

CITY OF DIXON  
 Payment Approval Report  
 Report dates: 4/29/2015-4/30/2015

Page: 1  
 May 01, 2015 12:00PM

Report Criteria:

Invoices with totals above \$0 included.  
 Paid and unpaid invoices included.

Segment	DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
COUNCIL		379	ILLINOIS STATE POLICE	2/2015 DLCC	LIQUOR BACKGROUND CHECKS #LL	02/28/2015	59.50	.00	
COUNCIL		675	SAUK VALLEY MEDIA	1437984	RESOLUTION INV#318041	04/24/2015	204.75	.00	
COUNCIL		1180	TREIN'S	001-132192	MAYOR-WATCH	04/21/2015	350.00	.00	
Total COUNCIL:							614.25	.00	
PUBLIC RELATIONS		133	CITY OF DIXON PETTY CASH	4/2015	PLATES/NAPKINS	04/29/2015	15.26	.00	
PUBLIC RELATIONS		575	OFFICE DEPOT	764953347001	COFFEE/SOAP/WIPES	04/10/2015	45.20	.00	
PUBLIC RELATIONS		575	OFFICE DEPOT	764953409001	SOAP	04/10/2015	7.16	.00	
PUBLIC RELATIONS		575	OFFICE DEPOT	764953410001	SOAP	04/10/2015	4.29	.00	
PUBLIC RELATIONS		675	SAUK VALLEY MEDIA	1430083	IRISH FEST INV#03157747	03/13/2015	51.00	.00	
PUBLIC RELATIONS		675	SAUK VALLEY MEDIA	1431917	SVM PROGRESS INV#1431917	03/24/2015	1,264.00	.00	
PUBLIC RELATIONS		675	SAUK VALLEY MEDIA	1433675	SEO DIRECTORY FEE INV#03157747	03/31/2015	10.00	.00	
PUBLIC RELATIONS		1167	THE HOUSE OF DRAPERIES	4/2015	FOUNTAIN COVER @ RIVERFRONT	04/13/2015	109.99	.00	
Total PUBLIC RELATIONS:							1,506.90	.00	
FINANCE		133	CITY OF DIXON PETTY CASH	4/2015	FOLSOMS-DONUTS	04/29/2015	34.00	.00	
FINANCE		575	OFFICE DEPOT	764953347001	CORRECTION TAPE	04/10/2015	9.84	.00	
FINANCE		675	SAUK VALLEY MEDIA	1430193	AQUA BACKFLOW INV#03159634	03/13/2015	115.93	.00	
FINANCE		675	SAUK VALLEY MEDIA	1430194	UPS CHARGE INV#03159634	03/13/2015	22.65	.00	
FINANCE		677	SBM STERLING BUSINESS CENTER	251953	CONTRACT #7723-MXC3610N-01	04/02/2015	150.44	.00	
FINANCE		677	SBM STERLING BUSINESS CENTER	254407	X-STAMPER	04/22/2015	45.45	.00	
FINANCE		791	TTI NATIONAL INC	2008673471504	MAYOR#200867347	04/16/2015	38.51	.00	
Total FINANCE:							416.82	.00	
ADMINISTRATION		133	CITY OF DIXON PETTY CASH	4/2015	ACE/DOLLAR STORE	04/29/2015	18.66	.00	
ADMINISTRATION		403	J.P. COOKE CO	338779	VERSADATER	04/23/2015	61.00	.00	
ADMINISTRATION		677	SBM STERLING BUSINESS CENTER	250395	CONTRACT #7311-MXC400P-01	03/23/2015	75.10	.00	
ADMINISTRATION		677	SBM STERLING BUSINESS CENTER	254346	CONTRACT #7311-MXC400P-01	04/21/2015	75.10	.00	
Total ADMINISTRATION:							229.86	.00	
INFORMATION TECHNOL		874	ZONES	S40470390107	FORTIEXTENDER MODULES	03/26/2015	443.76	.00	

