

COUNCIL OF THE CITY OF DIXON, ILLINOIS
REGULAR COUNCIL MEETING
COUNCIL CHAMBERS - CITY HALL
MONDAY, AUGUST 3, 2020
5:30 P.M.

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance/Invocation
4. Fire Fighter Oath of Office – Dylan Fisher
5. Recognition –
 - a. Steve Marco 40 years of Service
6. Work Session
7. Approval of Minutes
8. Approval of Total Labor and Outside Claims
9. Approval of Year-To-Date Financials
10. Department Reports
11. City Manager Report
12. Council Reports
 - a. Mayor Arellano
 - b. Councilman Considine
 - c. Councilman Marshall
 - d. Councilwoman Oros
 - e. Councilman Venier
13. Boards & Commissions Reports
 - a. Airport Board Minutes
 - b. Historical Preservation Minutes
 - c. Building Department Report
14. Visitors/Public Comment
15. Ordinances

The City of Dixon, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of this meeting or facilities, contact the ADA Coordinator at (815) 288-1485 to allow the City of Dixon to make reasonable accommodations for those persons.

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AGENDA

16. Resolutions

- a. Amending FY2020/2021 Budget – Street Department
- b. Amending FY2020/2021 Budget – Teamsters Clothing Allowance
- c. Amending FY2020/2021 Budget – City of Dixon / LCIDA Small Business Stabilization Grant
- d. Amending FY2020/2021 Budget – Build Grant - BCA
- e. Adoption of the Lee County Multi-Jurisdictional All Hazards Mitigation Plan

17. Motions

- a. Discussion and possible approval of awarding a bid for the Anchor Road TARP Project.
- b. Discussion and possible approval of an agreement with Willett Hofmann & Associates for Division Street Water Main Lining.
- c. Discussion and possible approval of waiving the bid process for the installation of a sludge return pumps.
- d. Discussion and possible approval of a contract with AIMS Mechanical, LLC for the installation of RAS pump #3 at the WasteWater Treatment Plant.

18. Adjournment

COUNCIL OF THE CITY OF DIXON, ILLINOIS
COUNCIL CHAMBERS – CITY HALL
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MONDAY, JULY 20, 2020
5:30 P.M.

CALL TO ORDER

The meeting was called to order by the Councilman Venier at 5:31pm.

ROLL CALL

Councilman Marshall, Oros, Venier, and Considine answered roll call.

PLEDGE OF ALLEGIANCE/INVOCATION

The Pledge of Allegiance was cited and the invocation was given by Reverend Andy Minch from Sauk Valley Community Church.

ELECTONIC PARTICIPATION IN THE MEETING FOR MAYOR ARELLANO

Councilman Marshall moved, pursuant to the provisions of the Illinois Open Meetings Act, to allow for Mayor Arellano to participate electronically in the meeting as necessitated by his out-of-town military service for our country. Seconded by Councilman Oros. Voting Yea: Councilman Marshall, Oros, Venier and Considine. Voting Nay: None. **Motion Carried.** Mayor joined the meeting.

OATH OF OFFICE

Fire Chief Buskohl introduced Lieutenant Aaron Brown and gave a brief history of his career including his appointment to Fire Captain. Lt. Brown's Wife affixed his new badge in the pinning ceremony. Councilman Venier gave the Oath of Office. Captain Brown introduced his family in attendance. A small break was given for pictures and for them to exit the meeting.

Police Chief Howell introduced Officer Joseph Head and gave a brief background on him. Councilman Venier gave the Oath of Office. Officer Head introduced his family in attendance. A small break was given for pictures and for them to exit the meeting.

WORK SESSION

None

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MONDAY, JULY 20, 2020
5:30 P.M.

APPROVAL OF MINUTES

Councilman Considine moved that the minutes of the Regular Session Council Meeting of Monday, July 6, 2020; be accepted and placed on file. Seconded by Councilman Oros. Voting Yea: Councilman Marshall, Oros, Venier, Considine, and Mayor Arellano. Voting Nay: None. **Motion Carried.**

APPROVAL OF TOTAL LABOR AND OUTSIDE CLAIMS

Councilman Oros moved that the Total Labor and Outside Claims in the amount of \$304,319.60 be approved and ordered paid. Seconded by Councilman Marshall. Voting Yea: Councilman Marshall, Oros, Venier, Considine, and Mayor Arellano. Voting Nay: None. **Motion Carried.**

DEPARTMENT REPORTS

None

CITY MANAGER REPORT

City Manager Langloss – Decrease in revenues, reviewed some of the decreases and will continue to report. Still holding off on big capital purchases, spending as little money as possible. Press release regarding the major land purchase and partnership developments in the I-88 corridor, should hear about grants in a couple weeks.

COUNCIL REPORTS

Mayor Arellano – Police have had some high-profile arrests and crimes that were solved quickly, thanked them. Hoping to be back in person in the office this week, looking forward to it.

Councilman Considine – Spoke regarding damage to public property, he had a nice conversation with our police involved. Spoke of the strength and belief in our public safety in our city.

Councilman Marshall – Spoke about live streaming council meetings and the tests at the last meeting, need some tweaks still. COVID numbers are rising in the area recently, hopefully people will be more vigilant with wearing masks.

Councilman Oros – Seconded both sentiments of both councilmen. In light of COVID she has seen businesses rally and community supporting small businesses. Reinvent and be creative, there is a capability of disinfecting treatment sprays now that some businesses have adapted to the needs of the community. Support and protect each other.

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Councilman Venier – Spoke about an article in the Peoria Journal Star by Jim Nolan regarding making small communities attractive to families. Listed in the article were Princeton and Dixon that look like they have it going on, look attractive to families moving out of the big cities.

BOARD & COMMISSIONS REPORTS

Reports on file: Airport Minutes, Historical Preservation Minutes, and Building Department Report.

VISITOR/PUBLIC COMMENT

None

ORD# 3204 – AMENDING TITLE 1, CHAPTER 21 OF THE DIXON CITY CODE
ADMINISTRATIVE HEARING PROCEDURES

Councilman Marshall moved to approve the Ordinance Amending Title 1, Chapter 21 of the Dixon City Code – Administrative Hearing Procedures. Seconded by Councilman Considine. Discussion ensued with Code Enforcement Officer Bay. Voting Yea: Councilman Marshall, Oros, Venier, Considine, and Mayor Arellano. Voting Nay: None. **Motion Carried.**

****STRICKEN****

ORDINANCE WITH RESPECT TO POLICE DEPARTMENT LEADERSHIP

ENGAGEMENT LETTER BETWEEN SB FRIEDMAN DEVELOPMENT ADVISORS
AND THE CITY OF DIXON TO PROVIDE TAX INCREMENT FINANCING
CONSULTING SERVICES RELATED TO THE DESIGNATION OF A POTENTIAL
TIF DISTRICT WITHIN THE CITY

Councilman Considine moved to approve the City Manager to accept the proposal from SB Friedman Development Advisors to provide tax increment financing consulting services related to the designation of a potential TIF district within the City. Seconded by Councilman Oros. City Manager Langloss explained the request, and discussion ensued. Voting Yea: Councilman Marshall, Oros, Venier, Considine, and Mayor Arellano. Voting Nay: None. **Motion Carried.**

COUNCIL OF THE CITY OF DIXON, ILLINOIS
COUNCIL CHAMBERS – CITY HALL
REGULAR COUNCIL MEETING
MONDAY, JULY 20, 2020
5:30 P.M.

ADJOURNMENT

Councilman Oros moved that the Regular Council Meeting of Monday, July 20, 2020 be adjourned to meet in Regular Session on Monday, August 3, 2020, at 5:30pm in the Council Chambers at City Hall. Seconded by Councilman Marshall. Voting Yea: Councilman Marshall, Oros, Venier, Considine, and Mayor Arellano. Voting Nay: None. **Motion Carried.**

The meeting adjourned at 6:07pm.

CITY CLERK

Report Criteria:

Invoices with totals above \$.00 included.

Only paid invoices included.

[Report]. Date Paid = 07/21/2020-08/03/2020

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
	1623	BLUE CROSS AND BLUE SHIELD OF I	AUG 2020	AUGUST 2020-0000137422	07/18/2020	111,975.96	111,975.96	08/02/2020
	1623	BLUE CROSS AND BLUE SHIELD OF I	AUG 2020	AUGUST 2020-0000137422	07/18/2020	6,793.91	6,793.91	08/02/2020
	1267	BYERS ENTERPRISES LLC	75075	MONTHLY RENTAL FEE-TILTON PARK	07/15/2020	95.00	95.00	08/03/2020
	151	COMMUNITY STATE BANK	JULY 2020	18 MO CD	07/23/2020	225,000.00	225,000.00	07/23/2020
	492	MARTIN & COMPANY EXCAVATING	27939	59.48TN 3/4" ROADSTONE, 31.07TN 3/	07/11/2020	639.75	639.75	08/03/2020
	545	NEENAH FOUNDRY COMPANY MUNIC	376247	FRAMES, SOLID LIDS	07/09/2020	6,469.72	6,469.72	08/03/2020
	682	SCHMITT PLUMBING & HEATING	59863	406 MCKENNEY - SANITARY MANHOL	06/25/2020	1,763.00	1,763.00	08/03/2020
	735	STRAND ASSOCIATES INC	0162225	PROJECT 1506.316 WWTP MISCELLA	07/15/2020	649.90	649.90	08/03/2020
	735	STRAND ASSOCIATES INC	0162362	PROJECT #1506.011 WWTP SCADA C	07/15/2020	4,830.00	4,830.00	08/03/2020
	1808	UBS	JUNE 2020 DIAZ	DIXON POLICE PENSION-JUNE 2020-	07/16/2020	209.20	209.20	08/03/2020
	850	WILLETT HOFMANN & ASSOC INC	28043	1070D20 9-88 DEVELOPMENT	06/23/2020	814.50	814.50	08/03/2020
	850	WILLETT HOFMANN & ASSOC INC	28043	1070D20 9-88 DEVELOPMENT	06/23/2020	814.50	814.50	08/03/2020
Total :						360,055.44	360,055.44	
REVENUES								
REVENUES	1625	AZAVAR AUDIT SOLUTIONS	150541	CONTINGENCY PAYMENT	08/01/2020	75.66	75.66	08/03/2020
REVENUES	1625	AZAVAR AUDIT SOLUTIONS	150542	CONTINGENCY PAYMENT	08/01/2020	57.82	57.82	08/03/2020
Total REVENUES:						133.48	133.48	
FIRE/ POLICE COMMISSION								
FIRE/ POLICE COMMIS	1676	MOBRE COUNSELING SERVICES LLC	JULY 2020 MOBRE	INITIAL INTAKE- NEW HIRE- FISHER	07/21/2020	550.00	550.00	08/03/2020
Total FIRE/ POLICE COMMISSION:						550.00	550.00	
ADMINISTRATION								
ADMINISTRATION	1168	AVP DIGITAL STUDIOS	4979	VIDEO SHOOT & EDIT-COVID-19	03/25/2020	1,375.00	1,375.00	08/03/2020
ADMINISTRATION	1168	AVP DIGITAL STUDIOS	4980	VIDEO SHOOT & EDIT-COVID-19	04/07/2020	625.00	625.00	08/03/2020
ADMINISTRATION	1316	FEHR GRAHAM & ASSOCIATES	95030	PROJECT 19-529 - CITY OF DIXON-PE	05/31/2020	6,187.50	6,187.50	08/03/2020
ADMINISTRATION	2007	SYNCONN SOLUTIONS	AUGUST 2020	GRANT WRITING AUGUST 2020	07/20/2020	1,650.00	1,650.00	08/03/2020
ADMINISTRATION	819	VERIZON WIRELESS	JULY 2020	ADMIN (72.63 COVID-19 EXPENSE)	07/23/2020	72.63	72.63	08/02/2020
ADMINISTRATION	819	VERIZON WIRELESS	JULY 2020	ADMIN CELL JULY 2020	07/23/2020	69.63	69.63	08/02/2020

Segment	DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
Total ADMINISTRATION:							9,979.76	9,979.76	
INFORMATION TECHNOLOGY									
INFORMATION TECHN		1062	GMIS INTERNATIONAL	300005872	IL CHAPTER DUES - LEVEL ONE	04/07/2020	200.00	200.00	08/03/2020
Total INFORMATION TECHNOLOGY:							200.00	200.00	
GRANT EXPENSES									
GRANT EXPENSES		698	SINNISSIPPI CENTERS INC	JULY 2020	SAFE PASSAGE GRANT 05.01.2020-06	07/21/2020	17,725.88	17,725.88	08/03/2020
Total GRANT EXPENSES:							17,725.88	17,725.88	
INFRASTRUCTURE FUND EXPENSES									
INFRASTRUCTURE FU		492	MARTIN & COMPANY EXCAVATING	20114193	DEPOT AVE RECONSTRUCTION FINA	05/27/2020	42,355.18	42,355.18	08/03/2020
INFRASTRUCTURE FU		492	MARTIN & COMPANY EXCAVATING	20114279	DEPOT AVE RECONSTRUCTION FINA	06/15/2020	105,928.79	105,928.79	08/03/2020
Total INFRASTRUCTURE FUND EXPENSES:							148,283.97	148,283.97	
MUNICIPAL									
MUNICIPAL		1166	1ST AYD CORPORATION	PSI379161	SUPPLIES CITY HALL	07/09/2020	237.22	237.22	08/03/2020
MUNICIPAL		1166	1ST AYD CORPORATION	PSI379161	SHIPPING CH	07/09/2020	2.50	2.50	08/03/2020
MUNICIPAL		4	ACE HARDWARE	604172	WINDOW CLEANING SUPPLIES CITY	06/18/2020	72.12	72.12	08/03/2020
MUNICIPAL		4	ACE HARDWARE	607162	CITY HALL MAINTENANCE	07/14/2020	17.97	17.97	08/03/2020
MUNICIPAL		4	ACE HARDWARE	607322	CITY HALL MAINTENANCE	07/16/2020	19.42	19.42	08/03/2020
MUNICIPAL		4	ACE HARDWARE	607456	CH HANDRAIL REPAIRS	07/17/2020	20.69	20.69	08/03/2020
MUNICIPAL		52	AUCA CHICAGO MC LOCKBOX	1592333284	MATS, NYLON/RUBBER	07/14/2020	109.62	109.62	08/03/2020
MUNICIPAL		1623	BLUE CROSS AND BLUE SHIELD OF I	AUG 2020	AUGUST 2020-0000137422	07/18/2020	8,426.97	8,426.97	08/02/2020
MUNICIPAL		1523	GLOBAL SECURITY SERVICES	IA44811	COMMERCIAL BURGLAR ALARM MON	07/15/2020	105.00	105.00	08/03/2020
MUNICIPAL		1493	VISION SERVICE PLAN (IL)	809935167	AUGUST 2020	07/17/2020	7.33	7.33	08/03/2020
Total MUNICIPAL:							9,018.84	9,018.84	
CAPITAL FUND EXPENSES									
CAPITAL FUND EXPEN		4	ACE HARDWARE	603341	CITY HALL BASEMENT REMODEL	06/11/2020	17.58	17.58	08/03/2020
CAPITAL FUND EXPEN		4	ACE HARDWARE	603866	CITY HALL BASEMENT	06/16/2020	38.98	38.98	08/03/2020
Total CAPITAL FUND EXPENSES:							56.56	56.56	
BUILDING ZONING									
BUILDING ZONING		2139	BAY, JOSEPH	JULY 2020	CELLULAR DATA	07/06/2020	30.00	30.00	08/03/2020

