

**August 7, 2013**

**Task Force Members**

Kelly Allen – Not Present  
Marilyn Coffey – Present  
Pastor Michael Cole – Present  
Jim Marshall – Present  
Jack Schrauth – Present  
Tom Shaw – Present  
Bill Wadsworth – Present

**Also Present**

Attorney to the City – Rob LeSage III

**Approval of Minutes**

Marilyn requests that all members review their recommendation for form of government. Addendum made to Jack Schrauth's recommendation.

Approval of the 08/02/2013 Minutes: motion to approve by Tom Shaw seconded by Bill Wadsworth. Unanimously approved.

**Discussion with City Attorney**

There is no overlay of a form of government over another. If a city adopts another form of government, you are deemed to abandon the old form. This means that there does not need to be a proposition on the ballot to abandon the old form.

**Simple Elegant Ballot Proposition:**

"Shall the City of Dixon adopt the Managerial Form of Municipal Government?"

If the Council – Manager form of government is adopted, Article 5 states that some of the items from the Commission Form (Article 4) will be retained.

**Retained Items:**

1. The Council will consist of 4 council members and 1 Mayor.
2. The Clerk and the Treasurer are not elected positions. Under the Council – Manager Form, the city is allowed to keep the City Clerk and Finance Director as appointed positions. The City's personnel structure stays the same.

**Changed Items:**

1. The City Manager has administrative authority by statute. This means that the manager will have hire and fire authority along with the power to make day-to-day decisions. The Council will no longer have authority over departments – their duties change from administrative and legislative to being legislative. The Council will have administrative duties (hire/fire/evaluation) over the City Manager. The Council can terminate the City Manager,

however the position cannot be eliminated. The only way that the position of City Manager can be eliminated is through referendum.

2. There will no longer be a two-week lay over for ordinances, resolutions and contracts. Decisions can be made in one council meeting. The agenda still has to be posted 48 hours before the council meeting. The citizens retain watchdog duties/privileges by being able to review the agenda and attend meetings.
3. The Council Members are no longer over specific departments. They are considered members at large.
4. Voting: There will be staggered elections for the mayor/council. At the first election for the mayor and council members, the top three vote getters will be elected 4 years while the bottom 2 vote getters will be elected for 2 years. This does include the position of Mayor.

Handout: Marilyn Coffey

Discussion regarding handout and suggested revision from GTF members.  
Marilyn to revise the document with suggested revision.

**Public Comment**

None

**Plan for Next Meeting**

Wednesday, August 14, 2013 at 9am at the PSB

Recommendation to Council:

Marilyn will email the Mayor and Council Members if they are available on either of the following dates:

August 26 or August 29 for an evening meeting.

**Adjournment**

Jack Schrauth moved to adjourn with a second from Bill Wadsworth. Unanimously approved.