

COUNCIL OF THE CITY OF DIXON, ILLINOIS
REGULAR COUNCIL MEETING
COUNCIL CHAMBERS - CITY HALL
MONDAY, SEPTEMBER 19, 2022
5:30 P.M.

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance/Invocation
4. Public Hearing
 - a. 2022 Illinois Transportation Enhancement Program grant project
5. Visitors/Public Comment
6. Work Session
7. Approval of Minutes
8. Approval of Total Labor and Outside Claims
9. Department Reports
10. City Manager Report
11. Council Reports
 - a. Mayor Arellano
 - b. Councilman Bishop
 - c. Councilman Considine
 - d. Councilman Oros
 - e. Councilman Venier
12. Boards & Commissions Reports
 - a. Building Department Report
13. Visitors/Public Comment
14. Ordinances
 - a. Ordinance Amending the Dixon City Code Title V, Chapter 13 – Class T Licenses – Theatre House
 - b. Vacating a Portion of Brinton Avenue Pursuant to the Request of Edgewater Place Condominium Association

The City of Dixon, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of this meeting or facilities, contact the ADA Coordinator at (815) 288-1485 to allow the City of Dixon to make reasonable accommodations for those persons.

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15. Resolutions

- a. Re-Appointment to Veterans Memorial Commission
- b. Authorizing an Application to the Illinois Department of Transportation's Transportation Enhancement Program (ITEP) for Pedestrian/Bicycle Facilities

16. Motions

- a. Discussion and Possible Approval for the Purchase of Highway Plows from Bonnell Industries
- b. Discussion and Possible Approval of Payment to Dixon Chamber of Commerce and Main Street for Christmas Decorations
- c. Discussion and Possible Approval of the Journal Entries Procedure
- d. Discussion and Possible Approval of the Payroll Internal Controls Procedure

17. Adjournment

SUPPLEMENTAL

16. Resolutions

- a. Re-Appoint Al Wikoff, Charlie Thomas, Keane Hudson, Terry Stephenitch, and Michael Mills to the Veterans Memorial Commission for a term commencing October 1, 2022 and ending September 30, 2024, or until their respective successor is duly appointed and qualified.

COUNCIL OF THE CITY OF DIXON, ILLINOIS
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MONDAY, SEPTEMBER 6, 2022
5:30 P.M.

CALL TO ORDER

The meeting was called to order by the Mayor Arellano at 5:31pm.

ROLL CALL

Councilman Venier, Considine, Oros, and Mayor Arellano answered roll call.
Absent: Councilman Bishop.

PLEDGE OF ALLEGIANCE/INVOCATION

The Pledge of Allegiance was cited. Invocation was given by Reverend Spaulding, First Presbyterian Church.

ELECTRONIC PARTICIPATION

Councilman Oros moved, pursuant to the provisions of the Illinois Open Meetings Act, to allow Councilman Bishop to participate electronically in the meeting as necessitated by his out-of-town work obligation. Seconded by Councilman Considine. Voting Yea: Councilman Venier, Considine, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

Councilman Bishop joined the meeting electronically at 5:33pm.

****MOVED UP****

APPROVAL OF EXPENDITURES FROM THE ARTS & CULTURE COMMISSION

Nikki Lovett President of the Dixon Chamber Commerce & Main Street Board and Philip Atilano Director of the Next Picture Show, addressed the Council requesting funds to enhance the community, requested the approval of \$20,000 and explained what the request would be used for: grant writing for a \$100,000 grant with \$100,000 match from the Arts & Culture Fund for the two-year project, tables and covers for events, fencing for crowd control at events, art hubs around the city, and mural projects around the city. Discussion ensued throughout. Discussion on process approving funds now, and in the future, and budget for the grant match. Councilman Oros moved to approve the expenditure from the Arts & Culture Fund in the amount of \$19,200 for the fencing, mural project and festival tables. Seconded by Councilman Considine. Voting Yea: Councilman Venier, Bishop, Considine, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

VISITOR/PUBLIC COMMENT

None

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APPROVAL OF MINUTES

Councilman Considine moved that the minutes of the Special Town Hall Meeting of Tuesday, August 9, 2022 and the Regular Session Meeting of Monday, August 15, 2022; be accepted and placed on file. Seconded by Councilman Oros. Voting Yea: Councilman Venier, Bishop, Considine, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

APPROVAL OF TOTAL LABOR AND OUTSIDE CLAIMS

Councilman Venier moved that the Total Labor and Outside Claims in the amount of \$2,650,048.49 be approved and ordered paid. Seconded by Councilman Oros Voting Yea: Councilman Venier, Bishop, Considine, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

APPROVAL OF THE YEAR-TO-DATE FINANCIALS

Councilman Oros moved that the year-to-date Financial Summary through July 2022 be accepted. Seconded by Councilman Venier. Voting Yea: Councilman Venier, Bishop, Considine, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

DEPARTMENT REPORTS

IT Manager Philhower gave an update on the downtown music system, the upgrade was approximately \$1,858 and it came out of the IT budget. Discussion ensued.

CITY MANAGER REPORT

City Manager Langloss – gave an update on the pension bond. Spoke about the turnout for the Park District Community Center Grand Opening, which they announced the receipt one million-dollar anonyms donation toward an aquatic center.

COUNCIL REPORTS

Mayor Arellano – Update on liquor licenses, removal, holding, feedback regarding Liquor and Wine license as a package store with gaming and different businesses wanting gaming, discussion ensued, stated that they have a pour license which includes being able to sell package liquor. The Veterans Park is looking to expand and buy property, the process includes going through the Council. Reagan Home will have their flag ceremony on 911. He would like to do a Facebook live event, asked for a Councilman to join him, to answer questions from the public.

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Councilman Venier – Welcomed Starbucks to Dixon, which is now open, and Dunkin Donuts has walls going up. This weekend - Saturday Blues Brews and BBQ's event he explained the festival, Sunday Historic Theatre will have Rendezvous Arts Orchestra. City member asked if there is a Dixon only Memorial Plaque, if not would it be considered through the Veterans Memorial, discussion ensued.

Councilman Oros – Welcomed the kids to school, drive safe. Congratulations to Dixon Chamber Commerce & Main Street for their last Wednesday City Market, great event, expanded and continue to be full.

Councilman Considine – Reporter from the Political out of St. Louis visited, he is expecting a very positive message about how wonderful our community is and all the positive things we have going on after the experience we had. Shout out to everyone involved for petunia baskets, absolutely outstanding and phenomenal, citizens who help support.

Councilman Bishop – None.

BOARDS & COMMISSION REPORTS

None

VISITORS/PUBLIC COMMENT

None

ORD #3322 – AMENDING THE DIXON CITY CODE TITLE V, CHAPTER 13,
 SECTION 5-13-6 – NUMBER OF LIQUOR LICENSE

Councilman Oros moved to approve the ordinance amending the Dixon City Code Title 5, Chapter 13, Section 5-13-6 – number of liquor license with respect to reducing the number of Class D licenses to 16. Seconded by Councilman Considine. Voting Yea: Councilman Venier, Bishop, Considine, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

ORD #3323 – APPROVAL AND ACCEPTANCE OF PRELIMINARY AND FINAL PLAT OF
 THE RE-SUBDIVISION OF DIXON GATEWAY SUBDIVISION PURSUANT TO THE
 PETITION OF DIXON LAND GROUP LLC

Councilman Considine moved to approve the ordinance authorizing approval and acceptance of preliminary and final plat of the re-subdivision of Dixon Gateway Subdivision pursuant to the petition of Dixon Land Group, LLC. Seconded by Councilman Venier. Discussion ensued. Voting Yea: Councilman Venier, Bishop, Considine, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

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RES #3025-22 – APPOINTMENTS TO THE VETERANS MEMORIAL COMMISSION

Mayor Arellano explained the request. Councilman Oros moved to appoint the Veteran's Memorial Commission, Lexi Klein-Wiley for a term ending September 30, 2022 and Butch Pfeifer for a term ending September 20, 2024. Seconded by Councilman Venier. Voting Yea: Councilman Venier, Bishop, Considine, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

APPROVAL ROAD CLOSURE FOR RAYNOR EVENT

Councilman Venier moved to approve the road closure of River Street from S. Peoria to S. Hennepin for the Raynor event on September 24, 2022, 75th Anniversary Celebration. Discussion ensued. Seconded by Councilman Oros. Voting Yea: Councilman Venier, Bishop, Considine, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

APPROVAL OF STORM WATER REPAIR AGREEMENT WITH
DEVINE BUILDINGS, LLC, TIMOTHY DONAHUE, AND MARTIN HAHN

Public Works Director/Assistant City Manager Heckman explained the request, discussion ensued. Councilman Considine moved to approve the agreement for storm water repair with Devine Buildings, LLC., Timothy Donahue and Martin Hahn. Seconded by Councilman Venier. Discussion ensued. Voting Yea: Councilman Venier, Bishop, Considine, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

APPROVAL OF PURCHASE AND INSTALLMENT OF FIBER EQUIPMENT BY
NICHOLSON1 COMMUNICATIONS

Councilman Venier moved to approve the purchase and installment of Fiber Equipment by Nicholson1 Communications. Seconded by Councilman Oros. IT Manager Philhower explained the request and discussion ensued. Voting Yea: Councilman Venier, Bishop, Considine, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

APPROVAL TO PURCHASE STREET BARRIERS AND TRAILER

Councilman Oros moved to approve the purchase of 30 Jersey Style Barriers and Trailer. Seconded by Councilman Venier. Police Chief Howell explained the request and discussion ensued. Voting Yea: Councilman Venier, Bishop, Considine, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

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APPROVAL OF REDEVELOPMENT AGREEMENT BETWEEN
DIXON LAND GROUP, LLC. AND THE CITY OF DIXON

Councilman Oros moved to approve the redevelopment agreement between Dixon Land Group, LLC. and the City of Dixon. Seconded by Councilman Considine. Attorney LeSage explained the request and discussion ensued. Voting Yea: Councilman Venier, Bishop, Considine, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

EXECUTIVE SESSION

Councilman Considine moved that the Regular Session Council Meeting of Tuesday, September 6, 2022 meet in Executive Session to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees pursuant to Section 2(c)(1) of the Open Meetings Act. Seconded by Councilman Venier. Voting Yea: Councilman Venier, Bishop, Considine, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

RECONVENE

Councilman Venier moved that the Regular Session Council meeting of Tuesday, September 6, 2022, reconvene into Open Session. Seconded by Councilman Oros. Voting Yea: Councilman Venier, Bishop, Considine, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

COMMENT

An order was placed by the Director of Chamber of Commerce & Main Street for Christmas decorations, a request for payment will be on the next meeting agenda. Discussion ensued.

ADJOURMENT

Councilman Venier moved that the Regular Council Meeting of Tuesday, September 6, 2022 be adjourned to meet in Regular Session on Monday, September 19, 2022, at 5:30pm in the Council Chambers at the City Hall. Seconded by Councilman Oros. Voting Yea: Councilman Venier, Bishop, Considine, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

The meeting adjourned at 8:14pm.

CITY CLERK

Report Criteria:

Invoices with totals above \$.00 included.

Only paid invoices included.