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
BUILDING ZONING	819	VERIZON WIRELESS	JULY 2020	ZONING JULY 2020	07/23/2020	90.03	90.03	08/02/2020
Total BUILDING ZONING:						120.03	120.03	
STREETS								
STREETS	4	ACE HARDWARE	606266	LASER LEVEL RENTAL	07/07/2020	110.00	110.00	08/03/2020
STREETS	4	ACE HARDWARE	606280	CHAIN LOOP	07/07/2020	40.95	40.95	08/03/2020
STREETS	4	ACE HARDWARE	606345	LAZER LEVEL RENTAL	07/07/2020	55.00-	55.00-	08/03/2020
STREETS	4	ACE HARDWARE	606384	SKIN PACK 7.5" WEDGE, CHAIN LOOP,	07/08/2020	107.70	107.70	08/03/2020
STREETS	4	ACE HARDWARE	606997	CHAIN LOOP	07/13/2020	13.95	13.95	08/03/2020
STREETS	52	AUCA CHICAGO MC LOCKBOX	1592344769	MATS, NYLON/RUBBER	07/23/2020	131.61	131.61	08/03/2020
STREETS	1539	CIVIL MATERIALS	122257	7.96TN HOT MIX	07/09/2020	477.60	477.60	08/03/2020
STREETS	148	COMCAST CABLE	MAY 2020 223677	INTERNET 1610 FRANKLIN GROVE RD	05/10/2020	117.42	117.42	08/02/2020
STREETS	152	COMPLETE AUTOWERKS REPAIR SE	16014	2003 CHEVROLET SILVERADO 2500H	07/15/2020	862.51	862.51	08/03/2020
STREETS	201	DIXON COMMERCIAL ELECTRIC CO.	02554	REPAIR LIGHTING AT TSC CUL-DE-SA	06/17/2020	2,680.96	2,680.96	08/03/2020
STREETS	436	KITZMAN'S LTD.	415900	8-2X6X10, 8-2X4X10	07/20/2020	102.27	102.27	08/03/2020
STREETS	565	NORTH'S OIL COMPANY	3050881	63GAL DIESEL FUEL	07/08/2020	136.96	136.96	08/03/2020
STREETS	565	NORTH'S OIL COMPANY	3050886	536GAL DIESEL FUEL	07/15/2020	1,165.27	1,165.27	08/03/2020
STREETS	565	NORTH'S OIL COMPANY	3050910	74GAL DIESEL FUEL	07/15/2020	160.87	160.87	08/03/2020
STREETS	565	NORTH'S OIL COMPANY	3050916	87GAL DIESEL	07/22/2020	1,695.20	1,695.20	08/03/2020
STREETS	565	NORTH'S OIL COMPANY	3050936	13GAL DIESEL FUEL	07/16/2020	28.26	28.26	08/03/2020
STREETS	565	NORTH'S OIL COMPANY	3050941	84GAL DIESEL FUEL	07/21/2020	185.97	185.97	08/03/2020
STREETS	638	RENNER QUARRIES LTD.	53202	7.91TN 1" MINUS	07/17/2020	43.90	43.90	08/03/2020
STREETS	650	ROCK RIVER READY MIX	17119	1 CURB REPAIR- 1YARD-	07/14/2020	103.50	103.50	08/03/2020
STREETS	728	STERLING NAPA AUTO PARTS	054014	O RING	07/07/2020	.58	.58	08/03/2020
STREETS	728	STERLING NAPA AUTO PARTS	054170	SHOP TOWELS, BLASTER PENETRAN	07/08/2020	60.63	60.63	08/03/2020
STREETS	728	STERLING NAPA AUTO PARTS	054464	Z HOSE END FITTING	07/10/2020	14.38	14.38	08/03/2020
STREETS	819	VERIZON WIRELESS	JULY 2020	STREETS CELL JULY 2020	07/23/2020	49.46	49.46	08/02/2020
Total STREETS:						8,234.95	8,234.95	
PUBLIC PROPERTY								
PUBLIC PROPERTY	4	ACE HARDWARE	604351	FUEL	06/19/2020	4.00	4.00	08/03/2020
PUBLIC PROPERTY	4	ACE HARDWARE	607071	B&C OIL GALLONS, BULBS, GLOVES	07/14/2020	37.53	37.53	08/03/2020
PUBLIC PROPERTY	4	ACE HARDWARE	607705	HANDLE MOLDING, CHAINSAW CHAIN	07/20/2020	22.68	22.68	08/03/2020
PUBLIC PROPERTY	4	ACE HARDWARE	608081	PUNCH PIN SET	07/23/2020	6.74	6.74	08/03/2020
PUBLIC PROPERTY	52	AUCA CHICAGO MC LOCKBOX	1592336680	SHOP TOWELS	07/16/2020	9.61	9.61	08/03/2020
PUBLIC PROPERTY	334	HOLLAND & SONS INC	1088246	REAR/SIDE VIEW MIRROR-GATOR	07/20/2020	29.45	29.45	08/03/2020
PUBLIC PROPERTY	505	MENARDS	68675	BLADE BALANCER	07/20/2020	32.67	32.67	08/03/2020
PUBLIC PROPERTY	505	MENARDS	68675	BLADE BALANCER	07/20/2020	32.67	32.67	08/03/2020
PUBLIC PROPERTY	531	MO-ST PLUMBING	24361	ICE MACHINE REPAIRS	06/30/2020	75.00	75.00	08/03/2020

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
PUBLIC PROPERTY	728	STERLING NAPA AUTO PARTS	056140	HAND CLEANER	07/22/2020	12.49	12.49	08/03/2020
PUBLIC PROPERTY	819	VERIZON WIRELESS	JULY 2020	PUBLIC PRPTY CELL JULY 2020	07/23/2020	85.47	85.47	08/02/2020
PUBLIC PROPERTY	847	WILCO RENTAL INC	148941	MISC PARTS- POLE SAW	07/15/2020	18.55	18.55	08/03/2020
Total PUBLIC PROPERTY:						366.86	366.86	
CEMETERY								
CEMETERY	4	ACE HARDWARE	604351	FUEL	06/19/2020	4.00	4.00	08/03/2020
CEMETERY	4	ACE HARDWARE	607004	POLE SAW	07/13/2020	2.06	2.06	08/03/2020
CEMETERY	4	ACE HARDWARE	607071	B&C OIL GALLONS, BULBS, GLOVES	07/14/2020	37.54	37.54	08/03/2020
CEMETERY	4	ACE HARDWARE	607705	HANDLE MOLDING, CHAINSAW CHAIN	07/20/2020	22.67	22.67	08/03/2020
CEMETERY	4	ACE HARDWARE	608012	FLAG POLES	07/22/2020	49.53	49.53	08/03/2020
CEMETERY	4	ACE HARDWARE	608081	PUNCH PIN SET	07/23/2020	6.75	6.75	08/03/2020
CEMETERY	4	ACE HARDWARE	608099	COILED TENSION PIN	07/23/2020	1.16	1.16	08/03/2020
CEMETERY	4	ACE HARDWARE	608152	HARDWARE- BOLTS FOR TRIMMERS	07/23/2020	.90	.90	08/03/2020
CEMETERY	52	AUCA CHICAGO MC LOCKBOX	1592336680	SHOP TOWELS	07/16/2020	9.61	9.61	08/03/2020
CEMETERY	122	CENTURYLINK	JULY 2020 007798	OAKWOOD 304007798	07/04/2020	84.91	84.91	08/02/2020
CEMETERY	334	HOLLAND & SONS INC	1088246	REAR/SIDE VIEW MIRROR-GATOR	07/20/2020	29.45	29.45	08/03/2020
CEMETERY	436	KITZMAN'S LTD.	415934	1X6X12-FOUNDATION	07/20/2020	118.45	118.45	08/03/2020
CEMETERY	531	MO-ST PLUMBING	24361	ICE MACHINE REPAIRS	06/30/2020	75.00	75.00	08/03/2020
CEMETERY	555	NICOR	JULY 2020 320002	416 S DEMENT AVE	07/20/2020	38.92	38.92	08/03/2020
CEMETERY	555	NICOR	JULY 2020 910009	NS RT 38 1 W CHURCH DIXON - 94871	07/16/2020	84.18	84.18	08/03/2020
CEMETERY	728	STERLING NAPA AUTO PARTS	056140	HAND CLEANER	07/22/2020	12.50	12.50	08/03/2020
CEMETERY	847	WILCO RENTAL INC	148941	MISC PARTS- POLE SAW	07/15/2020	18.56	18.56	08/03/2020
Total CEMETERY:						596.19	596.19	
VETERANS PARK								
VETERANS PARK	122	CENTURYLINK	JULY 2020 099556	VETERAN MEMORIAL PARK 44609955	07/04/2020	242.51	242.51	08/02/2020
Total VETERANS PARK:						242.51	242.51	
PUBLIC SAFETY BUILDING								
PUBLIC SAFETY BUILD	1166	1ST AYD CORPORATION	PSI379161	SUPPLIES PSB	07/09/2020	81.72	81.72	08/03/2020
PUBLIC SAFETY BUILD	1166	1ST AYD CORPORATION	PSI379161	SHIPPING PSB	07/09/2020	2.50	2.50	08/03/2020
PUBLIC SAFETY BUILD	52	AUCA CHICAGO MC LOCKBOX	1592344768	RUG SERVICE PSB	07/23/2020	89.38	89.38	08/03/2020
PUBLIC SAFETY BUILD	1173	DIRECT IN SUPPLY	110271	SUPPLIES PSB	07/15/2020	60.72	60.72	08/03/2020
PUBLIC SAFETY BUILD	236	ECOLAB PEST ELIMINATION	9477597	PEST CONTROL PSB	06/11/2020	312.24	312.24	08/03/2020
PUBLIC SAFETY BUILD	503	MECHANICAL INC- FREEPORT	FRE120354	HVAC REPAIR @ PSB 2ND FLOOR P.D.	07/05/2020	758.41	758.41	08/03/2020
PUBLIC SAFETY BUILD	1989	THE HOME DEPOT PRO	561025362	CARPET CLEANING SOLUTION	07/13/2020	153.51	153.51	08/03/2020

