

DIXON HISTORIC PRESERVATION COMMISSION

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Minutes of the Commission meeting of November 17, 2015

- 1. Call to order.** The meeting was called to order by John McLane in Council Chambers at 130p.
- 2. Roll call.** Commissioners present were James Higby, Greg Langan, John McLane, and Duane Paulsen. Absent was Linda Brantley.
- 3. Approval of minutes.** Minutes of the meeting of October 26, 2015 have been distributed electronically, and printed copies have been distributed to all persons present at today's meeting. **Greg Langan moved, and Duane Paulsen seconded, that the minutes be approved as printed and read. Voting Aye: Higby, Langan, McLane, and Paulsen. Voting Nay: None. Motion carried.**
- 4. Notices and communications.** The agenda packet included the Dorochoff panel for 103 South Peoria Avenue, as well as an application for façade modification at that address. Business owner Peggy Ulferts has requested permission to install an awning over her storefront.
- 5. Public comment.** There were no comments by the public.
- 6. Old business.** The Secretary provided a summary of historic signage project status. Considerable discussion followed, but no action was taken. At one point Commissioner Paulsen inquired as to the status of a replacement for Commissioner Brantley, whose term will expire November 30. The Secretary reported that the City Clerk had indicated that no candidate has yet been identified.
- 7. New business.** The Commission examined the request for façade modification at 103 South Peoria Avenue. Commissioners pointed out the historic downtown use of awnings, which were made of canvas and could be unfurled when needed and rolled back up when not needed. The facts that the proposed awning is stationary and that several details need to be clarified prompted considerable discussion before **Greg Langan moved, and Duane Paulsen seconded, that the Commission direct the Chair to compose a letter to be reviewed and keyed by the Secretary and sent to the applicant. Voting Aye: Langan, McLane, Paulsen, and Higby. Voting Nay: None. Motion carried.**

The next meeting of the Commission was set for November 30 at 130p.

- 8. Adjournment.** James Higby moved, and Greg Langan seconded, that the meeting be adjourned. **Voting Aye: Langan, McLane, Paulsen, and Higby. Voting Nay: None. Motion carried, and the meeting was adjourned at 221p.**

Respectfully submitted by James Higby, Secretary
Dixon Historic Preservation Commission