

CITY OF DIXON

Payment Approval Report

Report dates: 10/29/2013-11/4/2013

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Report Criteria:

Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
	202	IEPA BUREAU OF WATER	L17-0625	WATER REVOLING FUND-WASTEWAT	10/07/2013	16,214.88	.00	
	232	KEN NELSON AUTO PLAZA	244970	TUBE STEPS ON GMC SIERRA	08/15/2013	660.20	.00	
Total :								
REVENUES	232	KEN NELSON AUTO PLAZA	9/2013	JULY AUGUST SEPTEMBER	10/22/2013	18,047.42	.00	
REVENUES	761	MILLS, JOHN	10/2013	OVERPAYMENT-SECONDARY INSUR.	10/23/2013	81.79	.00	
Total REVENUES:								
COUNCIL	422	WARD MURRAY PACE & JOHNSON	124877	PROFESSIONAL SERVICES RENDERE	10/11/2013	8,890.00	.00	
COUNCIL	422	WARD MURRAY PACE & JOHNSON	124964 TLS	ORDINANCE VIOLATIONS	10/18/2013	36.00	.00	
COUNCIL	762	BLACKBURN, DAVID	10/2013	REIBURSEMENT-IML CONFERENCE,	10/22/2013	918.03	.00	
Total COUNCIL:								
PUBLIC RELATIONS	171	GULDIN, GARRY	13215	FALL PLAY PROGRAM	10/30/2013	80.00	.00	
PUBLIC RELATIONS	299	OFFICE DEPOT	666860509001	COFFEE	10/09/2013	27.98	.00	
PUBLIC RELATIONS	299	OFFICE DEPOT	666860730001	COFFEE	10/10/2013	11.99	.00	
PUBLIC RELATIONS	299	OFFICE DEPOT	666860731001	COFFEE/WIPES/DUSTER/BATTERIES	10/09/2013	59.87	.00	
PUBLIC RELATIONS	299	OFFICE DEPOT	677965114001	COFFEE	09/25/2013	163.14	.00	
PUBLIC RELATIONS	299	OFFICE DEPOT	677965172001	SOAP/PAD KLEEN & DRY	09/25/2013	38.77	.00	
Total PUBLIC RELATIONS:								
	48	BONNELL INDUSTRIES INC	0147930-IN	INSTALL PLOW/BACKRACKLIGHT/OR	10/07/2013	381.75	.00	
	232	KEN NELSON AUTO PLAZA	244970	INSTALL TUBE STEPS	10/07/2013	7,321.49	.00	
	422	WARD MURRAY PACE & JOHNSON	10/2013	EARNTTEST-AIRPORT LAND PURCHAS	08/15/2013	660.20	.00	
	759	GRP MECHANICAL CO INC.	5758A	ROOF HV AC 95.01% COMPLETE @ CI	10/21/2013	500.00	.00	
	759	GRP MECHANICAL CO INC.	5758A	ROOF HV AC 45.6% COMPLETE @ CIT	10/08/2013	139,828.35	.00	
	763	AVENT ENERGY SOLUTIONS	13-0039	STREET GARAGE LIGHTING	10/09/2013	128,906.50	.00	
					10/23/2013	2,643.32	.00	
Total :								
						279,859.86	.00	
FINANCE	65	CENTURYLINK	10/2013 #9672	MAYOR OFFICE #304029672	10/19/2013	119.14	.00	
FINANCE	299	OFFICE DEPOT	675233505001	PEN REFILLS	09/18/2013	7.99	.00	
FINANCE	405	TTI NATIONAL INC	2008673471310	MAYOR#200867347	10/16/2013	24.53	.00	

Total :

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Total FINANCE:								
MEDICAL FUND EXPENS	603 GUARDIAN		11/2013	BASIC TERM LIFE NOVEMBER	01/01/2013	151.86	.00	
Total MEDICAL FUND EXPENSES:								
FIRE/ POLICE COMMISSI	197 I/O SOLUTIONS		C30366A	NEW HIRE ELIGIBILITY TEST/WRITE	10/28/2013	670.45	.00	
Total FIRE/ POLICE COMMISSION:								
ADMINISTRATION	721 PAUL GRUEFE & ASSOCIATES		625	OCTOBER HR CONSULTANT FEE	10/14/2013	836.00	.00	
Total ADMINISTRATION:								
INFORMATION TECHNOL	299 OFFICE DEPOT		675173908001	BD-R 6X BRANDED/COVER/MODULAR	09/11/2013	115.95	.00	
INFORMATION TECHNOL	299 OFFICE DEPOT		675174063001	COVER	09/10/2013	11.99	.00	
INFORMATION TECHNOL	299 OFFICE DEPOT		675174064001	USB DRIVE/LABEL	09/10/2013	96.19	.00	
INFORMATION TECHNOL	299 OFFICE DEPOT		675232147001	MESH TRAY/FILE/HOLDER	09/10/2013	44.93	.00	
Total INFORMATION TECHNOLOGY:								
BUILDING ZONING	65 CENTURYLINK		10/2013 #5726	BUILDING #304025726	10/19/2013	269.06	.00	
BUILDING ZONING	94 CREATIVE PRINTING		7985	BUSINESS CARDS	10/14/2013	36.95	.00	
BUILDING ZONING	405 TTI NATIONAL INC		2008673431310	BUILDING #200867343	10/16/2013	57.00	.00	
BUILDING ZONING	417 VERIZON WIRELESS		9713421182	BUILDING #480283634-00003	10/18/2013	19.85	.00	
Total BUILDING ZONING:								
STREETS	65 CENTURYLINK		10/2013 #7423	STREET #304007423	10/04/2013	151.20	.00	
STREETS	80 COM ED		10/2013 #7037	MASTER STREET LIGHTS #248315703	10/02/2013	115.82	.00	
STREETS	80 COM ED		9/2013 #2001	117 LINCOLN STATUE DR #223749200	09/27/2013	1,801.76	.00	
STREETS	80 COM ED		9/2013 #3003	105 W RIVER #0404033003	09/26/2013	14.05	.00	
STREETS	80 COM ED		9/2013 #8113	BLOODY GULCH RD #080368113	09/27/2013	293.52	.00	
STREETS	99 CUMMINS CENTRAL POWER		070-43183	GENERATOR SERVICE @ STREET DE	10/07/2013	32.85	.00	
STREETS	334 ROCK RIVER READY MIX		73955	E FOURTH/JEFFERSON	09/03/2013	535.59	.00	
STREETS	334 ROCK RIVER READY MIX		74119	TENTH/HENNEPIN	09/03/2013	90.00	.00	
STREETS	334 ROCK RIVER READY MIX		74121	313 W SIXTH	09/12/2013	517.50	.00	
STREETS	334 ROCK RIVER READY MIX		74162	DEMENT/FOURTH	09/12/2013	180.00	.00	
STREETS	334 ROCK RIVER READY MIX		74205	DIXON/FELLOWS	09/16/2013	405.00	.00	
STREETS	334 ROCK RIVER READY MIX		74223	CHAMBERLIN/DIXON	09/18/2013	360.00	.00	
STREETS	334 ROCK RIVER READY MIX				09/19/2013	450.00	.00	

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STREETS	334	ROCK RIVER READY MIX	74274	CHAMBERLIN/BROOKS	09/24/2013	540.00	.00	
STREETS	334	ROCK RIVER READY MIX	74305	CHAMBERLIN/DIXON	09/25/2013	585.00	.00	
STREETS	334	ROCK RIVER READY MIX	74321	CHAMBERLIN/DEMENT	09/26/2013	427.50	.00	
STREETS	334	ROCK RIVER READY MIX	74368	CHAMBERLIN/DEMENT	09/27/2013	157.50	.00	
STREETS	334	ROCK RIVER READY MIX	74536	W SECOND/LOGAN AVE	10/07/2013	427.50	.00	
STREETS	334	ROCK RIVER READY MIX	74588	715 W SECOND	10/11/2013	112.50	.00	
STREETS	374	STERLING NAPA AUTO PARTS	687927	IGNITION COIL/PICK UP ASSY.	09/09/2013	93.21	.00	
STREETS	374	STERLING NAPA AUTO PARTS	690192	ADAPTER	09/17/2013	11.99	.00	
STREETS	374	STERLING NAPA AUTO PARTS	690758	MOLTAN 25 DIAT EARTH	09/20/2013	40.74	.00	
STREETS	374	STERLING NAPA AUTO PARTS	691125	COUPLING	09/23/2013	22.60	.00	
STREETS	374	STERLING NAPA AUTO PARTS	691672	BATTERY	09/26/2013	196.16	.00	
STREETS	374	STERLING NAPA AUTO PARTS	691917	HOSE	09/27/2013	21.49	.00	
STREETS	405	TTI NATIONAL INC	2008673421310	STREET #200867342	10/16/2013	11.82	.00	
STREETS	417	VERIZON WIRELESS	9713421180	STREET #480293834	10/04/2013	119.25	.00	
STREETS	574	ADVANCED DRAINAGE SYSTEMS	16179685	DWALL/COUPLER/LUBRICANT	09/17/2013	468.01	.00	
STREETS	754	GERDAU	43013685	TILE/WEST SET REPLACEABLE	09/09/2013	2,056.50	.00	
STREETS	754	GERDAU	43013734	TILE/WEST SET REPLACEABLE	09/12/2013	2,178.00	.00	
STREETS	754	GERDAU	43013816	SONOTUBE	09/19/2013	89.91	.00	
STREETS	756	LINE-X OF GREATER ILLINOIS	94596	LONG BED	09/17/2013	530.00	.00	
STREETS	757	HENSON, ALI	10/2013	CONCRETE REIMBURSEMENT	10/23/2013	225.00	.00	
STREETS	758	STITZEL, KATHLEEN	10/2013	CONCRETE REIMBURSEMENT	10/23/2013	150.00	.00	
Total STREETS:						13,260.77	.00	
PUBLIC PROPERTY	3	ACE HARDWARE	302627	TRASH BAGS/BULBS	10/03/2013	168.81	.00	
PUBLIC PROPERTY	3	ACE HARDWARE	303070	GLUE/BOARD	10/07/2013	19.78	.00	
PUBLIC PROPERTY	3	ACE HARDWARE	303484	CONCRETE MIX/PORTLAND CEMENT	10/10/2013	47.89	.00	
PUBLIC PROPERTY	3	ACE HARDWARE	303660	CONCRETE PATCH	10/11/2013	13.75	.00	
PUBLIC PROPERTY	3	ACE HARDWARE	303726	GRINDING WHEEL	10/11/2013	5.65	.00	
PUBLIC PROPERTY	3	ACE HARDWARE	304214	BATTERY	10/15/2013	5.84	.00	
PUBLIC PROPERTY	32	AUCA	1588224990	SHOP TOWELS	10/03/2013	66.93	.00	
PUBLIC PROPERTY	32	AUCA	1588240551	CITY HALL MATS	10/15/2013	64.83	.00	
PUBLIC PROPERTY	65	CENTURYLINK	10/2013 #7798	CEMETERY #304007798	10/04/2013	72.22	.00	
PUBLIC PROPERTY	80	COM ED	10/2013 #5103	RIVER ST #0438165103	10/01/2013	470.95	.00	
PUBLIC PROPERTY	80	COM ED	9/2013 #0008	114 S OTTAWA @2321050008	09/27/2013	21.21	.00	
PUBLIC PROPERTY	80	COM ED	9/2013 #0007	416 S DEMENT #2071436007	09/30/2013	98.90	.00	
PUBLIC PROPERTY	80	COM ED	9/2013 #0003	105 E RIVER #0840388003	09/30/2013	895.95	.00	
PUBLIC PROPERTY	90	CONSTELLATION NEW ENERGY	0011508951	GRAHAM #1-8GZSOX	09/13/2013	9,272.00	.00	
PUBLIC PROPERTY	90	CONSTELLATION NEW ENERGY	0011911890	GRAHAM #1-8GZSOX	10/14/2013	9,562.01	.00	
PUBLIC PROPERTY	99	CUMMINS CENTRAL POWER	070-43179	GENERATOR SERVICE @ PSB	10/07/2013	936.26	.00	
PUBLIC PROPERTY	112	DIXON AUTOBODY CLINIC	018129	REPLACE SEAT ON GMC PICKUP	10/09/2013	125.00	.00	