Segment	DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
Total PUBLIC SAFETY BUILDING:							1,458.48	1,458.48	
DOWNTOWN MAINTENANCE									
DOWNTOWN MAINTEN	1196	EVERGREEN IRRIGATION INC.		86167	SPRAY HEAD/NOZZLE	07/15/2020	214.64	214.64	08/03/2020
Total DOWNTOWN MAINTENANCE:							214.64	214.64	
TRAFFIC MAINTENANCE									
TRAFFIC MAINTENANC	4	ACE HARDWARE		606406	TUB VNL, CLAMP	07/08/2020	14.52	14.52	08/03/2020
TRAFFIC MAINTENANC	4	ACE HARDWARE		607333	MISC SUPPLIES	07/16/2020	62.01	62.01	08/03/2020
TRAFFIC MAINTENANC	4	ACE HARDWARE		607863	PAINTER, TUBE VNL, VINYL TUB	07/21/2020	13.39	13.39	08/03/2020
TRAFFIC MAINTENANC	4	ACE HARDWARE		L06539	SHACKLE SCR PIN	07/09/2020	4.13	4.13	08/03/2020
TRAFFIC MAINTENANC	690	SHERWIN WILLIAMS		0482-3	LINE LAZER TIP, QP EASYOUTFL	07/15/2020	198.00	198.00	08/03/2020
TRAFFIC MAINTENANC	690	SHERWIN WILLIAMS		4280-1	GASKET RC 5, 5PK	07/08/2020	30.91	30.91	08/03/2020
TRAFFIC MAINTENANC	728	STERLING NAPA AUTO PARTS		054003	NAPA 10W30QT	07/07/2020	59.88	59.88	08/03/2020
TRAFFIC MAINTENANC	728	STERLING NAPA AUTO PARTS		056008	BOXED MINIATURES, BLISTER PACK	07/21/2020	15.08	15.08	08/03/2020
Total TRAFFIC MAINTENANCE:							397.92	397.92	
WATER									
WATER	1166	1ST AYD CORPORATION		PSI380811	MAGIC SOFT KITCHEN ROLL TOWELS	07/16/2020	616.28	616.28	08/03/2020
WATER	4	ACE HARDWARE		606904	CAP HOSE BRASS	07/13/2020	5.03	5.03	08/03/2020
WATER	4	ACE HARDWARE		606940	ROD THREADED SS, HARDWARE	07/13/2020	28.70	28.70	08/03/2020
WATER	4	ACE HARDWARE		607404	80 GRIT, ELECTRIC TAPE	07/16/2020	29.99	29.99	08/03/2020
WATER	4	ACE HARDWARE		L06566	ELECTRICAL TAPE	07/09/2020	15.43	15.43	08/03/2020
WATER	4	ACE HARDWARE		L06596	HARDWARE, ANTI-SEIZE	07/09/2020	12.68	12.68	08/03/2020
WATER	34	AMERICAN WATER WORKS ASSCO		00330736	AWWA MEMBERSHIP 09/01/2020-08/31	06/01/2020	2,131.00	2,131.00	08/03/2020
WATER	68	BELLINI'S CUSTOM WELDING		031516	WELDING PROPS TO MIXING ROD	07/09/2020	120.00	120.00	08/03/2020
WATER	1623	BLUE CROSS AND BLUE SHIELD OF I		AUG 2020	AUGUST 2020-0000137422	07/18/2020	684.62	684.62	08/02/2020
WATER	114	CARUS LLC		SLS 10085091	MNS 4517LBS, CARUSOL 5612LBS	07/14/2020	9,439.13	9,439.13	08/03/2020
WATER	114	CARUS LLC		SLS 10085092	PHOSPHATE-3135LBS	07/14/2020	2,539.35	2,539.35	08/03/2020
WATER	122	CENTURYLINK		AUG 2020 001885	WATER 304001885	07/04/2020	356.60	356.60	08/02/2020
WATER	122	CENTURYLINK		JULY 2020 001885	WATER 304001885	05/04/2020	345.34	345.34	08/02/2020
WATER	148	COMCAST CABLE		JULY 2020 180059	INTERNET 92 ARTESIAN 87711030101	07/20/2020	93.35	93.35	08/02/2020
WATER	148	COMCAST CABLE		JULY 2020 258038	1025 NACHUSA 8771103010258038	07/06/2020	138.35	138.35	08/02/2020
WATER	201	DIXON COMMERCIAL ELECTRIC CO.		02552	WELL #6 CHEMICAL PUMP REPLACE	06/08/2020	241.00	241.00	08/03/2020
WATER	333	HILL'S ELECTRIC MOTOR SERVICE		7667	3/4HP MOTOR REPAIRS, REPLACEME	07/16/2020	268.87	268.87	08/03/2020
WATER	333	HILL'S ELECTRIC MOTOR SERVICE		7667	FREIGHT/FED EX	07/16/2020	28.84	28.84	08/03/2020
WATER	339	HUFFMAN CAR WASH		146198	CAR WASH	07/21/2020	9.25	9.25	08/03/2020
WATER	492	MARTIN & COMPANY EXCAVATING		27939	15.18TN 3/8" CHIPS, 39.23TN 3/4" ROA	07/11/2020	373.08	373.08	08/03/2020

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
WATER	509	METROPOLITAN INDUSTRIES INC	INV018999	DATA SERVICE METRO CLOUD DATA	07/16/2020	735.00	735.00	08/03/2020
WATER	555	NICOR	JULY 2020 320004	520 E RIVER RD	07/20/2020	48.08	48.08	08/03/2020
WATER	565	NORTH'S OIL COMPANY	3050903	57GAL DIESEL FUEL	07/13/2020	123.92	123.92	08/03/2020
WATER	565	NORTH'S OIL COMPANY	3050909	19GAL DIESEL FUEL	07/16/2020	41.31	41.31	08/03/2020
WATER	594	PDC LABORATORIES	I9424884	ARSENIC TESTING	07/22/2020	13.00	13.00	08/03/2020
WATER	594	PDC LABORATORIES	I9424891	LEAD AND COPPER TESTING	07/22/2020	840.00	840.00	08/03/2020
WATER	650	ROCK RIVER READY MIX	17119	2 WATER KEY PATCHES - 3YRDS	07/14/2020	310.50	310.50	08/03/2020
WATER	650	ROCK RIVER READY MIX	17140	WATER PATCH - 7TH AND JACKSON	07/15/2020	103.50	103.50	08/03/2020
WATER	728	STERLING NAPA AUTO PARTS	054289	NAPA SYN 5W30	07/09/2020	3.29	3.29	08/03/2020
WATER	728	STERLING NAPA AUTO PARTS	054721	Z HOSE FITTINGS, WEATHERSHIELD	07/13/2020	32.76	32.76	08/03/2020
WATER	809	USA BLUEBOOK	292193	FLAGS, PAINT	07/10/2020	687.48	687.48	08/03/2020
WATER	809	USA BLUEBOOK	292193	FREIGHT	07/10/2020	73.82	73.82	08/03/2020
WATER	809	USA BLUEBOOK	293184	DISPOSABLE BEAKERS	07/13/2020	50.48	50.48	08/03/2020
WATER	819	VERIZON WIRELESS	JULY 2020	WATER (38.01 COVID-19 EXPENSE)	07/23/2020	38.01	38.01	08/02/2020
WATER	819	VERIZON WIRELESS	JULY 2020	WATER CELL JULY 2020	07/23/2020	107.01	107.01	08/02/2020
WATER	831	WATER PRODUCTS CO.	0296669	69 RISER, 18" ADJ SCREW IN RISER, 2	07/13/2020	1,454.75	1,454.75	08/03/2020
WATER	831	WATER PRODUCTS CO.	0296670	6X4 MJ REDUCER	07/13/2020	302.60	302.60	08/03/2020
Total WATER:						22,442.40	22,442.40	

SEWAGE TREATMENT

SEWAGE TREATMENT	4	ACE HARDWARE	605907	HOLE DOZER	07/02/2020	33.29	33.29	08/03/2020
SEWAGE TREATMENT	4	ACE HARDWARE	606286	CABLE TIE, PAINT	07/07/2020	19.99	19.99	08/03/2020
SEWAGE TREATMENT	4	ACE HARDWARE	606390	CONTRACTORS MIX, STRAW BLNKT	07/08/2020	104.97	104.97	08/03/2020
SEWAGE TREATMENT	4	ACE HARDWARE	606461	MORTAR MIX	07/08/2020	5.99	5.99	08/03/2020
SEWAGE TREATMENT	4	ACE HARDWARE	607381	HARDWARE	07/16/2020	30.04	30.04	08/03/2020
SEWAGE TREATMENT	4	ACE HARDWARE	607405	HARDWARE, TAP PLUG, TAP CARDED	07/16/2020	20.16	20.16	08/03/2020
SEWAGE TREATMENT	4	ACE HARDWARE	607441	MISC ITEMS	07/17/2020	18.96	18.96	08/03/2020
SEWAGE TREATMENT	4	ACE HARDWARE	607531	DRILL BITS	07/17/2020	12.22	12.22	08/03/2020
SEWAGE TREATMENT	4	ACE HARDWARE	607709	MISC ITEMS	07/20/2020	139.08	139.08	08/03/2020
SEWAGE TREATMENT	4	ACE HARDWARE	607801	WATER	07/21/2020	14.95	14.95	08/03/2020
SEWAGE TREATMENT	4	ACE HARDWARE	607827	ACRYLIC SHEET, SCREWDRIVER, TAP	07/21/2020	30.55	30.55	08/03/2020
SEWAGE TREATMENT	4	ACE HARDWARE	607980	ACRYLIC SHEET, GLOVES, PAINT	07/22/2020	52.71	52.71	08/03/2020
SEWAGE TREATMENT	52	AUCA CHICAGO MC LOCKBOX	001592333297	MATS, NYLON/RUBBER	07/14/2020	68.98	68.98	08/03/2020
SEWAGE TREATMENT	52	AUCA CHICAGO MC LOCKBOX	1592341490	MATS, NYLON/RUBBER	07/21/2020	68.98	68.98	08/03/2020
SEWAGE TREATMENT	1623	BLUE CROSS AND BLUE SHIELD OF I	AUG 2020	AUGUST 2020-0000137422	07/18/2020	346.34	346.34	08/02/2020
SEWAGE TREATMENT	148	COMCAST CABLE	JULY 2020 261610	INTERNET 2600 W 3RD 877110301026	07/16/2020	155.05	155.05	08/02/2020
SEWAGE TREATMENT	1612	CORE & MAIN LP	M652479	8 PVC SDR35 SWR PIPE	07/15/2020	634.20	634.20	08/03/2020
SEWAGE TREATMENT	181	DELL MARKETING L.P	10410441606	INSPIRON 15 5000 SERIES - 5593	07/17/2020	1,390.58	1,390.58	08/03/2020
SEWAGE TREATMENT	201	DIXON COMMERCIAL ELECTRIC CO.	02555	CHECK PROBLEM WITH BSE-205 CON	06/24/2020	2,771.86	2,771.86	08/03/2020
SEWAGE TREATMENT	201	DIXON COMMERCIAL ELECTRIC CO.	02556	INSTALLED 14 NEW LIGHT BULBS IN	06/16/2020	172.40	172.40	08/03/2020

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
SEWAGE TREATMENT	104	FARMCHAINS	58146	SHIPPING TO ECT- NEXT DAY	07/09/2020	227.82	227.82	08/03/2020
SEWAGE TREATMENT	104	FARMCHAINS	58149	SHIPPING TO ECT-NEXT DAY AIR	07/09/2020	108.18	108.18	08/03/2020
SEWAGE TREATMENT	104	FARMCHAINS	58165	SHIPPING TO PDC	07/15/2020	18.97	18.97	08/03/2020
SEWAGE TREATMENT	2384	GENERAL AUTOMOTIVE	JULY 2020	10/08 GMC 2500 SERVICE	07/14/2020	69.51	69.51	08/03/2020
SEWAGE TREATMENT	1541	KALEEL'S	1126	HIVIS - JLESLIE	07/06/2020	94.00	94.00	08/03/2020
SEWAGE TREATMENT	1541	KALEEL'S	1129	HIVIS - J MILLER	07/16/2020	100.00	100.00	08/03/2020
SEWAGE TREATMENT	1049	KALEEL'S CLOTHING AND PRINTING	7144	EMB. ONLY - WASTEWATER-MILLER	07/17/2020	55.00	55.00	08/03/2020
SEWAGE TREATMENT	492	MARTIN & COMPANY EXCAVATING	27940	21.86TN 1" CLEAN STONE	07/11/2020	179.25	179.25	08/03/2020
SEWAGE TREATMENT	565	NORTH'S OIL COMPANY	11945	5GAL DURANGO	07/24/2020	175.00	175.00	08/03/2020
SEWAGE TREATMENT	565	NORTH'S OIL COMPANY	3050901	47GAL DIESEL FUEL	07/10/2020	102.18	102.18	08/03/2020
SEWAGE TREATMENT	565	NORTH'S OIL COMPANY	3050906	39GAL DIESEL FUEL	07/14/2020	84.79	84.79	08/03/2020
SEWAGE TREATMENT	565	NORTH'S OIL COMPANY	3050948-3	61GAL DIESEL	07/23/2020	135.05	135.05	08/03/2020
SEWAGE TREATMENT	579	OMNI-SITE	73921	EXTERNAL CB/XR50 AT&T LTE RADIO	07/15/2020	619.96	619.96	08/03/2020
SEWAGE TREATMENT	594	PDC LABORATORIES	I9423797	UCMR4 TESTING	07/14/2020	562.40	562.40	08/03/2020
SEWAGE TREATMENT	594	PDC LABORATORIES	I9425592	PHOSPHATE TOTAL AS P, SHIPPING, T	07/27/2020	231.20	231.20	08/03/2020
SEWAGE TREATMENT	682	SCHMITT PLUMBING & HEATING	59941	2 MANHOLES AND 2' RISERS ON EAC	07/07/2020	1,000.00	1,000.00	08/03/2020
SEWAGE TREATMENT	682	SCHMITT PLUMBING & HEATING	59957	416 SQUIRE REPLACED SEWER PIPE,	07/08/2020	1,095.00	1,095.00	08/03/2020
SEWAGE TREATMENT	728	STERLING NAPA AUTO PARTS	055758	PLR HARMONIC BALANCER	07/20/2020	13.99	13.99	08/03/2020
SEWAGE TREATMENT	728	STERLING NAPA AUTO PARTS	056233	IMPACT SOCKET	07/22/2020	11.54	11.54	08/03/2020
SEWAGE TREATMENT	809	USA BLUEBOOK	290973	MERCOID SNAP ACTION PRESSURE,	07/09/2020	643.50	643.50	08/03/2020
SEWAGE TREATMENT	809	USA BLUEBOOK	290973	FREIGHT	07/09/2020	88.36	88.36	08/03/2020
SEWAGE TREATMENT	809	USA BLUEBOOK	296823	ABSORBENT PAD FOR PETRI DISH	07/15/2020	274.23	274.23	08/03/2020
SEWAGE TREATMENT	819	VERIZON WIRELESS	JULY 2020	WASTEWATER CELL JULY2020	07/23/2020	100.26	100.26	08/02/2020
SEWAGE TREATMENT	1079	WELCH BROS. BELVIDERE INC.	278186	ADJUSTING RINGS	07/21/2020	591.00	591.00	08/03/2020
SEWAGE TREATMENT	2610	WESTECH	77687	CLEAN FLO ROTOSCREEN PARTS	07/13/2020	1,092.00	1,092.00	08/03/2020
SEWAGE TREATMENT	2610	WESTECH	77687	FREIGHT	07/13/2020	69.46	69.46	08/03/2020
Total SEWAGE TREATMENT:						13,833.95	13,833.95	

FIRE

FIRE	1166	1ST AYD CORPORATION	PSI379161	SUPPLIES FD- GLOVES	07/09/2020	198.70	198.70	08/03/2020
FIRE	1166	1ST AYD CORPORATION	PSI379161	SHIPPING FD	07/09/2020	2.50	2.50	08/03/2020
FIRE	122	CENTURYLINK	JULY 2020 074498	PSB 304074498	05/19/2020	280.00	280.00	08/02/2020
FIRE	196	DILBECKS CANVAS SHOP	285583	HOSE ROPE REPAIR	07/15/2020	40.00	40.00	08/03/2020
FIRE	1490	DINGES FIRE COMPANY	11814	RADIO HOLDERS	07/14/2020	164.86	164.86	08/03/2020
FIRE	1490	DINGES FIRE COMPANY	11832	GLOVES	07/15/2020	521.70	521.70	08/03/2020
FIRE	1490	DINGES FIRE COMPANY	11869	GLOVES	07/16/2020	521.70	521.70	08/03/2020
FIRE	1490	DINGES FIRE COMPANY	11879	HELMET FRONT- BROWN	07/16/2020	78.45	78.45	08/03/2020
FIRE	1490	DINGES FIRE COMPANY	11967	HELMET FRONTS	07/21/2020	211.05	211.05	08/03/2020
FIRE	1173	DIRECT IN SUPPLY	110270	SUPPLIES FD	07/15/2020	230.93	230.93	08/03/2020
FIRE	2648	DIVE RESCUE INTERNATIONAL	SO057741	SIDE SCAN SONAR	06/25/2020	4,401.85	4,401.85	08/03/2020

