

**DIXON HISTORIC PRESERVATION COMMISSION**

CITY HALL  
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MEETING MINUTES FOR JANUARY 28, 2022  
Dixon City Council Chambers, 9:00 A.M.

**1. CALL TO ORDER**

Chairperson McLane called the meeting to order at 9:10 a.m.

**2. ROLL CALL**

Commissioners present: John McLane, Carol Krueger, Mike Cleary, Antony Deter, Alan Hulstedt. Building Official Tim Shipman was absent.

**3. APPROVAL OF MINUTES**

Cleary moved and Kruger seconded that the minutes of the December 10, 2021, meeting be approved. The motion carried unanimously.

**4. NOTICES AND COMMUNICATIONS**

None received.

**5. PUBLIC COMMENT**

No public comments were received.

**6. NEW BUSINESS**

**a. Election of Officers**

- i. McLane moved and Cleary seconded that Hulstedt serve as secretary. The motion carried unanimously.
- ii. McLane moved and Cleary seconded that Deter serve as President. The motion carried unanimously.
- iii. McLane moved and Hulstedt second that Cleary serve as Vice President. The motion carried unanimously.

**b. Contractor certification in Dixon**

- i. McLane provided Deter an old version of the letter sent to Contractors in Dixon. Deter will update the Contractor Letter and ask the City to provide it to all contractors when they register with the City.

## 7. OLD BUSINESS

- a) **Status of application to expand the boundaries of the Dixon Historic District.**  
McLane reported that he and Cleary have tried to contact with the Mayor as to the status of the application. Hulstedt volunteered to email the Mayor regarding the ordinance and include the fact that the Downtown District is not identified in the current ordinance. Deter mentioned that there is an effort at the city to gather all applicable boundaries in the City and he will follow up with that effort.
- b) **Status of recommendation that the City become a Certified Local Government (CLG).** McLane and Cleary have emailed the Mayor regarding the status of this application. Deter noted that he has provided the paperwork to the Mayor previously. Cleary noted that this will open up multiple Grant Opportunities to the City. McLane and Deter will attempt to follow up with the Mayor.

## 8. ADJOURNMENT

The next meeting is tentatively scheduled for 9:00 a.m. on Friday, March 4, 2022, in the Dixon City Council Chambers.

At 9:35 a.m., McLane moved and Kruger seconded, that the meeting be adjourned. The motion carried unanimously.

Submitted by Alan Hulstedt, Secretary  
Dixon Historic Preservation Commission