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PUBLIC PROPERTY	127	DIXON TIRE CENTER	69022	TIRE REPAIR	10/02/2013	15.00	.00	
PUBLIC PROPERTY	225	JOHN DEERE FINANCIAL	529538	INSTALL BED LIFT ON GATOR-ACCT #	10/04/2013	108.60	.00	
PUBLIC PROPERTY	252	LINCOLNWAY AUTO ELECTRIC	45586	REBUILD ALTERNATOR FOR DUMP TR	09/16/2013	348.25	.00	
PUBLIC PROPERTY	269	MIDAS AUTO SERVICE EXPERTS	0030175	REPLACE EXHAUST PIPE ON 495 TRA	09/25/2013	57.75	.00	
PUBLIC PROPERTY	292	NICOR	10/2013 #0001	1610 FRANKLIN GROVE RD #2476132	10/14/2013	91.14	.00	
PUBLIC PROPERTY	292	NICOR	10/2013 #0009	621 W SEVENTH #71846910009	10/17/2013	75.58	.00	
PUBLIC PROPERTY	292	NICOR	10/2013 #10008	NS RT 38 1W CHURCH #4762891000	09/16/2013	60.02	.00	
PUBLIC PROPERTY	292	NICOR	10/2013 #1954	105 W RIVER #69412191954	10/16/2013	46.33	.00	
PUBLIC PROPERTY	292	NICOR	10/2013 #20002	416 S DEMENT #36491320002	10/16/2013	56.11	.00	
PUBLIC PROPERTY	292	NICOR	10/2013 #6239	S HENNEPIN #1464316239	10/17/2013	236.80	.00	
PUBLIC PROPERTY	292	NICOR	9/2013 #0006	503 S MONROE #29898910006	09/20/2013	27.08	.00	
PUBLIC PROPERTY	292	NICOR	9/2013 #5293	668 VETERANS PARKWAY #28694552	09/23/2013	64.19	.00	
PUBLIC PROPERTY	323	QUALITY READY MIX CONCRETE INC	17512	FOUNDATIONS	09/27/2013	244.00	.00	
PUBLIC PROPERTY	339	RP LUMBER COMPANY INC	1310-303108	FORM BOARDS	10/09/2013	27.90	.00	
PUBLIC PROPERTY	417	VERIZON WIRELESS	9713432033	CEMETERY #585902817	10/04/2013	133.91	.00	
PUBLIC PROPERTY	450	SUBLETTE MECHANICAL INC	16290	TRIMMER HEADS/CYCLE 2 OIL	10/04/2013	96.30	.00	
PUBLIC PROPERTY	696	CENTURY MANUFACTURING CORP.	527959	WEED KILLER	09/27/2013	343.96	.00	
Total PUBLIC PROPERTY:						23,882.90	.00	
TRAFFIC MAINTENANCE	341	RUSS' AUTOMOTIVE SERVICE & TOW	9/2013	TIRE REPAIR ON TRAFFIC CONTROL	09/19/2013	15.00	.00	
TRAFFIC MAINTENANCE	383	TAPCO	1436521	CROSSWALK SIGNS	10/16/2013	2,443.76	.00	
TRAFFIC MAINTENANCE	383	TAPCO	1436570	STEEL STRAPPING/BUCKLES	10/16/2013	116.01	.00	
TRAFFIC MAINTENANCE	383	TAPCO	1437010	SIGN BLANKS/HARDWARE	10/21/2013	4,085.51	.00	
TRAFFIC MAINTENANCE	417	VERIZON WIRELESS	9713421180	TRAFFIC MAINT. #480293834	10/04/2013	59.96	.00	
TRAFFIC MAINTENANCE	443	DESIGNOVATIONS INC	132913	SNAPSAFE BREAKAWAY COUPLER	08/22/2013	670.21	.00	
Total TRAFFIC MAINTENANCE:						7,390.45	.00	
WATER	61	CARUS CORPORATION	SLS10029034	HMO	10/09/2013	8,199.51	.00	
WATER	65	CENTURYLINK	10/2013 #1885	WATER PLANT #304001885	10/04/2013	535.50	.00	
WATER	99	CUMMINS CENTRAL POWER	070-43177	GENERATOR SERVICE @ PLANT	10/07/2013	1,412.51	.00	
WATER	99	CUMMINS CENTRAL POWER	070-43178	GENERATOR SERVICE @ MOBILE UN	10/07/2013	845.34	.00	
WATER	99	CUMMINS CENTRAL POWER	070-43181	GENERATOR SERVICE @ BOOSTER 6	10/07/2013	534.45	.00	
WATER	99	CUMMINS CENTRAL POWER	07043182	GENERATOR SERVICE @ BOOSTER 9	10/07/2013	535.70	.00	
WATER	99	CUMMINS CENTRAL POWER	070-43184	GENERATOR SERVICE @ WELLS 6&8	10/07/2013	1,300.41	.00	
WATER	224	JIFFY LUBE	24851201	OIL CHANGE	09/05/2013	27.99	.00	
WATER	224	JIFFY LUBE	24851250	OIL CHANGE	09/06/2013	34.38	.00	
WATER	224	JIFFY LUBE	24851365	OIL CHANGE	09/11/2013	34.38	.00	
WATER	324	QUILL CORPORATION	6201184	FORKS/SPOONS/SCISSORS/BINDER/	10/07/2013	131.49	.00	
WATER	412	USA BLUEBOOK	173804	PIPE WRENCHES	10/10/2013	442.96	.00	

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WATER	436	YOUNGREN'S REFRIGERATION	33537	SERVICE ON ICE MACHINE	10/01/2013	195.00	.00	
Total WATER:								
						14,229.62	.00	
SEWAGE TREATMENT	3	ACE HARDWARE	290609	MOTOR OIL/OIL FILTER	07/09/2013	30.93	.00	
SEWAGE TREATMENT	3	ACE HARDWARE	293210	MENDERHOSE/HOOK LADDER	07/26/2013	9.84	.00	
SEWAGE TREATMENT	3	ACE HARDWARE	293250	TISSUE/BULBS/BAGS	07/28/2013	19.30	.00	
SEWAGE TREATMENT	3	ACE HARDWARE	293737	KEROSENE	07/30/2013	4.49	.00	
SEWAGE TREATMENT	3	ACE HARDWARE	293839	TIEDOWN RATCH	07/31/2013	10.79	.00	
SEWAGE TREATMENT	46	BOB DIXON SERVICE CENTER	11117	REPAIR TRAILER JETTER OIL LEAK	10/14/2013	134.44	.00	
SEWAGE TREATMENT	65	CENTURYLINK	10/2013 #7784	WWTP #304027784	10/19/2013	318.70	.00	
SEWAGE TREATMENT	80	COM ED	10/2013 #3010	TAYLOR CT #7353003010	10/01/2013	115.55	.00	
SEWAGE TREATMENT	80	COM ED	10/2013 #3085	TILTON PARK #4203053065	10/01/2013	105.50	.00	
SEWAGE TREATMENT	80	COM ED	10/2013 #8028	926 E RIVER #4371148028	10/01/2013	92.97	.00	
SEWAGE TREATMENT	80	COM ED	10/2013 #8046	706 E FELLOWS #6008078046	10/01/2013	35.22	.00	
SEWAGE TREATMENT	80	COM ED	9/2013 #2062	1670 BRANDYWINE LN #0528062062	09/27/2013	140.17	.00	
SEWAGE TREATMENT	80	COM ED	9/2013 #4039	LOWELL PARK #2565044039	09/30/2013	166.48	.00	
SEWAGE TREATMENT	82	COMCAST CABLE	10/2013 #3241	WWTP #677103020013241	10/16/2013	119.85	.00	
SEWAGE TREATMENT	99	CUMMINS CENTRAL POWER	070-43180	ANNUAL STAND-BY GENERATOR SE	10/07/2013	999.01	.00	
SEWAGE TREATMENT	115	DIXON COMMERCIAL ELECTRIC CO.	01857	INSTALL PUMP @ HAMPTON LIFT ST	10/02/2013	280.85	.00	
SEWAGE TREATMENT	202	IEPA BUREAU OF WATER	L17-0625	WATER REVOLVING FUND-WASTEWAT	10/07/2013	1,000.09	.00	
SEWAGE TREATMENT	292	NICOR	10/2013 #0002	WS CROPSEY AVE #54122320002	10/17/2013	254.83	.00	
SEWAGE TREATMENT	292	NICOR	10/2013 #0003	2400 W FIRST ST #44122320003	10/17/2013	139.81	.00	
SEWAGE TREATMENT	417	VERIZON WIRELESS	9713421181	WWTP #480293634-00002	10/18/2013	74.02	.00	
SEWAGE TREATMENT	728	DUKE'S ROOT CONTROL, INC	9520	PIPE SEWER ROOT CONTROL	10/11/2013	6,282.79	.00	
SEWAGE TREATMENT	752	STRAND ASSOCIATES INC	0100770	WWTP SCADA COMPUTER UPGRADE	10/11/2013	260.00	.00	
SEWAGE TREATMENT	753	WATER ENVIRONMENT FEDERATION	10/2013	ANNUAL MEMBERSHIP	10/17/2013	64.00	.00	
Total SEWAGE TREATMENT:								
						10,659.63	.00	
FIRE	39	BELLINI'S CUSTOM WELDING	20188	LABOR TO REPAIR HITCH	10/24/2013	37.50	.00	
FIRE	56	BUSKOHLE, RYAN	10/2013	REIMBURSEMENT-TACTICS & STRAT	10/15/2013	195.00	.00	
FIRE	134	DOWNTOWN SPORTS	3582	EMBROIDERY UNIFORMS	10/16/2013	42.80	.00	
FIRE	146	FARLEY'S APPLANCE	176833	ICE MAKER REPAIR @ PSB	10/08/2013	129.50	.00	
FIRE	157	FYR- FYTER INC	55524	SERVICED & RECHARGED FIRE EXTI	10/16/2013	41.65	.00	
FIRE	212	ILLINOIS FIRE STORE	28545	DEPARTMENT TURNOUT GEAR	09/03/2013	31,195.00	.00	
FIRE	239	KSB HOSPITAL	22110	ACLS RENEWAL	10/14/2013	50.00	.00	
FIRE	239	KSB HOSPITAL	22118	ACLS RENEWAL	10/16/2013	350.00	.00	
FIRE	239	KSB HOSPITAL	22136	ACLS RENEWAL	10/23/2013	50.00	.00	
FIRE	256	LOHSE, DAVID	1517243-1	REIMBURSEMENT FOR BOOTS PER U	10/17/2013	117.41	.00	
FIRE	347	SBM STERLING BUSINESS CENTER	186736	MAINTENANCE CONTRACT FOR COPI	10/17/2013	75.06	.00	