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
FIRE	1056	EAGLE ENGRAVING INC.	2020-3106	RETIREMENT PLAQUE- STROCK	07/13/2020	204.95	204.95	08/03/2020
FIRE	1071	OLIVER'S FOOD PRIDE	6437	BOTTLED WATER	07/18/2020	23.94	23.94	08/03/2020
FIRE	2647	PH & S PRODUCTS	0013465-IN	GLOVES	07/17/2020	314.00	314.00	08/03/2020
FIRE	819	VERIZON WIRELESS	JULY 2020	FIRE CELL JULY 2020	07/23/2020	393.15	393.15	08/02/2020
FIRE	824	WAGNER, SEAN	AUGUST 2020 WAGNER	PER DIEM AT ADVANCED FIRE OFFIC	07/27/2020	35.00	35.00	08/03/2020
Total FIRE:						7,622.78	7,622.78	
POLICE								
POLICE	4	ACE HARDWARE	607299	POST STUDS	07/16/2020	37.18	37.18	08/03/2020
POLICE	7	ADAMS EVIDENCE GRADE TECHNOL	0044545-IN	CDS & DVDS	07/21/2020	457.35	457.35	08/03/2020
POLICE	1662	BARBECK COMMUNICATIONS	120001135-1	RADIO REPAIR	07/23/2020	45.00	45.00	08/03/2020
POLICE	1662	BARBECK COMMUNICATIONS	120001152-1	INSTALLATION OF LIGHTS-SHARP VE	07/16/2020	853.20	853.20	08/03/2020
POLICE	122	CENTURYLINK	JULY 2020 074498	PSB 304074498	05/19/2020	911.61	911.61	08/02/2020
POLICE	152	COMPLETE AUTOWERKS REPAIR SE	15992	LOF, TIRE MOUNT AND BALANCE	07/09/2020	151.87	151.87	08/03/2020
POLICE	152	COMPLETE AUTOWERKS REPAIR SE	16083	EHXAUST REPAIR	07/22/2020	84.57	84.57	08/03/2020
POLICE	2645	DARNALL PRINTING & SIGNMAKING I	20202	REVISED ORDINANCE CITATIONS	07/14/2020	1,165.60	1,165.60	08/03/2020
POLICE	375	IL PROSECUTOR SERVICES LLC	3342	TCW LAW ENFORC LINE OFFICRS-SU	07/15/2020	195.00	195.00	08/03/2020
POLICE	621	KELSO-BURNETT CO	1348058	LABOR/REPAIR ON PSB CAMERA	07/14/2020	390.00	390.00	08/03/2020
POLICE	451	LAMENDOLA, JASON	4052654179	REIMBURSE JASON LAMENDOLA DAT	07/16/2020	30.00	30.00	08/03/2020
POLICE	451	LAMENDOLA, JASON	4065443827	REIMBURSE JASON LAMENDOLA DAT	07/16/2020	30.00	30.00	08/03/2020
POLICE	629	QUILL CORPORATION	8703212	SHREDDER OIL, CUPS	07/17/2020	68.24	68.24	08/03/2020
POLICE	629	QUILL CORPORATION	8745711	FLASH DRIVES	07/20/2020	55.96	55.96	08/03/2020
POLICE	629	QUILL CORPORATION	8854002	BUBBLE WRAP	07/22/2020	23.69	23.69	08/03/2020
POLICE	801	UNIFORM DEN INC	103072-01	VEST-COPPOTELLI	05/07/2020	547.83	547.83	08/03/2020
POLICE	801	UNIFORM DEN INC	103880	CORPORAL STRIPES	07/07/2020	89.90	89.90	08/03/2020
POLICE	819	VERIZON WIRELESS	JULY 2020	POLICE CELL JULY 2020	07/23/2020	906.28	906.28	08/02/2020
POLICE	1409	WEST, RYAN	JULY 2020	TUITION REIMBURSEMENT	07/20/2020	1,650.00	1,650.00	08/03/2020
Total POLICE:						7,693.28	7,693.28	
LIBRARY								
LIBRARY	4	ACE HARDWARE	607151	GLASS CLEANER FOR SHIELDS	07/14/2020	12.92	12.92	08/03/2020
LIBRARY	1775	AMAZON CAPITAL SERVICES INC	161T-WHJJ-31TT	SUMMER READING - PRIZES	07/23/2020	45.73	45.73	08/03/2020
LIBRARY	1775	AMAZON CAPITAL SERVICES INC	1DXH-RVX3-J6PQ	SUMMER READING - CRAFTS, PRIZE	07/14/2020	92.78	92.78	08/03/2020
LIBRARY	1775	AMAZON CAPITAL SERVICES INC	1KPL-GLGH-JF6N	FAMILY EVENT SUPPLIES	07/14/2020	100.57	100.57	08/03/2020
LIBRARY	87	BOUND TO STAY BOUND BOOKS INC	139497	13 BOOKS FOR YOUTH COLLECTION	07/13/2020	196.19	196.19	08/03/2020
LIBRARY	122	CENTURYLINK	JULY 2020 050193	LIBRARY 304050193	07/04/2020	229.90	229.90	08/02/2020
LIBRARY	1872	CINTAS	4056707686	WET MOP / REPLACE MATS	07/23/2020	43.37	43.37	08/03/2020
LIBRARY	1872	CINTAS	4056707686	CLEANERS-DISINF-PAPER TOWELS-T	07/23/2020	52.52	52.52	08/03/2020
LIBRARY	1732	COAST TO COAST SOLUTIONS	IVC0096689	HAND SANITIZER SPRAY PEN - 250	07/10/2020	742.45	742.45	08/03/2020

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
LIBRARY	197	DISTINCTIVE GARDENS	1088	PULLED WEEDS, SPRAYED WEEDS, T	07/24/2020	177.50	177.50	08/03/2020
LIBRARY	235	EBSCO	1000133460-1	OMNIFILE FULL TEXT (JUL 2020 THRU	07/24/2020	702.00	702.00	08/03/2020
LIBRARY	389	INGRAM LIBRARY SERVICES	46921927	ADULT MTLs - BOOKS	07/09/2020	149.69	149.69	08/03/2020
LIBRARY	389	INGRAM LIBRARY SERVICES	46921927	YA - BOOKS	07/09/2020	6.59	6.59	08/03/2020
LIBRARY	389	INGRAM LIBRARY SERVICES	46921927	CHILDREN - BOOKS	07/09/2020	1,083.63	1,083.63	08/03/2020
LIBRARY	389	INGRAM LIBRARY SERVICES	47017983	ADULT MTLs - BOOKS	07/14/2020	153.73	153.73	08/03/2020
LIBRARY	389	INGRAM LIBRARY SERVICES	47017983	CHILDREN - BOOKS	07/14/2020	4.19	4.19	08/03/2020
LIBRARY	389	INGRAM LIBRARY SERVICES	47085474	ADULT MTLs - BOOKS	07/17/2020	547.56	547.56	08/03/2020
LIBRARY	389	INGRAM LIBRARY SERVICES	47085474	YA - BOOKS	07/17/2020	20.89	20.89	08/03/2020
LIBRARY	389	INGRAM LIBRARY SERVICES	47085474	CHILDREN - BOOKS	07/17/2020	46.46	46.46	08/03/2020
LIBRARY	389	INGRAM LIBRARY SERVICES	47108588	ADULT MTLs - BOOKS	07/19/2020	377.40	377.40	08/03/2020
LIBRARY	389	INGRAM LIBRARY SERVICES	47108588	CHILDREN - BOOKS	07/19/2020	19.20	19.20	08/03/2020
LIBRARY	389	INGRAM LIBRARY SERVICES	47175410	ADULT MTLs - BOOKS	07/22/2020	88.39	88.39	08/03/2020
LIBRARY	389	INGRAM LIBRARY SERVICES	47175410	YA - BOOKS	07/22/2020	506.07	506.07	08/03/2020
LIBRARY	389	INGRAM LIBRARY SERVICES	47175410	CHILDREN - BOOKS	07/22/2020	9.00	9.00	08/03/2020
LIBRARY	389	INGRAM LIBRARY SERVICES	47229848	ADULT MATERIALS - BOOK	07/24/2020	8.99	8.99	08/03/2020
LIBRARY	389	INGRAM LIBRARY SERVICES	47229849	ADULT MTLs - BOOKS	07/24/2020	129.01	129.01	08/03/2020
LIBRARY	389	INGRAM LIBRARY SERVICES	47229849	YA - BOOKS	07/24/2020	7.80	7.80	08/03/2020
LIBRARY	389	INGRAM LIBRARY SERVICES	47229849	CHILDREN - BOOKS	07/24/2020	6.21	6.21	08/03/2020
LIBRARY	408	JERRELLS, LEONARD L	7034	LOCK SERVICE - STAFF ENTRANCE	07/16/2020	36.00	36.00	08/03/2020
LIBRARY	460	LEAF	10848975	SHARP COPIER CONTRACT # 100-381	07/18/2020	406.21	406.21	08/03/2020
LIBRARY	2073	MIDAMERICA BOOKS	516273	YOUTH BOOKS FOR COLLECTION	06/30/2020	285.45	285.45	08/03/2020
LIBRARY	1227	MIDWEST TAPE	99149319	1 AUDIOBK	07/17/2020	29.99	29.99	08/03/2020
LIBRARY	1227	MIDWEST TAPE	99160663	6 AUDIOBKS / 5 DVDS	07/21/2020	338.64	338.64	08/03/2020
LIBRARY	531	MO-ST PLUMBING	24473	SHUT DOWN DRINKING FOUNTAINS	07/16/2020	100.00	100.00	08/03/2020
LIBRARY	599	PETTY CASH - JENNIFER KOCH	840-56000159-1-4129909-	POSTAGE DUE ENVELOPE	07/24/2020	2.10	2.10	08/03/2020
LIBRARY	1328	RAILS	7040	FIND MORE ILLINOIS JUL 2020 - JUN 2	07/17/2020	800.00	800.00	08/03/2020
LIBRARY	1774	S & S WORLDWIDE INC	IN100549662	SUMMER READING - CRAFTS	07/08/2020	27.29	27.29	08/03/2020
LIBRARY	1649	STAPLES BUSINESS CREDIT	7309681125-0-1	COPY PAPER 2 BOXES	07/07/2020	67.98	67.98	08/03/2020
LIBRARY	1247	SYNCB/AMAZON	Jul 2020 483749434789	SUMMER READING - PRIZES: GIFT CA	07/10/2020	387.44	387.44	08/03/2020
LIBRARY	749	TDG COMMUNICATIONS	16128	WEBSITE MNT TURN OFF COVID MES	06/30/2020	45.00	45.00	08/03/2020
LIBRARY	797	ULINE	121915104	PAPER BAGS FOR BOOK TAKEOUTS	07/10/2020	289.61	289.61	08/03/2020
LIBRARY	819	VERIZON WIRELESS	JULY 2020	LIBRARY CELL JULY 2020	07/23/2020	49.46	49.46	08/02/2020
Total LIBRARY:						8,425.91	8,425.91	

AIRPORT

AIRPORT	52	AUCA CHICAGO MC LOCKBOX	1592344760	MATS, MOP SOLUTION, CRT PAPER,	07/23/2020	119.76	119.76	08/03/2020
AIRPORT	555	NICOR	JULY 2020 020007	1650 FRANKLIN GROVE RD-29414020	07/16/2020	77.61	77.61	08/03/2020
AIRPORT	555	NICOR	JULY 2020 891000	1650 FRANKLIN GROVE RD	07/16/2020	28.84	28.84	08/03/2020

Segment	DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
Total AIRPORT:							226.21	226.21	
Grand Totals:							617,880.04	617,880.04	

Report Criteria:

Invoices with totals above \$.00 included.

Only paid invoices included.

