

City of Dixon Airport Advisory Board

March 12, 2024

a) Call to Order

The meeting was called to order at 4:02 pm by Mark Appelquist

b) Roll Call

Present: Mark Appelquist, Larry Ebert, John Reining, William Siemer

Absent: Ray Neisewander

Others Present: Matt Heckman, Tyler Venier

Visitors: None

c) Approval of Minutes

Motion – Larry Ebert – **Seconded** – John Reining

Approved – Voting – (4) Yea, (0) Nay, (1) Absent

d) Airport Status Report – Tyler Venier

a) **Airport Gate**

The two gate openers are now fully installed and operational. The code is the CTAF frequency followed by #. Tyler will share the code with the appropriate departments and vendors. The Advisory Board recommended that the gate on the east side of the fuel farm, which does not have an opener, remain unlocked in case emergency personnel needed to quickly access the airport.

b) **AWOS**

The AWOS is currently not transmitting over the frequency. The city ordered the appropriate replacement part and will install it once it arrives. In the meantime, pilots can still obtain the weather via phone and online.

e) Projects & Engineering – Matt Heckman

a) **Runway 12/30**

The city is waiting for an Award Concurrence Letter from the Division of Aeronautics. There are some timing challenges, but to move the project forward, the city's consultant is following up appropriately.

b) **Taxiway Project**

The final inspection of the taxiway project has been completed. The water pooling issues have diminished, while some surface cracking was noted. The cracks in the overlay will be filled in the future.

c) **Hangar Rent Adjustment**

The airport hangar rent has not been adjusted in several years, so the city would like to entertain implementing a market adjustment. The Advisory Board is supportive of the pricing change and will assist with any market research that the city needs.

d) Airport Budget

We are awaiting City Council's approval on the airport budget, which is expected next Monday.

e) Maintenance Hangar Interest

Matt and Tyler spoke with a potential tenant for the maintenance hangar. The individual is currently uncommitted but may be interested in operating a Trike Business out of the hangar. While the business would not offer A&P services, the city will entertain the opportunity if it progresses.

f) Unfinished Business

a) Board Member Responsibilities

This topic was tabled for a future meeting.

g) Member Reports

a) Mark Appelquist- None

b) Larry Ebert- None

c) William Siemer- William mentioned that he would like to complete the segmented circle (windsock) painting project later this spring.

d) John Reining- John inquired about the requirements associated with the Saux Valley College Scholarship Fund. Mark reviewed the intent and expectations of the program.

h) Public Comments

None

Adjourn

Motion –John Reining– **Seconded** – Larry Ebert
Approved – Voting – (4) Yea, (0) Nay, (1) Absent

Meeting adjourned at 4:40 pm

Next Airport Advisory Board Meeting: March 14, 2024