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FIRE		347	SBM STERLING BUSINESS CENTER	187694	OFFICE CHAIRS @PSB	10/25/2013	442.00	.00	
FIRE		349	SCHMIDT, SCOTT	10/2013	REIMBURSEMENT-MANAGEMENT III	10/15/2013	195.00	.00	
FIRE		357	SHIPMAN, TIM	10/2013	REIMBURSEMENT-TACTICS & STRAT	10/28/2013	195.00	.00	
FIRE		410	UNIFORM DEN INC	80292-01	PROMOTION ORDER	10/24/2013	441.54	.00	
FIRE		410	UNIFORM DEN INC	80372	FALL UNIFORM ORDER	10/14/2013	55.43	.00	
FIRE		410	UNIFORM DEN INC	80375-01	FALL UNIFORM ORDER	10/14/2013	38.00	.00	
FIRE		410	UNIFORM DEN INC	80377-01	FALL UNIFORM ORDER	10/18/2013	189.70	.00	
FIRE		410	UNIFORM DEN INC	80377-02	NEW HIRE ORDER	10/24/2013	14.95	.00	
FIRE		410	UNIFORM DEN INC	80548	OFFICERS ORDER	10/18/2013	87.00	.00	
FIRE		410	UNIFORM DEN INC	80548-01	FALL UNIFORM ORDER	10/24/2013	87.00	.00	
FIRE		417	VERIZON WIRELESS	9712721821	FIRE #880295372-00001	10/04/2013	236.14	.00	
FIRE		616	ARJES, JESSE	10/2013	REIMBURSEMENT-TRAINING INSTRUC	10/23/2013	190.00	.00	
FIRE		760	ILLINOIS STATE POLICE	ILL14398S	LIVESCAN PROCESSING-NEW HIRE	09/17/2013	31.50	.00	
Total FIRE:							34,486.98	.00	
POLICE		86	COMPLETE AUTOWERKS REPAIR SE	1090	REPLACE DRIVER'S SEAT BELT IN SQ	10/16/2013	123.81	.00	
POLICE		134	DOWNTOWN SPORTS	3569	LOGO POLO SHIRTS	10/14/2013	103.84	.00	
POLICE		162	GE CAPITAL	59563543	LEASE PAYMENT FOR A7671 PRINTE	10/09/2013	219.00	.00	
POLICE		162	GE CAPITAL	59592747	LEASE PAYMENT FOR A7672 PRINTE	10/09/2013	112.60	.00	
POLICE		232	KEN NELSON AUTO PLAZA	298072	LOF FOR #83	10/16/2013	38.98	.00	
POLICE		242	LAMENDOLA, JASON	2980244588	BLACKBERRY SERVICE	10/10/2013	30.00	.00	
POLICE		279	MORLEY SIGNS	10/2013	LETTERING FOR TAHOE	10/17/2013	435.00	.00	
POLICE		280	MORSE, TROY	2978443801	REIMBURSE BLACKBERRY SERVICE	10/06/2013	30.00	.00	
POLICE		318	PRECISION AUTOMOTIVE	76339	REPLACE FUEL PUMP #81	10/15/2013	609.00	.00	
POLICE		318	PRECISION AUTOMOTIVE	76364	REPAIR BRAKES/PADS/ROTORS #08	10/17/2013	340.00	.00	
POLICE		320	PRO COM SYSTEMS	613928	REPAIRS TO DVD/DVR @PSB	10/16/2013	1,071.00	.00	
POLICE		324	QUILL CORPORATION	6313491	SHREDDER OIL	10/10/2013	40.74	.00	
POLICE		324	QUILL CORPORATION	6413981	FLASH DRIVES	10/10/2013	69.99	.00	
POLICE		341	RUSS' AUTOMOTIVE SERVICE & TOW	9/2013	TIRE REPAIR ON #81	09/19/2013	15.00	.00	
POLICE		410	UNIFORM DEN INC	80275-02	MACE HOLDER	10/16/2013	51.89	.00	
POLICE		417	VERIZON WIRELESS	9712721832	POLICE #880296741-00001	10/04/2013	324.78	.00	
POLICE		417	VERIZON WIRELESS	9712721833	POLICE #880296741-00002	10/04/2013	1,214.48	.00	
POLICE		417	VERIZON WIRELESS	9713421180	MIFI #480293834	10/04/2013	38.01	.00	
POLICE		425	WEIGLE'S AUTOMOTIVE	30230	03 HYUNDAI TOW	07/26/2013	100.00	.00	
POLICE		425	WEIGLE'S AUTOMOTIVE	30231	JEEP CHEROKEE TOW	07/26/2013	100.00	.00	
POLICE		425	WEIGLE'S AUTOMOTIVE	30728	CHRYSLER LHS TOW	09/01/2013	100.00	.00	
POLICE		425	WEIGLE'S AUTOMOTIVE	30732	DODGE CARAVAN TOW	09/07/2013	100.00	.00	
POLICE		425	WEIGLE'S AUTOMOTIVE	30741	NISSAN TOW	09/12/2013	100.00	.00	
POLICE		425	WEIGLE'S AUTOMOTIVE	30743	CHEVY IMPALA TOW	09/14/2013	100.00	.00	
POLICE		442	ADAMS EVIDENCE GRADE TECHNOL	0039492-IN	EVIDENCE GRADE BLANK CDS/DVR'S	10/11/2013	671.50	.00	

CITY OF DIXON

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Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
Total POLICE:								
LIBRARY	52	BRODART CO	B3172056	ADULT MATERIALS	10/07/2013	6,139.42	.00	
LIBRARY	82	COMCAST CABLE	10/2013 #3939	LIBRARY #8771103010183939	10/02/2013	29.30	.00	
LIBRARY	107	DEMCO INC	5104127	LIBRARIAN DESK CALENDERVISTA F	10/08/2013	109.36	.00	
LIBRARY	117	DIXON HIGH SCHOOL	100	YEARBOOK	10/16/2013	133.71	.00	
LIBRARY	216	INGRAM LIBRARY SERVICES	74352432	CHILDRENS BOOKS	10/03/2013	45.00	.00	
LIBRARY	216	INGRAM LIBRARY SERVICES	74391000	ADULT MTLs	10/06/2013	195.32	.00	
LIBRARY	216	INGRAM LIBRARY SERVICES	74391000	YOUNG ADULT	10/06/2013	53.69	.00	
LIBRARY	216	INGRAM LIBRARY SERVICES	74391000	CHILDRENS BOOKS	10/06/2013	5.99	.00	
LIBRARY	216	INGRAM LIBRARY SERVICES	74397068	ADULT MTLs	10/06/2013	46.61	.00	
LIBRARY	216	INGRAM LIBRARY SERVICES	74397068	CHILDRENS BOOKS	10/07/2013	468.27	.00	
LIBRARY	216	INGRAM LIBRARY SERVICES	74436878	ADULT MTLs	10/07/2013	9.04	.00	
LIBRARY	216	INGRAM LIBRARY SERVICES	74436878	CHILDRENS BOOKS	10/09/2013	208.84	.00	
LIBRARY	216	INGRAM LIBRARY SERVICES	74436879	REPLACEMENT COPY OF BOOK	10/09/2013	44.30	.00	
LIBRARY	216	INGRAM LIBRARY SERVICES	74436880	ADULT MTLs	10/09/2013	.00	.00	
LIBRARY	299	OFFICE DEPOT	667462210001	PAPER ROLL/GLUE STICK/CARD STO	10/09/2013	344.83	.00	
LIBRARY	299	OFFICE DEPOT	667462210001	DESKPAD CALENDER/DRY ERASE RE	10/10/2013	55.51	.00	
LIBRARY	299	OFFICE DEPOT	667462396001	VELCRO FASTENERS	10/10/2013	16.88	.00	
LIBRARY	299	OFFICE DEPOT	667462397001	DESKPAD CALENDER	10/10/2013	8.59	.00	
LIBRARY	299	OFFICE DEPOT	676172788001	TONER/LABEL TAPE/ADDING MACHIN	10/10/2013	15.29	.00	
LIBRARY	299	OFFICE DEPOT	676172788001	WKLY PLANNER	09/30/2013	158.91	.00	
LIBRARY	372	STATELINE TECHNOLOGIES	DPL-7-13	TECHNOLOGY SERVICES	09/30/2013	16.99	.00	
LIBRARY	584	BETTER HOMES & GARDEN	10/2013	CHRISTMAS FROM THE HEART #1000	07/01/2013	760.50	.00	
Total LIBRARY:						33.91	.00	
Total LIBRARY:						2,760.84	.00	
AIRPORT	3	ACE HARDWARE	305279	CABLE TIES/WIRE CONN./TAPE/TUBE	10/23/2013	24.82	.00	
AIRPORT	3	ACE HARDWARE	305605	RID-X/CFL OUT /GREASE	10/25/2013	26.07	.00	
AIRPORT	32	AUCA	1588253239	MOP SOLUTION/MOP HANDLE	10/24/2013	27.50	.00	
AIRPORT	65	CENTURYLINK	10/2013 #4884	AIRPORT #304044884	10/19/2013	62.92	.00	
AIRPORT	65	CENTURYLINK	10/2013 #9106	AIRPORT #304008106	10/19/2013	144.83	.00	
AIRPORT	80	COM ED	9/2013 #2002	1650 FRANKLIN GROVE RD #0642012	09/27/2013	522.94	.00	
AIRPORT	157	FYR- FYTER INC	55538	FIRE EXTINGUISHER	10/18/2013	136.25	.00	
AIRPORT	225	JOHN DEERE FINANCIAL	511941	BATTERY-ACCT # 101695	07/20/2013	89.96	.00	
AIRPORT	292	NICOR	10/2013 #0007	1650 FRANKLIN GROVE RD #2941402	10/11/2013	48.60	.00	
AIRPORT	292	NICOR	10/2013 #10003	AIRPORT A#47628910003	10/14/2013	34.40	.00	
AIRPORT	318	PRECISION AUTOMOTIVE	76376	CHECK 4WHEEL DRIVE/REPLACE SW	10/18/2013	226.61	.00	
AIRPORT	374	STERLING NAPA AUTO PARTS	695605	LASTER/LUBRICANT/WASHER FULD/	10/22/2013	51.31	.00	
AIRPORT	417	VERIZON WIRELESS	9713421180	AIRPORT #480293834	10/04/2013	33.94	.00	

CITY OF DIXON

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Segment	DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
Total AIRPORT:									
TOURISM		64	CENTRAL NEWSPAPER	133623	ADVERTISING	09/24/2013	1,430.15	.00	
TOURISM		85	CENTURYLINK	10/2013 #6323	WELCOME CENTER #304076323	10/04/2013	495.00	.00	
TOURISM		298	NORTHWEST QUARTERLY MAGAZIN	30190	NORTHWEST CHICAGOLAND EDITIO	10/09/2013	199.04	.00	
TOURISM		540	DREAM CHOCOLATE	11019	CHOCOLATE BARS	08/30/2013	350.00	.00	
TOURISM		755	ASSOCIATED ADVERTISERS INC	1000186	P.O. #L8271304-JOURNAL & TOPICS A	10/02/2013	78.88	.00	
Total TOURISM:							490.00	.00	
Grand Totals:							1,612.92	.00	
							444,521.98	.00	