#8

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
Total INFORMATION TECHNOLOGY:								
	850	WILLETT HOFMANN & ASSOC INC	20894	STREETSCAPE #1230D13	04/16/2015	443.76	.00	
	1189	ERIE LANDMARK COMPANY	39034	PLAQUE/LETTERING DOWNTOWN	04/27/2015	4,635.35	.00	
						8,857.00	.00	
Total :						13,492.35	.00	
Total :								
MUNICIPAL	52	AUCA CHICAGO MC LOCKBOX	1588677108	CITY HALL MATS	08/16/2014	60.49	.00	
MUNICIPAL	52	AUCA CHICAGO MC LOCKBOX	1588901393	CITY HALL MATS	03/03/2015	93.37	.00	
MUNICIPAL	52	AUCA CHICAGO MC LOCKBOX	1588920164	CITY HALL MATS	03/17/2015	93.37	.00	
MUNICIPAL	52	AUCA CHICAGO MC LOCKBOX	1588938889	CITY HALL MATS	03/31/2015	94.06	.00	
MUNICIPAL	52	AUCA CHICAGO MC LOCKBOX	1588957794	CITY HALL MATS	04/14/2015	94.06	.00	
MUNICIPAL	52	AUCA CHICAGO MC LOCKBOX	1588978218	CITY HALL MATS	04/28/2015	94.06	.00	
MUNICIPAL	146	COM ED	3/2015 #33003	105 E RIVER #0640388003	03/31/2015	315.27	.00	
MUNICIPAL	146	COM ED	3/2015 #95242	GALENAW RIVER #0855095242	03/31/2015	50.20	.00	
MUNICIPAL	146	COM ED	4/2015 #5103	STREET LIGHTS #0438165103	04/03/2015	573.15	.00	
MUNICIPAL	146	COM ED	4/2015 #7037	MASTER LIGHTS #2483157037	04/04/2015	786.96	.00	
MUNICIPAL	146	COM ED	4/2015 #8003	105 E RIVER #0640388003	04/03/2015	732.84	.00	
MUNICIPAL	596	PEST CONTROL CONSULTANTS	47582	GENERAL PEST CONTROL SERVICE	04/23/2015	65.00	.00	
MUNICIPAL	1190	HAYES, ESSER	81021	BOILER INSURANCE #CITYO-4	04/23/2015	766.24	.00	
MUNICIPAL	1190	HAYES, ESSER	81021	BOILER INSURANCE #CITYO-4	04/23/2015	383.12	.00	
Total MUNICIPAL:						4,211.99	.00	
RECOVERY FUND EXPE	850	WILLETT HOFMANN & ASSOC INC	20895	RIVER ST RECONSTRUCTION #1333D	04/16/2015	10,440.40	.00	
Total RECOVERY FUND EXPENSES:						10,440.40	.00	
GENERAL PUBLIC WORK	85	BONNELL INDUSTRIES INC	0162286-IN	RHINO PRO GAS POWERED DRIVER	04/29/2015	2,545.90	.00	
GENERAL PUBLIC WORK	850	WILLETT HOFMANN & ASSOC INC	20896	BLOODY GULCH RD #1272D14	04/16/2015	388.30	.00	
Total GENERAL PUBLIC WORKS:						2,935.20	.00	
BUILDING ZONING	633	RALPH MILLS EXCAVATING, INC	41812	DEMOLISH STRUCTURE @ 921 DOUG	04/29/2015	5,000.00	.00	
BUILDING ZONING	781	TTI NATIONAL INC	2008673431504	BUILDING #200867343	04/16/2015	27.78	.00	
Total BUILDING ZONING:						5,027.78	.00	
STREETS	4	ACE HARDWARE	371501	PROPACK GLASSES	04/14/2015	13.99	.00	
STREETS	4	ACE HARDWARE	371746	HOSE/CIR SAW/TRIMLINE/DRILL IMPA	04/15/2015	426.07	.00	