[Report]. Date Paid = 07/21/2020-08/03/2020

City of Dixon

YTD Financial Statements

As of June 30, 2020

**City of Dixon
Cash and Investments
As of June 30, 2020**

	Interest Rate	Maturity Date	<u>Operating</u>	<u>Capital Funds</u>	<u>Recovery Fund</u>	<u>Utilities</u>	<u>Retirement</u>	<u>TIF Funds</u>	<u>Restricted Capital Funds</u>	<u>Restricted Funds</u>
Checking Accounts			(711,272)	2,119,659	1,009,429	2,875,813	191,503	(147,466)	1,304,534	483,640
Illinois Funds			4,783,188	49,330	-	2,060,197	-	-	982,699	375,860
Pension Invest.							26,510,274			
Community State Bank	2.67%	8/23/2020			1,044,217		-			
Sauk Valley Bank	3.03%	10/25/2020				323,709	-			
Sterling Federal Bank	2.73%	1/22/2021		418,698			-			
Sterling Federal Bank	2.73%	1/22/2021					-			430,449
Community State Bank	2.65%	8/25/2020				313,143	-			-
Community State Bank	2.83%	2/25/2021					-			745,761
Community State Bank	1.98%	7/24/2020					482,121			
Community State Bank	2.23%	7/24/2021					762,643			
Community State Bank	2.23%	7/24/2021					762,643			-
Community State Bank	1.98%	7/24/2020					197,923			-
Community State Bank	2.23%	8/30/2021								127,092
Community State Bank	2.13%	10/9/2021				-	-	-	-	101,069
Sauk Valley Bank	1.55%	12/5/2020				251,935				
Sauk Valley Bank	1.65%	12/5/2022				252,060				
Community State Bank	1.93%	1/24/2022		753,623						
Sterling Federal Bank	1.61%	1/27/2021		338,474						
Sterling Federal Bank	1.61%	1/27/2021				337,443				
Community State Bank	1.85%	2/21/2022				326,472				
						-				
Cash and Investment Total			4,071,915	3,679,784	2,053,647	6,740,771	28,907,108	(147,466)	2,287,233	2,263,871

City of Dixon
FY20 Unrestricted Funds (General, Debt, Performing Arts & Ambulance)
As of June 30, 2020

% of Year Elapsed= 17%

	FY21 YTD Actual	FY21 Budget	Budget to Actual %	FY20 YTD	Prior Year to Actual %
Beginning Fund Balance	7,491,897				
RE Taxes	-	2,073,252	0%	-	
Utility & Telecom Revenue	144,365	875,000	16%	151,213	95%
Motel Tax	4,753	80,000	6% e	12,335	39% e
Gambling Revenue	16,617	300,000	6% e	58,422	28% e
Income Taxes	256,872	1,555,000	17%	414,607	62% f
Sales Tax	544,377	3,534,500	15%	547,530	99%
Replacement Tax	99,489	580,000	17%	181,600	55% f
Permits, Fees & Fines	37,164	375,000	10%	60,697	61% g
Service Fees	218,980	940,000	23%	203,591	108%
Landfill Revenues	51,514	200,000	26% b	-	5151414% b
Other Income	138,698	96,700	143% c	23,304	595% c
Interfund Transfers	-	(660,528)	0%	(90,000)	0%
Total Revenue	1,512,828	9,948,924	15%	1,563,298	97%
Council	20,138	307,770	7%	27,280	74%
Economic Development	177,581	278,368	64% a	10,000	1776% a
Administration	195,926	1,126,361	17%	296,316	66%
Info Tech	19,396	235,808	8%	33,277	58%
Building/ Zoning	23,653	197,163	12%	27,708	85%
Street	118,103	1,120,960	11%	125,791	94%
Public Property	76,825	603,960	13%	76,202	101%
Fire	299,754	2,130,991	14%	349,210	86%
Police	490,915	3,650,924	13%	495,707	99%
Performing Arts	11,987	34,203	35% h	2,565	467% h
Public Relations/Marketing	87,500	404,500	22%	-	8750000% d
Total Expenses	1,521,778	10,091,007	15%	1,444,057	105%
Net Income	(8,950)	(142,083)	6%	119,240	-8%
Ending Fund Balance*	7,482,947				
*Fund balance break down:					
Cash	4,071,915				
Interfund Loans	2,262,253				
Other Assets - Liabilities	1,148,778				
Debt	-				
Fund Balance	7,482,947				

a Small Business Stabalization Grants

b Landfill royalty received quarterly

c Contributions from LCIDA and Lee Ogle Enterprise Zone for Small Business Grant Program

d DCCMS quarterly payment issued sooner than last fiscal year

e COVID-19

f Due to Covid, tax returns extended to July 15th

g Decrease in Court fines

h Donation to Dixon Historic Theater

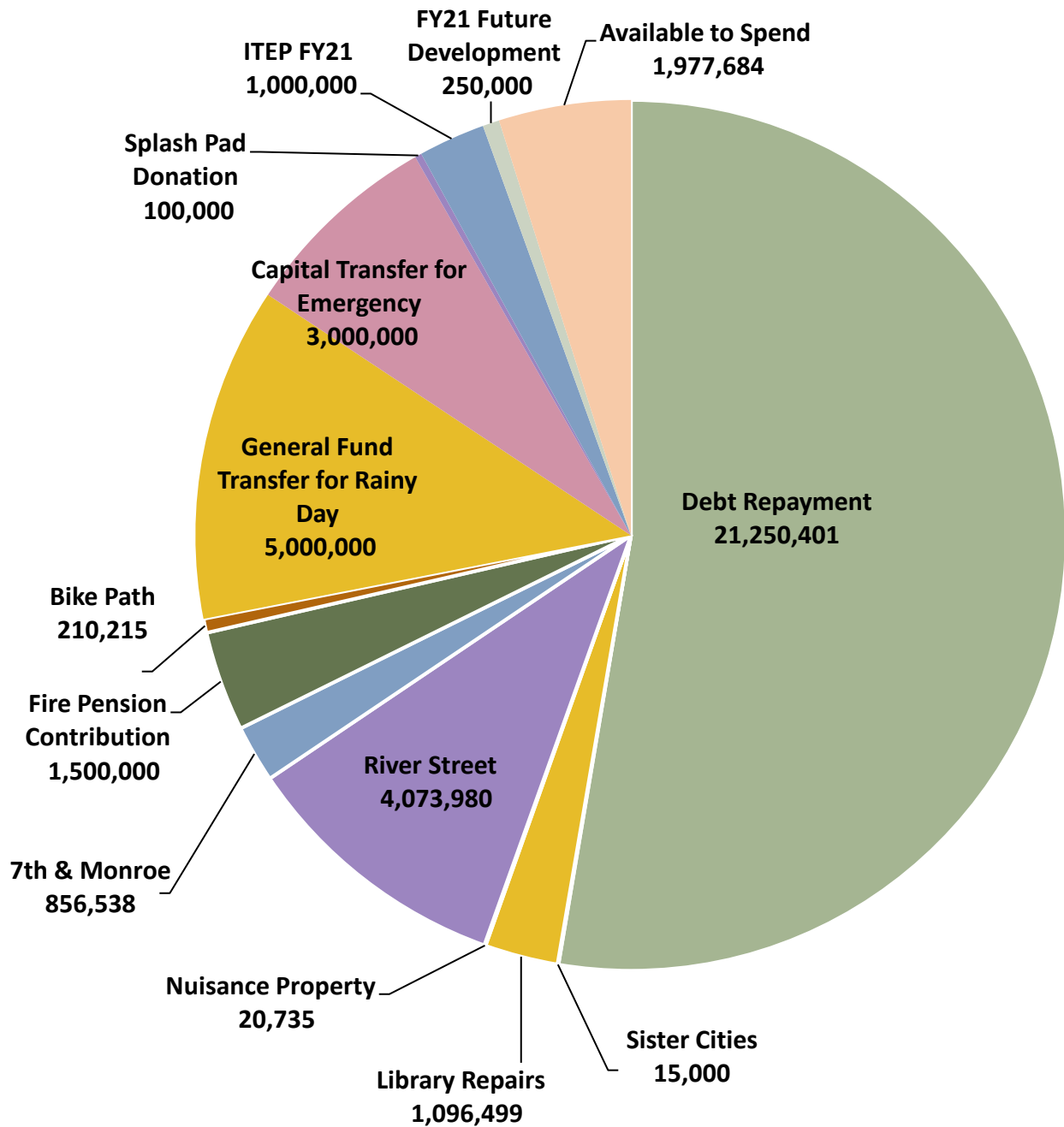
City Of Dixon
FY20 Capital Project Fund
As of June 30, 2020

		Actual	Allocations	Remaining Allocation
	Beginning Fund Balance	6,943,241		
Contribution	Transfers In	-		
	Transfer Out	-		
	Asset Disposal Revenue	-		
	Interest Income	4,982		
		4,982		
	Infrastructure:			
IT	Fieber Optic - City Halls PSB		10,000	10,000
Public Works	Resurface Bus. District Parking Lots		145,000	145,000
	Building/Structures:			
City Hall	City Hall Maintenance	2,677	60,000	57,323
PSB	PSB Building Maintenance		25,000	25,000
PSB	HVAC Softwater Network		44,000	44,000
Properties	DCCMS Building Maintenance	16,500	25,000	8,500
Properties	Moxie Building Maintenance		15,000	15,000
PSB	PSB Roof Snow Guards		6,500	6,500
Public Works	Arch Improvements		50,000	50,000
	Equipment:			
Properties	Wide Area Mower w/attachment		45,000	45,000
	Vehicles:			
Police	Squad Car Replacement		45,000	45,000
Police	Unmarked Investigation Squad		40,000	40,000
Public Works	Street Pickup with plow/spreader		50,000	50,000
	Small Tools & Equip:			
Zoning	Building & Zoning Software		12,200	12,200
IT	Copier Replacements		6,500	6,500
IT	Server Software Upgrade		28,000	28,000
IT	Network Switches		45,000	45,000
Police	PD CAD/RMS/Mobile Software		27,000	27,000
Public Works	Directional Sign Review		7,000	7,000
Public Works	Snow Removal Equipment		8,000	8,000
Public Works	Cemetery Software & Future Development		15,000	15,000
Public Works	LED Street Lighting		25,000	25,000
Public Works	Blinker Sign Crosswalks		15,000	15,000
Public Works	School Zone Speed Signs		8,000	8,000
Public Works	Low Bridge Warning System		15,000	15,000
Public Works	Welcome Signs		20,000	20,000
		19,177	792,200	690,023
	Total Ending Fund Balance*	6,929,046		

*** Fund balance break down:**

Cash	3,679,784
Interfund Loans	3,269,811
Other Assets - Liabilities	271
Ending Fund Balance	6,949,866

City of Dixon Recovery Fund



City of Dixon
FY20 Utilities (Water and Wastewater Funds)
As of June 30, 2020

% of Year Elapsed= 17%

	FY21 YTD Actual	FY21 Budget	Budget to Actual %	FY20 YTD	Prior Year to Actual %
Beginning Fund Balance	18,544,813				
Fees	1,037,778	6,986,685	15%	1,145,383	91%
Other Income	16,836	103,500	16%	41,485	41%
Interfund Transfers	-	-		-	
Total Revenue	1,054,615	7,090,185	15%	1,186,868	89%
Salaries	214,122	1,452,576	15%	199,229	107%
Benefits	88,880	521,547	17%	79,649	112%
Contractual Serv.	110,820	1,035,124	11%	54,459	203%
Supplies	45,922	292,800	16%	27,443	167%
Conf./Meeting	-	20,700	0%	312	0%
Utilities	31,525	631,000	5%	48,274	65%
Debt Service	54,670	193,430	28%	43,474	126%
Other	135	3,000	4%	-	13479%
Depreciation	-	-		-	
Total Expenses	546,074	4,150,177	13%	452,839	121%
Net Income	508,540	2,940,008	17%	734,029	69%
Fund Balance*	19,053,354				

*** Fund balance break down:**

Cash	6,741,121
Interfund Loans	(3,462,206)
Other Assets - Liabilities	(973,828)
Capital Assets	26,012,886
Debt	(9,264,620)
Fund Balance	19,053,354

City of Dixon
FY20 Pension Funds (IMRF, FICA, Fire and Police Pensions)
As of June 30, 2020

% of Year Elapsed= 17%

	FY21 YTD Actual	FY21 Budget	Budget to Actual %	FY20 YTD	Prior Year to Actual %
Beginning Fund Balance	28,358,550				
Local Taxes	-	1,331,000	0%	(200,000)	0%
Employee Contributions	36,738	350,000	10% a	59,364	62% a
Investment Income	842,038	820,000	103%	355,504	237%
Transfers	-	3,385,000	0%	200,000	0%
Total Revenue	878,777	5,886,000	15%	414,868	212%
Benefits	261,921	2,360,000	11%	445,371	59%
Contractual Services	5,811	195,000	3%	10,236	57%
Other	-	10,000	0%	-	
Total Expenses	267,731	2,565,000	10%	455,607	59%
Net Income	611,045	3,321,000	18%	(40,740)	-1500%
Ending Fund Balance*	28,969,595				

*** Fund balance break down:**

Cash	28,907,108
Other Assets - Liabilities	62,487
Fund Balance	28,969,595

a Police & Fire Pension Received one month in arrears

City of Dixon
FY20 TIF Funds
As of June 30, 2020

		FY21 YTD	FY21 Budget	FY20 Actual
Beginning Fund Balance		(3,407,577)		
Revenue:				
Local Taxes		-	425,000	-
Interest Income		-	200	-
		-	425,200	-
Expenses:				
Other		9,700	290,000	-
Total Expenses		9,700	290,000	-
Net Income		(9,700)	135,200	-
Ending Fund Balance*		(3,417,277)		

*** Fund balance break down:**

Cash	(147,466)
Interfund Loans	(3,269,811)
Other Assets - Liabilities	-
Fund Balance	(3,417,277)

City of Dixon
FY20 Restricted Capital Funds (MFT, Infrastructure)
As of June 30, 2020

	FY21 YTD	FY21 Budget	FY20 Actual
Beginning Fund Balance	2,097,761		
State Taxes	381,293	3,351,000	201,274
Other Income	1,405	10,050	7,790
Total Revenue	382,699	3,361,050	209,064
Capital Improvements	22,591	4,966,000	26,292
Total Expenses	22,591	4,966,000	26,292
Net Income	360,108	(1,604,950)	182,771
Ending Fund Balance*	2,457,869		

*** Fund balance break down:**

Cash	2,287,233
Other Assets - Liabilities	170,636
Fund Balance	2,457,869

City of Dixon
**FY20 Restricted Funds (Airport, Library, Working Cash, Police Fines
 Medical Self Ins., Oakwood Endowment, Grants, Trusts)**
 As of June 30, 2020

% of Year Elapsed= 17%

	FY21 YTD	FY21 Budget	Budget to Actual %	FY20 Actual	Prior Year to Actual %
Beginning Fund Balance	2,248,090				
Local Taxes	-	(566,000)	0%	-	
State Taxes	7,893	2,629,666	0%	50,572	16%
Fees	5,009	52,500	10%	11,997	42%
Other Income	(6,740)	91,150	-7%	15,234	-44%
Interfund Transfers	-	1,133,000	0%	-	
Total Revenue	6,161	3,340,316	0%	77,803	8%
Salaries	55,645	361,800	15%	60,046	93%
Benefits	12,767	84,000	15%	11,231	114%
Contractual Services	(3,744)	697,500	-1% a	7,797	-48% a
Supplies	17,723	204,616	9%	19,737	90%
Conference/Meeting	3,112	18,500	17%	3,812	82%
Utilities	113	11,500	1%	773	15%
Other	2,768	128,650	2%	1,600	173%
Capital Outlay	(30,956)	47,000	-66% a	-	-3095600% a
Total Expenses	57,427	1,553,566	4%	104,996	55%
Net Income	(51,266)	1,786,750	-3%	(27,194)	189%
Fund Balance*	2,196,824				

*** Fund balance break down:**

Cash	2,263,871
Interfund Loans	(47)
Other Assets - Liabilities	(67,001)
Debt	-
Fund Balance	2,196,824

a Audit accrual entries; Bills were paid in July

RESOLUTION NO. _____

**RESOLUTION AMENDING 2020-2021 BUDGET
(Street Department)**

WHEREAS, pursuant to 65 ILCS 5/8-2-9.6, the City Council may amend the annual budget of the City of Dixon by a vote of two-thirds of the corporate authorities then holding office; and

WHEREAS, the City Council has reviewed the needs of the City of Dixon and deems it advisable and in the best interests of the City of Dixon to amend the budget for fiscal year 2020-2021 by amending line items within the Street Department budget to accommodate additional small tools and equipment; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Dixon that the Finance Director of the City is hereby authorized and directed to amend the budget for fiscal year 2020-2021 by increasing the line item for "Small Tools & Equipment" by \$3,500 and decreasing the line item for "Full Time Salary" by \$3,500 all within the Street Department budget.

