

City of Dixon Airport Advisory Board

September 13, 2022

1) Call to Order

The meeting was called to order at 4:00 pm by Mark Appelquist

2) Roll Call

Present: Mark Appelquist, Dan Ruckman, Larry Ebert, William Siemer

Absent: Ray Neisewander

Others Present: Jim Canterbury – Airport Manager

Visitors: Al Berkley, Elaine Bruns

3) Public / Visitor Comments

Al Berkley inquired about holding a car show at Dixon Municipal Airport next June. The event could include >75 classic cars, a monster truck, live entertainment, a beer garden, and catering from the Shamrock Pub. 100% of the proceeds would benefit military veterans. The Airport Advisory Board expressed an interest in hosting the car show and would like to consider expanding the event to include an aviation Fly-In component. Mark Appelquist advised the group that Dixon's City Council would need to approve the event and be kept informed of continued developments.

The members of the Airport Advisory Board and Jim Canterbury will continue to work with Al and Elaine to support with logistics as they continue planning the event.

4) Approval of Minutes

Motion – Dan Ruckman– **Seconded** – Larry Ebert

Approved – Voting – (4) Yea, (0) Nay, (1) Absent

5) Airport Status Report and Projects & Engineering– Jim Canterbury

a) **Hangar Occupancy**

D6 recently rented and D2 is vacant

b) **AWOS**

The AWOS system continues to operate with limited interruptions. When issues occur, corrective action is being taken remotely.

c) **Hangar Rent**

All tenants are current on hangar rental fees.

d) **Taxiway Lighting Project**

The taxiway lighting project began on September 12, 2022. The appropriate NOTAM has been issued to inform pilots of taxiway closures. (Taxiway A is closed for two weeks.)

e) **Fuel Report**

Fuel sales associated with the RV Flyers and Oshkosh traffic were favorable. The airport sold approximately 3,500 gallons of 100LL during the event.

f) M&M Aviation Incident

Jim Canterbury mentioned that Mike Dowell, from M&M Aviation, reported that the Piper Arrow sustained cowl damage from an unknown incident. The Board Members were unaware of the occurrence and unable to provide any insights.

g) Fencing Project

Jim Canterbury will investigate the missing gate on the east end of the airport and seek potential solutions.

6) Unfinished business

a) Airport Manager Responsibilities/Replacement & Board Member Responsibilities

Topics were tabled until the Airport Advisory Board meeting in November

b) Review Changes to the City of Dixon Ordinance Chapter 20 and 21

Jim Canterbury reviewed the recommendations that the Airport Advisory Board submitted for Chapters 20 and 21 with Matt Heckman. Feedback was favorable and will be escalated to the City Attorney for review.

Mark Appelquist informed the Advisory Board that Matt Heckman suggested that lodging and hours of operation be removed from Chapter 21. The Board agreed that because that information is easily obtained on-line, that those elements should be removed from the document. The Airport Advisory Board Members are available to the City Attorney if additional clarification of the changes is required.

7) New business

a) Maintenance FBO Lease Agreement

William Siemer made a motion to allow further dialog and feedback on the current Maintenance FBO. Dan Ruckman seconded the motion.

William Siemer expressed concern around the current Maintenance FBO not fulfilling its contractual obligations to the City of Dixon. Airport Advisory Board members entered into general conversation and shared similar concerns.

Based on the collective feedback, William Siemer revised his motion to recommend that the City of Dixon revisit the Maintenance FBO's contractual obligations to the city. Dan Ruckman seconded the motion.

Approved – Voting – (4) Yea, (0) Nay, (1) Absent

b) Future Opportunities for Aircraft Maintenance and FBO Operations

While the recommendations that the Airport Advisory Board made to the city ordinances will allow for aircraft maintenance flexibility, the Advisory Board Members will explore additional potential options for the future.

c) Fuel Island Future Use

Dan Ruckman notified the Airport Advisory Board that the FAA has recently approved an unleaded fuel alternative to 100LL. Dan suggested that the Airport begin researching the process of transitioning the Jet A fuel tank to accommodate the new fuel option.

William Siemer mentioned that while that FAA has approved the G100UL alternative, it will likely take 6-12 months before the fuel is commercially available in large volumes. He agreed, however, that we need to prepare for the new fuel.

The Airport Advisory Board will continue to research the conversion requirements and remain proactive on the subject.

8) Member Reports

a) Mark Appelquist-

Mark informed the Airport Advisory Board that Ray Neisewander has generously offered to donate a gate opener and keypad controls (labor and materials) to the Dixon Airport. Jim Canterbury agreed to have a conversation with Matt about the opportunity.

Mark also discussed the follow up information that he and Jim Canterbury received from the RV Flyers. The RV group gave positive feedback on their experience in Dixon, provided a list of supplies that made their event successful and offered a few areas of opportunity for future events (i.e., fuel island efficiencies, hotel breakfast, bus schedule, advertisement, show scheduling for the public).

On a final topic, Mark discussed the recent availability of 70 acres of farmland on the east side of the airport. Mark discussed the situation with Matt Heckman and Matt agreed to look into potential funding options.

b) Larry Ebert- None

c) Dan Ruckman- None

d) William Siemer- None

Closing Comments

Next Airport Advisory Board Meeting is scheduled for 4:00 pm on November 8, 2022.

Adjourn

5:10 pm