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
STREETS	4	ACE HARDWARE	371869	HAMMERDRILL	04/16/2015	.00	.00	
STREETS	4	ACE HARDWARE	371874	CREDIT RETURN FRM #371746	04/16/2015	43.19	.00	
STREETS	4	ACE HARDWARE	372020	ELBOW	04/17/2015	3.14	.00	
STREETS	4	ACE HARDWARE	372059	RENTAL CHARGES	04/17/2015	48.00	.00	
STREETS	4	ACE HARDWARE	372115	NUTSETTER/BITS/TRIMLINE	04/17/2015	57.55	.00	
STREETS	4	ACE HARDWARE	372366	JACK HAMMER BITS	04/20/2015	57.58	.00	
STREETS	85	BONNELL INDUSTRIES INC	0162174-IN	PLATE HOT ROLLED/BAND SAW CUT	04/20/2015	79.93	.00	
STREETS	85	BONNELL INDUSTRIES INC	0162177-IN	BEARING-BOLT FLNG	04/20/2015	47.05	.00	
STREETS	122	CENTURYLINK	4/2015 #7423	STREET #304007423	04/04/2015	117.28	.00	
STREETS	155	CONMAT CONSTRUCTION MATERIAL	94741	COLD PATCH #64550	04/23/2015	915.60	.00	
STREETS	155	CONMAT CONSTRUCTION MATERIAL	94741	COLD PATCH #64553	04/23/2015	942.00	.00	
STREETS	275	FYR- FYTER INC	59324	SERVICE FIRE EXTINGUISHERS/TAM	04/19/2015	86.90	.00	
STREETS	412	JOHN DEERE FINANCIAL	649038	BELT/PACKING/GASKET/SHIM/WATER	03/30/2015	654.15	.00	
STREETS	436	KITZMAN'S LTD.	334391	2X4-10	04/21/2015	7.74	.00	
STREETS	545	NEENAH FOUNDRY	114664	FRAME/SOLID PLATEN LD	04/22/2015	262.00	.00	
STREETS	555	NICOR	4/2015 #0009	621 W SEVENTH #71846910009	04/21/2015	479.57	.00	
STREETS	728	STERLING NAPA AUTO PARTS	780297	OIL FILTER	04/20/2015	19.47	.00	
STREETS	850	WILLETT HOFMANN & ASSOC INC	20892	GENERAL MAINTENANCE #1043D15	04/16/2015	7,327.40	.00	
Total STREETS:						11,406.23	.00	
PUBLIC PROPERTY	4	ACE HARDWARE	372846	STIHL	04/23/2015	329.95	.00	
PUBLIC PROPERTY	122	CENTURYLINK	4/2015 #7798	OAKWOOD #304007798	04/04/2015	69.79	.00	
PUBLIC PROPERTY	275	FYR- FYTER INC	59323	SERVICE FIRE EXTINGUISHERS/TAM	04/19/2015	107.40	.00	
PUBLIC PROPERTY	555	NICOR	4/2015 #1954	105 W RIVER #1954	04/20/2015	31.61	.00	
Total PUBLIC PROPERTY:						538.75	.00	
CEMETERY	4	ACE HARDWARE	372682	SPRAY PAINT	04/22/2015	3.98	.00	
CEMETERY	4	ACE HARDWARE	372846	TORO BELTS/SPRAY PAINT	04/23/2015	108.46	.00	
CEMETERY	146	COM ED	4/2015 #6007	416 S DEMENT #2071436007	04/23/2015	110.81	.00	
CEMETERY	555	NICOR	4/2015 #10009	NS RT 1W CHURCH #94871910009	04/16/2015	306.27	.00	
CEMETERY	555	NICOR	4/2015 #20002	416 S DEMENT #36491320002	04/20/2015	63.39	.00	
CEMETERY	738	SUBLETTE MECHANICAL INC	505	SCAG PART/RIMMERLINE HEADS	04/22/2015	376.13	.00	
Total CEMETERY:						969.04	.00	
PUBLIC SAFETY BUILDIN	51	ASTRO VEN DISTRIBUTORS INC	30869	ROLL TOWELS/MULTI-FOLD	04/16/2015	175.79	.00	
Total PUBLIC SAFETY BUILDING:						175.79	.00	

