

DIXON RIVERFRONT COMMISSION
MINUTES
September 14, 2010

Chairman Larry Reed called the meeting of the Riverfront Commission to order at 6:00 P.M. In the Council Chambers of the City Hall.

Roll Call showed the following members present: Chairman Larry Reed, Jean Millar, Paul Miller, Bonnie Kime, Chuck Stoddard, Tim Zielinski, Pris Brickley.
Excused: Mayor Burke, Jack Coleman and John Weitzel.
Also present - Riverfront Executive Manager, Kay Miller.

Motion to approve the minutes of the August meeting was made by Chuck Stoddard and seconded by Bonnie Kime. The minutes were approved as printed.

Treasurer Jean Millar presented the attached Treasurer's report which showed SVC account \$66,244.46 and Maintenance account \$29,244.46. See attached sheet. The report will be filed for the auditor. The pledge program of 5 years will expire next year. We need to find a more stable way of financing.

EXECUTIVE MANAGER'S REPORT

Kay Miller reported on the International Food Fest which will be held on the Riverfront from 5:00 to 10:00 p.m. following the Mainstreet Scare Crow Festival on September 25. There is a lot of enthusiasm being generated by this occasion. A committee has been formed to help with creating, planning and implementing future programs on the Riverfront. This group will also work on ideas for possible funding.

The dedication of the Sister Cities' Flags will be held in September.

DISCUSSION TOPICS

The issue of discounts or special charges was thoroughly discussed. As this is our first year of full operation, we are still evaluating needs, what works, what doesn't and areas of possible changes in policy that need to be addressed. At this time, we need to deal with each activity on an individual basis if needed. Approval of possible discounts when necessary was approved.

The newly revised Event Permit was evaluated. Additions and changes to be made, were for Kay Miller's name and phone # to be included and for tent marketing to be added. Jean Millar moved the corrected Permit be adopted. Seconded by Chuck Stoddard. Approved. This revised Permit will now be used.

REPORTS OF COMMITTEES

Paul Miller – The Grant request for the Illinois Transportation Enhancement Program proved to be very difficult, but was taken care of and submitted. 3 Grants from this area are going in. Dock money is available and is being looked into.

Tim Zielinski – A form created as a tangible thing to hand out for the solicitation of funds to pay for the electronic surveillance project was presented and enthusiastically endorsed. We will pursue donations for the project as soon as possible. Tim will be at Lunch and Learn the next day to possibly hand out

these forms to anyone interested.

Due to a time constraint, the following Committee Chairs gave no report.

Bonnie Kime

Jean Millar

Chuck Stoddard

Pris Brickley

OLD BUSINESS

This phase of the pavers ends September 30. It is hoped we will have a significant number to be engraved. We will have the engraving completed with whatever number we have ordered.

We briefly discussed a holiday discount for pavers and amenities, but decided against it. We will however try to merchandise, in some way, the concept of pavers and or amenities as potential Christmas gifts.

NEW BUSINESS

It was decided to authorize the Electronic Surveillance Project as we have half of the money already pledged. Chuck Stoddard moved that we authorize accepting the price quoted, \$7,900 with the option we would not exceed \$8,500 if additional money is needed for any reason. This would give flexibility and eliminate the necessity of a called meeting if more money needed to be authorized. Seconded by Tim Zielinski. Motion approved with one nay vote.

A letter from Jack Coleman indicating a desire to resign due to a conflict of time and commitments. Chuck Stoddard moved we accept with regret, his resignation. Tim Zielinski seconded the motion. Approved by the Commission members.

Jean Millar moved the meeting be adjourned. Tim Zielinski seconded the motion. Meeting adjourned at 7:45.

The meeting to be held on October 12, at 6:00 in City Hall Chambers will have to be rescheduled due to Commission members attending the Governor's Award Ceremony in Springfield for Riverfront recognition.

Respectfully submitted,

Priscilla Brickley

Secretary

NOTE: We will hold the next Riverfront Commission Meeting on September 28, at 6:00 in City Hall Chambers.

The following people will represent the Commission and Dixon at the Award Ceremony in Springfield.
Mayor Burke, Shawn Ortgiesen, Chairman Larry Reed, Paul Miller, Bonnie Kime and
Time Zielinski. Alternate, Priscilla Brickley