

City of Dixon Airport Advisory Board

September 12, 2023

a) Call to Order

The meeting was called to order at 4:01 pm by Mark Appelquist

b) Roll Call

Present: Mark Appelquist, Larry Ebert, William Siemer
Absent: Ray Neisewander
Remote: Dan Ruckman (participated remotely)
Others Present: Matt Heckman, Tyler Venier
Visitors: John Reining

c) Approval of Minutes

Motion –Larry Ebert – **Seconded** – William Siemer
Approved – Voting – (3) Yea, (0) Nay, (2) Absent

d) Airport Status Report – Tyler Venier

a) **Airport Marquee**

The marquee lighting has been repaired and is now fully functional.

b) **Restroom and Pilot Planning Area**

Motion sensors have been installed in the restrooms and Pilot Planning room to optimize convenience and minimize unnecessary electrical consumption.

c) **Stump Grinding**

Various old tree stumps were ground down at the airport.

d) **Gate Openers**

The mounting brackets were received last week. Tyler expects to have the pads poured by September 15, 2023. Once the pads are in place, Raynor Garage Doors will schedule the installation and an electrician will wire the openers. The entire project is expected to be completed in mid-October.

e) **Hangar Availability**

There are approximately six aircraft hangars currently available to accept renters with an additional six occupied with City owned equipment.

f) **Fuel Sales (100LL)**

Fuel sales are averaging approximately \$5,100 per month (~893 gallons).

e) Projects & Engineering – Matt Heckman

a) **Taxiway Paving Project**

The taxiway paving project is substantially complete.

b) **Runway 12-30 Rehab Project**

No update. The project remains in the pre-engineering phase.

f) Unfinished Business

a) Board Member Responsibilities

This topic was tabled for a future meeting.

b) Update status of City of Dixon Ordinance – Chapters 20/21

General discussion around the City Ordinances. Matt will send the latest version to the Advisory Board Members for a final review.

c) Potential FBO A&P (IA)

Based on significant demand in the market, availability of A&P IA's is extremely limited. The City of Dixon will continue to post the ad but has yet to find interested parties.

g) New Business

a) Contract for Crop-Dusting Activity

The City of Dixon is drafting an agreement for future crop-dusting activity. The contract will provide clear rules, operational expectations, and include a modest fee structure to compensate the City for the commercial activity.

b) AWOS

General discussion around potential funding options associated with replacing the AWOS system. While the AWOS III system is preferred, federal funds are only available for an AWOS II. Additional research will be done, but in the meantime, the airport's existing system remains relatively stable.

c) IDOT TIPS Meeting

Kyle Peabody preferred date is Oct 23, 2023, but Matt Heckman is unavailable on that date. The Advisory Board would appreciate Matt's involvement, so an attempt will be made to adjust the date. If that cannot be accomplished, Kyle will represent the city.

h) Member Reports

a) Mark Appelquist- None

b) Larry Ebert- None

c) William Siemer- William inquired about the City of Dixon providing materials to repaint the stones around the windsock. If provided, the Advisory Board would provide the labor and complete the project this fall. Tyler Venier agreed to help acquire the required materials.

d) Dan Ruckman- Dan informed the Advisory Board that he submitted his letter of resignation to Mayor Hughs earlier that day. While Dan will no longer serve on the Airport Advisory Board, he will remain active in the airport community and continue to be a valuable resource for the City of Dixon's Airport. Matt expressed his appreciation for Dan's contributions over the years.

i) Public Comments

None

Adjourn

Motion –William Siemer– **Seconded – Larry Ebert**

Approved – Voting – (3) Yea, (0) Nay, (2) Absent

Meeting adjourned at 4:43 pm

Next Airport Advisory Board Meeting November 14, 2023