[Report]. Date Paid = 09/07/2022-09/19/2022

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
	492	MARTIN & COMPANY EXCAVATING	29694	71.74TN 052CA10 - 3/4" ROADSTONE	08/27/2022	459.14	459.14	09/19/2022
	492	MARTIN & COMPANY EXCAVATING	29718	309.11 TN 052CA10 - 3/4" ROADSTONE	09/03/2022	2,482.37	2,482.37	09/19/2022
	2874	POLO COOPERATIVE ASSOCIATION	13907	1106.70 GAL DIESEL	09/07/2022	5,343.15	5,343.15	09/19/2022
	2874	POLO COOPERATIVE ASSOCIATION	13908	1504.70 GAL GASOHOL	09/07/2022	5,406.38	5,406.38	09/19/2022
	627	QUALITY READY MIX CONCRETE INC	36184	4.50 6 BAG 4000 PSI	08/15/2022	558.00	558.00	09/19/2022
	650	ROCK RIVER READY MIX	27267	6.00 YD 4000 PSI 28/DAYS	08/17/2022	669.60	669.60	09/19/2022
	650	ROCK RIVER READY MIX	27335	2.00 YD 4000 PSI 28/DAYS	08/22/2022	223.20	223.20	09/19/2022
	2851	SAUK VALLEY VOICES OF RECOVERY	SEPT 2022	RECOVER-CONFERENCE	09/13/2022	5,000.00	5,000.00	09/19/2022
Total :						20,141.84	20,141.84	
REVENUES								
REVENUES	3064	AIRWORX UNMANNED SOLUTIONS	BUILD-INV2924	DRONE AND KIT	08/31/2022	13,799.00	13,799.00	09/19/2022
REVENUES	836	WELLS FARGO	AUG 2022 FREDRICKS 43	3RD QUARTER REWARDS	09/02/2022	590.08-	590.08-	09/19/2022
Total REVENUES:						13,208.92	13,208.92	
COUNCIL								
COUNCIL	675	SAUK VALLEY MEDIA	4076637	FIRST REponders 2022 DG TEL - 40	08/31/2022	144.00	144.00	09/19/2022
COUNCIL	828	WARD MURRAY PACE & JOHNSON	235194	FOR PROFESSIONAL SERVICES REN	09/08/2022	13,293.00	13,293.00	09/19/2022
COUNCIL	828	WARD MURRAY PACE & JOHNSON	235195	PROJECT GATEWAY TIF - AUG 2022	09/08/2022	1,827.00	1,827.00	09/19/2022
COUNCIL	836	WELLS FARGO	AUG 2022 KUNDE 1826	2022 MUNICIPAL CLERKS INSTITUTE	09/02/2022	500.00	500.00	09/19/2022
COUNCIL	836	WELLS FARGO	AUG 2022 LANGLOSS 18	IL MUNICIPAL LEAGUE - KEESHA & LI	09/02/2022	620.00	620.00	09/19/2022
Total COUNCIL:						16,384.00	16,384.00	
ADMINISTRATION								
ADMINISTRATION	1933	CHASE PAYMENTECH	AUGUST 2022 5946988	NON UTILITY CC FEES AUGUST 2022	08/31/2022	344.03	344.03	09/18/2022
ADMINISTRATION	1245	FASSLER, MICHELLE	09082022	MILEAGE FOR LEADERSHIP PROGRA	09/08/2022	83.06	83.06	09/19/2022
ADMINISTRATION	836	WELLS FARGO	AUG 2022 FREDERICKS	CIVIC TRAINING	09/03/2022	195.00	195.00	09/19/2022
ADMINISTRATION	836	WELLS FARGO	AUG 2022 FREDERICKS	LODGING CIVIC TRAINING - HEATHER	09/03/2022	122.36	122.36	09/19/2022
ADMINISTRATION	836	WELLS FARGO	AUG 2022 FREDERICKS	CIVIC TRAINING - SUZY	09/03/2022	50.00	50.00	09/19/2022
ADMINISTRATION	836	WELLS FARGO	AUG 2022 FREDERICKS	REMARKABLE SUBSCRIPTION	09/03/2022	7.99	7.99	09/19/2022
ADMINISTRATION	836	WELLS FARGO	AUG 2022 FREDERICKS	HR PROFESSIONAL CONFERENCE - A	09/03/2022	60.00	60.00	09/19/2022
ADMINISTRATION	836	WELLS FARGO	AUG 2022 FREDERICKS	REMARKABLE SUBSCRIPTION	09/03/2022	7.99	7.99	09/19/2022

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
ADMINISTRATION	836	WELLS FARGO	AUG 2022 LANGLOSS 18	LUNCH MEETING WITH RAYNOR	09/02/2022	37.03	37.03	09/19/2022
ADMINISTRATION	836	WELLS FARGO	AUG 2022 LANGLOSS 18	REMARKABLE SUBSCRIPTION	09/02/2022	7.99	7.99	09/19/2022
ADMINISTRATION	836	WELLS FARGO	AUG 2022 LANGLOSS 18	LUNCH MEETING - JEREMY AND LI	09/02/2022	44.77	44.77	09/19/2022
ADMINISTRATION	836	WELLS FARGO	AUG 2022 LANGLOSS 18	IL MUNICIPAL LEAGUE - BECKY	09/02/2022	310.00	310.00	09/19/2022
ADMINISTRATION	836	WELLS FARGO	AUG 2022 MILLER 5661	CREAMER, POP AND OFFICE SUPPLI	09/02/2022	31.78	31.78	09/19/2022
ADMINISTRATION	1814	XPRESS BILL PAY	67629	AUGUST 2022 NON UTILITY	08/31/2022	115.60	115.60	09/18/2022

Total ADMINISTRATION:

1,417.60 1,417.60

INFORMATION TECHNOLOGY

INFORMATION TECHN	1775	AMAZON CAPITAL SERVICES INC	161T-PQK4-PFRN	APC UPS BATTERY BACKUP SURGE P	09/01/2022	797.98	797.98	09/19/2022
INFORMATION TECHN	1775	AMAZON CAPITAL SERVICES INC	1NDJ-DYPP-WNDR	XLR MALE TO XLR FEMALE CABLE, L	09/01/2022	75.16	75.16	09/19/2022
INFORMATION TECHN	1433	APOGEESOFTWARE.NET INC	AN16-011056/2	DIXON PD DATABASE UPGRADE WOR	09/04/2022	168.75	168.75	09/19/2022
INFORMATION TECHN	1525	COLIANT SOLUTIONS INC	22910963	NINJARM ANNUAL SUBSCRIPTION	09/07/2022	6,897.00	6,897.00	09/19/2022
INFORMATION TECHN	2768	DACRA TECH LLC	DT 2022-08-23	CORE360 AUGUST 2022 MONTHLY SE	08/31/2022	850.00	850.00	09/19/2022
INFORMATION TECHN	1340	SHI INTERNATIONAL CORP	B15787450	OFFICE DOCK W/ 90W AC ADAPTER	09/08/2022	598.00	598.00	09/19/2022
INFORMATION TECHN	1577	SYNDEO NETWORKS INC	16237	FIBER OPTIC INTERNET 500 MBPS, N	09/06/2022	534.49	534.49	09/19/2022
INFORMATION TECHN	749	TDG COMMUNICATIONS	17397	WEBSITE MAINTENANCE	08/31/2022	1,000.00	1,000.00	09/19/2022
INFORMATION TECHN	836	WELLS FARGO	AUG 2022 PHILHOWER 4	DUO SECURITY 2-FACTOR LOGIN SU	09/02/2022	300.00	300.00	09/19/2022
INFORMATION TECHN	836	WELLS FARGO	AUG 2022 PHILHOWER 4	ZOOM SUBSCRIPTION FOR MATT HE	09/02/2022	14.99	14.99	09/19/2022
INFORMATION TECHN	836	WELLS FARGO	AUG 2022 PHILHOWER 4	CLOUDFLARE	09/02/2022	40.00	40.00	09/19/2022
INFORMATION TECHN	836	WELLS FARGO	AUG 2022 PHILHOWER 4	MAGAZINE RENEWAL	09/02/2022	29.99	29.99	09/19/2022

Total INFORMATION TECHNOLOGY:

11,306.36 11,306.36

INFRASTRUCTURE FUND EXPENSES

INFRASTRUCTURE FU	1316	FEHR GRAHAM & ASSOCIATES	110212	PROJECT 19-575 SRTS GRANT 2019 P	08/31/2022	13,623.50	13,623.50	09/19/2022
INFRASTRUCTURE FU	1316	FEHR GRAHAM & ASSOCIATES	110213	PROJECT 20-1012 2021 STREET REB	08/31/2022	533.25	533.25	09/19/2022
INFRASTRUCTURE FU	650	ROCK RIVER READY MIX	27404	2.50 YD 4000 SLIP FORM CURB	08/25/2022	279.00	279.00	09/19/2022
INFRASTRUCTURE FU	650	ROCK RIVER READY MIX	27414	1.75 YD 4000 SLIP FORM CURB	08/25/2022	195.30	195.30	09/19/2022
INFRASTRUCTURE FU	650	ROCK RIVER READY MIX	27482	3.75 YD 4000 PSI 28/DAYS	08/30/2022	418.50	418.50	09/19/2022
INFRASTRUCTURE FU	650	ROCK RIVER READY MIX	27522	6.00 YD 4000 SLIP FORM CURB	08/31/2022	669.60	669.60	09/19/2022
INFRASTRUCTURE FU	836	WELLS FARGO	AUG 2022 MILLER 5661	CERTIFIED MAIL RAYNOR MANUFACT	09/02/2022	8.09	8.09	09/19/2022
INFRASTRUCTURE FU	836	WELLS FARGO	AUG 2022 MILLER 5661	CERTIFIED MAIL 8/23/2022	09/02/2022	105.17	105.17	09/19/2022
INFRASTRUCTURE FU	836	WELLS FARGO	AUG 2022 MILLER 5661	CERTIFIED MAIL 8/25/2022	09/02/2022	24.27	24.27	09/19/2022
INFRASTRUCTURE FU	836	WELLS FARGO	AUG 2022 MILLER 5661	CERTIFIED MAIL 8/26/2022	09/02/2022	24.27	24.27	09/19/2022

Total INFRASTRUCTURE FUND EXPENSES:

15,880.95 15,880.95

MUNICIPAL

MUNICIPAL	4	ACE HARDWARE	681552	MISC. MAINT. SUPPLIES AT CITY HALL	09/01/2022	22.98	22.98	09/19/2022
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Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
MUNICIPAL	1775	AMAZON CAPITAL SERVICES INC	1YX6-4MKR-N9QL	REFRIGERATOR WATER FILTER REPL	09/01/2022	34.99	34.99	09/19/2022
MUNICIPAL	52	ARAMARK	6100051914	MAT NYLON/RUBBER 3X10, MAT CAR	09/06/2022	100.00	100.00	09/19/2022
MUNICIPAL	596	PEST CONTROL CONSULTANTS	397100	MONTHLY SERVICE - SEPT 2022	09/02/2022	65.00	65.00	09/19/2022
Total MUNICIPAL:						222.97	222.97	
CAPITAL FUND EXPENSES								
CAPITAL FUND EXPEN	2774	RONDO ENTERPRISES INC	166160	TRAILER PURCHASE - 2022 LIBERTY	09/09/2022	5,201.27	5,201.27	09/19/2022
CAPITAL FUND EXPEN	3065	TRAFFICSAFETYSTORE.COM	SO881492	30 - 100 LB JERSEY STYLE BARRICAD	09/09/2022	13,689.00	13,689.00	09/19/2022
Total CAPITAL FUND EXPENSES:						18,890.27	18,890.27	
BUILDING ZONING								
BUILDING ZONING	339	HUFFMAN CAR WASH	1491610	VEHICLE WASH	07/22/2022	6.25	6.25	09/19/2022
BUILDING ZONING	339	HUFFMAN CAR WASH	1491658	VEHICLE WASH	07/31/2022	6.25	6.25	09/19/2022
BUILDING ZONING	339	HUFFMAN CAR WASH	1491729	VEHICLE WASH	08/14/2022	6.25	6.25	09/19/2022
BUILDING ZONING	339	HUFFMAN CAR WASH	1491829	VEHICLE WASH	08/31/2022	6.25	6.25	09/19/2022
BUILDING ZONING	2800	J & R SUPPLY INC	2207242-IN	REPAIR LOT PIN LOCATOR	09/07/2022	534.82	534.82	09/19/2022
Total BUILDING ZONING:						559.82	559.82	
STREETS								
STREETS	4	ACE HARDWARE	680087	BLACK NITRILE GLOVES - LARGE AN	08/17/2022	86.36	86.36	09/19/2022
STREETS	4	ACE HARDWARE	681191	ENGINEERS HAMMER, #2 SCREWDRI	08/29/2022	88.48	88.48	09/19/2022
STREETS	2650	AEP ENERGY	SEPT 2022 151168	0 RIVER ST. ALLEY S GALENA - 30131	08/29/2022	242.16	242.16	09/19/2022
STREETS	2650	AEP ENERGY	SEPT 2022 151382	1604 W RIVER ST LITE RT 25 - 301315	09/02/2022	28.65	28.65	09/19/2022
STREETS	2650	AEP ENERGY	SEPT 2022 151393	0 BLOODY GULCH RD LITE - 30131513	08/26/2022	14.38	14.38	09/19/2022
STREETS	2650	AEP ENERGY	SEPT 2022 151405	E RIVER RD 0 ARTESIAN PLACE - 301	08/29/2022	13.18	13.18	09/19/2022
STREETS	2650	AEP ENERGY	SEPT 2022 151416	105 E RIVER RD LITE RT 25 METERED	08/29/2022	226.13	226.13	09/19/2022
STREETS	1775	AMAZON CAPITAL SERVICES INC	1QFX-41D6-XDVY	SPILLTECH UNIVERSAL OVERPACK S	09/01/2022	445.60	445.60	09/19/2022
STREETS	1775	AMAZON CAPITAL SERVICES INC	1QFX-41D6-XDVY	TRIGGER CLAMPS,	09/01/2022	123.44	123.44	09/19/2022
STREETS	52	ARAMARK	6100050255	MAT NYLON/RUBBER 3X10, MAT NYL	09/01/2022	73.25	73.25	09/19/2022
STREETS	85	BONNELL INDUSTRIES INC	0205712-IN	SERVICE STEPP PATCHER	08/24/2022	345.00	345.00	09/19/2022
STREETS	85	BONNELL INDUSTRIES INC	0205755-IN	REPAIRS TO HOT PATCHER VIN#4S9P	08/30/2022	211.81	211.81	09/19/2022
STREETS	3053	CLARK, AUSTIN	CDL 2022	CDL LICENSE - AUSTIN CLARK	09/08/2022	50.00	50.00	09/08/2022
STREETS	157	CONSTELLATION NEW ENERGY INC	63054233501	416 S DEMENT AVE - 8621605	07/27/2022	131.61	131.61	09/19/2022
STREETS	157	CONSTELLATION NEW ENERGY INC	63095710101	78 S GALENA AVE LITE RT/25 TRF SIG	07/28/2022	157.32	157.32	09/19/2022
STREETS	157	CONSTELLATION NEW ENERGY INC	63272497301	PAVILLION LIGHTING 105 W RIVER ST	08/24/2022	112.04	112.04	09/19/2022
STREETS	157	CONSTELLATION NEW ENERGY INC	63272503401	0 PEORIA AVE LINCOLN STATUE DR -	08/24/2022	23.83	23.83	09/19/2022
STREETS	157	CONSTELLATION NEW ENERGY INC	63272513401	0 GALENA W RIVER ST - 8621608	08/24/2022	26.07	26.07	09/19/2022
STREETS	157	CONSTELLATION NEW ENERGY INC	63280526501	416 S DEMENT AVE - 8621605	08/25/2022	113.82	113.82	09/19/2022