BE IT FURTHER RESOLVED that the City Council finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by reference.

BE IT FURTHER RESOLVED that all resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, hereby repealed.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect from and after the date of its passage and approval, and publication as required by law.

This Resolution read and approved this 3rd day of August, 2020.

Mayor

Attest:

City Clerk

RESOLUTION NO. _____

**RESOLUTION AMENDING 2020-2021 BUDGET
(Teamsters Clothing Allowance)**

WHEREAS, pursuant to 65 ILCS 5/8-2-9.6, the City Council may amend the annual budget of the City of Dixon by a vote of two-thirds of the corporate authorities then holding office; and

WHEREAS, the City Council has reviewed the needs of the City of Dixon and deems it advisable and in the best interests of the City of Dixon to amend the budget for fiscal year 2020-2021 by amending line items within the Street Department, Cemetery, Public Properties and Wastewater budgets to accommodate the clothing allowance; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Dixon that the Finance Director of the City is hereby authorized and directed to amend the budget for fiscal year 2020-2021 by increasing the line item for “Clothing Allowance” by \$75 and decreasing the line item for “Operating Supplies” by \$75 within the Cemetery Department budget; and by increasing the line item for “Clothing Allowance” by \$75 and decreasing the line item for “Operating Supplies” by \$75 within the Public Property Department budget; and by increasing the line item for “Clothing Allowance” by \$400 and decreasing the line item for “Operating Supplies” by \$400 within the Wastewater Department budget; and by increasing the line item for “Clothing Allowance” by \$750 and decreasing the line item for “Operating Supplies” by \$750 within the Street Department budget.

BE IT FURTHER RESOLVED that the City Council finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by reference.

BE IT FURTHER RESOLVED that all resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, hereby repealed.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect from and after the date of its passage and approval, and publication as required by law.

This Resolution read and approved this 3rd day of August, 2020.

Mayor

Attest:

City Clerk



COUNCIL ACTION FORM

Date: 08/03/2020

Presented By: Fredericks

Subject: Budget Resolution - Small Business Grants Agenda Item: 16c

Description:

The City of Dixon and LCIDA have partnered together in the Small Business Stabilization grants. LCIDA had committed to give the City additional funds for this grant. The amount will offset the grant expense requested in the budget resolution.

FINANCIAL

Is this a budgeted item? YES ☒ NO ☐

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES ☐ NO ☐ CIP Project Number: _____

COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

Recommendation:

Approve the resolution.

Required Action

ORDINANCE ☐

RESOLUTION ☒

MOTION ☐

NO ACTION REQUIRED ☐

Additional Comments:

MOTION BY: _____ SECONDED BY: _____

MOVE TO approve the FY20/21 Budget Resolution with respect to the City of Dixon / LCIDA
Small Business Stabilization Grant.

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Considine	Councilman Marshall	Councilwoman Oros	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RESOLUTION NO. _____

**RESOLUTION AMENDING 2020-2021 BUDGET
(City of Dixon/LCIDA Small Business Stabilization Grant)**

WHEREAS, pursuant to 65 ILCS 5/8-2-9.6, the City Council may amend the annual budget of the City of Dixon by a vote of two-thirds of the corporate authorities then holding office; and

WHEREAS, pursuant to 65 ILCS 5/8-1-2.5, the City Council may appropriate and expend funds for economic development purposes including the making of grants to any commercial enterprise that are deemed necessary or desirable for the promotion of economic development within the municipality; and

WHEREAS, the City Council has reviewed the needs of the City of Dixon and deems it advisable and in the best interests of the City of Dixon to amend the budget for fiscal year 2020-2021 by amending line items within the Economic Development Department budget to accommodate the distribution of economic development grants to small businesses to ameliorate the effects of the COVID-19 crisis; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Dixon that the Finance Director of the City is hereby authorized and directed to amend the budget for fiscal year 2020-2021 by increasing the line item for “Grant Expense” within the Economic Development budget by \$10,145.

BE IT FURTHER RESOLVED that the City Council finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by reference.

BE IT FURTHER RESOLVED that all resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, hereby repealed.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect from and after the date of its passage and approval, and publication as required by law.

This Resolution read and approved this 3rd day of August, 2020.

Mayor

Attest:

City Clerk



COUNCIL ACTION FORM

Date: 08/03/2020

Presented By: Fredericks

Subject: Budget Resolution - Build Grant BCA Agenda Item: 16d

Description:

This resolution moves money that was budgeted but not used in FY20 to the FY21 budget to pay for the Build Grant BCA.

FINANCIAL

Is this a budgeted item? YES ☒ NO ☐

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES ☐ NO ☐ CIP Project Number: _____

COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

Recommendation:

Approve the resolution.

Required Action

ORDINANCE ☐

RESOLUTION ☒

MOTION ☐

NO ACTION REQUIRED ☐

Additional Comments:

MOTION BY: _____ SECONDED BY: _____

MOVE TO approve the FY20/21 Budget Resolution with respect to the Build Grant - BCA.

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Considine	Councilman Marshall	Councilwoman Oros	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RESOLUTION NO. _____

**RESOLUTION AMENDING 2020-2021 BUDGET
(Build Grant - BCA)**

WHEREAS, pursuant to 65 ILCS 5/8-2-9.6, the City Council may amend the annual budget of the City of Dixon by a vote of two-thirds of the corporate authorities then holding office; and

WHEREAS, the City Council has reviewed the needs of the City of Dixon and deems it advisable and in the best interests of the City of Dixon to amend the budget for fiscal year 2020-2021 by amending line items within the Administration Department budget to accommodate the Build Grant BCA expense; and

WHEREAS, \$8,300 of the Build Grant BCA will be paid from the General Fund by proceeds that were budgeted but not utilized during fiscal year 2019-2020; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Dixon that the Finance Director of the City is hereby authorized and directed to amend the budget for fiscal year 2020-2021 by increasing the line item for "Contractual" within the Administration budget by \$8,300.

BE IT FURTHER RESOLVED that the City Council finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by reference.

BE IT FURTHER RESOLVED that all resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, hereby repealed.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect from and after the date of its passage and approval, and publication as required by law.

This Resolution read and approved this 3rd day of August, 2020.

Mayor

Attest:

City Clerk

RES# _____

City of Dixon, Illinois
Resolution of Adoption
of the
Lee County Multi-Jurisdictional All Hazards Mitigation Plan

WHEREAS, the City of Dixon, Illinois, is subject to natural and man-made hazards including severe thunderstorms, severe winter storms, floods, tornadoes, and drought among others, that pose risks to public health and property; and

WHEREAS, the City of Dixon, Illinois, desires to prepare and mitigate for such natural and man-made hazards; and

WHEREAS, under the Disaster Mitigation Act of 2000, the United States Federal Emergency Management Agency (FEMA) requires that local jurisdictions have in place a FEMA-approved Hazard Mitigation Plan as a condition of receipt of certain future Federal mitigation funding after November 1, 2004; and

WHEREAS, the Lee County Multi-Jurisdictional All Hazards Mitigation Plan was updated in accordance with the regulations of the Disaster Mitigation Act of 2000 and the guidance provided by FEMA; and

WHEREAS, the City of Dixon, Illinois, has participated in updating the Lee County Multi-Jurisdictional All Hazards Mitigation Plan covering member jurisdictions of Lee County:

NOW THEREFORE, be it resolved that the City of Dixon, Illinois, hereby:

1. Adopts the Lee County Multi-Jurisdictional All Hazards Mitigation Plan update as the official Hazard Mitigation Plan of the City of Dixon, Illinois; and
2. Agrees to participate in the annual and 5-year updates to such Plan.

ADOPTED on August 3, 2020

CERTIFIED by _____
Liandro Arellano, Jr.,
Mayor

ATTESTED by _____
Keesha Blumhoff,
Clerk

City of Dixon, Illinois
Resolution of Adoption
of the
Lee County Multi-Jurisdictional All Hazards Mitigation Plan

*Copy of Plan is on file with the Emergency Management Director Tim Shipman.



COUNCIL ACTION FORM

Date: 07/20/2020

Presented By: Matt Heckman

Subject: Anchor Road TARP Project Agenda Item: 17a

Description:

Three competitive bids were received for the Anchor Road TARP Project:

Martin & Co. Excavating \$205,905.85

Porter Brothers Asphalt \$227,648.81

Civil Constructors, Inc. \$263,957.60

As part of this project Anchor Road is to be resurface, aggregate shoulders will be added, the ditches will be cleaned/improved, aggregate shoulders will be added and the intersection at Rt. 52 will be improved.

FINANCIAL

Is this a budgeted item? YES ☒ NO ☐

Line Item #: _____ Title: Anchor Road TARP Project

Amount Budgeted: \$216,000.00

Actual Cost: \$205,905.85

Under/Over: \$10,094.15 Under

Funding Sources:

Infrastructure _____

TARP Grant (\$66k) _____

Departments:

Streets _____

Is this item in the CIP? YES ☒ NO ☐ CIP Project Number: _____

COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

Recommendation:

Both the consulting engineer and City staff recommend that Council award the bid to Martin & Company for their low-bid amount of \$205,905.85.

Required Action

ORDINANCE☐

RESOLUTION☐

MOTION☒

NO ACTION REQUIRED☐

Additional Comments:

MOTION BY: _____ SECONDED BY: _____

TO award the Anchor Road TARP Project to Martin & Company Excavating for the low-bid amount of \$205,905.85.

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Considine	Councilman Marshall	Councilwoman Oros	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



July 14, 2020

City of Dixon
121 W. 2nd Street
Dixon, IL 61021

Attn: Matt Heckman
Public Works Director

Re: **Anchor Road Resurfacing**
Sec. 17-00178-00-RS
WHA No. 1473D17

Dear Mr. Heckman:

Proposals for the Anchor Road Resurfacing Project were opened at City Hall at 10:00 A.M. on Tuesday July 14, 2020. A total of three (3) proposals were received.

No addenda were issued prior to the bid opening. All proposals were opened, and the total amount bid by each contractor was read aloud. A tabulation of bids was later completed and verified in our office. A copy of the bid tabulation is attached for your review.

Our engineer's estimate of cost was \$181,734.75. The low bid of \$205,905.85 was \$24,171.10 and 13.3% over our estimate. A tabulation of bids compared to our estimate in dollars and percent is as follows:

CONTRACTOR	PROPOSAL	\$ OVER/UNDER ESTIMATE	% OVER/UNDER ESTIMATE
Martin & Company Excavating Oregon, IL	\$205,905.85	\$24,171.10↑	13.3%↑
Porter Brothers Asphalt & Sealing Inc. Rock Falls, IL	\$227,648.81	\$45,914.06↑	25.3%↑
Civil Constructors, Inc. Freeport, IL	\$263,957.60	\$82,222.85↑	45.2%↑

Bids were competitive, but over our estimate. Re-bidding at a later date may result in lower bids, but given today's construction market, bids are not likely to be substantially lower, if at all. Since bids were competitive, and if the City's share of the project is still within budget and acceptable, we recommend awarding the project as stated below.

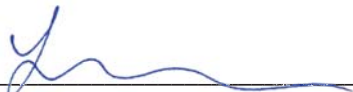
City of Dixon
Matt Heckman, Public Works Director
July 14, 2020
Page 2 of 2

We recommend the acceptance of the proposal submitted by Martin & Company Excavating, contingent on IDOT concurrence and the eight (8) day waiting period, for presentation to your City Council. We will prepare the contract documents to be executed upon notification of award of this contract.

Thank you and please let me know if you have any questions.

Sincerely,

WILLETT, HOFMANN & ASSOCIATES, INC.

BY  _____
Luke G. Nelson, P.E.

