

P.O. Box 386 • Dixon, Illinois 61021 • Telephone (815) 288-1485 www.discoverdixon.org • inquire@discoverdixon.org

James G. Burke *Mayor*

CITY DEPARTMENTS

Administration 288-1485 Airport 288-4095 Building 288-1403 Cemetery 284-2904 Fire 288-3323 Police 288-4411 Public Works 288-1481 Sewage Treatment 288-3383 Street 284-7743 Water 288-3381

December 2011

Dear Contractor:

The Dixon Historic Preservation Commission is appointed by the Dixon City Council to encourage and provide assistance to property owners in the newly-designated Downtown Historic District before changes are made.

Beginning January 1, 2012, owners of property in the Downtown Historic District who are planning construction or alteration of building exteriors must first visit us online at www.discoverdixon.org (click on "Business Development" at the top, and then on "Historic Preservation" to the left) or in person at the Building Department at City Hall. There they can find a map of the Dixon Historic District, the Dixon Historic Preservation Guidelines booklet, and a short form to complete and submit, giving an outline of their plans. Hard copies of this material are available from the Building Department. We invite you, as a contractor, to familiarize yourself with this material in order to better serve a potential client.

Partnering with Dixon Main Street, our goal is to promote excellence of design and development, provide beneficial services, and encourage development in harmony with the original architecture.

If alterations or remodeling projects are done correctly, they will increase the value of the property in addition to enhancing the appeal of the community.

The Commission knows that time is money, and will review each submission and provide appropriate feedback in a timely manner.

Contact us at discoverdixon.org or (815) 288-1403. We look forward to working with you and your clients.

Sincerely,

John McLane, Chair Dixon Historic Preservation Commission cc: Building Department

COMMISSIONERS

David P. Blackburn

Accounts & Finance

OFFICERS