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
STREETS	157	CONSTELLATION NEW ENERGY INC	63280526601	524 E RIVER ST - 8621610	08/25/2022	23.34	23.34	09/19/2022
STREETS	3058	DABNEY SERVICES LLC	3-1	TRUCK #3 REPAIRS - 2013 789996 INT	08/29/2022	258.50	258.50	09/19/2022
STREETS	503	HELM CIVIL	134609	16.16 TN HOT MIX - SURFACING	08/30/2022	1,163.52	1,163.52	09/19/2022
STREETS	492	MARTIN & COMPANY EXCAVATING	29717	16.89 TN N50 3/8 SURFACE	09/03/2022	1,047.18	1,047.18	09/19/2022
STREETS	527	MOORE TIRES INC.	6002655	ALL-STEER TRAILER DISMOUNT/MOU	09/02/2022	572.15	572.15	09/19/2022
STREETS	638	RENNER QUARRIES LTD.	56978	40.36 TN CA 6-10 1" MINUS	08/31/2022	272.43	272.43	09/19/2022
STREETS	650	ROCK RIVER READY MIX	27240	KALEEL'S SIDEWALK - 7.25 YD 4000 P	08/16/2022	809.10	809.10	09/19/2022
STREETS	650	ROCK RIVER READY MIX	27500	1.50 YD 4000 SLIP FORM CURB	08/30/2022	167.40	167.40	09/19/2022
STREETS	650	ROCK RIVER READY MIX	27531	1.50 YD PP 2 W/ STRAIGHT CEMENT	08/31/2022	218.85	218.85	09/19/2022
STREETS	685	SENECA COMPANIES	2009970	EQUIPMENT REPAIR	08/31/2022	813.00	813.00	09/19/2022
STREETS	688	SHARE CORP.	208872	COVERALL STRIPE INV TIP WHITE	08/08/2022	176.57	176.57	09/19/2022
STREETS	688	SHARE CORP.	209028	BROWN KRAFT ROLL TOWEL QTY 2	08/10/2022	304.52	304.52	09/19/2022
STREETS	748	TAPCO	1734956	TRAFFIC CONTROL SIGNS - VARIOUS	08/31/2022	6,765.01	6,765.01	09/19/2022
Total STREETS:						15,104.70	15,104.70	
PUBLIC PROPERTY								
PUBLIC PROPERTY	4	ACE HARDWARE	681366	PUSH-N-LOAD 3 BLADE TRIMMER HE	08/31/2022	15.29	15.29	09/19/2022
PUBLIC PROPERTY	427	KEN NELSON AUTO PLAZA	369321	OIL CHANGE AND INSPECTION - GMC	09/01/2022	32.05	32.05	09/19/2022
PUBLIC PROPERTY	2743	PRAIRIE STATE TRACTOR LLC	200346	GROOVED BALL BEARING DIN625-620	09/02/2022	87.12	87.12	09/19/2022
PUBLIC PROPERTY	728	STERLING NAPA AUTO PARTS	158555	ADAPTER	08/31/2022	27.18	27.18	09/19/2022
Total PUBLIC PROPERTY:						161.64	161.64	
CEMETERY								
CEMETERY	4	ACE HARDWARE	680696	FLAG POLE HOLDERS	08/23/2022	49.12	49.12	09/19/2022
CEMETERY	4	ACE HARDWARE	680700	RETURNED FLAG POLE HOLDERS	08/23/2022	15.30-	15.30-	09/19/2022
CEMETERY	4	ACE HARDWARE	680845	MUD BUGGY (TRACK) RENTAL	08/24/2022	176.00	176.00	09/19/2022
CEMETERY	4	ACE HARDWARE	680874	GALVANIZED STEEL STRUCTURAL PI	08/25/2022	21.99	21.99	09/19/2022
CEMETERY	4	ACE HARDWARE	681526	GALLON FREEZER BAGS	09/01/2022	5.39	5.39	09/19/2022
CEMETERY	4	ACE HARDWARE	681966	MICROBE LIFT CONSUMER QT	09/07/2022	17.99	17.99	09/19/2022
CEMETERY	427	KEN NELSON AUTO PLAZA	369321	OIL CHANGE AND INSPECTION - GMC	09/01/2022	32.05	32.05	09/19/2022
CEMETERY	2268	MILES SUPPLY	MB0029154-01	SETTING COMPOUND LIGHT GREY	08/22/2022	46.00	46.00	09/19/2022
CEMETERY	2351	MSK ENTERPRISES LLC	36305	NIP - TOP CORNER	08/29/2022	10.00	10.00	09/19/2022
CEMETERY	2743	PRAIRIE STATE TRACTOR LLC	200346	GROOVED BALL BEARING DIN625-620	09/02/2022	87.12	87.12	09/19/2022
CEMETERY	627	QUALITY READY MIX CONCRETE INC	36251	1.00 6 BAG 4000 PSI	08/25/2022	205.00	205.00	09/19/2022
CEMETERY	627	QUALITY READY MIX CONCRETE INC	66610	1.75 6 BAG 4000 PSI	08/17/2022	302.50	302.50	09/19/2022
Total CEMETERY:						937.86	937.86	

Segment	DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
PUBLIC SAFETY BUILDING									
PUBLIC	SAFETY BUILD	26	ALPHA CONTROLS & SERVICES	C006636	QUARTERLY OPTIMIZATION AGREEM	09/01/2022	1,227.50	1,227.50	09/19/2022
PUBLIC	SAFETY BUILD	165	CRESCENT ELECTRIC SUPPLY CO	S510528497.001	LIGHT BALLASTS FOR PSB	08/26/2022	102.50	102.50	09/19/2022
PUBLIC	SAFETY BUILD	203	DIXON GLASS CO INC	33267	TEMPERED GLASS FOR WALL LIGHT	09/01/2022	123.28	123.28	09/19/2022
PUBLIC	SAFETY BUILD	1989	THE HOME DEPOT PRO	703662254	JANITORIAL SUPPLIES- PSB	08/25/2022	442.12	442.12	09/19/2022
PUBLIC	SAFETY BUILD	1989	THE HOME DEPOT PRO	703662262	JANITORIAL SUPPLIES- PSB	08/25/2022	73.34	73.34	09/19/2022
PUBLIC	SAFETY BUILD	790	TRU GREEN	164884881	LAWN SERVICE PSB	08/29/2022	48.88	48.88	09/19/2022
PUBLIC	SAFETY BUILD	836	WELLS FARGO	AUG 2022 SHIPMAN 4425	CONVEYANCE CERTIFICATE OF OPE	09/02/2022	76.69	76.69	09/19/2022
Total PUBLIC SAFETY BUILDING:							2,094.31	2,094.31	
DOWNTOWN MAINTENANCE									
DOWNTOWN	MAINTEN	1119	GROSHANS, JOHN	SEPT 2022	CONTRACT MAINT SEPT 2022	09/02/2022	2,075.00	2,075.00	09/19/2022
Total DOWNTOWN MAINTENANCE:							2,075.00	2,075.00	
WATER									
WATER		1166	1ST AYD CORPORATION	PSI556588	WHITE MULTI-FOLD TOWELS, COTTO	09/01/2022	280.30	280.30	09/19/2022
WATER		4	ACE HARDWARE	681423	TRIMMER LINE, DIAGONAL PLIERS	08/31/2022	40.18	40.18	09/19/2022
WATER		4	ACE HARDWARE	681889	HOSE COUPLING, CLAMP	09/06/2022	11.85	11.85	09/19/2022
WATER		4	ACE HARDWARE	681984	HARDWARE	09/07/2022	1.98	1.98	09/19/2022
WATER		4	ACE HARDWARE	682116	SHARPENER, GREAT STUFF BIG GAP	09/08/2022	39.55	39.55	09/19/2022
WATER		4	ACE HARDWARE	682117	RATCHET PIPE CUTTER	09/08/2022	23.39	23.39	09/19/2022
WATER		4	ACE HARDWARE	682254	SNAP RING PLIERS LARGE	09/09/2022	26.99	26.99	09/19/2022
WATER		2526	BMS TECHNOLOGIES	78807	AUGUST 2022 UTILITY BILL POSTAGE	09/01/2022	1,235.69	1,235.69	09/19/2022
WATER		2526	BMS TECHNOLOGIES	78807	AUGUST 2022 UTILITY BILL PROCESS	09/01/2022	398.19	398.19	09/19/2022
WATER		2526	BMS TECHNOLOGIES	78807	AUGUST 2022 SHUT OFF POSTAGE	09/01/2022	130.35	130.35	09/19/2022
WATER		2526	BMS TECHNOLOGIES	78807	AUGUST 2022 SHUT OFF PROCESSIN	09/01/2022	72.82	72.82	09/19/2022
WATER		1933	CHASE PAYMENTECH	AUGUST 2022 5945769	UTILITY CC FEES AUGUST 2022	08/31/2022	2,457.46	2,457.46	09/18/2022
WATER		1525	COLIANT SOLUTIONS INC	22910963	NINJARMM ANNUAL SUBSCRIPTION	09/07/2022	285.00	285.00	09/19/2022
WATER		157	CONSTELLATION NEW ENERGY INC	63280503901	420 E RIVER RD WELL #5	08/26/2022	1,083.40	1,083.40	09/19/2022
WATER		157	CONSTELLATION NEW ENERGY INC	63290861601	1329 N GALENA AVE WELL 9 - 1063441	08/29/2022	1,760.49	1,760.49	09/19/2022
WATER		157	CONSTELLATION NEW ENERGY INC	63290861701	1512 S COLLEGE AVE BOOSTER 7 - 10	08/29/2022	179.44	179.44	09/19/2022
WATER		157	CONSTELLATION NEW ENERGY INC	63290861901	1025 NACHUSA AVE WELL 7 - 1063441	08/29/2022	2,331.84	2,331.84	09/19/2022
WATER		157	CONSTELLATION NEW ENERGY INC	63290863201	1100 WARP RD WELL 8 - 10634420	08/29/2022	1,852.20	1,852.20	09/19/2022
WATER		157	CONSTELLATION NEW ENERGY INC	63290869401	92 ARTESIAN PL MAIN PLANT - 106344	08/29/2022	2,681.07	2,681.07	09/19/2022
WATER		157	CONSTELLATION NEW ENERGY INC	63290872001	1552 DUTCH RD - 10634413	08/29/2022	1,435.20	1,435.20	09/19/2022
WATER		157	CONSTELLATION NEW ENERGY INC	63290882501	1952 LOWELL PARK RD BOOSTER 9 -	08/29/2022	78.64	78.64	09/19/2022
WATER		157	CONSTELLATION NEW ENERGY INC	63290885501	2019 LOWELL PARK RD HYDRO BLDG	08/29/2022	29.06	29.06	09/19/2022
WATER		157	CONSTELLATION NEW ENERGY INC	63290885701	1740 N BRINTON AVE - 10634423	08/29/2022	77.48	77.48	09/19/2022
WATER		157	CONSTELLATION NEW ENERGY INC	63290897101	1125 N JEFFERSON AVE WELL 6 - 106	08/29/2022	1,814.33	1,814.33	09/19/2022

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
WATER	157	CONSTELLATION NEW ENERGY INC	63290921301	0 CHICAGO AVE BOOSTER 8 BY RR B	08/29/2022	201.32	201.32	09/19/2022
WATER	1612	CORE & MAIN LP	R478306	REPAIR CLAMPS	08/30/2022	560.32	560.32	09/19/2022
WATER	264	FISHER SCIENTIFIC	6179725	TSB WIDE MOUTH 100 ML 10/PK	09/07/2022	193.71	193.71	09/19/2022
WATER	353	IDEXX DISTRIBUTION CORP	3113755974	COLILERT-18, SAMPLE VESSELS, CO	09/07/2022	1,308.14	1,308.14	09/19/2022
WATER	492	MARTIN & COMPANY EXCAVATING	29694	66.94TN 052CA10 - 3/4" ROADSTONE	08/27/2022	428.41	428.41	09/19/2022
WATER	2928	PACE ANALYTICAL SERVICES LLC	I9526302	DISINFECTANT/DISINFECTION BYPRO	09/01/2022	217.20	217.20	09/19/2022
WATER	2928	PACE ANALYTICAL SERVICES LLC	I9526886	RADIUM 226, RADIUM 228, GROSS AL	09/08/2022	494.13	494.13	09/19/2022
WATER	627	QUALITY READY MIX CONCRETE INC	36170	10.00 1/2 INCH #4 REBAR, 240.00 WIR	08/12/2022	165.30	165.30	09/19/2022
WATER	728	STERLING NAPA AUTO PARTS	158530	HYDRAULIC OIL	08/31/2022	66.89	66.89	09/19/2022
WATER	780	TOTAL WATER TREATMENT SYSTEMS	1001424	DI SERVICE - SEPT 2022	08/30/2022	78.92	78.92	09/19/2022
WATER	836	WELLS FARGO	AUG 2022 HUYETT 7903	PROFESSIONAL DEVELOPMENT - BR	09/02/2022	322.00	322.00	09/19/2022
WATER	836	WELLS FARGO	AUG 2022 MILLER 5661	I-PASS REPLENISHMENT	09/02/2022	10.00	10.00	09/19/2022
WATER	1814	XPRESS BILL PAY	67629	AUGUST 2022 UTILITY	08/31/2022	767.96	767.96	09/18/2022

