

DIXON HISTORIC PRESERVATION COMMISSION

CITY HALL
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Minutes of the Commission meeting of January 12, 2015

- 1. Call to order.** The meeting was called to order by John McLane in Council Chambers at City Hall at 145p.
- 2. Roll call.** Commissioners present were Linda Brantley, James Higby, Greg Langan, John McLane, and Duane Paulsen. Also in attendance was Mayor Burke. For the record, Dan Johns, owner of Granite Works in Dixon, was present before roll call and submitted and discussed a bid for historical signage with Mayor and Commission members, but had departed before the meeting was formally called to order.
- 3. Approval of minutes.** Minutes of the meeting of October 27, 2014 have been distributed electronically, and printed copies have been distributed to all persons present at today's meeting. **Duane Paulsen moved, and Linda Brantley seconded, that the minutes be approved as printed and read. Voting Aye: Brantley, Higby, Langan, McLane, and Paulsen. Voting Nay: None. Motion carried.**
- 4. Notices and communications.**
 - a. Greg Langan presented and discussed his memo to the Commission titled "Streetscape Signage on Buildings", wherein he summarized his and James Higby's proposals and text for historic signage on selected downtown buildings. Due to constraints of both size and cost of the markers, the preliminary proposed text will need to be edited to 50-60 words for each plaque. Greg and James intend to accomplish this within the next two weeks. Mayor announced that he will have the City Attorney draft a letter to the affected property owners and continue the pursuit of the best price for the materials and installations.
 - b. James Higby presented and discussed his memo to the Commission titled "Streetscape Signage for Town Square Block", wherein he presented and discussed his prototypical diagram of a large-scale schematic of Block 16 (the "Town Square Block") as it was in its heyday. Inside the schematic will be lettered the names of long-tenured and/or popular businesses that once were housed in each building, with their approximate dates of occupancy, while around its perimeter there will be photographs and/or drawings of some of the better-known and/or architecturally significant storefronts. It is intended that this project be displayed in a large showcase mounted on posts planted in the soil on the First Street side of the KSB property. Higby stated that the design has reached the limit of his training and talent and that its realization will need the services of professional draftsmen and/or graphics designers. He and Mayor will meet with Jeff Kuhn and some representatives from the two Streetscape engineering firms in the very near future to discuss the possibilities.
 - c. The meeting agenda packet included a memo from Mayor Burke requesting that the Commission select one of its members to be on his newly-created Streetscape Task Force, which will explore and discuss the streetscaping of River Street between Galena Avenue and Illinois Route 2 and perhaps beyond.
- 5. Public comment.** There were no comments by the public.
- 6. Old business.** There was no old business.
- 7. New business.** **James Higby nominated Commissioner John McLane as the Commission's representative to the Mayor's Streetscape Task Force. Duane Paulsen seconded the nomination.**

There was no discussion. Voting Aye: Langan, Paulsen, Brantley, and Higby. Abstaining: McLane. Voting Nay: None. Nomination carried.

8. Adjournment. Greg Langan moved, and Duane Paulsen seconded, that the meeting be adjourned. Voting Aye: Paulsen, Brantley, Higby, Langan, and McLane. Voting Nay: None. Motion carried, and the meeting was adjourned at 300p sharp.

Respectfully submitted by James Higby, Secretary
Dixon Historic Preservation Commission