

DIXON HISTORIC PRESERVATION COMMISSION

CITY HALL
P. O. BOX 318
DIXON IL 61021
dhpc@discoverdixon.org

Minutes of the Commission meeting of April 8, 2013

1. Call to order. The meeting was called to order in Council Chambers at City Hall at 131p by John McLane, Chair.

Secretary's note: This meeting was originally scheduled for April 1, 2013, but the agenda for that date was not posted in time to conform to the Illinois Open Meetings Act.

2. Roll call. Commissioners present were James Higby, Greg Langan, John McLane, and Duane Paulsen. Also present was Trirong Khuntangta..

3. Approval of minutes. Minutes of the meeting of March 25, 2013 have been distributed electronically, and printed copies have been distributed to all persons present at today's meeting. **Duane Paulsen moved, and Greg Langan seconded, that the minutes be approved as printed and read. Voting Aye: Higby, Langan, McLane, and Paulsen. Voting Nay: None. Motion carried.**

4. Notices and communications.

Several items were included in the Commissioners' meeting agenda packet:

- a. a copy of a letter sent to Mr. Trirong Khuntangta in acknowledgement of receipt of his Application for Exterior Design Review of his property located at 216 West First Street in Dixon IL
Secretary's note: This property is in the Dixon Downtown Historic District.
- b. a copy of a letter sent to Mayor Burke, the City Commissioners, and other interested parties, to the effect that the Historic Preservation Commission voted unanimously, at its March 25, 2013 meeting, to "endorse a proposal for a Downtown Historic District Landscape Report by [Dean] Sheaffer of Sheaffer Landscape Architects"
- c. a revised draft of the Secretary's letter of invitation to the Commission's upcoming presentation to owners of commercial property in the Dixon Downtown Historic District
Secretary's note: This presentation will be given at Dixon Main Street's "Lunch and Learn" meeting at noon on May 15, 2013.
- d. a copy of an Application for Exterior Design Review submitted to the Commission regarding property located at 216 West First Street in Dixon IL and owned by Mr. Trirong Khuntangta
- e. a copy of the Dorochoff panel summarizing his firm's study of the above property
- f. the Commission's protocol for handling applications for façade modification, adopted at its December 4, 2012 meeting

5. Public comment. There was no public present.

6. Old business.

- a. **Duane Paulsen moved, and Greg Langan seconded, a motion to approve the Secretary's revised letter of invitation to the Commission's upcoming presentation to owners of property in the Dixon Downtown Historic District. Voting Aye: Higby, Langan, McLane, and Paulsen. Voting Nay: None. Motion carried.**

7. New business.

- a. The Commission discussed the recent Application for Exterior Design Review submitted by Mr. Trirong Khuntangta. The Commissioners had studied the application and made a site visit to the

property in question in order to become familiar with both the building itself and the plans for the alterations proposed by Mr. Khuntangta. Several Commissioners expressed admiration for not only the historic building, but also the improvements that Mr. Khuntangta has already made to its interior. At the end of the discussion, **James Higby moved, and Greg Langan seconded, that the Commission approve the Application for Exterior Design Review submitted to the Commission on March 20, 2013 and relative to property located at 216 West First Street, Dixon IL. Voting Aye: Higby, Langan, McLane, and Paulsen. Voting Nay: None. Motion carried.**

- b. The Secretary will send a letter to Mr. Knuntangta and other interested parties to the effect of the Commission's approval of his application.
- c. The Chair accepted the offer by Greg Langan and Duane Paulsen to create a mailing list for the Commission's letter of invitation to property owners.
- d. While no specific date was set for its next meeting, the Commission will likely hold a brief session to make final preparations for its presentation to property owners a few days ahead of that presentation.

8. Adjournment. Duane Paulsen Moved, and Greg Langan seconded, a motion to adjourn. Voting Aye: Higby, Langan, McLane, and Paulsen. Voting Nay: none. The motion carried, and the meeting was adjourned at 201p.

Respectfully submitted by James Higby, Secretary
Dixon Historic Preservation Commission