LGN:dt

Enclosure

cc: Joel Graff, P.E. IDOT Local Roads w/encl. via email
WHA 1473D17 file

TABULATION OF BIDS

BID OPENING: July 14, 2020
10:00 a.m.
DIXON CITY HALL

ATTENDED BY: Luke Nelson, WHA
Ella Martin, Martin & Company
Rich Stewart, IIIFFC
Matt Heckman, City of Dixon
Keesha Blumhoff, City of Dixon

CONTRACTOR				ENGINEER'S ESTIMATE		MARTIN & COMPANY OREGON, IL		PORTER BROTHERS ROCK FALLS, IL		CIVIL CONSTRUCTORS FREEPORT, IL					
ADDENDA				0		X		X		X					
SIGNED PROPOSAL						X		X		X					
LOCAL AGENCY PROPOSAL BID BOND						X		X		X					
APPRENTICESHIP OR TRAINING PROGRAM CERTIFICATION						X		X		X					
AFFIDAVIT OF ILLINOIS BUSINESS OFFICE						X		X		X					
AFFIDAVIT OF AVAILABILITY						X		X		X					
ITEM		QUANTITY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	TOPSOIL F & P 4	1,007	SQ YD	\$2.00	\$2,014.00	\$6.35	\$6,394.45	\$15.50	\$15,608.50	\$4.00	\$4,028.00				
2	EROSION CONTR BLANKET	6,711	SQ YD	\$1.50	\$10,066.50	\$2.20	\$14,764.20	\$1.75	\$11,744.25	\$1.50	\$10,066.50				
3	TEMP EROS CONTR SEED	139.0	POUND	\$5.00	\$695.00	\$1.00	\$139.00	\$1.50	\$208.50	\$1.00	\$139.00				
4	TEMP DITCH CHECKS	60	FOOT	\$12.00	\$720.00	\$11.00	\$660.00	\$15.00	\$900.00	\$10.00	\$600.00				
5	INLET & PIPE PROTECT	6	EACH	\$150.00	\$900.00	\$125.00	\$750.00	\$120.00	\$720.00	\$100.00	\$600.00				
6	AGG SUBGRADE IMPROVE	50	TON	\$20.00	\$1,000.00	\$24.00	\$1,200.00	\$23.00	\$1,150.00	\$73.00	\$3,650.00				
7	BIT MATLS TACK CT	2,594	POUND	\$1.00	\$2,594.00	\$0.80	\$2,075.20	\$0.75	\$1,945.50	\$2.00	\$5,188.00				
8	HMA SURF FEM BUTT JT	405	SQ YD	\$15.00	\$6,075.00	\$9.05	\$3,665.25	\$12.10	\$4,900.50	\$30.00	\$12,150.00				
9	TEMPORARY RAMP	56	SQ YD	\$25.00	\$1,400.00	\$3.00	\$168.00	\$32.50	\$1,820.00	\$20.00	\$1,120.00				
10	HMA BC IL-19.0 N50	684	TON	\$75.00	\$51,300.00	\$74.30	\$50,821.20	\$87.80	\$60,055.20	\$86.00	\$58,824.00				
11	HMA SC "C" N50	497	TON	\$80.00	\$39,760.00	\$76.80	\$38,169.60	\$97.50	\$48,457.50	\$86.00	\$42,742.00				
12	INCIDENTAL HMA SURF	75	TON	\$120.00	\$9,000.00	\$91.00	\$6,825.00	\$105.00	\$7,875.00	\$110.00	\$8,250.00				
13	AGGRGATE SHLDS B	613	TON	\$22.00	\$13,486.00	\$26.30	\$16,121.90	\$29.50	\$18,083.50	\$42.00	\$25,746.00				
14	HMA SHOULDERS 4	135	SQ YD	\$20.00	\$2,700.00	\$29.00	\$3,915.00	\$54.00	\$7,290.00	\$42.00	\$5,670.00				
15	CONCRETE COLLAR	0.5	CU YD	\$600.00	\$300.00	\$2,000.00	\$1,000.00	\$1,000.00	\$500.00	\$7,400.00	\$3,700.00				
16	METAL FL END SEC 24"	1	EACH	\$400.00	\$400.00	\$575.00	\$575.00	\$150.00	\$150.00	\$1,700.00	\$1,700.00				
17	P CUL CL D1 24	7	FOOT	\$55.00	\$385.00	\$88.00	\$616.00	\$100.00	\$700.00	\$270.00	\$1,890.00				
18	MAN ADJUST	3	EACH	\$600.00	\$1,800.00	\$1,150.00	\$3,450.00	\$750.00	\$2,250.00	\$1,700.00	\$5,100.00				
19	INLETS ADJUST	1	EACH	\$600.00	\$600.00	\$1,350.00	\$1,350.00	\$750.00	\$750.00	\$1,400.00	\$1,400.00				
20	VALVE BOX ADJ	3	EACH	\$300.00	\$900.00	\$950.00	\$2,850.00	\$750.00	\$2,250.00	\$600.00	\$1,800.00				
21	TR BAR TRM T1 SPL TAN	1	EACH	\$3,000.00	\$3,000.00	\$3,500.00	\$3,500.00	\$450.00	\$450.00	\$10,000.00	\$10,000.00				
22	GUARDRAIL REMOVE	79	FOOT	\$5.00	\$395.00	\$6.00	\$474.00	\$48.00	\$3,792.00	\$25.00	\$1,975.00				
23	SIGN PANEL T1	39.75	SQ FT	\$35.00	\$1,391.25	\$55.00	\$2,186.25	\$48.75	\$1,937.81	\$45.00	\$1,788.75				
24	REMOV SIN PAN ASSY TA	6	EACH	\$50.00	\$300.00	\$50.00	\$300.00	\$50.00	\$300.00	\$93.00	\$558.00				
25	TERMINAL MARKER - DA	1	EACH	\$40.00	\$40.00	\$45.00	\$45.00	\$150.00	\$150.00	\$50.00	\$50.00				
26	TELES STL SIN SUPPORT	84	FOOT	\$20.00	\$1,680.00	\$30.00	\$2,520.00	\$20.00	\$1,680.00	\$25.00	\$2,100.00				
27	PAINT PVT MK LINE 4	8,713	FOOT	\$1.00	\$8,713.00	\$0.60	\$5,227.80	\$1.00	\$8,713.00	\$0.45	\$3,920.85				
28	PAINT PVT MK LINE 24	13	FOOT	\$10.00	\$130.00	\$5.00	\$65.00	\$2.75	\$35.75	\$3.50	\$45.50				
29	GRDRAIL REF TYPE A	4	EACH	\$15.00	\$60.00	\$25.00	\$100.00	\$250.00	\$1,000.00	\$20.00	\$80.00				
30	EARTH EXCAVATION SPL	684	CU YD	\$20.00	\$13,680.00	\$42.00	\$28,728.00	\$17.70	\$12,106.80	\$64.00	\$43,776.00				
31	SEEDING CL 1 SPL	1.5	ACRE	\$1,500.00	\$2,250.00	\$3,500.00	\$5,250.00	\$2,750.00	\$4,125.00	\$2,500.00	\$3,750.00				
32	TRAF CONT & PROT SPL	1	L SUM	\$4,000.00	\$4,000.00	\$2,000.00	\$2,000.00	\$6,000.00	\$6,000.00	\$1,550.00	\$1,550.00				
TOTAL					\$181,734.75		\$205,905.85		\$227,648.81		\$263,957.60				



COUNCIL ACTION FORM

Date: 8-3-2020

Presented By: Heckman

Subject: Division St. Engineering Agreement

Agenda Item: 17b

Description:

This Council Action Form is proposing that the City enter into an engineering agreement with Willett Hofmann & Associates for the design and construction engineering of the Division St. Water Main Lining project.

The proposal includes the design for a cured-in-place liner to be installed for approximately 1,750 feet of 8" water main on Division Street from S. Galena Avenue to Fargo Avenue. Construction observation is also included in the proposal.

This stretch of main has been one of the most problematic in the City with many breaks over the past 5 years. Because the street is due to be resurfaced and because of its location relative to Reagan Middle School we have chosen to use the less invasive and much more time efficient method of rehabilitation with the cured in place liner.

Total engineering cost is \$69,000.00

FINANCIAL

Is this a budgeted item? YES ☒ NO ☐

Line Item #: _____ Title: Division Street Main Lining

Amount Budgeted: \$90,000.00

Actual Cost: \$69,000.00

Under/Over: \$21,000.00

Funding Sources:

51-000-1920

Departments:

Water

Is this item in the CIP? YES ☒ NO ☐ CIP Project Number: WATR-21-03

COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

Recommendation:

Staff recommends council approve the engineering agreement with Willett Hofmann and Associates for the Design and Construction Engineering for the Division Street Water Main Lining project.

Required Action

ORDINANCE☐

RESOLUTION☐

MOTION☒

NO ACTION REQUIRED☐

Additional Comments:

MOTION BY: _____ SECONDED BY: _____

MOVE TO approve the engineering agreement with Willett Hofmann & Associates for the
Design and Construction Engineering for the Division Street Water Main Lining Project.

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Considine	Councilman Marshall	Councilwoman Oros	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



June 29, 2020

Matt Huyett, Water Department Manager
City of Dixon
121 West 2nd Street
Dixon, Illinois 61021

Re: Division Street Water Main Lining
WHA No. 1408D19

Dear Matt:

Enclosed are two (2) copies of an Engineering Agreement for the Division Street Water Main Lining project. The Engineering Agreement includes both design phase and construction phase services.

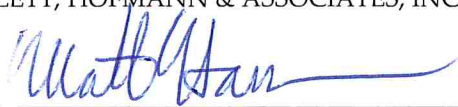
Please have the engineering agreement approved by the City Council and then have all copies of the agreements signed. Keep one (1) copy of the agreement for the City's records and return the other copy to us.

Should you have any questions, please feel free to call.

Sincerely,

WILLETT, HOFMANN & ASSOCIATES, INC.

BY


Matt Hansen, P.E.

MH:ms
Encl.
cc: File

ENGINEERING AGREEMENT

FOR

CITY OF DIXON, ILLINOIS WATER SYSTEM IMPROVEMENTS

Division Street Water Main Lining



WILLETT HOFMANN
& ASSOCIATES INC
ENGINEERING ARCHITECTURE LAND SURVEYING

809 EAST 2ND STREET, DIXON, IL 61021-0367
T: 815-284-3381 DESIGN FIRM: #184-000918

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THIS AGREEMENT made by and between City of Dixon, Lee County, Illinois (hereinafter called the OWNER) and WILLETT, HOFMANN & ASSOCIATES, INC., CONSULTING ENGINEERS, 809 East 2nd Street, Dixon, Illinois, hereinafter called the ENGINEER).

WITNESSETH, that whereas the OWNER intends to construct a cured-in-place liner in approximately 1,750 feet of 8" diameter water main on Division Street from S. Galena Avenue to Fargo Avenue (hereinafter called the Project).

NOW, THEREFORE, The OWNER and the ENGINEER in consideration of the mutual covenants hereinafter set forth agree as follows:

SECTION 1 - SERVICES OF THE ENGINEER

1.1 General

1.1.1. The ENGINEER agrees to perform professional services in connection with the Project as hereinafter stated.

1.1.2. The ENGINEER will serve as the OWNER's professional representative in all phases of the Project and will give consultation and advice to the OWNER during the performance of his services.

1.2 Design Phase

During the design phase the ENGINEER will:

1.2.1. Provide the necessary engineering topographic surveys and prepare detailed engineering drawings and detailed specifications and contract booklets for bidding.

1.2.2. Prepare the IEPA Public Water Supply construction permit application forms.

1.2.3. Advise the OWNER of any adjustment of the cost estimate for the Project caused by changes in scope, design requirements or construction costs and furnish a revised cost estimate for the Project based on the completed drawings and specifications.

1.2.4. Prepare proposal forms and notice to bidders and assist in the preparation of the Contract Documents.

1.2.5. Furnish five (5) copies and an electronic pdf format of the contract documents consisting of construction agreement form, general conditions, special provisions, detailed construction drawings and technical provisions.

1.3 Construction Phase

During the construction phase the ENGINEER will:

- 1.3.1. Assist the OWNER in obtaining and evaluating bids and awarding a contract for the construction of the Project.
- 1.3.2. Spend as much time and provide as many inspectors as the ENGINEER deems necessary to observe the progress and quality of the executed work and to determine in general if the work is proceeding in accordance with the Contract Documents; he will not be responsible for the techniques and sequences of construction or the safety precautions incident thereto; and during such visits and on the basis of his on-site observations as an experienced and qualified design professional, he will keep the OWNER informed of the progress of the work, will endeavor to guard the OWNER against defects and deficiencies in the work of the Contractor, and may disapprove work as failing to conform to the Contract Documents. The ENGINEER is not responsible for testing or inspection of materials other than that which may be required at the site of the work.
- 1.3.3. Set construction stakes to establish line and grade of the work to such extent as to control and reference the construction, but not to such an extent as to transfer such line and grades to the Contractor's batter boards, laser, forms and excavated areas.
- 1.3.4. Review shop drawings, diagrams, illustrations, catalog data, schedules and samples, the results of tests and inspections and other data which the Contractor is required to submit, but only for conformance with the design concept of the Project and compliance with the information given in the Contract Documents; and assemble maintenance and operating instructions, schedules, guarantees, bonds and certificates of inspection as required by the Contract Documents.
- 1.3.5. Consult and advise with the OWNER; act as the OWNER's representative; issue all instructions of the OWNER to the Contractor; prepare routine change orders as required; whenever he considers it necessary or advisable to insure the proper carrying out of the intent of the Contract Documents, he may, as the OWNER's representative, direct the Contractor to stop the work or require special examination or testing of the work (whether or not fabricated, installed or completed); he will act as interpreter of the terms and conditions of the Contract Documents and judge of the performance thereunder.
- 1.3.6. Based on his on-site observations as an experienced and qualified design professional and on his review of the Contractor's applications for payment, and supporting data determine the amount owed to the Contractor and approve in writing payment to the Contractor in such amounts; such approvals of payment to constitute a representation to the OWNER, based on such observations and review, that the work has progressed to the point indicated and that, to the best of his knowledge, information and belief, the quality of the work is in accordance with the Contract Documents, subject to the results of any subsequent test called for in the Contract Documents and any qualifications stated in his approval.
- 1.3.7. Conduct, in the company with the OWNER, a final inspection of the Project for conformance with the design concept of the Project and compliance with the information given by the Contract Documents and approve in writing final payment to the Contractor.
- 1.3.8. Revise the contract drawings to reflect the changes made during construction as furnished to the ENGINEER and to represent graphically the locations of the improvements and although the drawings are not warranted as to their accuracy, the location of the improvements shown can be found within reasonable tolerance.

1.3.9. Through the on-site observations of the work in progress and field checks of materials and equipment the ENGINEER will endeavor to provide protection for the OWNER against defects and deficiencies in the work, but the furnishing of such resident project representation shall not make the ENGINEER responsible for the Contractor's failure to perform the construction work in accordance with the Contract Documents.

SECTION 2 - ADDITIONAL SERVICES OF THE ENGINEER

2.1 General

If authorized in writing by the OWNER, the ENGINEER will furnish or obtain from others additional services of the following types which will be paid for by the OWNER as indicated in subsection 5.1.3.

