a special meeting in February to go over list prepared by Heckman. Appelquist and Ruckman will schedule a February meeting.
- 3) **Board Member – New Appointment**

MOTION by Appelquist to recommend NICK SIMMER BE APPOINTED to the Airport Board, Seconded by Meggers.

APPROVED - Voting – (3) Yea, (0) Nay, Absent (1-by phone) Vacancy (1)

- 4) **FBO Leases – Heckman – resent to all members today for their review.**
- 5) **Restrooms** – Appelquist – still need to list out all problems we have such as hall with and ceiling heights. Possibly will need to add project to our TIPS plan for funding.

NEW BUSINESS

- 1) NONE

PUBLIC/VISITOR COMMENTS

- 1) NONE

CLOSING COMMENTS

- 1) NONE

Adjourn at 4:37 P.M.

Next meeting –5:00 p.m. Wednesday – March 11, 2020

Future Scheduled meetings –, 5:00 PM (May 13 – July 8 – Sept. 9 – Nov. 11 for 2020)

Minutes submitted by Secretary, David Flenner