Total WATER:

23,141.20 23,141.20

SEWAGE TREATMENT

SEWAGE TREATMENT	4	ACE HARDWARE	681198	SCOTT RAGS IN A BOX	08/29/2022	10.06	10.06	09/19/2022
SEWAGE TREATMENT	4	ACE HARDWARE	681418	WATER TANK MOUNTING KIT, APPLIA	08/31/2022	269.15	269.15	09/19/2022
SEWAGE TREATMENT	4	ACE HARDWARE	681577	GORILLA TAPE	09/01/2022	16.19	16.19	09/19/2022
SEWAGE TREATMENT	4	ACE HARDWARE	681746	HARDWARE	09/03/2022	6.27	6.27	09/19/2022
SEWAGE TREATMENT	4	ACE HARDWARE	681976	26MM COMBO WRENCH	09/07/2022	22.49	22.49	09/19/2022
SEWAGE TREATMENT	4	ACE HARDWARE	681999	METAL GINDER DISC, CUT-OFF DISC,	09/07/2022	35.37	35.37	09/19/2022
SEWAGE TREATMENT	4	ACE HARDWARE	682024	MARKING PAINT	09/07/2022	8.09	8.09	09/19/2022
SEWAGE TREATMENT	4	ACE HARDWARE	682249	MAG NUT DRIVER, HOT WATER NOZZ	09/09/2022	82.37	82.37	09/19/2022
SEWAGE TREATMENT	1775	AMAZON CAPITAL SERVICES INC	1YX6-4MKR-QLQ3	LAUSAINT HOME POP UP CANOPY	09/01/2022	92.99	92.99	09/19/2022
SEWAGE TREATMENT	52	ARAMARK	6100049053	MAT NYLON/RUBBER 4X6, MAT NYLO	08/30/2022	63.35	63.35	09/19/2022
SEWAGE TREATMENT	52	ARAMARK	6100051948	MAT NYLON/RUBBER 4X6, MAT NYLO	09/06/2022	63.35	63.35	09/19/2022
SEWAGE TREATMENT	2526	BMS TECHNOLOGIES	78807	AUGUST 2022 UTILITY BILL POSTAGE	09/01/2022	1,235.69	1,235.69	09/19/2022
SEWAGE TREATMENT	2526	BMS TECHNOLOGIES	78807	AUGUST 2022 UTILITY BILL PROCESS	09/01/2022	398.19	398.19	09/19/2022
SEWAGE TREATMENT	2526	BMS TECHNOLOGIES	78807	AUGUST 2022 SHUT OFF POSTAGE	09/01/2022	130.35	130.35	09/19/2022
SEWAGE TREATMENT	2526	BMS TECHNOLOGIES	78807	AUGUST 2022 SHUT OFF PROCESSIN	09/01/2022	72.82	72.82	09/19/2022
SEWAGE TREATMENT	2979	BROWN EQUIPMENT COMPANY	INV15747	ADAPTER, GASKET, SUCTION HOSE,	09/08/2022	2,007.31	2,007.31	09/19/2022
SEWAGE TREATMENT	1933	CHASE PAYMENTECH	AUGUST 2022 5945769	UTILITY CC FEES AUGUST 2022	08/31/2022	2,457.45	2,457.45	09/18/2022
SEWAGE TREATMENT	1992	CJL & M LLC	009-2022	CONTRACTUAL AUG/JULY 2022	09/03/2022	760.00	760.00	09/19/2022
SEWAGE TREATMENT	1525	COLIANT SOLUTIONS INC	22910963	NINJARM ANNUAL SUBSCRIPTION	09/07/2022	570.00	570.00	09/19/2022
SEWAGE TREATMENT	157	CONSTELLATION NEW ENERGY INC	63065681801	926 E RIVER RD LIFT STATION - 86216	07/28/2022	32.44	32.44	09/19/2022
SEWAGE TREATMENT	157	CONSTELLATION NEW ENERGY INC	63065690701	706 E FELLOWS ST LIFT STATION - 86	07/28/2022	28.05	28.05	09/19/2022
SEWAGE TREATMENT	157	CONSTELLATION NEW ENERGY INC	63065712901	976 TAYLOR CT LIFT STATION - 86216	07/28/2022	146.51	146.51	09/19/2022
SEWAGE TREATMENT	157	CONSTELLATION NEW ENERGY INC	63065760701	128 LIBERTY CT LIFT STATION - 86216	07/28/2022	30.10	30.10	09/19/2022
SEWAGE TREATMENT	157	CONSTELLATION NEW ENERGY INC	63065764301	0 LOWELL PARK RD - 8621609	07/28/2022	104.70	104.70	09/19/2022

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
SEWAGE TREATMENT	157	CONSTELLATION NEW ENERGY INC	63091749801	1731 TILTON PARK DR LIFT STATION -	08/01/2022	32.93	32.93	09/19/2022
SEWAGE TREATMENT	157	CONSTELLATION NEW ENERGY INC	63280518001	2600 W 3RD ST - 10634415	08/29/2022	16,658.76	16,658.76	09/19/2022
SEWAGE TREATMENT	1612	CORE & MAIN LP	R357495	PVC SEWER PIPE, CLAYXCI/PVC	08/10/2022	3,634.48	3,634.48	09/19/2022
SEWAGE TREATMENT	1491	ELECTRIC PUMP	0896978-IN	ONYX SYRINGE KIT	07/08/2022	715.00	715.00	09/19/2022
SEWAGE TREATMENT	2205	FRANK'S SMALL ENGINE REPAIR	5010	STARTER REPAIT ON UNIT 2 FORD	07/18/2022	192.95	192.95	09/19/2022
SEWAGE TREATMENT	339	HUFFMAN CAR WASH	1491688	VEHICLE WASH	08/05/2022	6.25	6.25	09/19/2022
SEWAGE TREATMENT	339	HUFFMAN CAR WASH	1491761	VEHICLE WASH	08/19/2022	6.25	6.25	09/19/2022
SEWAGE TREATMENT	339	HUFFMAN CAR WASH	1491763	VEHICLE WASH - JAMES	08/19/2022	6.25	6.25	09/19/2022
SEWAGE TREATMENT	440	KOMLINE-SANDERSON	42054081	SERVICE AND TRAVEL	07/20/2022	4,970.63	4,970.63	09/19/2022
SEWAGE TREATMENT	627	QUALITY READY MIX CONCRETE INC	36220	2.00 6 BAG 4000 PSI	08/22/2022	260.00	260.00	09/19/2022
SEWAGE TREATMENT	627	QUALITY READY MIX CONCRETE INC	66685	9.00 6 BAG 4000 PSI	08/22/2022	1,170.00	1,170.00	09/19/2022
SEWAGE TREATMENT	809	USA BLUEBOOK	090104	WORKSTATION SPILLTRAY AND DRYI	08/24/2022	104.97	104.97	09/19/2022
SEWAGE TREATMENT	1079	WELCH BROS. BELVIDERE INC.	287090	BARREL RISERS, STRAIGHT CONES,	08/31/2022	1,599.60	1,599.60	09/19/2022
SEWAGE TREATMENT	836	WELLS FARGO	AUG 2022 MCNITT 2650	WW EMPLOYEE DEPT LUNCH	09/02/2022	16.22	16.22	09/19/2022
SEWAGE TREATMENT	836	WELLS FARGO	AUG 2022 MCNITT 2650	WW EMPLOYEE DEPT LUNCH	09/02/2022	53.49	53.49	09/19/2022
SEWAGE TREATMENT	836	WELLS FARGO	AUG 2022 MCNITT 2650	APPLE ICLOUD STORAGE	09/02/2022	.99	.99	09/19/2022
SEWAGE TREATMENT	836	WELLS FARGO	AUG 2022 MCNITT 2650	FIMCO HI PERFORMANCE 2.4GPM BY	09/02/2022	163.43	163.43	09/19/2022
SEWAGE TREATMENT	836	WELLS FARGO	AUG 2022 MCNITT 2650	BYPASS TUBE KIT REPLACING 51491	09/02/2022	28.08	28.08	09/19/2022
SEWAGE TREATMENT	836	WELLS FARGO	AUG 2022 MCNITT 2650	FIMCO HI PERFORMANCE 2.4GPM 12	09/02/2022	21.66-	21.66-	09/19/2022
SEWAGE TREATMENT	836	WELLS FARGO	AUG 2022 MILLER 5661	I-PASS REPLENISHMENT	09/02/2022	10.00	10.00	09/19/2022
SEWAGE TREATMENT	836	WELLS FARGO	AUG 2022 MILLER 5661	I-PASS REPLENISHMENT	09/02/2022	10.00	10.00	09/19/2022
SEWAGE TREATMENT	1814	XPRESS BILL PAY	67629	AUGUST 2022 UTILITY	08/31/2022	767.96	767.96	09/18/2022
Total SEWAGE TREATMENT:						39,029.87	39,029.87	

FIRE

FIRE	1775	AMAZON CAPITAL SERVICES INC	1NDJ-DYPP-N3P3	WECOLOR DISPOSABLE 3 PLY EARL	09/01/2022	31.95	31.95	09/19/2022
FIRE	1775	AMAZON CAPITAL SERVICES INC	1NWW-4VCQ-VWMQ	LED FLOOD LIGHT BULBS, EXZEIT WA	09/01/2022	115.79	115.79	09/19/2022
FIRE	2382	BASLER, BRAD	SEPT 2022 BASLER	PER DIEM @ ADVANCE TECH CHAMP	08/31/2022	235.00	235.00	09/19/2022
FIRE	1490	DINGES FIRE COMPANY	32121	TIC BATTERIES	09/06/2022	130.00	130.00	09/19/2022
FIRE	1490	DINGES FIRE COMPANY	32225	CO MONITORS	09/09/2022	793.12	793.12	09/19/2022
FIRE	241	EMERGENCY MEDICAL PRODUCTS IN	2476054	EMS GLOVES	09/01/2022	685.80	685.80	09/19/2022
FIRE	427	KEN NELSON AUTO PLAZA	369623	OIL CHANGE	09/08/2022	127.15	127.15	09/19/2022
FIRE	487	MABAS DIVISION 38	202205	ANNUAL DUES	09/01/2022	471.00	471.00	09/19/2022
FIRE	1071	OLIVER'S FOOD PRIDE	2368	BOTTLED WATER	09/04/2022	11.97	11.97	09/19/2022
FIRE	1071	OLIVER'S FOOD PRIDE	5210	BOTTLED WATER	09/11/2022	20.97	20.97	09/19/2022
FIRE	1980	SNYDER'S PHARMACY	00401107	EMS SUPPLIES	08/11/2022	6.58	6.58	09/19/2022
FIRE	1980	SNYDER'S PHARMACY	00401316	EMS SUPPLIES	08/15/2022	23.98	23.98	09/19/2022
FIRE	1989	THE HOME DEPOT PRO	703662254	JANITORIAL SUPPLIES- FD	08/25/2022	102.78	102.78	09/19/2022
FIRE	1214	UNIVERSITY OF ILLINOIS	UFIW8000	INCIDENT SAFETY OFFICER PALACZ	08/24/2022	400.00	400.00	09/19/2022
FIRE	824	WAGNER, SEAN	SEPT 2022 WAGNER 2	TUITION REIMBURSEMENT	08/31/2022	203.00	203.00	09/19/2022