2.1.1. Furnishing of geotechnical core borings, probings or subsurface explorations; hydrographic surveys; laboratory testing and inspection of samples or materials; and other special consultation.

2.1.2. Additional services due to significant changes in general scope of the Project or its design including, but not limited to, changes in size, complexity, or character of construction.

2.1.3. Revising previously approved studies, reports, design documents, drawings or specifications.

2.1.4. Preparing documents for alternate bids requested by the OWNER for work which is not executed.

2.1.5. Preparing detailed renderings, exhibits or scale models for the Project.

2.1.6. Investigations involving detailed consideration of operations, maintenance and overhead expenses; and the preparation of rate schedules, earnings and expense statements, feasibility studies, appraisals and valuations; detailed quantity surveys of material and labor; and material audits or inventories required for certification of force account construction performed by OWNER.

2.1.7. Preparing special change orders requested by the OWNER.

2.1.8. Making an inspection of the Project prior to expiration of the guarantee period and reporting observed discrepancies under guarantees provided by the construction contract.

2.1.9. Additional or extended services during construction made necessary by: (1) work damaged by fire or other cause during construction; (2) prolongation of the construction contract time by more than 25%; (3) acceleration of the work schedule involving services beyond normal working hours; and (4) contract default due to delinquency or insolvency.

2.1.10. Extensive assistance in the initial start-up and test operation of equipment or systems and the preparation of manuals of operation and maintenance.

2.1.11. Additional services and costs necessitated by out of town travel required of the ENGINEER other than visits to the Project as required by Section 1.

2.1.12. Serving as an expert witness for the OWNER in any litigation or other proceeding involving the Project.

2.1.13. Additional services in connection with the Project not otherwise provided for in this Agreement.

SECTION 3 - THE OWNER'S RESPONSIBILITIES

The OWNER will:

3.1. Provide full information as to the requirements for the Project.

3.2. Assist the ENGINEER by placing at his disposal all available information pertinent to the site of the Project including previous reports and any other data relative to design and construction of the Project.

3.3. Guarantee access to and make all provisions for the ENGINEER to enter upon public and private lands as required for the ENGINEER to perform his work under this Agreement.

3.4. Examine all studies, reports, sketches, estimates, specifications, drawings, proposals and other documents presented by the ENGINEER and shall render in writing decisions pertaining thereto within a reasonable time so as not to delay the work of the ENGINEER.

3.5. Advertise for Proposals from bidders, open the proposals at the appointed time and place, and pay for all costs incident thereto.

3.6. Provide such legal, accounting and insurance counseling services as may be required for the Project.

3.7. Designate in writing a person to act as OWNER's representative with respect to the work to be performed under this Agreement, and such person shall have complete authority to transmit instructions, receive information, interpret and define OWNER's policies and decisions with respect to materials, equipment elements and systems pertinent to the work covered by this Agreement.

3.8. Give prompt written notice to the ENGINEER whenever the OWNER observes or otherwise becomes aware of any defect in the Project.

3.9. Obtain approval of all governmental authorities having jurisdiction over the Project and such approvals and consents from such other individuals or bodies as may be necessary for completion of the Project.

3.10. Furnish, or direct the ENGINEER to provide, at the OWNER's expense, necessary additional services as stipulated in Section 2 of this Agreement, or other services as required.

3.11. Furnish the ENGINEER with a description of and the names of owners and lien holders of property adjacent to the proposed improvement, where such data is needed for the preparation of plans and/or right of way or easement plats.

SECTION 4 - PERIOD OF SERVICE

4.1. Unless sooner terminated as provided in subsection 6.1, this Agreement shall remain in force for period of sixty (60) days after the final contractor pay request and closeout documents have been approved by the OWNER.

SECTION 5 - PAYMENTS TO THE ENGINEER

5.1. The OWNER will pay the ENGINEER for the services performed as follows:

5.1.1. For all work under the Design Phase, the OWNER shall pay the ENGINEER a lump sum fee of \$ 35,000.00. Such basic fee shall be due and payable as follows:

Monthly during the design phase of the ENGINEER's work, he shall be paid an amount computed by multiplying the percentage of work performed by the lump sum fee. From the partial payments thus computed each month, there shall be deducted all previous partial fee payments made to the ENGINEER.

5.1.2. For all work under the Construction Phase of the Project, the OWNER shall pay the ENGINEER an amount equal to the established billing rates of the ENGINEER – Billing Rate being defined herein as payroll, social security, retirement deductions, unemployment tax, insurance overhead and profit. In addition, all materials and out-of-pocket expenses shall be paid at their actual cost to the ENGINEER; that payment for such services will be made monthly to the ENGINEER during the course of the ENGINEER's work, upon his submission to the OWNER of an itemized statement showing such time, rates and employees' names. The Construction Phase fee budget amount is \$34,000.00.

5.1.3. For "Additional Services" performed:

5.1.3.1. By personnel assigned to the regularly established office of the ENGINEER, an amount equal to the established billing rates of the ENGINEER as defined in subsection 5.1.2 above.

5.1.3.2. In connection with administering sub-contracts for services by others than described in 5.1.3.1. ante, an amount equal to the actual costs billed to the ENGINEER, plus 5% to cover overhead and handling.

5.1.3.3. In addition, all materials and out-of-pocket expenses shall be paid at their actual cost to the ENGINEER; that payment for such services will be made monthly to the ENGINEER during the course of the ENGINEER's work, upon his submission to the OWNER of an itemized statement showing such time, rates and employees' names.

5.1.4. As per Section 1, the OWNER authorizes the ENGINEER to perform the work as detailed below. The authorized work is estimated to be \$69,000.00, and work will not be performed in excess of this amount without prior authorization by the OWNER. The estimated cost breakdown is as follows:

Design	\$35,000.00
Construction Observation	<u>\$34,000.00</u>
TOTAL	\$69,000.00

5.2 General

5.2.1. If any portion of the Project is not bid or put under contract for a period of 6 months after completion of the design phase, the ENGINEER's compensation shall be in accordance with subsection 5.1.2.

5.2.2. If this Agreement is terminated upon completion of any phase of the ENGINEER's services, the progress payments to be made in accordance with subsection 5.1 on account of that and all prior phases shall constitute total payment for services rendered; if terminated during any phase of the work, the ENGINEER shall be paid for services performed during such phase on the basis of his reasonable estimate of the portion of such phase completed prior to termination. In the event of any termination, the ENGINEER shall be paid all terminal expenses resulting therefrom plus payment for additional services then due.

5.2.3. If, prior to termination of this Agreement, any work designed or specified by the ENGINEER during any phase of the work is suspended in whole or in part for more than three months, or abandoned, after written notice from the OWNER, the ENGINEER shall be paid for services performed on account of it prior to receipt of such notice from the OWNER as provided in subsection 5.2.2 for termination during any phase of the work.

SECTION 6 - GENERAL CONSIDERATIONS

6.1 Termination

This agreement may be terminated by either party by seven days' written notice in the event of substantial failure to perform in accordance with the terms hereof by the other party through no fault of the terminating party. If this Agreement is so terminated, the ENGINEER shall be paid as provided in subsection 5.2.2.

6.2 Ownership of Documents

All documents, including original drawings, estimates, specifications, field notes and data are and remain the property of the ENGINEER as instruments of service. The OWNER may, at his expense, obtain a set of reproducible record prints of drawings and copies of other documents, in consideration of which the OWNER will use them solely in connection with the Project, and not for the purpose of making subsequent extensions or enlargements thereto and he will not sell, publish or display them publicly. Re-use for extensions of the Project, or for new projects, shall require written permission of the ENGINEER and shall entitle him to further compensation at a rate to be agreed upon by OWNER and ENGINEER.

6.3 Estimates

Since the ENGINEER has no control over the cost of labor and materials, or over competitive bidding and market conditions, the estimates of construction cost provided for herein are to be made on the basis of his experience and qualifications but the ENGINEER does not guarantee the accuracy of such estimates as compared to the contractor's bids or the Project construction cost.

6.4 Insurance

The ENGINEER shall secure and maintain such insurance as will protect him from claims under the Workmen's Compensation Acts and from claims for bodily injury, death, or property damage which may arise from the performance of his services under this agreement.

SECTION 7 - SPECIAL PROVISIONS

The OWNER and the ENGINEER mutually agree that this Agreement shall be subject to the following special provisions, which together with the provisions hereof and the exhibits hereto represent the entire Agreement between the OWNER and the ENGINEER; they may only be altered, amended or repealed by a duly executed written instrument.

The OWNER and the ENGINEER mutually agree that this Agreement shall be subject to the following special provisions, which together with the provisions hereof and the exhibits hereto represent the entire Agreement between the OWNER and the ENGINEER; they may only be altered, amended or repealed by a duly executed written instrument.

All additions and deletions made in the printed words of this Agreement were so made prior to its execution by the parties hereto.

The ENGINEER certifies that the services of anyone that has been debarred or suspended under the Federal Executive Order 12549 has not or will not be used for planning, design and construction work.

TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

Under Title VI of the Civil Rights Act of 1964, no person shall, on the ground of race, color, creed, religion, sex, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

SECTION 109 OF TITLE 1 OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974

No person in the United States shall on the grounds of race, color, creed, religion, sex, or national origin be excluded from participation in, be denied benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under this title.

INTEREST OF MEMBERS OF A UNIT LOCAL GOVERNMENT OR OTHER PUBLIC OFFICIALS

No member of the governing body of the Unit of Local Government and no other officer, employee, public official, or agent of the Unit of Local Government who exercises any functions or responsibilities in connection with the planning or carrying out of the project, shall have any personal financial interest, direct or indirect, in this contract; and the ENGINEER shall take appropriate steps to assure compliance.

INTEREST OF ENGINEER AND EMPLOYEES

The ENGINEER covenants that he/she presently has no interest and shall not acquire interest, direct or indirect, in the study area or any parcels therein or any other interest which would conflict in any manner or degree with the performance of his/her services hereunder. The ENGINEER further covenants that in the performance of this contract, no person having such interest shall be employed.

EQUAL EMPLOYMENT OPPORTUNITY

During the performance of work under this Agreement, the ENGINEER, for himself, his assignees and successors in interest agrees to conform to the requirements of the "Special Provisions for Fair Employment Practices" of the Illinois Department of Transportation. The words "contract" and "contractor" in the special provision shall be interpreted to mean "Agreement" and "ENGINEER" respectively.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement below.

OWNER:

CITY OF DIXON, ILLINOIS

BY: _____

Title: CITY MANAGER

Date: _____

ATTEST:

BY: _____

Title: CITY CLERK

(SEAL)

ENGINEER:

WILLETT, HOFMANN & ASSOCIATES, INC.

BY: Brian K. Converse

Title: PRESIDENT

ATTEST:

BY: Thomas W. Hoffmann

Title: _____

(SEAL)





COUNCIL ACTION FORM

Date: 08/03/2020

Presented By: Josh McNitt

Subject: Formal Bid Process Waiver - WWTP Agenda Item: 17c

Description:

Council is being asked to waive the formal bidding process and authorize AIMS Mechanical, LLC to install a Return Sludge Pump (RAS pump - Return Activated Sludge) for the Wastewater Treatment Plant. This new pump will be identical to our two newly installed pumps, which were recently replaced due to reaching the end of their mechanical life.

This battery of three RAS pumps works in unison to move sludge from the clarifier tanks to the oxidation ditch and are crucial to plant operations.

Waiver of the formal bidding process is requested based on the fact that AIMS did the fabrication and installation of the first two RAS pumps and is familiar with this replacement process and our treatment plant systems.

FINANCIAL

Is this a budgeted item? YES ☐ NO ☐

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Wastewater

Is this item in the CIP? YES ☐ NO ☐ CIP Project Number: _____

COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

None

Recommendation:

Staff recommends Council waive the formal bidding process.

Required Action

ORDINANCE ☐

RESOLUTION ☐

MOTION ☒

NO ACTION REQUIRED ☐

Additional Comments:

MOTION BY: _____ SECONDED BY: _____

MOVE TO waive the bidding process for the installation of a Sludge Return Pumps.

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Considine	Councilman Marshall	Councilwoman Oros	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



COUNCIL ACTION FORM

Date: 08/03/2020

Presented By: Josh McNitt

Subject: WWTP 3rd and final RAS Pump Install Agenda Item: 17d

Description:

This council action form is for the fabrication of parts and installation of the 3rd and final RAS pump (Return Activated Sludge) at our WWTP. This is the final phase of a three-pump replacement project.

AIMS Mechanical has done the fabrication work for the previous two pumps to accommodate the more modern pumps that have been installed when our 20-year old pumps reached end of life. AIMS is familiar with our plant and systems and the fabrication required to make the new pump work with our system.

FINANCIAL

Is this a budgeted item? YES ☒ NO ☐

Line Item #: _____ Title: Maintenance & Repairs

Amount Budgeted: \$258,000.00

Actual Cost: \$26,460.00

Under/Over: _____

Funding Sources:

52-260-5310 _____

Departments:

Wastewater _____

Is this item in the CIP? YES ☐ NO ☒ CIP Project Number: _____

COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

None

Recommendation:

Staff recommends that Council authorize staff to proceed with RAS pump #3 installation utilizing AIMS Mechanical as the contractor.

Required Action

ORDINANCE ☐

RESOLUTION ☐

MOTION ☒

NO ACTION REQUIRED ☐

Additional Comments:

MOTION BY: _____ SECONDED BY: _____

MOVE TO contract with AIMS Mechanical, LLC for the installation of RAS pump #3 at the WWTP.

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Considine	Councilman Marshall	Councilwoman Oros	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AIMS Mechanical, LLC
1881 Industrial Drive
Sterling, IL 61081
815-626-5000

Estimate

Date	Estimate #
7/24/2020	146

Name / Address
Ciy of Dixon Waste Water

Description	Qty	Rate	Total
Millwright Journeyman Regular time hrs. Labor to replace middle R.A.S. pump	180	147.00	26,460.00
Thank you for your business.	Total \$26,460.00		