

# City of Dixon Airport Advisory Board

November 14, 2023

## a) Call to Order

The meeting was called to order at 4:03 pm by Mark Appelquist

## b) Roll Call

**Present:** Mark Appelquist, Larry Ebert, William Siemer, John Reining

**Absent:** Ray Neisewander

**Others Present:** Matt Heckman, Tyler Venier

**Visitors:** None

## c) Approval of Minutes

**Motion** –Larry Ebert – **Seconded** – William Siemer

**Approved – Voting – (4) Yea, (0) Nay, (1) Absent**

## d) Airport Status Report – Tyler Venier and Matt Heckman

### a) **Gate Openers**

The initial installation process has begun on the two gate openers. The main units have been mounted and the keypads are currently being installed. The electrician is expected to finish the wiring within the next couple of weeks and Raynor will complete the final installation. We expect the project to be complete within the next 30-45 days. The Airport Advisory Board recommended to use the airport's Common Traffic Advisory Frequency (123.05) as the code for entry.

### b) **Fuel Sales (100LL)**

Matt reviewed the data associated with the airport's fuel sales. When considering sales revenue and operating costs associated with the fuel farm, the airport is capturing \$0.15 in profit per gallon. We continue to monitor local fuel prices and will begin trending the sales data.

## e) Projects & Engineering – Matt Heckman

### a) **Taxiway Paving Project**

The taxiway paving project is fully completed.

### b) **Runway 12-30 Rehab Project**

The design phase has been completed for the runway 12-30 rehabilitation project and will be submitted to IDOT on November 17, 2023.

### c) **Airport Access Road, Sidewalks and Parking Rehab Project**

The Agency Agreement for this project has been received and a pre-construction meeting is expected to occur in the spring of 2024.

**f) Unfinished Business**

**a) Board Member Responsibilities**

This topic was tabled for a future meeting.

**b) Update status of City of Dixon Ordinance – Chapters 20/21**

Matt Heckman is ready to present the revised City Ordinances to City Council on November 20, 2023. William offered to provide Matt with a summary of changes for Matt to socialize with the City Council prior to approval.

**c) FBO A&P/IA Search**

Interest from a potential A&P/IA's has yet to materialize. As we continue to pursue a potential maintenance operator, the City of Dixon will consider offering the hangar for rent to pilots over the winter season. Some interest has already be received.

**g) New Business**

**a) IDOT TIPS Meeting**

Funding for the upgraded AWOS system may be available for an AWOS III system. Matt will follow up to see if additional funding would be available to maintain the ceiling reporting feature that the current system offers today. It was also mentioned that IDOT would like the City of Dixon to invest in an updated airport layout plan.

**b) Reappointment of Larry Ebert and Ray Neiswander**

Larry Ebert expressed an interest in serving another term. Mark Appelquist will follow up with Ray Neiswander to better understand his intentions.

**h) Member Reports**

**a) Mark Appelquist- None**

**b) Larry Ebert- None**

**c) William Siemer- Painting of the segmented-circle around the windsock has been postponed until the spring. Tyler Venier has the supplies ready and available to complete the project.**

**d) John Reining- None**

**i) Public Comments**

None

**Adjourn**

**Motion –William Siemer– **Seconded** – John Reining**

**Approved – Voting – (4) Yea, (0) Nay, (1) Absent**

Meeting adjourned at 4:42 pm

Next Airport Advisory Board Meeting: January 9, 2024