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
FIRE	836	WELLS FARGO	OCT 2022 BUSKOHL 1695	MEAL TICKET AT NFA- BUSKOHL	09/02/2022	337.64	337.64	09/19/2022
FIRE	836	WELLS FARGO	OCT 2022 HENRY 2638	BABY GIFT PALACZ	09/02/2022	50.98	50.98	09/19/2022
FIRE	836	WELLS FARGO	OCT 2022 LOHSE 6229	LODGING ARNOULD @ ROPE TECH	09/02/2022	479.40	479.40	09/19/2022
FIRE	836	WELLS FARGO	OCT 2022 LOHSE 6229	LODGING ARNOULD @ ROPE TECH	09/02/2022	479.40	479.40	09/19/2022
FIRE	836	WELLS FARGO	OCT 2022 LOHSE 6229	MEDIC RENEWAL- HENRY	09/02/2022	41.00	41.00	09/19/2022
Total FIRE:						4,747.51	4,747.51	
POLICE								
POLICE	1775	AMAZON CAPITAL SERVICES INC	1NWW-4VCQ-PLD1	CANON MAGENTA 055 TONER, CANO	09/01/2022	830.35	830.35	09/19/2022
POLICE	3059	FRIEL, JANET	25503	SHARP UNIFORM PATCHES	08/30/2022	35.00	35.00	09/19/2022
POLICE	339	HUFFMAN CAR WASH	4001	23 WASHES @ \$4.00	08/31/2022	92.00	92.00	09/19/2022
POLICE	1323	K & M TIRE	422023767	SQUAD TIRES (4)	08/18/2022	632.00	632.00	09/19/2022
POLICE	427	KEN NELSON AUTO PLAZA	369047	IGNITION COIL AND INSPECTION	08/30/2022	338.92	338.92	09/19/2022
POLICE	427	KEN NELSON AUTO PLAZA	369226	LOF, FILTERS, TIRE ROTATION, INSPE	08/31/2022	255.86	255.86	09/19/2022
POLICE	467	LEE COUNTY TREASURER	AUG 2022	AUGUST POLICE DISPATCHING	09/02/2022	18,467.13	18,467.13	09/19/2022
POLICE	1273	LEGACY PRINTS	M22000000008	DIAZ BUSINESS CARDS	08/25/2022	20.00	20.00	09/19/2022
POLICE	939	MOTOROLA SOLUTIONS	6792020220801	SEPTEMBER RADIO MAINTENANCE	09/01/2022	216.00	216.00	09/19/2022
POLICE	580	O'REILLY AUTOMOTIVE INC	1379-472209	SQUAD WIPER BLADES	08/13/2022	33.14	33.14	09/19/2022
POLICE	606	PIECZYNSKI, LINDA S.	91	ROLL CALL NEWSLETTER (27 OFFICE	08/29/2022	124.00	124.00	09/19/2022
POLICE	629	QUILL CORPORATION	27307634	ENVELOPES WITHOUT WINDOW	08/25/2022	26.99	26.99	09/19/2022
POLICE	704	SLIM-N-HANK'S	17396	OUTSTANDING TOW BILL	08/03/2022	20.00	20.00	09/19/2022
POLICE	704	SLIM-N-HANK'S	17420	TOW BILL	09/01/2022	150.00	150.00	09/19/2022
POLICE	704	SLIM-N-HANK'S	17425	TOW BILL	09/04/2022	150.00	150.00	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 HOWELL 9714	MUNTEAN, SHARP- LUNCH- TASER R	09/02/2022	42.70	42.70	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 HOWELL 9714	AMMO & SIGHT INSTALL	09/02/2022	670.00	670.00	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 HOWELL 9714	UNIFORM FITTING-PENICK, HOWELL,	09/02/2022	24.92	24.92	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 HOWELL 9714	IACP CONFERENCE- HOWELL	09/02/2022	425.00	425.00	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 HOWELL 9714	SHARP- BOOTS	09/02/2022	166.76	166.76	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 HOWELL 9714	IACP CONFERENCE FLIGHT- HOWELL	09/02/2022	123.40	123.40	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 HOWELL 9714	IACP CONFERENCE FLIGHT- HOWELL	09/02/2022	123.40	123.40	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 HOWELL 9714	NEW HIRE BOOTS- PENICK	09/02/2022	101.25	101.25	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 HOWELL 9714	NEW HIRE PANTS- PENICK	09/02/2022	85.28	85.28	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 HOWELL 9714	NEW HIRE PANTS- PENICK	09/02/2022	329.85	329.85	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 RICHARDS 923	RED DOT SIGHT, WEAPON LIGHT	09/02/2022	707.60	707.60	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 RICHARDS 923	SQUAD SEAT COVER	09/02/2022	276.24	276.24	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 RICHARDS 923	DECEPTIVE BEHAVIOR/HIDDEN COM	09/02/2022	450.00	450.00	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 RICHARDS 923	ADVANCED PATROL TACTICS TRAININ	09/02/2022	338.00	338.00	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 RICHARDS 923	POSTAGE	09/02/2022	21.50	21.50	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 RICHARDS 923	POSTAGE	09/02/2022	9.45	9.45	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 RICHARDS 923	BATTERIES	09/02/2022	127.30	127.30	09/19/2022

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
POLICE	836	WELLS FARGO	AUG 2022 RICHARDS 923	SIMONTON- MEMBERSHIP RENEWAL	09/02/2022	50.00	50.00	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 RICHARDS 923	SIRCHIE EVIDENCE TAPE	09/02/2022	102.09	102.09	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 RICHARDS 923	KAMMERER GLOVES	09/02/2022	49.35	49.35	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 RICHARDS 923	BIVINS- PEDIATRIC STRANGULATION	09/02/2022	200.00	200.00	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 RICHARDS 923	REFUND	09/02/2022	200.00-	200.00-	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 WHELAN 1308	SQUAD VEHICLE REGISTRATION	09/02/2022	308.80	308.80	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 WHELAN 1308	POSTAGE	09/02/2022	15.70	15.70	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 WHELAN 1308	POSTAGE	09/02/2022	17.99	17.99	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 WHELAN 1308	POST	09/02/2022	15.70	15.70	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 WHELAN 1308	SQUAD VEHICLE REGISTRATION	09/02/2022	308.80	308.80	09/19/2022
POLICE	836	WELLS FARGO	AUG 2022 WHELAN 1308	INVESTIGATIVE EXPENSE	09/02/2022	75.00	75.00	09/19/2022
Total POLICE:						26,357.47	26,357.47	

LIBRARY

LIBRARY	1775	AMAZON CAPITAL SERVICES INC	1G3V-7JW7-CQML	BINDER, TAB DIVIDERS	08/30/2022	28.63	28.63	09/19/2022
LIBRARY	1775	AMAZON CAPITAL SERVICES INC	1PHY-JRYW-N699	CRAFT SUPPLIES FOR ADULT BAGS	09/01/2022	40.58	40.58	09/19/2022
LIBRARY	2318	BOOKPAGE	S61795	BOOK REVIEW PUBLICATION OCT 202	09/25/2022	390.00	390.00	09/19/2022
LIBRARY	119	CENTER POINT LARGE PRINT	1957396	PREPAID STANDING ORDER (MYSTE	09/01/2022	1,121.76	1,121.76	09/19/2022
LIBRARY	1872	CINTAS	4130133668	WET MOP / REPLACE MATS	09/01/2022	36.49	36.49	09/19/2022
LIBRARY	1872	CINTAS	4130133668	CLEANERS: GLASS & DISINFECTANT/	09/01/2022	95.05	95.05	09/19/2022
LIBRARY	1525	COLIANT SOLUTIONS INC	22910963	NINJARMM ANNUAL SUBSCRIPTION	09/07/2022	1,083.00	1,083.00	09/19/2022
LIBRARY	197	DISTINCTIVE GARDENS	290	WEEDED BEDS, TRIMMED ROSES, TR	09/02/2022	170.00	170.00	09/19/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	59773877	ADULT MATERIALS - BOOKS	05/31/2022	554.36	554.36	09/19/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	59773877	CHILDREN - BOOKS	05/31/2022	20.89	20.89	09/19/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	71243119	ADULT MATERIALS - BOOKS	08/29/2022	132.78	132.78	09/19/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	71243119	CHILDREN - BOOKS	08/29/2022	183.17	183.17	09/19/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	71293146	ADULT MATERIALS - BOOKS	08/31/2022	544.04	544.04	09/19/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	71293146	CHILDREN - BOOKS	08/31/2022	54.77	54.77	09/19/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	71301430	YA - BOOKS	08/31/2022	81.09	81.09	09/19/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	71301430	CHILDREN - BOOKS	08/31/2022	43.52	43.52	09/19/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	71316461	ADULT MATERIALS - BOOKS	09/01/2022	28.91	28.91	09/19/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	71316461	CHILDREN - BOOKS	09/01/2022	33.79	33.79	09/19/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	713-41260	ADULT MATERIALS - BOOKS	09/02/2022	364.40	364.40	09/19/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	713-41260	YA - BOOKS	09/02/2022	360.87	360.87	09/19/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	713-41260	CHILDREN - BOOKS	09/02/2022	95.98	95.98	09/19/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	71376377	ADULT MATERIALS - BOOKS	09/06/2022	335.45	335.45	09/19/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	71376377	CHILDREN - BOOKS	09/06/2022	9.60	9.60	09/19/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	71422421	ADULT MATERIALS - BOOKS	09/08/2022	85.09	85.09	09/19/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	71422421	YA - BOOKS	09/08/2022	9.74	9.74	09/19/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	71422421	CHILDREN - BOOKS	09/08/2022	32.18	32.18	09/19/2022

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
LIBRARY	389	INGRAM LIBRARY SERVICES	71426058	YA - BOOKS	09/08/2022	148.78	148.78	09/19/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	71426058	CHILDREN - BOOKS	09/08/2022	17.94	17.94	09/19/2022
LIBRARY	481	LOVELAND COMMUNITY HOUSE	EVENT Sep 12	ROOM RENTAL SEP 12 BOARD MEETI	08/24/2022	140.00	140.00	09/19/2022
LIBRARY	1227	MIDWEST TAPE	502589565	3 AUDIOBOOKS, 2 DVDS	08/26/2022	148.70	148.70	09/19/2022
LIBRARY	1227	MIDWEST TAPE	502617422	1 AUDIOBOOK, 1 DVD	09/01/2022	57.48	57.48	09/19/2022
LIBRARY	2627	NAYAX LLC	1322663	8/2022 MONTHLY SERVICE FEE	08/30/2022	8.95	8.95	09/19/2022
LIBRARY	912	QUALITY CLEANING SERVICE	SEP 2022	CLEANING AFTER SUMMER READING	09/10/2022	916.12	916.12	09/19/2022
LIBRARY	790	TRU GREEN	164885011	LAWN SERVICE W.O. 5020314514	08/29/2022	61.10	61.10	09/19/2022
LIBRARY	836	WELLS FARGO	AUG 2022 DETER 7655	MONTHLY SERVICE FEE (AUG-SEP)	09/02/2022	14.99	14.99	09/19/2022
LIBRARY	836	WELLS FARGO	AUG 2022 DETER 7655	FOOD - ILA CONFERENCE	09/02/2022	11.47	11.47	09/19/2022
LIBRARY	836	WELLS FARGO	AUG 2022 DETER 7655	SOFTWARE FEE FOR TRAFFIC COUN	09/02/2022	317.62	317.62	09/19/2022
LIBRARY	836	WELLS FARGO	AUG 2022 DETER 7655	SRP BOOK CLUB SUPPLIES	09/02/2022	38.14	38.14	09/19/2022
LIBRARY	836	WELLS FARGO	AUG 2022 DETER 7655	ELEVATOR INSPECTION RENEWAL	09/02/2022	76.69	76.69	09/19/2022
LIBRARY	836	WELLS FARGO	AUG 2022 DETER 7655	CRAFTS FOR SEPT FAMILY EVENT	09/02/2022	125.90	125.90	09/19/2022
LIBRARY	836	WELLS FARGO	AUG 2022 DETER 7655	ANNUAL CONTRACT DIGITAL MARKE	09/02/2022	1,109.50	1,109.50	09/19/2022
LIBRARY	836	WELLS FARGO	AUG 2022 DETER 7655	DEEP FREEZE MAINTENANCE FOR 3	09/02/2022	138.60	138.60	09/19/2022
LIBRARY	836	WELLS FARGO	AUG 2022 DETER 7655	APPLE ICLOUD STORAGE	09/02/2022	.99	.99	09/19/2022
LIBRARY	836	WELLS FARGO	AUG 2022 DETER 7655	SOAP FOR DISHWASHER	09/02/2022	9.49	9.49	09/19/2022
Total LIBRARY:						9,278.60	9,278.60	
LIBRARY GRANT								
LIBRARY GRANT	1732	COAST TO COAST SOLUTIONS	IVC0106062	LIBRARY BAGS - 1200 COUNT	08/29/2022	1,014.36	1,014.36	09/19/2022
Total LIBRARY GRANT:						1,014.36	1,014.36	
AIRPORT								
AIRPORT	157	CONSTELLATION NEW ENERGY INC	63054166301	1650 FRANKLIN GROVE RD - 8621604	07/27/2022	265.98	265.98	09/19/2022
AIRPORT	157	CONSTELLATION NEW ENERGY INC	63280501701	1650 FRANKLIN GROVE RD - 8621604	08/25/2022	218.24	218.24	09/19/2022
AIRPORT	2205	FRANK'S SMALL ENGINE REPAIR	0021263	103-0590 HUB, 1-523157 WASHER, 1-8	06/17/2022	601.05	601.05	09/19/2022
AIRPORT	555	NICOR	AUGUST 2022 910003	1650 FRANKLIN GROVE RD - 3529837	08/12/2022	37.04	37.04	09/19/2022
Total AIRPORT:						1,122.31	1,122.31	
PUBLIC RELATIONS & MARKETING								
PUBLIC RELATIONS &	1583	DIXON CHAMBER OF COMMERCE &	2022-0885	ARTS COALITION	08/30/2022	2,301.81	2,301.81	09/19/2022
PUBLIC RELATIONS &	836	WELLS FARGO	AUG 2022 PHILHOWER 4	AMAZON MUSIC FOR DOWNTOWN	09/02/2022	9.99	9.99	09/19/2022
Total PUBLIC RELATIONS & MARKETING:						2,311.80	2,311.80	

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
Grand Totals:						<u>225,389.36</u>	<u>225,389.36</u>	

Report Criteria:

Invoices with totals above \$.00 included.

