

City of Dixon Airport Advisory Board

July 12, 2022

1) Call to Order

The meeting was called to order at 4:06 pm by Dan Ruckman

2) Roll Call

Present: Dan Ruckman, William Siemer, Larry Ebert

Attended by

Video conference: Mark Appelquist

Absent: Ray Neisewander

Others Present: Matt Heckman – Dixon Public works
Jim Canterbury – Airport Manager

Visitors: Jim Schielein

3) Approval of Minutes

Motion – William Siemer– **Seconded** – Larry Ebert

Approved – Voting – (4) Yea, (0) Nay, (1) Absent

4) Airport Status Report – Jim Canterbury

a) **Fence**

Jim Canterbury reported that the fencing project went well, and he is pleased with the professional installation. The landscaping aspect of the project will be completed in the fall when weather is more favorable for seeding.

b) **Airport Sign (Marquee)**

Repairs are underway with a concentration on the lower lighting assembly. The project is on-track for completion for the Vans RV event.

c) **Hangar Update**

Other than F2, which is now vacant and D6, which was recently rented, hangar occupancy remains unchanged.

d) **AWOS**

The AWOS system has stabilized, with limited glitches, which require a reset.

5) Project & Engineering – Matt Heckman

a) **Fence Project**

Matt Heckman informed the Board that the fencing project is substantially complete.

b) Taxiway Lighting Project

Taxiway lighting project is still projected to begin in September, but supply chain issues remain.

c) 2018 Non-Primary Entitlement Money

The 2018 non-primary entitlement money may be extended for another 12 months. While this has yet to be confirmed, it appears that an extension is likely to occur.

6) Unfinished business

a) Airport Manager Responsibilities/Replacement & Board Member Responsibilities

With Ray Neiswander being unable to attend this meeting, Mark Appelquist suggested that we table the Airport Manager Responsibilities, Airport Manager Replacement and Board Member Responsibilities topics to a future date.

b) Enhancements of Ordinances

Matt Heckman suggested that the Board develop a written recommendation for the City's review. The Board members agreed to work on a written proposal for the City's consideration.

c) RV Flyer Update

Jim Canterbury indicated that the event preparation is going well. He is currently working on making 20 additional tie-down spaces available and ensuring that existing tenants are not blocked in. Jim confirmed that the crop duster trailer will be removed from the field and the fuel supply will be adequate to support the RV Flyers.

7) New business

a) Maintenance FBO Lease Agreement

General discussion around the Maintenance Lease Agreement and potential options for the future.

8) Member Reports

a) Mark Appelquist- Mark mentioned that the new fence does not have a gate installed on the east end. Jim Canterbury will investigate the situation and get back to the Board.

b) Larry Ebert- None

c) Dan Ruckman- None

d) William Siemer- With the new fence installed, William inquired about the gate policy. Jim Canterbury suggested that until we have electronic openers, the Board should make suggestions and implement a new policy. Mark Appelquist mentioned that we may have someone willing to donate an opener (slider style). Matt Heckman suggested that a cantilever gate may be a better option, but we should consider all available options.

Public / Visitor Comments

Jim Schielein mentioned that he will be working the Wings Over Whiteside event but offered to provide assistance to Dixon during the Vans RV event. Jim Canterbury appreciated the offer and will reach out if needed.

Closing Comments

Next Airport Advisory Board Meeting is scheduled for 4:00 pm on September 13, 2022.

Adjourn

4:46 pm