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

City of Dixon

FY14 Financial Activity

As of October 31, 2013

	General Including Debt & Capital		Utilities		IMRF & Social Security		Restricted Capital Funds		Other Funds	
	FY14 Budget	Actual	FY14 Budget	%	FY14 Budget	Actual	FY14 Budget	Actual	FY14 Budget	Actual
FY13 Fund Balance		(20,502,070)				7,068,496		1,119,797		3,048,458
Revenue:										
Property Taxes	3,166,544	2,264,955	-	72%	-	-	457,000	398,519	304,000	237,965
State Taxes	5,698,000	3,043,575	-	53%	-	-	400,000	191,309	92,168	53,660
Fees	1,431,000	945,637	6,342,000	66%	-	-	-	-	1,292,000	812,802
Other Income	25,500	14,187,328	51,500	55637%	2,250	-	650	411	105,100	31,080
Total Revenue	10,321,044	20,441,496	6,393,500	198%	2,250	-	857,650	590,239	1,793,268	1,135,507
Expenses:										
Council	227,092	3,939,632	-	1735%	-	-	-	-	-	-
Public Relations	119,000	89,474	-	75%	-	-	-	-	-	-
Finance Office	2,461,161	323,826	-	13%	450,000	260,150	300,000	-	950,000	493,051
Fire/Police Commission	10,000	2,194	-	22%	-	-	-	-	-	-
Administration	1,125,044	361,958	-	32%	-	-	-	-	-	-
Information Technology	130,421	40,164	-	31%	-	-	-	-	-	-
Public Works	105,482	50,431	-	48%	-	-	-	-	-	-
Building/ Zoning	199,222	88,168	-	44%	-	-	-	-	-	-
Street	700,372	302,024	-	43%	-	-	320,000	176,387	-	-
Public Property	421,766	250,494	-	59%	-	-	-	-	-	-
Public Buildings	25,000	12,762	-	51%	-	-	-	-	-	-
Traffic Maintenance	141,786	84,488	-	60%	-	-	-	-	-	-
Water	-	-	1,610,550	50%	-	-	-	-	-	-
Waste Water	-	-	1,492,398	35%	-	-	-	-	-	-
Fire	1,361,804	590,138	-	43%	-	-	-	-	416,177	240,055
Police	2,913,738	1,273,964	-	44%	-	-	-	-	15,000	9,615
Library	-	-	-	-	-	-	-	-	478,125	202,018
Airport	-	-	-	-	-	-	-	-	134,595	54,409
Band	40,000	28,541	-	71%	-	-	-	-	-	-
Tourism	90,166	34,110	-	38%	-	-	-	-	-	-
Total Expenses	10,072,054	7,472,369	3,102,948	74%	450,000	260,150	620,000	176,387	1,993,897	999,148
Transfers	152,405	152,305	-	100%	-	-	-	-	(152,405)	(151,905)
Net Income	401,395	13,121,432	3,290,552	3269%	(447,750)	(260,150)	237,650	413,852	(353,034)	(15,546)
Fund Balance		(7,380,638)				6,808,346		1,533,649		3,032,912
Cash		12,266,006				1,941,648		1,065,219		793,840
Interfund Loans		(8,678,083)				4,866,698		154,000		2,160,757
Debt		(12,316,000)				-		-		(260,207)
Other Assets - Liabilities		1,347,440				-		314,430		338,522
Fund Balance		(7,380,638)				6,808,345		1,533,649		3,032,912

L #

#9-A


CITY OF DIXON
DEPARTMENT OF BUILDING & ZONING
121 W. SECOND ST.
DIXON, IL. 61021
PH: 815-288-1403 FX: 815-288-1022

BUILDING PERMIT REPORT
October 2013

NEW SINGLE FAMILY	Hvarre Holdings, LLC	1612 N. Brinton Ave.	Hvarre Painting, Inc.
NEW OTHER	Habitat for Humanity	924 W. First St.	Habitat for Humanity
RESIDENTIAL ADD/REM/REPAIR	Timothy C. Williams	1523 W. First St.	Self
	Barb Tieman	1109 Northridge	Kastner Construction
	Ahmad Farraj	715 W. Second St.	Self
	Richard Tunk	2305 W. First St.	Self
	Ronald Roblan	211 E. Boyd St.	Self
NON-RESIDENTIAL ADD/REM/REPAIR	Red Apple	1130 Franklin Grove Rd.	Glenn Schmall Construction
	Hibbett Sports	1620 Miller Rd.	Riverside Construction
	Ludwig Dairy	1309 W. Seventh St.	Self
	Mo-st Plumbing	608 Depot Ave.	Slain Construction
	Do It Best Corp.	816 W. Progress Dr.	PLC/Kerry Hughes
	Jake Kastner	314 W. First St.	Self
	Plews & Edelmann	1550 Franklin Grove Rd.	Hamlink Concrete
ROOF	Nancy Cassens	217 E. Seventh St.	First Class Construction
	Greg Gilliam	1222 Chestnut Ave.	H & H Exteriors of IL.
	Kathy Yount	1320 Eustace Dr.	Mark Piper Construction
	Don Kessel	523 Depot Ave.	Self
	Marlin Misner	1309 Burchell Ct.	Slain Construction
	Diane McClellan	1616 W. Fourth St.	Self
	Louis Schwartz	819 Hemlock Ave.	Self
	Stan Aurand	1224 S. Galena Ave.	Self
	Sue Costello	1217 Brigadoon Dr.	Kastner Construction
	Kathy Morrison	511 N. Brinton Ave.	Rogers Remodeling
	Rex Lasson	1510 W. Second St.	Five Star Roofing
	Gary Haenitsch	911 E. Second St.	Self
	Ryan Montieth	324 E. Chamberlin St.	Self
	Steve Aurand	409 E. Everett St.	Self
SIDING/WINDOWS	Heinz Gassner	420 W. Ninth St.	Window World
	John Matsko	511 Third Ave.	Window World
	Jack Schrauth	1204 S. Galena Ave.	Suburban Construction
	Chuck Fisher	1209 Washington Ave.	H & K Construction
	Brad Dunphy	914 College Ave.	SCTS Services Inc.
	Bill Walls	302 Park St.	Woodcrafters
	Ted Delancey	1106 W. Third St.	Window World
	Pat Nagy	1305 W. First St.	Feldco Factory Direct
	Lyle Sword	1408 N. Brinton Ave.	Feldco Factory Direct
	Bardell Bowman	606 S. Peoria Ave.	Mark Piper Construction
	Dan Burke	1015 Palmyra St.	Self
DECK/PORCH/PATIO	Dave Dreggenberg	507 E. Everett St.	Hogenson Construction
DEMOLITION	Charles Cook	1304 N. Brinton Ave.	Self
DRIVEWAYS/SIDEWALKS	Pads Shelter	805 W. First St.	Self
	John Larson	521 College Ave.	Self

GARAGES	Don Burnett Jean Delhotal	711 Armeida St. 1002 W. Third St.	Slain Construction Self
UTILITY SHEDS	Gabriel Tieken Christian Science Church	1921 W. Third St. 321 W. Second St.	Self Self/Volunteers
PARKING LOTS	LRB Distributing Kelley Williamson	1425 Franklin Grove Rd. 1300 N. Galena Ave.	McDonald Trucking Stenstrom, Inc.
FENCE/RETAINING WALLS	Bouaphan Khanthirath Josh Arduini Tom Hall Marilyn Boyar	422 E. Seventh St. 1210 Goral Ct. 1015 Cooper St. 88 Grant Ave.	Self Self Sterling Fence Sterling Fence
SEWER CONNECTIONS	Mona Daum	411 W. Fourth St.	Most Plumbing
SEWER/WATER REPAIR	Robert Tieken	813 Chicago Ave.	Self
ELECTRICAL	Karen Jones Mike Blumhoff	814 Fourth Ave. 210 S. Dement Ave.	Dennis Beck Landscaping AMP Electric
RIGHT-OF-WAY PERMITS	Kathryn Lillyman Tom Harrison Dorothy Risley Ed Kerley	319 S. Dement Ave. 701 Institute Blvd. 902 W. Ninth St. 1506 W. First St.	Schmitt Plumbing Schmitt Plumbing Schmitt Plumbing Schmitt Plumbing

TOTAL PERMITS ISSUED	61
TOTAL PERMIT FEES	\$3,212.00
TOTAL CONSTRUCTION COSTS	\$530,970.00


 Jane Haws, Administrative Assistant

RESOLUTION GRANTING TEMPORARY ENCROACHMENT

WHEREAS, Boulay Khanthirath and Bouaphan Khanthirath, Petitioners, are the owners of real estate commonly known as 422 East 7th Street, Dixon, Illinois; and

WHEREAS, the City Council of the City of Dixon has been requested to grant a temporary encroachment to Petitioners to permit a fence to continue to be placed on City property along the portion of Petitioners' property facing South Dement Street; and

WHEREAS, Petitioners have previously provided the City a drawing showing that said fence is located approximately 4 feet 8 inches beyond the existing property line;

WHEREAS, Petitioners have further requested that the City permit the encroachment to remain on a temporary basis until such time as the City may require that the encroachment be removed; and

WHEREAS, said temporary encroachment is the type of encroachment that may be granted under Title III, Chapter 16, Section 3-16-7 of the City Code; and

WHEREAS, the City Council has determined that it would be in the best interests of the City to grant said request.

NOW, THEREFORE, BE IT RESOLVED by the Council for the City of Dixon that the request of Boulay Khanthirath and Bouaphan Khanthirath for a temporary encroachment to permit a fence to continue to be placed on City property along the portion of Petitioners' property located at 422 East 7th Street, Dixon, Illinois, and facing South Dement Street, as shown in the drawing Petitioners submitted to the City, is the type of request which can be and it is hereby granted pursuant to Title III, Chapter 16, Section 3-16-7.

BE IT FURTHER RESOLVED that the granting of permission for a temporary encroachment by the City Council for said fence is expressly subject to the provisions of Section 3-16-8 of the Dixon City Code which provides that such temporary encroachment is subject to the termination provisions provided for in said Section 3-16-8.

This Resolution read and approved this ____ day October, 2013.

Mayor

ATTEST:

City Clerk

ORDINANCE NO. _____

ORDINANCE abating the tax hereto levied for the year 2013 to pay the principal of and interest on \$6,375,000 Bonds (Alternate Revenue Source), Series 2011 of the City of Dixon, Lee County, Illinois.

WHEREAS the City Council (the "*Corporate Authorities*") of the City of Dixon, Lee County, Illinois (the "*City*"), by Ordinance No. 2851, adopted on the 21st day of November, 2011 (the "*Ordinance*"), did provide for the issue of \$6,375,000 Bonds (Alternate Revenue Source), Series 2011 (the "*Bonds*"), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS the City has the Pledged Revenues (as defined in the Ordinance) in the appropriate account or fund pursuant to the Ordinance for the purpose of paying the principal of and interest on the Bonds up to and including December 15, 2014; and

WHEREAS it is necessary and in the best interests of the City that the tax heretofore levied for the year 2013 to pay the principal of and interest on the bonds be abated.

NOW, THEREFORE, Be it Ordained by the City Council of the City of Dixon, Lee County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2013 in the Ordinance is hereby abated in its entirety. *

* \$364,250 for the year 2013

Section 2. Filing of Ordinance. Forthwith upon adoption of this ordinance, the City Clerk shall file a certified copy hereof with the County Clerk of the County of Lee, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2013 in accordance with the provision hereof.

Section 3. Effective Date. This Ordinance shall be in full force and effect forthwith upon its passage by the Corporate Authorities and signing and approval by the Mayor.

ADOPTED by the Corporate Authorities on the _____ day of _____, _____.

APPROVED _____.

MAYOR

AYES: _____

NAYS: _____

ABSENT: _____

Recorded in the City Records on _____, _____.

ATTEST:

City Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF LEE)

CERTIFICATE

I, _____ certify that I am the acting City Clerk of the City of Dixon, Lee County, Illinois.

