

City of Dixon Airport Advisory Board  
November 17, 2020 – Dixon City Hall / ZOOM VIRTUAL Meeting

1) **CALL TO ORDER**

The meeting was called to order at 9:07 AM by Mark Appelquist  
(Ruckman viewing Zoom Meeting at work attending as long as he can.

2) **ROLL CALL**

**Present:** Mark Appelquist – Dave Flenner – Dan Ruckman – William Siemer – Nick Simmer  
**Board Members Absent:** –  
**Others Present:** Matt Heckman - Dixon Public Works: – Jim Canterbury - Airport Manager

3) **APPROVAL OF MINUTES**

**MOTION** by Simmer to approve the **JULY 08, 2020 minutes**, Seconded by Ruckman  
**APPROVED** - Voting – (5) Yea, (0) Nay, (0) Absent

4) **AIRPORT STATUS REPORT** – Jim Canterbury

- a) **T-Hanger** – Empty –E3, B1, B2 Some tenants will be swapping hanger locations starting with D1 when Bally Bomber gets relocated out of state.
- b) **AWOS RADIO** – Nick Simmer – Radio License has expired, and FCC has to coordinate frequency with the FAA so renewal is pending.
- c) **Driveway Curb & Cutter** – Stopped work for winter. Plan to extend west side parking row farther south into current grass area next year.
- d) **12-30 Runway Identification sign** – Struck by plane, will be replace in the upcoming runway/sign lighting project.

5) **PROJECTS & ENGINEERING** – Matt Heckman

- a) **Runway 12/30 Lighting & Signs (Matt spoke in error calling this the 8/26 project)** – Project delayed until SPRING. There was a problem acquiring some materials in time to start project this past fall.
- b) **Fence North Perimeter** – *Bid approved at 212K compared to Engineer estimate 330K*
- c) **Runway 8/26 Surface REHAB** – *Bid approved at 732K compared to Engineer est. 1.5Million*
- d) **2021 airport projects** – We will have three projects happening at airport but may be at different times from spring to fall,
- e) **TAXI WAY LIGHTS** – on Tips plan for future project.

6) **OLD BUSINESS**

a. **TABLED ITEMS** –

- i. **Hanger Paint** – Tabled to next meeting
  - ii. **Marque Letters** – Tabled to next meeting – Simmer to email information
  - iii. **Restroom Remodel** – looks like terminal may be too old for use to remodel and Matt is having this added to TIPS plan as a terminal replacement.
- b. **Maintenance Hanger** – Canterbury needs to verify Purchase Order is signed then Wolfe Farms will be free to start work as scheduled in December. Expecting one day to install.

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### 7) NEW BUSINESS

#### a) **TIPS Meeting IDOT –**

- i. **Heckman explained TIPS plan submitted by CMT engineering at the TIPS meeting.**
- ii. IDOT discussed possible STIMULAS money that may come available for projects or equipment. We should have some ideas to push towards this should the fund become available. IDOT did not know of a date or any more details.

### 8) Members Reports –

- i. **Appelquist - Meeting Schedule issue on Tuesday need to make a change.**

**Members agreed to schedule future meetings** At City Hall on the Second Thursday of odd months at 3:00 p.m. local time.

- ii. **Appelquist -Beacon and Windsock Lights out. Canterbury will look at them.**
- iii. **Flenner – Questions regarding FBO leases and competing leases.** Suggested members read CITY CODE Section 3- Chapter 20 – Part 3 Commercial Activity E-Mail was sent Nov. 16 explaining this.

### 9) PUBLIC/VISITOR COMMENTS

### 10) **Adjourn at 9:50 am**

**Next Scheduled meeting – 9:00 A.M. THURSDAY – January 14, 2021**

Future Scheduled meetings – (In 2021 = Mar. 11, May 13, July 8, Sept. 9, Nov. 11)

**default Meetings are on Odd numbered months on the Second Thursday at 9:00 p.m. local time.**

Minutes submitted by Secretary, David Flenner