Only paid invoices included.

[Report].Date Paid = 09/07/2022-09/19/2022

Permit Type	Number of Permits
Deck	5
Detached garage	1
Driveway/Sidewalk	10
Electric	2
Fence	4
Patio	4
Remodel/Repair/Replace	7
Right of Way/Street Opening	1
Right of Way/Yard Dig Permi	1
Roof	44
Shed	3
Siding	4
Siding, Soffit and Fascia	2
Sign Permit - Permanent	3
Solar	4
Windows/Doors	7
Grand Totals:	102
Total Fees & Deposits	\$3700.26
Total Valuation	\$1,046,985.55

CITY OF DIXON

ORDINANCE NO. _____

**ORDINANCE AMENDING THE DIXON CITY CODE
TITLE V, CHAPTER 13
(CLASS T LICENSES – THEATRE HOUSE)**

ADOPTED BY THE

COUNCIL

OF THE

CITY OF DIXON

THIS _____ DAY OF _____, 2022

Published in pamphlet form by authority of the Council of the City of Dixon, this _____
day of _____, 2022.

ORDINANCE NO. _____

**ORDINANCE AMENDING THE DIXON CITY CODE
TITLE V, CHAPTER 13
(CLASS T LICENSES – THEATRE HOUSE)**

BE IT ORDAINED by the Council of the City of Dixon, Illinois:

SECTION 1: That Title V, Chapter 13, Section 5-13-2 of the Dixon City Code, 1963, as amended, is hereby further amended by adding a new definition for THEATRE HOUSE to read as follows:

“THEATRE HOUSE: A premises open to the public which provides a venue for theatrical or musical performances of a noncinematic nature utilizing the talents of live performers.”

SECTION 2. That in all other respects, Title V, Chapter 13, Section 5-13-2 shall remain in full force and effect.

SECTION 3: That Title V, Chapter 13, Section 5-13-5 of the Dixon City Code, 1963, as amended, is hereby further amended by adding a new subsection (W) to read as follows:

“(W) Class T: A Class T license shall authorize the sale of alcoholic liquor for consumption on the premises of a Theatre House, subject to the following conditions and restrictions:

1. Sales may be conducted beginning three (3) hours prior to the performance and must terminate no later than midnight on the day of the performance.
2. Patrons purchasing or possessing alcoholic liquor must be fitted with an identifiable wristband after evidencing that they are the age of twenty-one (21) or older.
3. Alcoholic liquor may be consumed by patrons throughout the premises.”

SECTION 4: That in all other respects, Title V, Chapter 13, Section 5-13-5 shall remain in full force and effect.

SECTION 5: That Title V, Chapter 13, Section 5-13-6 of the Dixon City Code, 1963, as amended, is hereby further amended by adding a new subsection (N) to read as follows:

“(N) The number of Class T licenses shall not exceed three (3) in number.”

SECTION 6: That in all other respects, Title V, Chapter 13, Section 5-13-6 shall remain in full force and effect.

SECTION 7: That Title V, Chapter 13, Section 5-13-7 of the Dixon City Code, 1963, as amended, is hereby further amended by providing for a Class T license, described as Theatre House, with fees in the amount of \$500.00.

SECTION 8: That in all other respects, Title V, Chapter 13, Section 5-13-7 shall remain in full force and effect.

SECTION 9: That Title V, Chapter 13, Section 5-13-9 of the Dixon City Code, 1963, as amended, is hereby further amended by adding a new subsection (G) to read as follows:

“(G) Rules for Class T License: Alcoholic liquor may be sold only in strict conformance with the requirements set forth in section 5-13-5(W) of this chapter.”

SECTION 10: That in all other respects Title V, Chapter 13, Section 5-13-9 shall remain in full force and effect.

SECTION 11: The provisions and sections of this Ordinance shall be deemed to be separable, and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

SECTION 12: All ordinances and parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 13: The City Clerk is hereby directed to publish this Ordinance in pamphlet form.

SECTION 14: This Ordinance shall be in full force and effect from and after its passage and approval, and publication as required by law.

Passed by the Mayor and the City Council of the City of Dixon on the ____ day of _____, 2022.

Mayor

ATTEST:

City Clerk

CITY OF DIXON

ORDINANCE NO. _____

**ORDINANCE VACATING A PORTION OF BRINTON AVENUE
PURSUANT TO THE REQUEST OF
EDGEWATER PLACE CONDOMINIUM ASSOCIATION**

ADOPTED BY THE
COUNCIL
OF THE
CITY OF DIXON

THIS _____ DAY OF _____, 2022

Published in pamphlet form by authority of the Council of the City of Dixon, this _____
day of _____, 2022.

ORDINANCE NO. _____

**ORDINANCE VACATING A PORTION OF BRINTON AVENUE
PURSUANT TO THE REQUEST OF
EDGEWATER PLACE CONDOMINIUM ASSOCIATION**

WHEREAS, the Mayor and the City Council of the City of Dixon, after due investigation and consideration, have determined that the portion of Brinton Avenue described below is no longer needed by the general public and is no longer required for public use, and the public interest will best be served by vacating said portion of Brinton Avenue; and

WHEREAS, in the opinion of the Mayor and the City Council, the undertakings of Petitioner Edgewater Place Condominium Association, an unincorporated association located in Dixon, Illinois, as set forth in this Ordinance constitute adequate compensation for the vacation of said portion of Brinton Avenue; and

WHEREAS, it is appropriate that title to said portion of Brinton Avenue should be transferred to Petitioner Edgewater Place Condominium Association, an unincorporated association located in Dixon, Illinois, to relieve the public from the further burden and responsibility of maintaining said portion of Brinton Avenue; and

WHEREAS, Petitioner Edgewater Place Condominium Association, an unincorporated association located in Dixon, Illinois, is the current owner of real estate located immediately adjacent to said portion of Brinton Avenue.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the City Council of the City of Dixon, Illinois:

SECTION 1: The City hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

SECTION 2: Pursuant to 65 ILCS 5/11-91-1, it is determined that the public interest will best be served by vacating the following described portion of Brinton Avenue, which vacated property is also shown on the attached Plat of Vacation:

Part of Brinton Avenue lying south of Boyd Street and east of Block 34, in the Original Town of North Dixon, now City of Dixon, Lee County, Illinois, described as follows:

Beginning at the northeast corner of said Block 34; thence North 71 degrees 24 minutes 21 seconds East, 70.00 feet to the east line of said Brinton Avenue; thence South 18 degrees 28 minutes 24 seconds East, 62.05 feet on said east line of Brinton Avenue, to the north line of vacated Water Street; thence South 57 degrees 04 minutes 03 seconds West, 72.29 feet on said north line, to the

southeast corner of said Block 34; thence North 18 degrees 28 minutes 24 seconds West, 79.95 feet on the east line of said Block 34, to the Point of Beginning, containing 0.11 acres, more or less,

reserving therefrom a permanent, nonexclusive easement to the City of Dixon, and to those public utility companies operating under franchise from the City of Dixon and to their successors and assigns upon, across, over, under, and through the property described in this Section 2 for the purpose of installing, constructing, inspecting, operating, replacing, renewing, altering, enlarging, removing, repairing, cleaning, and maintaining electrical, gas, telephone or other utility lines of appurtenances, sanitary sewers, storm sewers, water means, and any and all manholes, hydrants, pipes, connections, catch basins, buffalo boxes and, without limitation, such other installations as may be required to furnish public utility service and such appurtenances in addition thereto as the City of Dixon and said utility companies may deem necessary, together with the right of access across the property described above for the necessary workers and equipment to do any or all of the above work. No permanent buildings shall be placed on the property described in this Section 2, but said property may be used for gardens, shrubs, landscaping, driveway and parking and other purposes that do not then or later interfere with the aforesaid uses and rights of the City of Dixon and said utility companies and provided the same are otherwise in compliance with the codes and ordinances of the City of Dixon. In the event the City of Dixon or any public utility deems it necessary to dig up, cut, or otherwise interfere with any hard surface, driveway or parking lot placed upon the property described in this Section 2, it shall be the duty and responsibility of the owners of said property to repair and replace said surface at the owner's sole cost and expense.

SECTION 3: The permanent real estate index number of the parcel of property acquiring title to said portion of Brinton Avenue is 07-02-32-461-000 (also known as 220 E. Boyd Street, Dixon, Illinois).

SECTION 4: The nature and extent of the public uses and public interest to be served as such as to warrant the vacation of said portion of Brinton Avenue, and the relief to the public from further burden and responsibility of maintain such portion constitutes a public use or public interest authorizing the vacation.

SECTION 5: Upon payment of any consideration required by the City and filing of this Ordinance with the Recorder of Deeds, Lee County, Illinois, Petitioner Edgewater Place Condominium Association, an unincorporated association in Dixon, Illinois, shall be declared the fee owner of said portion of Brinton Avenue.

SECTION 6: The provisions and sections of this Ordinance shall be deemed to be separable, and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

SECTION 7: All ordinances and parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 8: The City Clerk is hereby directed to publish this Ordinance in pamphlet form.

SECTION 9: This Ordinance shall be in full force and effect from and after its passage and approval, and publication as required by law.

SECTION 10: The City Clerk is hereby directed to certify a copy of this Ordinance and record said Ordinance with the Recorder of Deeds, Lee County, Illinois, forthwith, and all costs herein shall be paid by the Petitioner.

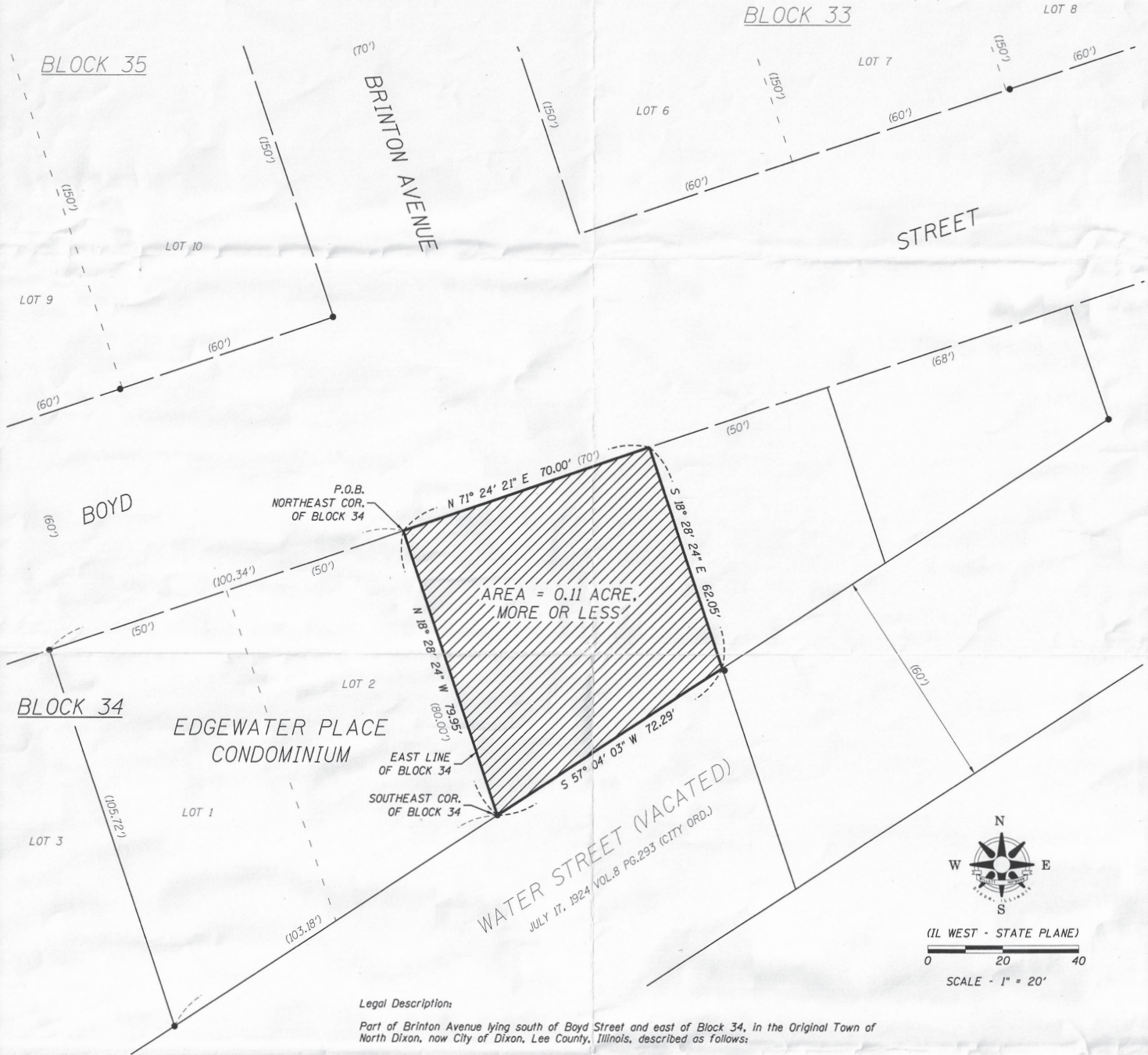
Passed by the Mayor and the City Council of the City of Dixon on the _____ day of _____, 2022.