I further certify that on _____, 2013, the City Council of such City passed and approved Ordinance No. _____, entitled Ordinance abating the tax hereto levied for the year 2013 to pay the principal of and interest on \$6,375,000 Bonds (Alternate Revenue Source), Series 2011 of the City of Dixon, Lee County, Illinois which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. _____ including the Ordinance and a cover sheet thereof was prepared, and a copy of such Ordinance was posted in City Hall, commencing on _____, _____, and continuing for at least ten days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the City Clerk.

Dated at Dixon, Illinois this _____ day of _____, _____.

City Clerk

13-E

ORDINANCE NO. _____

AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR
THE CITY OF DIXON, LEE COUNTY, ILLINOIS FOR THE FISCAL YEAR
BEGINNING MAY 1, 2013 AND ENDING APRIL 30, 2014

ADOPTED BY THE
CITY COUNCIL OF THE
CITY OF DIXON, ILLINOIS

This _____ day of _____, 2013

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DIXON, LEE
COUNTY, ILLINOIS:

SECTION 1. That the total amount of appropriations for all corporate purposes legally made to be collected from the tax levy of the current fiscal year is hereby ascertained to be the sum of three million, seven hundred eleven thousand, eight hundred fifty three dollars (\$3,711,853.00).

SECTION 2. That the sum of three million, seven hundred eleven thousand, eight hundred fifty three dollars (\$3,711,853.00) being the total of appropriations heretofore legally made that are to be collected from the tax levy of the current fiscal year of the City of Dixon, Illinois for all corporate purposes of providing for a Police Pension Fund, Firefighter's Pension Fund, Illinois Municipal Retirement Fund, Social Security Fund, Library Fund and General Corporate Fund, as appropriated for the current fiscal year by annual appropriation ordinance of the City of Dixon for the Fiscal Year 2014, passed by the Mayor and City Council at the legally convened meeting of July 15, 2013, and the same is hereby levied on all the taxable property in the City of Dixon, Illinois, subject to taxation for the current year, the specific amounts as levied for the various funds heretofore named being included herein by being placed in separate columns under the heading "To be Raised by Tax Levy", the tax so levied being for the current fiscal year, and for the said appropriation to be collected from said tax levy, the total of which has been ascertained above and being as follows:

<u>Account #</u>	<u>Description</u>	<u>Total Appropriation</u>	<u>Estimated Receipts from Sources other than Tax Levy</u>	<u>To be Raised by Tax Levy</u>
General Corporate Fund:				
<u>CITY COUNCIL</u>				
01-110-5110	FULLTIME SALARY	68,680	23,680	45,000
01-110-5120	PART TIME SALARY	40,560	40,560	
01-110-5210	MEDICAL INSURANCE	9,082	9,082	
01-110-5220	LIFE INSURANCE	98	98	
01-110-5322	LEGAL	130,000	130,000	
01-110-5323	OTHER CONTRACTUAL	39,000	39,000	
01-110-5353	DUES & SUBSCRIPTIONS	1,300	1,300	
01-110-5520	MILEAGE/MEAL ALLOWANCE	6,500	6,500	
Total:		295,220	250,220	45,000
<u>PUBLIC RELATIONS</u>				
01-120-5353	DUES	6,500	6,500	
01-120-5810	DONATION EXP	115,700	115,700	
Total:		122,200	122,200	-
<u>FINANCE</u>				
01-130-5110	FULLTIME SALARY	238,196	63,196	175,000
01-130-5210	MEDICAL INSURANCE	39,459	39,459	
01-130-5220	LIFE INSURANCE	345	345	
01-130-5320	AUDIT EXP	46,800	1,800	45,000
01-130-5323	OTHER CONTRACTUAL	19,500	19,500	
01-130-5340	INFO TECHNOLOGY	32,500	32,500	
01-130-5350	POSTAGE	1,300	1,300	
01-130-5351	TELEPHONE	2,600	2,600	
01-130-5352	PRINTING/PUBLISHING	2,600	2,600	
01-130-5353	DUES & SUBSCRIPTIONS	1,300	1,300	
01-130-5362	BOND INSURANCE	1,300	1,300	
01-130-5450	OFFICE SUPPLIES	20,800	20,800	
01-130-5530	PROF DEV/TRAINING	5,200	5,200	
Total:		411,900	191,900	220,000

POLICE & FIRE COMMISSION

01-140-5323	CONTRACTUAL EXP	10,400	10,400	
01-140-5330	MEDICAL	1,300	1,300	
01-140-5430	SUPPLIES	1,300	1,300	
Total:		13,000	13,000	-

ADMINISTRATION

01-150-5110	RAISE CONTINGENCY	58,500	58,500	
01-150-5323	INTERIM HR	52,000	52,000	
01-150-5110	CITY ADMINISTRATOR	163,115	113,115	50,000
01-150-5250	UNEMPLOYMENT	19,500	500	19,000
01-150-5260	WORKERS COMP	250,900	900	250,000
01-150-5360	PROPERTY INSURANCE	62,400	62,400	
01-150-5361	LIABILITY INSURANCE	132,600	1,600	131,000
01-150-5370	HR ADVERTISING	2,600	2,600	
01-150-5740	DEBT SERVICE PAYMENT	1,072,072	1,072,072	
01-150-5620	ELECTRICITY	195,000	195,000	
Total:		2,008,687	1,558,687	450,000

INFORMATION TECHNOLOGY

01-160-5110	FULLTIME SALARY	80,340	30,340	50,000
01-160-5210	MEDICAL INSURANCE	17,609	17,609	
01-160-5220	LIFE INSURANCE	99	99	
01-160-5340	INFO TECHNOLOGY	65,000	65,000	
01-160-5430	OPERATING SUPPLIES	1,300	1,300	
01-160-5530	PROF DEV/TRAINING	5,200	5,200	
Total:		169,548	119,548	50,000

PUBLIC WORKS

01-210-5110	FULLTIME SALARY	40,170	20,170	20,000
01-210-5210	MEDICAL INSURANCE	26,690	26,690	
01-210-5220	LIFE INSURANCE	196	196	
01-210-5310	MAINT & REPAIRS	5,460	5,460	
01-210-5321	ENGINEERING	33,020	33,020	
01-210-5340	INFO TECHNOLOGY	6,240	6,240	
01-210-5351	TELEPHONE	3,120	3,120	
01-210-5353	DUES & SUBSCRIPTIONS	2,600	2,600	
01-210-5370	PUBLIC RELATIONS	2,600	2,600	
01-210-5420	FUEL AND OIL	1,950	1,950	
01-210-5440	SMALL EQUIP/TOOLS	5,460	5,460	
01-210-5450	OFFICE SUPPLIES	6,110	6,110	

01-210-5530	PROF DEV/TRAINING	1,950	1,950	
01-210-5890	OTHER EXP	1,560	1,560	
Total:		137,126	117,126	20,000

BUILDING

01-220-5110	FULLTIME SALARY	196,651	46,651	150,000
01-220-5210	MEDICAL INSURANCE	44,299	44,299	
01-220-5220	LIFE INSURANCE	294	294	
01-220-5310	MAINT & REPAIRS	3,250	3,250	
01-220-5350	POSTAGE	520	520	
01-220-5351	TELEPHONE	2,600	2,600	
01-220-5352	PRINTING/PUBLISHING	910	910	
01-220-5353	DUES & SUBSCRIPTIONS	650	650	
01-220-5420	FUEL AND OIL	2,340	2,340	
01-220-5450	OFFICE SUPPLIES	4,225	4,225	
01-220-5530	PROF DEV/TRAINING	3,250	3,250	
Total:		258,989	108,989	150,000

STREETS

01-230-5110	FULLTIME SALARY	413,134	188,134	225,000
01-230-5120	PART TIME SALARY	10,400	10,400	
01-230-5130	OVERTIME	6,500	6,500	
01-230-5140	EXTRA DUTY PAY	650	650	
01-230-5210	MEDICAL INSURANCE	63,015	63,015	
01-230-5220	LIFE INSURANCE	590	590	
01-230-5270	CLOTHING ALLOWANCE	5,720	5,720	
01-230-5310	MAINT & REPAIRS	13,000	13,000	
01-230-5330	MEDICAL EXP	1,300	1,300	
01-230-5351	TELEPHONE	6,500	6,500	
01-230-5353	DUES & SUBSCRIPTIONS	1,040	1,040	
01-230-5420	FUEL AND OIL	52,000	52,000	
01-230-5430	OPERATING SUPPLIES	328,835	328,835	
01-230-5440	SMALL EQUIP/TOOLS	6,500	6,500	
01-230-5520	MILEAGE/ MEAL ALLOWANCE	1,300	1,300	
Total:		910,484	685,484	225,000

TRAFFIC MAINTENANCE

01-245-5110	FULLTIME SALARY	58,377	13,377	45,000
01-245-5120	PARTTIME SALARY	13,104	13,104	
01-245-5210	MEDICAL INSURANCE	17,609	17,609	
01-245-5220	LIFE INSURANCE	99	99	

01-245-5270	CLOTHING ALLOWANCE	650	650	
01-245-5310	MAINT & REPAIRS	6,500	6,500	
01-245-5351	TELEPHONE	2,574	2,574	
01-245-5420	FUEL AND OIL	3,640	3,640	
01-245-5430	OPERATING SUPPLIES	67,470	67,470	
01-245-5440	SMALL EQUIP/TOOLS	6,500	6,500	
01-245-5530	PROF DEV/TRAINING	1,300	1,300	
01-245-5890	OTHER EXP	6,500	6,500	
Total:		184,323	139,323	45,000

TOURISM

01-440-5120	PART TIME WAGES	37,050	37,050	
01-440-5323	CONTRACTUAL EXPENSES	1,300	1,300	
01-440-5351	TELEPHONE	2,210	2,210	
01-440-5353	DUES	157	157	
01-440-5370	ADVERTISING	20,280	20,280	
01-440-5430	SUPPLIES FOR RESALE	7,150	7,150	
01-440-5450	OFFICE SUPPLIES	2,886	2,886	
01-440-5530	TRAVEL EXPENSES	2,243	2,243	
01-440-5810	DONATION EXPENSE	33,930	33,930	
01-440-5840	RENT EXPENSE	14,040	14,040	
01-440-5620	UTILITIES	3,900	3,900	
Total:		125,146	125,146	-

TRANSFERS

01-500-7200	TRANSFER TO AIRPORT FUND	90,474	90,474	
01-500-7200	TRANSFER TO CAP. PROJECTS FUND	1,730,300	1,730,300	
01-500-7200	TRANSFER TO EQUIPMENT FUND	769,360	769,360	
Total:		2,590,134	2,590,134	-

FIRE

01-310-5110	FULLTIME SALARY	1,129,250	1,050,250	79,000
01-310-5120	PART TIME SALARY	5,850	5,850	
01-310-5130	OVERTIME	176,800	176,800	
01-310-5140	EXTRA DUTY PAY	97,500	97,500	
01-310-5210	MEDICAL INSURANCE	193,141	193,141	
01-310-5220	LIFE INSURANCE	1,469	1,469	
01-310-5310	MAINT & REPAIRS	14,300	14,300	
01-310-5330	MEDICAL EXP	10,400	10,400	

01-310-5351	TELEPHONE	6,500	6,500	
01-310-5352	PRINTING	585	585	
01-310-5353	DUES & SUBSCRIPTIONS	3,900	3,900	
01-310-5730	LEASE PAYMENTS	6,500	6,500	
01-310-5420	FUEL AND OIL	7,800	7,800	
01-310-5430	OPERATING SUPPLIES	22,100	22,100	
01-310-5440	SMALL EQUIP/TOOLS	18,200	18,200	
01-310-5431	UNIFORMS	17,550	17,550	
01-310-5450	OFFICE SUPPLIES	4,550	4,550	
01-310-5520	MILEAGE/MEAL ALLOWANCE	1,950	1,950	
01-310-5530	PROF DEV/TRAINING	26,000	26,000	
01-310-5540	TUITION REIMBURSEMENT	10,400	10,400	
01-310-5850	GRANT MATCH	15,600	15,600	
Total:		1,770,345	1,691,345	79,000

