

**Dixon Riverfront Commission Meeting held on Tuesday, July 12, 2011, at 6:00 p.m. at City Hall**

<b>Present</b>	Chairman Larry Reed, Paul Miller, Chuck Stoddard, and Jean Millar. Also present: Emily Coleman, Telegraph Reporter, and Kay Miller, Dixon Riverfront Executive Director,
<b>Excused</b>	Tim Zielinski, Mayor Burke, Pris Brickley and Bonnie Kime.
<b>Review and Approval Minutes</b>	Chuck Stoddard moved the minutes of June 14, 2011 be accepted as printed. Jean Millar seconded. Minutes approved by a voice vote.
<b>Treasurer's Report</b>	Jean Millar provided a written Treasurer Report for the period of June 1, 2011 to June 30, 2011 showing the Sauk Valley Bank Account at \$37,901.23 and the Maintenance Account at \$25,219.51. The report was noted and placed on file.
<b>Public Comment</b>	<ul style="list-style-type: none"> <li>➤ Kay Miller presented her July 2011 Executive Director's report and provide John Groshans July 2011 report. The next big event on the Riverfront will be the 10<sup>th</sup> Annual River Front Classic Car and Motorcycle Show on Sunday, July 24, 2011.</li> </ul>
<b>Time Capsule Report</b>	<ul style="list-style-type: none"> <li>➤ The Dixon High School Senior Class 2011 Time Capsule Project: The time capsule will be brought to the Heritage crossing on Thursday, July 14, 10 am for pictures with the Senior Class officers of Class 2011. The decision on the exact date to bury the capsule has not been made but should be the Friday or Saturday after Thanksgiving 2011. Then the plans to open it will be at the Dixon High School Class of 2011's 50th reunion (the Reagan Sesquicentennial) and having the Dixon High School Class of 2061 refill it and open it at their 50th reunion in 2111, the Reagan Bicentennial.</li> </ul>
<b>Discussion on Management of Heritage Crossing</b>	<ul style="list-style-type: none"> <li>➤ Discussion on Heritage Crossing Management;             <ul style="list-style-type: none"> <li>➤ Partnership of Functions: Larry Reed presented a Partnership of Functions model for a partnership with Dixon Riverfront Commission, Dixon Tourism Board and Dixon Mainstreet. See attached Exhibit A.</li> <li>➤ Present Executive Manager Duties (see attached).</li> <li>➤ Partnership of Management with Dixon Tourism and Dixon Riverfront Commission was discussed with short term duties for the Tourism welcome Center staff to handle. See the attached document. The duty of: develop a marketing campaign with the use of brochures and website was dropped after discussion. Larry is to follow up with this coordination with Dixon Tourism.</li> </ul> </li> </ul>
<b>Update of Tent Damage on July 4, 2011</b>	<ul style="list-style-type: none"> <li>➤ Larry reported that the Dixon Police Department is still working on the incident report that someone damaged a 40 ft. x 100 ft. tent by making 14 slash cuts in the tent top panels. The tent has 5 top panels. Each of the panels was slashed. The Tent Panels will need to be replaced. New tent panels cost 15,129.00. A credit for the damaged panels would be \$7,565.00, so the total cost for replacement would be \$7,766.00 if shipping is done at \$0.52 cents per mile.</li> </ul>

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<b>John Weitzel's Appointment</b>	<ul style="list-style-type: none"> <li>➤ John Weitzel has chosen to not be reappointed to the Riverfront Commission. John has been a supporter of the Dixon Riverfront from its beginning. John was first appointed to the Riverfront Commission on July 17, 2006 and has served faithfully since that appointment. His last appointment was for one year on June 21, 2010. The Commission gave a thank you to John for his service.</li> </ul>
<b>Riverfront Commission's Membership</b>	<ul style="list-style-type: none"> <li>➤ The Riverfront Commission is a 10 person Commission appointed by the City Council. We have 8 members and 2 openings. Anyone interested in serving on the Commission should contact Mayor Burke or call City Hall at 1-815-288-1485.</li> </ul>
<b>Old Business</b>	None
<b>New Business</b>	<ul style="list-style-type: none"> <li>➤ <b>Jean Miller moved that the Dixon Riverfront Commission recommends to the City Council that new tent panels be purchased to replace the slashed panels with an estimated cost of \$7,766.00 with this cost estimated to be covered by insurance. Chuck Stoddard seconded the motion. Motion passed with a voice vote.</b> The discussion on the motion was on the timing of the replacement. The tent is needed by September 1<sup>st</sup> for a wedding. Question, can new panels be placed by that date?</li> </ul>
<b>Adjournment</b>	<ul style="list-style-type: none"> <li>➤ Motion to adjourn by Jean Millar and seconded by Paul Miller. Meeting adjourned at 7:25 p.m. The next meeting of Riverfront Commission will be at 6:00 p.m. at the City Council Chambers on Tuesday, August 9, 2011.</li> </ul>

Respectfully submitted,  
*Larry E. Reed*  
*Chairman*