Mayor

ATTEST:

City Clerk

PLAT OF VACATION
PART OF BRINTON AVENUE
CITY OF DIXON, LEE COUNTY, ILLINOIS



Legal Description:

Part of Brinton Avenue lying south of Boyd Street and east of Block 34, in the Original Town of North Dixon, now City of Dixon, Lee County, Illinois, described as follows:

Beginning at the northeast corner of said Block 34; thence North 71 degrees 24 minutes 21 seconds East, 70.00 feet to the east line of said Brinton Avenue; thence South 18 degrees 28 minutes 24 seconds East, 62.05 feet on said east line of Brinton Avenue, to the north line of vacated Water Street; thence South 57 degrees 04 minutes 03 seconds West, 72.29 feet on said north line, to the southeast corner of said Block 34; thence North 18 degrees 28 minutes 24 seconds West, 79.95 feet on the east line of said Block 34, to the Point of Beginning, containing 0.11 acres, more or less.

SURVEYOR'S STATEMENT

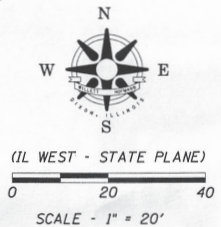
I, Jeffrey B. Rohde, a Professional Land Surveyor in the State of Illinois, hereby state that I have prepared this Vacation Plat at the request of Edgewater Place Condominiums, that the dimensions shown are given in feet and decimals of a foot upon said plat. I further state that I have made no independent search of the public records for easements, encumbrances, ownership or title evidence, or any other facts which an accurate and current title search may disclose, but have relied upon the materials supplied to me by the owner's representative.

Signed at Dixon, Illinois, this 20th day of April, 2022.

Jeffrey B. Rohde, Illinois Professional Land Surveyor No. 35-3906
Current expiration date: 30 November 2022

LEGEND

- BOUNDARY OF VACATION
- EXISTING PROPERTY LINE
- RIGHT OF WAY LINE
- ORIGINAL LOT LINE
- FOUND SURVEY MONUMENT IN PLACE
- RECORDED DIMENSION



DESIGNED			WILLETT HOFMANN & ASSOCIATES INC. ENGINEERING ARCHITECTURE LAND SURVEYING 809 EAST 2ND STREET, DIXON, IL 61021-0367 T: 815-284-3381 DESIGN FIRM: #184-000918	EDGEWATER PLACE CONDOMINIUMS PART OF BRINTON AVENUE CITY OF DIXON, ILLINOIS PLAT OF VACATION	PHASE <input type="checkbox"/> PRELIM <input checked="" type="checkbox"/> FINAL <input type="checkbox"/> CONST <input type="checkbox"/> PERMIT <input type="checkbox"/> BID <input type="checkbox"/>	WHA No.	SHEET
DRAWN	TJK					1496D21	No.
REVIEWED	JBR					DATE	1
APPROVED	JBR					4-20-22	

RESOLUTION # _____

RE-APPOINTMENT TO
VETERANS MEMORIAL COMMISSION

WHEREAS, Al Wikoff, Charlie Thomas, Keane Hudson, Terry Stephenitch, and Michael Mills all have indicated a desire to continue to serve as members on the Veterans Memorial Commission; and

WHEREAS, the Mayor of the City of Dixon has recommended the reappointment of Al Wikoff, Charlie Thomas, Keane Hudson, Terry Stephenitch, and Michael Mills as members of the Veterans Memorial Commission; and

WHEREAS, the City Council for the City of Dixon concurs in said appointments;

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Dixon that Al Wikoff, Charlie Thomas, Keane Hudson, Terry Stephenitch, and Michael Mills are hereby reappointed to the Veterans Memorial Commission for a term commencing October 1, 2022 and ending September 30, 2024, or until their respective successor is duly appointed and qualified.

This Resolution was read and approved this 19th day of September, 2022.

Mayor

ATTEST:

City Clerk

**RESOLUTION AUTHORIZING AN APPLICATION TO THE ILLINOIS DEPARTMENT
OF TRANSPORTATION'S TRANSPORTATION ENHANCEMENT PROGRAM (ITEP)
FOR PEDESTRIAN/BICYCLE FACILITIES**

RESOLUTION NO. _____

WHEREAS, the City of Dixon is seeking \$2,000,000.00 in funds from the Illinois Transportation Enhancement Program (ITEP) through the Illinois Department of Transportation (IDOT) for Pedestrian/Bicycle Facilities; and

WHEREAS, the City of Dixon, upon award of the ITEP funds, as the lead sponsor shall be responsible for securing local matching funds and/or in-kind services in an amount equaling at least twenty percent (20%) of costs for utility relocations, construction engineering, and construction, with eighty percent (80%) of the costs to be funded by ITEP; and

WHEREAS, this City Council believes it is in the best interests of the City of Dixon to support the efforts outlined herein.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DIXON, ILLINOIS, that:

Section 1. This City Council supports the submittal of an application to IDOT's ITEP program for the expansion of Pedestrian/Bicycle Facilities.

Section 2. The City of Dixon affirms its commitment to \$500,000.00 in local funding as the required twenty percent match for a \$2,000,000.00 application for ITEP funding.

Section 3. The foregoing recitals shall be and are hereby incorporated in this Section 3 as if said recitals were fully set forth.

Section 4. The provisions of this Resolution are severable and if any court of competent jurisdiction shall declare any portion of this Resolution to be invalid or unenforceable, said decision shall not affect any portion of this Resolution other than the part declared invalid or unenforceable. The City Council hereby declares that it would have enacted this Resolution even with the invalid or unenforceable portion deleted.

Section 5. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Section 6. Any resolution or motion in conflict with this Resolution is hereby repealed insofar as it conflicts with this Resolution.

RESOLVED BY THE CITY COUNCIL OF THE CITY OF DIXON, ILLINOIS, this nineteenth day of September, 2022.

APPROVED by the Mayor of the City of Dixon, Illinois, this 19th day of September, 2022.

Liandro Arellano, Jr., Mayor

ATTEST:

Keesha Kunde, City Clerk



COUNCIL ACTION FORM

Date: 9/19/2022

Presented By: Jim Canterbury

Subject: Bonnell Plows Agenda Item: 16a

Description:

2 -12 foot Highway Plows from Bonnell Industries to replace 2 of our current aged plows which are in need of substantial repair or replacement. Approximate repair cost is expected to be approximately \$4,000 each. One plow is approximately 11 years old and the other is 14-15 years old.

FINANCIAL

Is this a budgeted item? YES ☒ NO ☐

Line Item #: 31-210-6400 Title: Equipment

Amount Budgeted: 30,000.00

Actual Cost: 26,341.20

Under/Over: Under-will be reduced more with trade-in of approx. \$3,250

Funding Sources:

Departments:

Street _____

Is this item in the CIP? YES ☒ NO ☐ CIP Project Number: _____

COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

Recommendation:

Staff recommends that the purchase of 2 Bonnell Highway12 foot plows be approved.

Required Action

ORDINANCE☐

RESOLUTION☐

MOTION☐

NO ACTION REQUIRED☐

Additional Comments:

MOTION BY: _____ SECONDED BY: _____

MOVE TO to approve the purchase of 2 Bonnell Highway 12 foot plows for \$26,341.20.

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Bishop	Councilman Considine	Councilman Oros	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



BONNELL
INDUSTRIES INC
TRUCK & ROAD EQUIPMENT

1385 Franklin Grove Rd
Dixon, IL 61021
815-284-3819 * 815-284-8815 Fax
800-851-9664
www.bonnell.com * info@bonnell.com

Quote

Quote Number: 0157155
Quote Date: 8/24/2022

Bill To: 0003381
CITY OF DIXON-STREET
121W 2ND ST
DIXON, IL 61021

Ship To:
CITY OF DIXON-STREET
121W 2ND ST
DIXON, IL 61021

Phone: (815) 288-1485 Fax: (815) 288-5945 payable@discoverdixon.org

Phone:
Fax:

Confirm To: JIM CANTERBURY

Comment:

Customer P.O.	Ship VIA	F.O.B.	Terms	Quote Expiration
PLOW QUOTE	BONNELL TRUCK	DIXON, IL	Net 30 Days	9/24/2022

Ordered	Unit	Item Number	Each Price	Extended Price
2.00	EACH	PLOW	13,170.60	26,341.20
		CONFIGURED AS FOLLOWS: YES PAINTED: ORANGE POLYURETHANE ENAMEL NO EXTRA RIBS EXTRA RIBS		
2.00	EACH	11ST42TT7 Base Model 11ST42TT7 Straight Steel Snow Plow 11'-0" Cutting Edge X 42" Straight Height Torsion Trip Cutting Edge (4) 3/4" Round Wire Trip Springs Metropolitan Table/A-Frame Assembly (2) 3X10 Reversing Cylinders (5) Table To Moldboard Hookup Points		
2.00	EACH	P10110 Chain lift only (no saddle) reversible plows(for use with telescopic lift arm on hitch)		
2.00	EACH	P10210 Quick attach loop (plow section installed)		
2.00	EACH	P10400 3/4" Bottom Angle (ILO Standard)-Moldboard Weldment Angle		
2.00	EACH	P10401 3/4" Bottom Angle (ILO Standard) Trip Edge Angle (for trip edge plows)		
2.00	EACH	P10410 Cove cut on on curb side end of moldboard		
2.00	EACH	P10425 3/8" x 12" Rubber flap kit installed		
2.00	EACH	P10465 Plow stand - installed (to hold hook up point @ desired height when detached)		
2.00	EACH	P10470 36" Blaze orange markers		
2.00	EACH	P10500 Standard 5/8" x 6" C1084 Steel Cutting Edge		
2.00	EACH	P10555 1/2" Quick Couplers installed (one set/per plow) pioneer PHD-4000-4		



**BONNELL
INDUSTRIES INC**
TRUCK & ROAD EQUIPMENT

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Dixon, IL 61021
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800-851-9664
www.bonnell.com * info@bonnell.com

Quote

Quote Number: 0157155
Quote Date: 8/24/2022

Bill To: 0003381
CITY OF DIXON-STREET
121W 2ND ST
DIXON, IL 61021

Ship To:
CITY OF DIXON-STREET
121W 2ND ST
DIXON, IL 61021

Phone: (815) 288-1485 Fax: (815) 288-5945 payable@discoverdixon.org

Phone:
Fax:

Confirm To: JIM CANTERBURY

Comment:

Customer P.O.	Ship VIA	F.O.B.	Terms	Quote Expiration
PLOW QUOTE	BONNELL TRUCK	DIXON, IL	Net 30 Days	9/24/2022

Ordered	Unit	Item Number	Each Price	Extended Price
2.00	EACH	P10622 5/8" x 6" Universal 3-Bolt Bull Nose Curb Shoe (Installed on Right end of Plow)		
2.00	EACH	P10623 5/8" x 6" Universal 3-Bolt Bull Nose Curb Shoe (Installed on Left end of Plow)		
2.00	EACH	/PLOW LEAD TIME 90 DAYS ARO		

SIGNING THIS QUOTE CONSTITUTES YOUR ACCEPTANCE AND AGREEMENT TO THE FOLLOWING:

- o DUE TO THE CLIMATE OF CURRENT MARKET CONDITIONS FINAL INVOICE PRICE MAY VARY FROM ORIGINAL QUOTE PRICE.
- o NO PRODUCT/SPEC. CHANGES MAY BE MADE AFTER THE DATE OF SIGNATURE. ANY CHANGES REQUESTED AFTER THE DATE OF SIGNATURE WILL BE QUOTED SEPARATELY AND, IF APPLICABLE, WILL BE COMPLETED ON A SEPARATELY SCHEDULED TIME FRAME.
- o 15% RESTOCKING FEE ON RETURNED ITEMS. NO RETURNS ON ELECTRICAL ITEMS
- o THIS QUOTE IS VALID FOR 30 DAYS. ALL QUOTES OVER 30 DAYS OLD ARE SUBJECT TO CHANGE AND REQUIRE A REQUOTE PRIOR TO ACCEPTANCE OF A PURCHASE ORDER.
- o THE QUOTE IS A BINDING COMMITMENT.