POLICE

01-350-5110	FULLTIME SALARY	2,367,812	1,327,812	1,040,000
01-350-5120	PART TIME SALARY	45,500	45,500	
01-350-5130	OVERTIME	176,800	176,800	
01-350-5140	EXTRA DUTY PAY	195,000	195,000	
01-350-5210	MEDICAL INSURANCE	345,749	345,749	
01-350-5220	LIFE INSURANCE	3,095	3,095	
01-350-5310	MAINT & REPAIRS	109,503	109,503	
01-350-5323	OTHER CONTRACTUAL	157,300	136,300	21,000
01-350-5330	MEDICAL EXP	8,385	8,385	
01-350-5340	INFO TECHNOLOGY	34,060	34,060	
01-350-5350	POSTAGE	2,600	2,600	
01-350-5351	TELEPHONE	35,100	35,100	
01-350-5352	PRINTING/PUBLISHING	1,300	1,300	
01-350-5353	DUES	3,250	3,250	
01-350-5420	FUEL AND OIL	52,000	52,000	
01-350-5430	OPERATING SUPPLIES	61,880	61,880	
01-350-5431	UNIFORMS	26,000	26,000	
01-350-5440	SMALL EQUIP/ TOOLS	42,250	42,250	
01-350-5450	OFFICE SUPPLIES	7,800	7,800	
01-350-5520	MILEAGE/ MEAL ALLOWNACE	13,000	13,000	
01-350-5530	PROF DEV/TRAINING	18,200	18,200	
01-350-5540	TUITION REIMBURSEMENT	6,500	6,500	
01-350-5730	LEASE PAYMENT	26,000	26,000	
01-350-5890	OTHER EXP	6,760	6,760	
01-350-5740	DEBT PAYMENT	42,015	42,015	

Total:	3,787,859	2,726,859	1,061,000
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MUNICIPAL BAND

01-430-5353	CONTRACTUAL WAGES	46,800	26,800	20,000
01-430-5430	OPERATING SUPPLIES	3,770	3,770	
01-430-5520	MILEAGE/MEAL ALLOWANCE	1,430	1,430	
Total:		52,000	32,000	20,000

PUBLIC PROPERTY

01-240-5110	FULLTIME SALARY	240,594	192,594	48,000
01-240-5120	PART TIME WAGES	42,640	42,640	
01-240-5130	OVERTIME	32,500	32,500	
01-240-5140	EXTRA DUTY PAY	520	520	
01-240-5210	MEDICAL INSURANCE	52,081	52,081	
01-240-5220	LIFE INSURANCE	562	562	
01-240-5270	CLOTHING ALLOWANCE	1,300	1,300	
01-240-5310	MAINT & REPAIRS	112,515	112,515	
01-240-5330	MEDICAL EXP	520	520	
01-240-5321	ENGINEERING	2,600	2,600	
01-240-5351	TELEPHONE	3,250	3,250	
01-240-5353	DUES	1,950	1,950	
01-240-5420	FUEL AND OIL	8,190	8,190	
01-240-5430	OPERATING SUPPLIES	26,000	26,000	
01-240-5440	SMALL EQUIP/TOOLS	19,500	19,500	
01-240-5450	OFFICE SUPPLIES	10,530	10,530	
01-240-5520	MILEAGE/ MEAL ALLOWANCE	1,755	1,755	
01-240-5610	NATURAL GAS	6,370	6,370	
01-240-5620	ELECTRICITY	2,080	2,080	
01-240-5830	RE TAX EXPENSE	1,040	1,040	
01-240-6300	FACILITY IMPROVEMENTS	14,300	14,300	
Total:		580,797	532,797	48,000

Total General Corporate Fund:	13,417,758	11,004,758	2,413,000
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Library Fund:

15-410-5110	FULLTIME SALARY	64,613	39,613	25,000
15-410-5120	PARTTIME SALARY	275,119	119	275,000

15-410-5210	MEDICAL INS.	61,100	61,100	
15-410-5220	LIFE INS.	618	618	
15-410-5250	UNEMPLOYMENT INS	1,300	1,300	
15-410-5310	MAINT. & REPAIRS	49,400	4,400	45,000
15-410-5340	INFO TECHNOLOGY	29,900	29,900	
15-410-5341	TECH SUPPORT	9,750	9,750	
15-410-5350	POSTAGE	910	910	
15-410-5351	TELEPHONE	1,040	1,040	
15-410-5352	PRINTING/PUBLISHING	1,300	1,300	
15-410-5353	DUES & SUBSCRIPTIONS	390	390	
15-410-5360	PROPERTY INS	1,300	1,300	
15-410-5410	MAINTENANCE SUPPLIES	5,200	5,200	
15-410-5431	ADULT LIBRARY MAT.	32,500	32,500	
15-410-5432	YOUNG ADULT LIB. MAT.	7,150	7,150	
15-410-5433	CHILD LIBRARY MAT.	20,150	20,150	
15-410-5434	PERIODICALS	3,900	3,900	
15-410-5435	MATERIALS DATABASE	9,750	9,750	
15-410-5440	SMALL EQUIP/TOOLS	8,450	8,450	
15-410-5450	OFFICE SUPPLIES	6,045	6,045	
15-410-5510	PROGRAMS	3,900	3,900	
15-410-5530	PROF DEV/TRAINING	910	910	
15-410-5610	NATURAL GAS	3,900	3,900	
15-410-5890	OTHER EXP	1,950	1,950	
15-411-5430	GRANT PURCHASES	10,618	10,618	
15-411-5510	GRANT PROGRAMS	2,600	2,600	
15-411-5340	GRANT TECHNOLOGY	7,800	7,800	
Total Library Fund:		621,563	276,563	345,000

IL Municipal Retirement Fund:

13-130-5230	PENSION PAYMENT	325,000	325,000	-
Total IL Municipal Retirement Fund:		325,000	325,000	-

Social Security Fund:

14-130-5240	SOCIAL SECURITY PAYMENT	260,000	260,000	-
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Total Social Security Fund:

260,000	260,000	-
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Fireman's Pension Fund:

RETIREMENT BENEFITS	900,000	469,472	430,528
PROFESSIONAL SERVICES	30,000	30,000	
INVESTMENT EXPENSES	130,000	130,000	
OTHER EXPENSES	15,000	15,000	

Total Fireman's Pension Fund:

1,075,000	644,472	430,528
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Policeman's Pension Fund:

RETIREMENT BENEFITS	1,200,000	676,675	523,325
PROFESSIONAL SERVICES	30,000	30,000	
INVESTMENT EXPENSES	130,000	130,000	
OTHER EXPENSES	15,000	15,000	

Total Policeman's Pension Fund:

1,375,000	851,675	523,325
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TOTAL ALL FUNDS

17,074,321	13,362,468	3,711,853
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RECAP:

CORPORATE	6,776,953	6,016,953	760,000
FIRE	1,770,345	1,691,345	79,000
POLICE	3,630,559	2,590,559	1,040,000
BAND TAX	52,000	32,000	20,000
CEMETERY TAX	580,796	532,796	48,000
AUDIT TAX	46,800	1,800	45,000
CLAIM & JUDGMENT TAX	403,000	3,000	400,000
CIVIL DEFENSE TAX	157,300	136,300	21,000
GENERAL CORPORATE	13,417,753	11,004,753	2,413,000

LIBRARY	572,163		300,000
LIBRARY BUILDING & MAINT.	49,400		45,000
LIBRARY FUND	621,563	-	345,000
IL MUNI. RETIREMENT FUND	325,000	325,000	-
SOCIAL SECURITY FUND	260,000	260,000	-
FIREMEN'S PENSION	1,075,000	644,472	430,528
POLICEMAN'S PENSION	1,375,000	851,675	523,325
TOTAL ALL FUNDS	17,074,316	13,085,900	3,711,853

SECTION 3. That the total amount of three million, seven hundred eleven thousand, eight hundred fifty three dollars (\$3,711,853.00) ascertained above is hereby levied and assessed on all the taxable property in the City of Dixon, Illinois according to the value of said property as assessed and equalized for state and county purposes for the current fiscal year.

SECTION 4. That this Levy Ordinance is adopted pursuant to the procedures set forth in the Illinois Municipal Code.

SECTION 5. That there is hereby certified to the County Clerk of Lee County, Illinois, the several sums above, constituting the total amount of three million, seven hundred eleven thousand, eight hundred fifty three dollars (\$3,711,853.00) which the City of Dixon, Illinois requires to be raised by taxation for the current fiscal year, and the Clerk of the City of Dixon, Illinois is hereby ordered and directed to file with the County Clerk of Lee County, Illinois, on or before the last Tuesday of December, 2013, a certified copy of this Ordinance.

SECTION 6. That this Ordinance shall be in full force and effect from and after its passage and approval.

Passed and approved this _____ day of _____, 2013.

MAYOR

ATTEST:

CITY CLERK

#13-F

RESOLUTION NO. _____

RESOLUTION AUTHORIZING APPLICATION OF SETTLEMENT PROCEEDS

WHEREAS, the City has received a portion of the monies to be paid in respect of the settlement of Case No. 2012 L 12, The City of Dixon v. Janis Card Company, LLC et al., filed in the Circuit Court of the Fifteenth Judicial Circuit, Lee County, Illinois; and

WHEREAS, the City Council has reviewed the needs of the City and deems it advisable and in the best interests of the City to apply said monies as hereafter set forth.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Dixon that the Finance Director of the City is hereby authorized and directed to apply \$8,678,083.10 of the settlement proceeds received in respect of Case No. 2012 L 12, The City of Dixon v. Janis Card Company, LLC et al., filed in the Circuit Court of the Fifteenth Judicial Circuit, Lee County, Illinois, toward the following funds of the City and in the amounts hereafter set forth:

<u>Name of Fund</u>	<u>Amount</u>
Downtown Tax Increment Financing Fund	\$ 154,000.00
Oakwood Endowment Fund	\$ 383,549.26
Working Cash Fund	\$ 690,000.00
Emergency Vehicle Fund	\$1,087,207.73
Water Fund	\$ 732,751.24
Sewer Fund	\$ 763,877.12
Social Security Fund	\$2,516,147.75
Illinois Municipal Retirement Fund	\$2,350,550.00

BE IT FURTHER RESOLVED that the City Council finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by reference.

BE IT FURTHER RESOLVED that all resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, hereby repealed.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect from and after the date of its passage and approval, and publication as required by law.

This Resolution read and approved this ____ day of November, 2013.

Mayor

Attest:

City Clerk

EMPLOYMENT AGREEMENT

This Employment Agreement ("Agreement") is made and entered into in Dixon, Lee County, Illinois, on _____, 2013, by and between the City of Dixon, Illinois, an Illinois municipal corporation ("City" or "Employer"), and David Nord, an individual ("Employee").

RECITALS

A. The City Council of the City of Dixon ("City Council") desires to appoint Employee as City Administrator and Employee desires to accept appointment as City Administrator, effective _____, 2013.

B. Employee represents that he has the requisite specialized skills, training and experience and is otherwise qualified to serve as City Administrator.

C. The parties intend that Employee's employment will commence on _____, 2013, and shall continue thereafter until it is terminated pursuant to the terms of this Agreement. The parties also intend that, in the event Employee does not actually assume the duties of City Administrator, regardless of the reason, this Agreement will not commence and will have no effect.

