

# DIXON HISTORIC PRESERVATION COMMISSION

CITY HALL  
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Minutes of the Commission meeting of September 21, 2015

1. **Call to order.** The meeting was called to order by John McLane in Council Chambers at 130p.
2. **Roll call.** Commissioners present were James Higby, Greg Langan, John McLane, and Duane Paulsen. Absent was Linda Brantley. Bruce Keller and Paul Shiaras were also present.
3. **Approval of minutes.** Minutes of the meeting of August 24, 2015 have been distributed electronically, and printed copies have been distributed to all persons present at today's meeting. **Greg Langan moved, and Duane Paulsen seconded, that the minutes be approved as printed and read. Voting Aye: Higby, Langan, McLane, and Paulsen. Voting Nay: None. Motion carried.**
4. **Notices and communications.**
  - a. Included in the revised meeting agenda packet were three documents:
    - i. email correspondence from City Manager Nord to Commission Secretary Higby dated September 21, 2015 and re: Peace Park Plaques;
    - ii. the Dorochoff panel for 123 East First Street; and
    - iii. the Dorochoff panel for 119 West First Street
5. **Public comment.** There were no comments by the public.
6. **Old business.** There was no old business.
7. **New business.**
  - a. Bruce Keller shared plans for an awning to be installed at 119 West First Street. The Commissioners were favorably impressed by the design, material, and placement of the proposed awning. **Greg Langan moved, and Duane Paulsen seconded, that the Commission both express its favorable impression of, and give its approval of, Mr. Keller's façade modification plan. Voting Aye: Langan, McLane, Paulsen, and Higby. Voting Nay: None. Motion carried.**
  - b. Chairperson McLane apprised the Commission of a request by the owner of the Basil Tree Ristorante to City Council for a sign variance. McLane distributed a computer-generated illustration of the proposed sign, which would be anchored in the corner masonry and project southeastward from the building. Commissioners were generally supportive of the idea but expressed various concerns: the integrity of century-and-a-quarter-old bricks to hold a cantilevered sign securely; the wind load of a metal sign of its dimensions; the possible obstruction of the view of the intersection for motorists coming up Ottawa Avenue; and the lack of a space between the two words on the sign. Building Department Head Paul Shiaras contributed to this discussion. As no formal application has yet been received, the Commission took no action.

c. Commissioner Higby inquired of Paul Shiaras as to whether the underside of the canopy recently installed at 105-107 West First Street would be closed in. Mr. Shiaras will look into this.

d. The Commission again expressed its concern that building permits for façade modification had been approved without the Commission's having been consulted. Mr. Shiaras acknowledged the oversight and assured the Commission that his office will follow proper protocol in the future.

**e. James Higby moved, and Duane Paulsen seconded, that the Commission meeting originally scheduled for September 28, 2015 be cancelled. Voting Aye: McLane, Paulsen, Higby, and Langan. Voting Nay: None. Motion carried.**

f. The next Commission meeting will be held on Monday, October 5, 2015.

g. Secretary Higby announced that the term of Commissioner Brantley will expire on November 30, 2015, and that he will inform Mayor Arellano of this expiration in a timely fashion.

**8. Duane Paulsen moved, and James Higby seconded, that the meeting be adjourned. Voting Aye: Paulsen, Higby, Langan, and McLane. Voting Nay: None. Motion carried, and the meeting was adjourned at 243p.**

Respectfully submitted by James Higby, Secretary  
Dixon Historic Preservation Commission