Net Order:	26,341.20
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
Quote Total:	26,341.20

AUTHORIZED APPROVAL CONTACT NAME (PRINTED): _____

AUTHORIZED APPROVAL CONTACT (SIGNATURE): _____

APPROVAL DATE: _____ **APPROVAL DATE:** _____



BONNELL
INDUSTRIES INC
TRUCK & ROAD EQUIPMENT

1385 Franklin Grove Rd
Dixon, IL 61021
815-284-3819 * 815-284-8815 Fax
800-851-9664
www.bonnell.com * info@bonnell.com

Page 1 of 1

Quote

Quote Number: 0161521
Quote Date: 8/29/2022

Bill To: 0003381
CITY OF DIXON-STREET
121W 2ND ST
DIXON, IL 61021

Ship To:
CITY OF DIXON-STREET
121W 2ND ST
DIXON, IL 61021

Phone: (815) 288-1485 Fax: (815) 288-5945 payable@discoverdixon.org

Phone:
Fax:

Confirm To: JIM CANTERBURY

Comment: TRADE IN OF 2 PLOWS

Customer P.O.	Ship VIA	F.O.B.	Terms	Quote Expiration
TRADE IN	BONNELL TRUCK	DIXON	Net 30 Days	9/28/2022

Ordered	Unit	Item Number	Each Price	Extended Price
1.00		/TRADE IN USED 12ST36TT7Q S/N 4060 BONNELL SNOW PLOW	(1,500.00)	-1,500.00
1.00		/TRADE IN USED 12ST42TT7Q S/N 4581 BONNELL SNOW PLOW	(1,750.00)	-1,750.00

SIGNING THIS QUOTE CONSTITUTES YOUR ACCEPTANCE AND AGREEMENT TO THE FOLLOWING:

- DUE TO THE CLIMATE OF CURRENT MARKET CONDITIONS FINAL INVOICE PRICE MAY VARY FROM ORIGINAL QUOTE PRICE.
- NO PRODUCT/SPEC. CHANGES MAY BE MADE AFTER THE DATE OF SIGNATURE. ANY CHANGES REQUESTED AFTER THE DATE OF SIGNATURE WILL BE QUOTED SEPARATELY AND, IF APPLICABLE, WILL BE COMPLETED ON A SEPARATELY SCHEDULED TIME FRAME.
- 15% RESTOCKING FEE ON RETURNED ITEMS. NO RETURNS ON ELECTRICAL ITEMS
- THIS QUOTE IS VALID FOR 30 DAYS. ALL QUOTES OVER 30 DAYS OLD ARE SUBJECT TO CHANGE AND REQUIRE A REQUOTE PRIOR TO ACCEPTANCE OF A PURCHASE ORDER.
- THE QUOTE IS A BINDING COMMITMENT.

Net Order:	-3,250.00
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
Quote Total:	-3,250.00

AUTHORIZED APPROVAL CONTACT NAME (PRINTED): _____

AUTHORIZED APPROVAL CONTACT (SIGNATURE): _____

APPROVAL DATE: _____

APPROVAL DATE: _____

Journal Entry Policy/Procedure

If an adjustment needs to be made to the general ledger, a journal entry form must be completed. Backup to the entry must also be included with the form. For example, a journal entry to record interest must include the interest statement.

Three separate individuals must sign off on the form. The first will be the person who created the journal entry. The second will be either the Finance Director or Assistant Finance director. The Finance Director or Assistant Finance Director may not approve an entry they created. The third signature will be the person who keyed the journal entry into Caselle.

If the journal entry affects cash, use the CRJE or CDJE form. If the journal entry does not affect cash, use the JE form.

Keying Journal Entries (To be completed daily)













1. Caselle Connect>General Ledger>Journals
Click on Enter Journal Amounts
2. Select the correct Journal Type (JE, CRJE, CDJE), Period and Date. This information is found on the top of the Journal entry form

City Of Dixon
Cash Receipts Journal Entry
CRJE


Post Date: 12/28/2018 Period: 12/18
JE Ref #: 9.0001


Acct #	Activity	Acct Name	D (+)	C (-)
99-000-1001		Corp Acct	422.88	
33-001-4910		Interest Revenue		422.88


3. The system will provide you a Reference #. ***Write this number on the form***
4. Type in the description that is located on the JE form. This will now prompt you to the GL account number. Type in and before continuing click on the split icon at the top of the screen. If there is an Activity code listed, enter. Job number is left blank.


Close        .00     


Caselle Connect® > General Ledger > Journals > Enter Journal Amount


Customer Inquiry  Customer Inquiry Service Order List Service Order Lis

Journal: JE  JOURNAL ENTRIES

Period: 01/19 (01/31/2019) 


Mode: Normal 

Sign: Normal 


Date: 01/31/2019 

Reference: 1.0001 Use Journal Template

Description:

Activity: 0 

Job number:

Account: 

Amount:

5. Enter the amount listed on the JE form click “enter” this will bring you back to enter the next JE line. Once the entire entry is processed click the split again. This will save the Journal Entry.
6. When all entries are entered initial and date in the entered field. Next, run a journal entry report and attach to the journal entry.
Click on reports>Journals>Journals-Journal Entry Keying Report
7. Select Report Dates choose the correct period your entry was for (ex. 12/18, 01/19, etc.).
Under Selection Criteria, double click on the field under Value for [Report.Date].
In that field, enter the date that you used to key the entries and click ok.
Click the print preview option to preview the report.

File Edit Zoom Help

Close [X] [F4] [F5] [F6] [F7] [F8] [F9] [F10] [F11] [F12]

Caselle Connect® > General Ledger > Journals > Journals

Caselle Connect® Customer Inquiry Journals

Title: Journals - Journal Entry Keying Report

Report Options Additional Options Columns Sections Print Settings

Report dates

From: 01/19 To: 01/19

Advanced options...

Selection criteria:

Column	Value	Test
Journal Code,Journal code	"JE"	Entire field
[Report].Date	01/14/2019	Entire field
[Report].Reference Number	All	Entire field

Report order:

Column	Sort	Title	Total	Page	Test
Period Date,Period date	Ascending	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Entire field
Period Date,Period number	Ascending	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Entire field
Period Date,GL period	Ascending	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Entire field
Journal Code,Journal code	Ascending	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Entire field
[Report].Reference Number	Ascending	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Entire field
Transaction,Sequence number	Ascending	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Entire field
Activity,Activity number	Ascending	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Entire field

8. Arrow through the pages until you get to the page that your transactions appear.
Review for accuracy.

CITY OF DIXON

Journals - Journal Entry Keying Report
CASH RECEIPTS O&M - MANUAL ENTRIES (CRJE)
Period: 2/28/2019 (02/19)

Page: 3
Feb 04, 2019 01:38PM

Date	Reference Number	Activity Number	Account Number	Account Title	Payee or Description	Debit Amount	Credit Amount
02/28/2019	1		99-000-1001	MIDLAND CORPORATE 880025	CASH TRANSFER	75,000.00	
			99-000-1011	XPRESS DEPOSIT ACCOUNT 10387	CASH TRANSFER		75,000.00-
02/28/2019	5		51-001-4620	TOWER RENTAL INCOME	TOWER RENTAL - FEB		1,437.50-
			99-000-1001	MIDLAND CORPORATE 880025	TOWER RENTAL - FEB	1,437.50	
Documents: 2 Transactions: 4							
Total CRJE:						75,437.50	76,437.50-
Total 219:						1,195,810.20	2,315,183.08-
Grand Totals:						1,195,810.20	2,315,183.08-



City Of Dixon
Regular Journal Entry
JE

Post Date:

Period:

JE Ref #: _____

Acct #	Activity	Acct Name	D (+)	C (-)
--------	----------	-----------	-------	-------

Description: _____

-	-
---	---

Prepared by: _____
Date: _____

Approved: _____
Date: _____

Entered: _____
Date: _____

City Of Dixon
Cash Receipts Journal Entry
CRJE

Post Date: _____

Period: _____

JE Ref #: _____

Acct #	Activity	Acct Name	D (+)	C (-)
---------------	-----------------	------------------	--------------	--------------

Description: _____

_____	_____
-	-
=====	=====

Prepared by: _____
Date: _____

Approved: _____
Date: _____

Entered: _____
Date: _____

City Of Dixon
Cash Disbursements Journal Entry
CDJE

Post Date: _____

Period: _____

JE Ref #: _____

Acct #	Acct Name	Act Code	D (+)	C (-)
---------------	------------------	-----------------	--------------	--------------

Description: _____

0.00	0.00
------	------

Prepared by: _____
Date: _____

Approved: _____
Date: _____

Entered: _____
Date: _____

City of Dixon

Payroll Internal Controls

Pay Period

The workweek for all City employees, except for police and fire personnel, is 12 a.m. Monday to the following Sunday at 11:59 p.m. Two workweeks constitute a pay period. Payday for full time employees is currently the Friday at the end of each pay period, or bi-weekly (The City of Dixon pays current and recognizes exceptions two weeks in arrears). Payday for part-time employees is currently the Friday two weeks after the end of each pay period, or bi-weekly.

The workweek for police and fire personnel is Monday – Sunday; however, if the employee's shift begins Sunday, but rolls in Monday (ie: 6pm – 6am), the whole 12 hours is credited to Sunday. Two workweeks constitute a pay period. Payday is handled the same as all other City Employees.

Council Members are paid monthly. Payday is the first pay of each month.

The City Clerk (Keesha Blumhoff) is responsible for processing Dixon's payroll and is under the direct supervision of the Finance Director, Becky Fredericks. The accounting assistant, Heather McCarter, is the backup for payroll.

Employee File Maintenance

- 1) New employees are hired by the Department Head.
- 2) All new employees undergo a background check. All new Public Works personnel also undergo drug testing. Police and Fire follow the hiring process set forth by the state which is overseen by the Police and Fire Commission.
- 3) New employees are required to complete paperwork with Human Resources personnel, Keesha Blumhoff, Amanda Bradshaw or Becky Fredericks. During employee orientation the new employee is presented a Personnel Action Request (PAR) form, W-4's, direct deposit, and insurance information.
- 4) A copy of the Recommendation of Appointment form containing Payroll and Human Resource information is forwarded to Finance Director, Becky who assigns an employee number and enters all W-4 tax forms, direct deposit information, and payroll deductions in the Caselle payroll module. Amanda Bradshaw is backup to this function.
- 5) Human Resources maintains W-4's and all records for payroll withdrawals. Other Personnel records are stored in a locked file in the locked Human Resources Closet.

Time Accumulation, Tracking, Leave Requests

On January 1, 2020, the City of Dixon implemented mipay, a time keeping and attendance system. miPay tracks employee electronic time cards and allows for electronic approval by the employee and supervisor. Some departments use mipay for time off requests as well. Listed below are the departments, staffing, and source of time calculation for the workgroup.

Payroll Processing

- 1) Timesheets are electronically edited, reviewed, and approved by assigned supervisors.

Department Heads except Public Works – Danny Langloss

City Clerk and Asst to City Manager – Danny Langloss

Public Works Managers – Matt Heckman

Administration Office – Michelle Fassler

Office Manager – Becky Fredericks

Public Works Water – Matt Huyett

Public Works Sewer – Josh McNitt

Street Department – Jim Canterbury

Cemetery/Properties – Curt Phillips

Fire Department- Ryan Buskohl (Fire Chief)

Police Department Admin Assts – Clay Whelan

Police Department Patrol – Doug Lehman, Jason La Mendola, Ryan Bivins, Mike Wolfley

Police Department Patrol – Brad Sibley

Police Department Detectives – Matt Richards, Clay Whelan

Police Lts. – Chief Steve Howell

Building & Zoning – Tim Shipman

Library – Antony Deter

After the editing process supervisors approve the timecards electronically.

- 3) City Clerk/Keesha reviews time cards for accuracy and contacts department supervisors to review and resolve issues.
- 4) Once hours' reconciliation is complete City Clerk/Keesha imports the information from mipay into the Caselle Payroll module.
- 5) Paychecks are calculated, and a direct deposit file is created.
City Clerk/Keesha uploads the ACH file to Sauk Valley Bank. Finance Director/Becky approves the file(s), making sure the amount matches the ACH report generated from Caselle, which is then transmitted to Sauk Valley Bank.
- 6) City Clerk/Keesha saves in pdf the payroll register and other payroll reports, updates the General Ledger and uploads the positive pay file to Sauk Valley Bank.

- 7) Payroll checks are numbered on computer forms with micro coding and check numbers.

Cash Disbursements

- 1) Each check must have two signatures. The signatures are embedded in the check form in the Caselle payroll module. Only the payroll clerks (Keesha and Heather) and AP clerk (Michelle) have access to the electronic signatures. The AP clerks do not have access to the Payroll check form; therefore, they are not able to issue a payroll check.
- 2) Voided checks are marked void, and given to the Accounting Assistant/Heather to file.
- 3) Accounting Assistant/Heather is responsible for reconciling the Corporate checking account monthly.

Payroll Taxes and Adjustments

- 1) City Clerk/Keesha pays Federal Taxes using the EFTPS electronic payment program. State of Illinois withholding tax is paid electronically using the E-services web pay for business taxes program on the Illinois Department of Revenue website. All payments are processed in accordance with the payroll schedule. User I.D.s' and passwords are filed in a secure location in the City Clerk's office.
- 2) Finance Director/Becky prepares quarterly 941's. All generated reports are reviewed, reconciled and signed by Finance Director/Becky.

Terminated Employees

Finance Director/Becky receives the resignation letter or discipline/termination letter. Finance Director/Becky terms them in Caselle, employee navigator and IMRF. Finance Director/Becky calculates final check per union contract or personnel policy. Police/Fire personnel final checks are reviewed by the Chief or Lieutenant. The final check information is given to City Clerk/Keesha for input in the next payroll.