D. City and Employee wish to enter into an employment agreement that sets forth the rights and obligations of the parties and that will supersede all prior negotiations, discussions or agreements.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Employee agree as follows:

1. **TERM.** Employee's employment pursuant to this Agreement shall begin and remain in full force and in effect from _____, 2013 and shall continue thereafter until May 31, 2015, unless the Agreement, pursuant to the provisions of Section 7, is terminated sooner than May 31, 2015. Provided, however, that this Agreement will not become effective unless Employee assumes the duties of City Administrator on _____, 2013, and actually reports for work on said date.

2. **DUTIES AND AUTHORITY.** Employee shall perform the functions and duties of the office of City Administrator as set forth in: the Dixon City Code, all applicable City policies, rules, regulations and procedures and the applicable job description attached hereto as **Exhibit "A"**, as each of them currently or may in the future exist. Employee shall perform such other legally permissible and proper duties and functions as City, by the City Council, may reasonably assign to him.

3. **EMPLOYEE'S OBLIGATIONS.** Employee shall devote his full energies, interest, abilities and productive time to the performance of this Agreement, and utilize his best efforts to promote City's interests. Employee shall not engage in any activity, consulting service or enterprise, for compensation or otherwise, which is actually or potentially in conflict with or

inimical to, or which materially interferes with his duties and responsibilities to City. Employee acknowledges that his responsibilities hereunder may include City related activities on Saturdays and Sundays and during evening hours.

4. SALARY AND BENEFITS.

A. Salary. During the period beginning on _____, 2013, and continuing through April 30, 2014, City shall pay Employee an annual salary equal to \$101,500.00. On May 1, 2014, the annual salary shall be increased to \$105,000.00. The annual salary will be prorated and paid on City's normal paydays, subject to legally permissible or required withholding. Employee's salary is compensation for all hours worked and for all services under this Agreement, including those involving any other position, office or appointment associated with the City. Employee shall be exempt from the overtime pay provisions of Illinois law (if any) and federal law.

B. Benefits.

(1) Fringe Benefit Package. In addition to salary and except as otherwise provided for in this Agreement, Employee shall receive the same fringe benefits currently provided to other full-time administrative employees of City, and as those benefits exist on the effective date of this Agreement. Such fringe benefits shall be subject to the terms and conditions of the applicable plan, policy or other controlling documents. Except as otherwise required by law or by contract with any benefit provider, changes in benefits shall not apply to Employee, unless and until so determined by action of the City Council.

(2) Vacation. Notwithstanding anything to the contrary herein, Employee may accrue up to a maximum of one-hundred sixty-eight (168) hours of vacation time during each twelve (12) month period of employment. For each full month that Employee is employed hereunder, Employee shall earn fourteen (14) hours of vacation time. A maximum of forty (40) hours of vacation time may be carried over from one year to the next year. Employee may take vacation time prior to accrual with advance approval of the Mayor; provided, that Employee shall reimburse City for any taken but unearned vacation time, if any, upon termination of this Agreement.

(3) Cellular Phone Allowance. During the term of this Agreement, City shall pay to Employee each month, the sum of Thirty Dollars (\$30.00) to reimburse Employee for expenses related to the use of his personal cell phone on behalf of the City. Employee shall maintain a personal account for cellular telephone service and shall not open an account in the name of the City. Employee shall have total responsibility for payment of such personal account and the City shall have no obligation or responsibility related to such personal account other than the monthly payment to Employee of the allowance stated herein.

(4) Vehicle Allowance; Insurance Coverage. During the term of this Agreement, City shall pay to Employee each month, the sum of Two Hundred Dollars (\$200.00) as an allowance for Employee using his personal vehicle in the course of his employment with City. At his expense, Employee shall be responsible for maintaining liability, property damage,

and comprehensive insurance coverage upon such vehicle (or any other vehicle used by Employee in the course of his employment with City). Said insurance shall provide for minimum liability coverage of at least \$100,000 for property damages, \$100,000 for the injury or death of one person and \$300,000 for the injuries and deaths arising from one accident. Employee shall provide City with such evidence as it shall reasonably require to verify the existence of said insurance. Employee shall further be responsible for all expenses attendant to the purchase, operation, maintenance, repair and regular replacement of said vehicle. Should City decide to provide Employee with the use of a City owned vehicle, then the monthly vehicle allowance shall terminate.

(5) Professional Dues. City agrees to budget for and to pay for professional dues of the Employee necessary for participation in the International City/County Management Association ("ICMA"), the Illinois City/County Management Association ("ILCMA") and other organizations which the City Council determines are necessary and desirable for the Employee's continued professional participation, growth and advancement, and for the good of the City. City shall also pay for the travel and other reasonable expenses incurred by Employee in attending (i) the annual ILCMA winter and summer conferences, and (ii) two downstate Illinois city manager meetings each year.

(6) Residence/Relocation Expense. Employee agrees that no later than January 1, 2016, he will establish his principal residence within the corporate city limits of the City. In connection with the necessary relocation of Employee and Employee's family to the City, City shall reimburse Employee for necessary and reasonable expenses incurred in moving and relocating Employee's family and belongings to the City, provided that the amount reimbursed by the City shall not exceed \$2,500.00. Employee shall document all moving and relocation expense with receipts, cancelled checks or credit card statements, and the City shall reimburse Employee for all such documented expenses within thirty (30) days of the City's receipt of such documented expenses.

(7) Expenses. City recognizes that Employee may incur certain expenses of a non-personal and job related nature. City agrees to reimburse or to pay such business expenses, which are incurred and submitted according to City's normal expense reimbursement policies and procedures. To be eligible for reimbursement, all expenses must be supported by documentation meeting City's normal requirements and must be submitted within time limits established by City.

5. SUPERVISION AND EVALUATIONS. Employee shall be directly under the supervision of and report to the City Council. Employee shall also be evaluated by the City Council. The first review shall occur approximately six months after Employee assumes the duties of City Administrator. Thereafter, Employee's performance shall be reviewed every twelve (12) months. Employee will request and schedule such reviews, as appropriate pursuant to City agenda procedures or as otherwise directed by the City Council. Nothing in this paragraph is intended to limit additional interim evaluations or review or to limit the normal communications process between the City Council and Employee. The annual performance reviews and evaluations shall be reasonably related to the Employee's written job description

and shall be based, in whole or in part, on expectations, goals and objectives for the Employee's performance that are developed and adopted by the City Council. Additionally, the City Council agrees, provided that the cost to the City does not exceed the amount of \$300.00, to evaluate Employee utilizing the ICMA 360 Evaluation approximately one year after Employee assumes the duties of City Administrator.

6. AT-WILL EMPLOYMENT RELATIONSHIP.

A. Employee is appointed by and serves at and during the pleasure of the City Council. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of City to terminate this Agreement and the employment of Employee, with or without good cause. City shall pay Employee for all services through the effective date of termination and Employee shall have no right to any additional compensation or payment, except for payment of benefits as provided under Section 4 accrued prior to the effective date of termination and a severance payment, if any, that may be due to Employee pursuant to Section 8 below.

7. TERMINATION.

A. City may terminate this Agreement and Employee's employment at any time and for any reason whatsoever, including, but not limited to, reasons for good cause. For purposes of this Agreement, the term "good cause" shall mean, with regard to Employee, any of the following:

(1) Failure to fulfill the City Administrator's duties as required in this Agreement;

(2) Incompetence or inefficiency in the performance of the City Administrator's duties as documented by evaluations, supplemental memoranda, or other written communication from the City Council; provided, however, the terms and conditions of this paragraph shall not justify good cause unless the City Council has provided the Employee a reasonable opportunity to remediate any incompetency or inefficiency;

(3) Insubordination or failure to comply with lawful written City Council directives;

(4) Drunkenness or excessive use of alcoholic beverages;

(5) Illegal use of drugs, hallucinogens, or other substances regulated by the Illinois Controlled Substances Act or the Cannabis Control Act;

(6) Making of a false statement by Employee in connection with his application for employment with the City;

(7) Conviction of a misdemeanor or felony arising out of Employee's duties under this Agreement and involving a willful or intentional violation of law;

(8) Disability, not otherwise protected by law, that impairs performance of the required duties of Employee;

(9) Knowingly falsifying records or documents related to the City's activities;

(10) Conscious misrepresentation of material facts to the City Council or other City officials in the conduct of the City's business;

(11) Any willful, knowing, grossly negligent, or negligent breach, disregard or habitual neglect of any provision of this Agreement, or any willful, knowing, grossly negligent, or negligent breach, disregard or habitual neglect of any duty or obligation required to be performed by Employee under this Agreement or under the ordinances of the City and/or the laws of the United States or the State of Illinois;

(12) Any misconduct of Employee involving an act of moral turpitude or criminal illegality (excepting minor traffic violations), whether or not related to Employee's official duties hereunder;

(13) Any willful, knowing, grossly negligent, or negligent misapplication or misuse, direct or indirect, by Employee of public or other funds or other property, real, personal, or mixed, owned by or entrusted to the City, any agency or department thereof, or the Employee in his official capacity; and

(14) Any other action or inaction by Employee that materially and substantially impedes or disrupts the performance of the City or its organizational departments, or is detrimental to employee safety or public safety.

B. Prior to any termination for good cause, the City shall give Employee a written notice of the reasons for his termination and a reasonable opportunity to respond to the City Council regarding those reasons in a closed session meeting of the City Council, should he desire to do so.

C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employee to resign or retire from his employment with City (terminating this Agreement), subject only to Employee providing ninety (90) days prior written notice to Employer.

8. SEVERANCE.

A. If Employer terminates this Agreement and Employee's Employment without good cause, Employer shall pay Employee a lump sum severance benefit equal to six (6) months of Employee's annual salary then in effect on the effective date of the termination.

B. If Employee terminates this Agreement, Employee shall not be entitled to any severance payment from the City.

C. In May 2015, the City Council shall consider whether to extend or renew this Agreement beyond May 31, 2015. In the event that the City Council is willing to extend or

renew this Agreement for a period of at least twelve (12) months from May 31, 2015, under similar terms and conditions of employment, or upon other terms and conditions acceptable to the parties, and Employee decides not to extend or renew, then in such case the City shall have no obligation to pay to Employee any severance payment. In the event the City is unwilling to extend or renew this Agreement for a period of at twelve (12) months from May 31, 2015, under similar terms and condition of employment, or upon other terms and conditions acceptable to the parties, then in such case the City shall be required to pay to Employee the severance payment.

D. Any other term of this Agreement notwithstanding, in the event Employee is convicted of a crime involving an abuse of office or position, Employee shall reimburse the City for any paid leave or cash settlement, including any severance payment.

9. **METHOD OF AMENDMENT.** No amendments to this Agreement may be made except by a writing signed and dated by City and Employee.

10. **NOTICES.** Any notice to City under this Agreement shall be given in writing to City, either by personal service or by registered or certified mail, postage prepaid, addressed to the City Clerk at the City's then principal place of business. A courtesy copy shall be given to the City Attorney in a like manner. Any such notice to Employee shall be given in a like manner and, if mailed, shall be addressed to Employee at his home address then shown in City's files. For the purpose of determining compliance with any time limit in this Agreement, a notice shall be deemed to have been duly given (a) on the date of delivery, if served personally on the party to whom notice is to be given, or (b) on the third calendar day after mailing, if mailed to the party to whom the notice is to be given in the manner provided in this Section.

11. **GENERAL PROVISIONS.**

A. If any provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement shall nevertheless remain in full force and effect. If any provision is held invalid or unenforceable with respect to particular circumstances, it shall nevertheless remain in full force and effect in all other circumstances.

