

COUNCIL OF THE CITY OF DIXON, ILLINOIS
EXECUTIVE SESSION
MONDAY, APRIL 2, 2018

The Regular Council Meeting of Monday, April 2, 2018 adjourned into Executive Session at 6:33 p.m. to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees pursuant to Section 2(c)(5) of the Open Meetings Act. Councilman Considine, Marshall, Marx, Venier and Mayor Arellano were present. Also present were Assistant City Manager Matt Heckman and City Attorney Rob Lesage.

SPECIFIC EMPLOYEES

A discussion ensued regarding Stephanie assuming the role of City Clerk and Sharri Miller assuming role as Office Manager.

Mayor reminded Council that City Clerk is appointed by Council and not through typical HR process for other City decisions.

Mayor advised that he would like a process with applications and potential interviews.

Mayor will work with Danny on setting up a process for hiring a City Clerk. The goal is to seek internal candidates. Stephanie will be encouraged to apply.

Attorney Lesage will provide an email explaining core clerk duties as set forth in City Code.

At 7:01 Councilman Venier moved that the Regular Council Meeting of Monday, April 2, 2018, would reconvene into Open Session. Seconded by Councilman Marx. Voting Yea: Councilman Marshall, Marx, Venier, Considine and Mayor Arellano. Voting Nay: None. **Motion Carried.**

Deputy City Clerk