B. This Agreement contains the entire agreement between the parties and supersedes all prior oral and written agreements, understandings, commitments, and practices between the parties concerning Employee's employment with the City. Each party to this Agreement acknowledges that no representations, inducements, promises or agreements, oral or written, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement, or promise not contained in this Agreement shall be valid or binding on either party. The foregoing notwithstanding, Employee agrees: that, except as expressly provided in this Agreement, his employment is subject to (i) City's generally applicable rules and policies pertaining to employment matters; and (ii) any statement or representation made by him in connection with his application for employment with the City.

C. This Agreement shall be interpreted and construed pursuant to and in accordance with the local laws of the State of Illinois and all applicable City Codes, Ordinances and Resolutions.

D. Any lawsuit brought by City or by Employee regarding this Agreement shall take place in the Circuit Court of the Fifteenth Judicial Circuit, Lee County, Illinois.

E. Neither party may assign its rights, duties or obligations under this Agreement to any person or entity, in whole or in part, and any attempt to do so shall be void and deemed a material breach of this Agreement.

F. Headings and captions used in this Agreement are provided for convenience only and shall not be used to construe or interpret meaning or intent.

G. No waiver of any provision hereof or of any right or remedy hereunder shall be effective unless in writing and signed by the party against whom such waiver is sought to be enforced. No delay in exercising, no course in dealing with respect to, or no partial exercise of any right or remedy hereunder shall constitute a waiver of any other right or remedy, or future exercise thereof.

H. Employee acknowledges that he has had the opportunity and has conducted an independent review of the financial and legal effects of this Agreement. Employee acknowledges that he has made an independent judgment upon the financial and legal effects of this Agreement and has not relied upon any representation of City, its officers, agents or employees other than those expressly set forth in this Agreement.

I. City retains the right to repeal, change, or modify any policies or regulations which it has adopted or may hereafter adopt, subject to restrictions contained in the Illinois Municipal Code and other applicable law.

J. Both parties have had the opportunity to seek the advice of their own legal counsel in connection with the review and preparation of this Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed and executed personally or on its behalf by its duly authorized representative.

EMPLOYEE

DAVID NORD

CITY

By: _____
JAMES G. BURKE, MAYOR

EXHIBIT “A”

Job Description

(See attached)

JOB DESCRIPTION

City Administrator

GENERAL PURPOSE

Under general policy and executive guidance from the City Council, the City Administrator plans, organizes, integrates, fiscally administers, reviews and evaluates the activities, operations, programs and services of the City of Dixon; serves as the top appointed executive in the City, responsible for carrying out the policies and programs determined by the elected City Council; ensures development and execution of the municipality's strategic plan and annual budget; ensures City government operations and functions effectively serve the needs of Dixon residents and other stakeholders, while complying with applicable laws and regulations; and performs related duties assigned by the City Council from time to time.

DISTINGUISHING CHARACTERISTICS

The City Administrator is appointed by the City Council and serves as the chief administrator of Dixon's municipal government.

CHAIN OF COMMAND

The City Council, as a group, sets the expectations, goals, and objectives for the City Administrator. The City Administrator reports directly to the City Council. In the Commission form of government, the Mayor and Commissioners have executive authority over the departments assigned to each of them by Ordinance. The ultimate decision on formal discipline is at the discretion of the Mayor or Commissioner over the Department Head involved. The City Administrator will work directly with the appropriate elected official if the need for formal discipline arises. Formal discipline is defined as a letter of reprimand, performance improvement plan, suspension, paid or unpaid administrative leave, or termination. The specific department assignments are as follows:

Mayor/Commissioner of Public Affairs:	City Attorney
Commissioner of Accounts and Finance:	Finance Department Finance Director
Commissioner of Public Properties:	Water Department Sewer Department Properties Department
Commissioner of Streets and Public Improvements:	Street Department Traffic Maintenance
Commissioner of Public Health and Safety:	Police Department Fire Department Building Department

While the Mayor and Commissioners have executive authority over their assigned departments, the City Administrator is responsible for the day to day direct supervision of all Department Heads and indirect supervision of all city employees. The City Administrator is responsible for communicating necessary information with the appropriate commissioner within the written expectations set forth by the Commissioner for his or her department. If no written expectations exist, the City Administrator will communicate all extraordinary information related to a specific department with the appropriate Commissioner.

Department Heads will follow the chain of command for decisions related to their department. At any time, the Department Head can request a meeting with their assigned elected official and the City Administrator. This in no way precludes the department head from communicating with, updating, or coordinating with the elected official. Communication is expected and encouraged.

If the City Administrator gives a directive or makes a decision a Department Head disagrees with, the department head will notify the City Administrator of this disagreement and request a meeting with the City Administrator and the appropriate elected official. The elected official has the final decision on the structure of this meeting.

Additionally, the City Administrator has direct supervision of the IT Manager and the Human Resources Manager.

YEARLY REVIEW:

The City Council will complete an annual evaluation of the City Administrator. The evaluation will be in writing.

RESIDENCY:

The City Administrator will be required to reside within the corporate city limits of Dixon on or before January 1, 2016. Any City Administrator hired on or after January 1, 2016 will be required to reside in the corporate city limits of Dixon within 1 year of the hire date.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Responsible for the execution of all City ordinances and policies through direct supervision of all Department Heads and indirect supervision of all City employees.
 - Meets periodically with Department Heads to determine needs, action plans and progress.
 - Works with the appropriate elected official(s) to establish performance requirements and personal development targets for Department Heads.
 - Regularly monitors performance of Department Heads and provides coaching for performance improvement and development.
 - Responsible for ensuring City departments are operated in a consistent manner while recognizing the necessary individuality of departments and the services they provide.
 - Responsible for completing annual reviews of all Department Heads with their designated elected official(s).
 - Responsible for ensuring Department Heads are completing annual reviews of their staff.

- Responsible for ensuring the City is in compliance with all local, state and federal policies and requirements.
 - Responsible for reviewing and making recommendations to the City Council for changes in the City of Dixon Personnel Policy Manual.
 - Establishes consistent hiring procedures across City departments, with the exception of police and fire personnel, and ensures hiring decisions are based on merit, qualifications, and experience.
 - Supports the Public Works Departments, Finance Department, Building Department, and non-sworn police and fire personnel in discipline matters and ensures appropriate documentation for the progressive discipline process.
 - Responsible for development, in conjunction with the City Clerk, of all Council agendas, workplans, etc.
 - Responsible for long and short range strategic planning for departments and City as a whole, while working with elected officials and Department Heads.
2. With the Finance Director, City Council, and the Department Heads develops and recommends adoption of the Annual Budget which provides the framework for the departmental operating priorities.
- Responsible for ensuring the City is operated on an ethically and financially sound basis with emphasis on constituent service and fiscal accountability.
 - Works with the Finance Director to keep the Council advised of the financial condition of the City.
 - Monitors the implementation of the adopted budget.
 - Works with City Council and Department Heads to determine future needs of the City, to include infrastructure and resource plans and the capital improvement plan, and makes such recommendations as may be deemed desirable.
 - Recommends to the governing body a standard schedule of pay for each appointive office and position in the City service, including minimum, intermediate, and maximum rates.
3. Maintains good public relations with key groups and individuals.
- Represents the City as principal point of contact (in concert with the Mayor) with citizens, businesses, community groups and others.
 - Assesses community and citizen needs and ensures objectives and priorities are focused on meeting those needs effectively, efficiently, and with high-quality municipal services.
 - Supervises the City of Dixon Transparency Program; ensures appropriate information is timely shared with the community through numerous mediums, such as local radio, newspaper, and television, City website, and City Facebook.
 - Responsible for identifying the necessary resources to maximize the City's opportunity to benefit from external funding sources, including state, federal and private grant and other resources in all areas including infrastructure development, tourism, recreation, public safety, and others; and community grants.
 - Develops and maintains a strong working relationship with the press.
 - Directs and oversees the preparation of a wide variety of reports and presentations for the City Council and as otherwise may be required to fulfill the responsibilities in Section 3.
 - Participates in professional and community organizations on behalf of the City and as part of the City's public affairs program; maintains good working relationships with key community constituencies.

4. Responsible for ensuring continuation of economic development/ redevelopment of the City in concert with City Council identified priorities.

- Serves as principal point of contact for economic development projects requiring City Council action, including development of comprehensive reviews and recommendations involving all pertinent City departments and advisory bodies.
- Proactively works with elected officials and local community organizations (to include: Dixon Chamber of Commerce, Lee County Industrial Development Association, Dixon Main Street, and Dixon Tourism) to promote and grow business, industry, and population in the City of Dixon.

5. Leadership and Human Resources

- Provides leadership and works with the management team to develop and retain highly competent, public-service oriented staff through selection, compensation, training, and day-to-day management practices that support the City's mission, operating plans, and objectives.
- Creates and maintains a City-wide recognition and awards program for exemplary employee performance.
- Ensures Department Heads and Supervisors within the City are receiving appropriate training, to include leadership and management topics relevant to the specific position.
- Directs and oversees the creation and maintenance of comprehensive, effective human resources management programs, policies and systems consistent with the City Council's guidance.
- Directs and monitors the City's labor negotiations and labor relations programs and initiatives.
- Participates, as approved by the City Council, in regional, state and national meetings and conferences to stay abreast of trends and technology related to municipal programs and operations.

6. General

- Recommends to the governing body (from time to time), adoption of such measures as may be deemed necessary or expedient for the health, safety, or welfare of the community or for the improvement of administrative services.
- Leads and coordinates weekly Department Head meetings.
- Coordinates and facilitates interdepartmental projects.
- Attends all meetings of the City Council unless excused therefrom and take part in the discussion of all matters coming before the Council.
- Performs such other duties as may be required by the Council, not inconsistent with the City Code, law, or ordinances.

7. Adheres to the Code of Ethics set forth by the Illinois City/County Management Association (ILCMA).

Tenet One

Be dedicated to the concepts of effective and democratic local government by responsible elected officials and believe that professional general management is essential to the achievement of this objective.

Tenet Two

Affirm the dignity and worth of the services rendered by government and maintain a constructive, creative, and practical attitude toward local government affairs and a deep sense of social responsibility as a trusted public servant.

Tenet Three

Be dedicated to the highest ideals of honor and integrity in all public and personal relationships in order that the member may merit the respect and confidence of the elected officials, of other officials and employees, and of the public.

Tenet Four

Recognize that the chief function of local government at all times is to serve the best interests of all people.

Tenet Five

Submit policy proposals to elected officials; provide them with facts and advice on matters of policy as a basis for making decisions and setting community goals; and uphold and implement local government policies adopted by elected officials.

Tenet Six

Recognize that elected representatives of the people are entitled to the credit for the establishment of local government policies; responsibility for policy execution rests with the members.

Tenet Seven

Refrain from all political activities which undermine public confidence in professional administrators. Refrain from participation in the election of the members of the employing legislative body.

Tenet Eight

Make it a duty continually to improve the member's professional ability and to develop the competence of associates in the use of management techniques.

Tenet Nine

Keep the community informed on local government affairs; encourage communication between the citizens and all local government officers; emphasize friendly and courteous service to the public; and seek to improve the quality and image of public service.

Tenet Ten

Resist any encroachment on professional responsibilities, believing the member should be free to carry out official policies without interference, and handle each problem without discrimination on the basis of principle and justice.

Tenet Eleven

Handle all matters of personnel on the basis of merit so that fairness and impartiality govern a member's decisions, pertaining to appointments, pay adjustments, promotions, and discipline.

Tenet Twelve

Seek no favor; believe that personal aggrandizement or profit secured by confidential information or by misuse of public time is dishonest.