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
WATER	4	ACE HARDWARE	372404	HARDWARE	04/20/2015	2.15	.00	
WATER	4	ACE HARDWARE	372428	HARDWARE	04/20/2015	5.00	.00	
WATER	4	ACE HARDWARE	372432	HARDWARE	04/20/2015	5.00	.00	
WATER	4	ACE HARDWARE	372698	PRIMER BULB/TRIMMER KIT/BLOWER	04/22/2015	73.94	.00	
WATER	4	ACE HARDWARE	372719	GEAR LUBRICANT	04/22/2015	6.29	.00	
WATER	4	ACE HARDWARE	372744	ACE ROOF CAP	04/22/2015	7.84	.00	
WATER	4	ACE HARDWARE	372947	CREDIT MEMO FRM #372698	04/24/2015	16.99	.00	
WATER	58	BADGER METER INC	1040350	(4) 1" METERS	04/17/2015	539.09	.00	
WATER	68	BELLINI'S CUSTOM WELDING	22575	SHEAR EXPANDED METAL	04/23/2015	82.80	.00	
WATER	148	COMCAST CABLE	4/2015 #0059	WATER PLANT #8771103010180059	04/20/2015	97.85	.00	
WATER	217	DIXON TIRE CENTER	76318	MOWER TIRE REPAIR	04/20/2015	18.33	.00	
WATER	284	FISHER SCIENTIFIC	4465822	EPTPS SINGLE	04/16/2015	37.41	.00	
WATER	272	FREEDOM MAILING SERVICES INC.	26569	WATER DEPT-PAST DUE NOTIES	04/23/2015	16.20	.00	
WATER	272	FREEDOM MAILING SERVICES INC.	26569	WATER DEPT- POSTAGE	04/23/2015	81.84	.00	
WATER	555	NICOR	3/2015 #3337	1740 BRINTON #99497593337	03/27/2015	81.84	.00	
WATER	555	NICOR	4/2015 #0001	92 ARTESIAN PL #66291320001	04/20/2015	829.33	.00	
WATER	555	NICOR	4/2015 #0004	520 E RIVER #59491320004	04/20/2015	136.87	.00	
WATER	1190	HAYES, ESSER	61021	BOILER INSURANCE #CITYO-4	04/23/2015	13,026.08	.00	
Total WATER:						15,030.27	.00	
SEWAGE TREATMENT	4	ACE HARDWARE	293713	TENSION PINS	07/30/2013	.71	.00	
SEWAGE TREATMENT	4	ACE HARDWARE	293715	PUNCH PIN	07/30/2013	13.49	.00	
SEWAGE TREATMENT	4	ACE HARDWARE	367050	CREDIT MEMO FRM #367048	03/06/2015	1.16	.00	
SEWAGE TREATMENT	104	C & N SUPPLY	52064	SHIPPING LAB SAMPLES	04/01/2015	16.53	.00	
SEWAGE TREATMENT	104	C & N SUPPLY	52099	SHIPPING LAB SAMPLES	04/09/2015	16.51	.00	
SEWAGE TREATMENT	104	C & N SUPPLY	52119	SHIPPING LAB SAMPLES	04/15/2015	16.51	.00	
SEWAGE TREATMENT	146	COM ED	4/2015 #2062	1670 BRANDYWINE #0528062062	04/01/2015	71.54	.00	
SEWAGE TREATMENT	146	COM ED	4/2015 #3010	TAYLOR CT #7353003010	04/06/2015	219.97	.00	
SEWAGE TREATMENT	146	COM ED	4/2015 #3065	TILTON PARK #4203053065	04/06/2015	76.59	.00	
SEWAGE TREATMENT	146	COM ED	4/2015 #4039	LOWELL PARK #2565044039	04/02/2015	259.43	.00	
SEWAGE TREATMENT	146	COM ED	4/2015 #8028	928 E RIVER #4371148028	04/06/2015	71.94	.00	
SEWAGE TREATMENT	146	COM ED	4/2015 #8046	706 E FELLOWS #6009078046	04/06/2015	57.88	.00	
SEWAGE TREATMENT	146	COM ED	4/2015 #9001	LIBERTY CT #2250129001	04/03/2015	84.16	.00	
SEWAGE TREATMENT	152	COMPLETE AUTOWERKS REPAIR SE	3509	INSTALL BATTERIES/TEST CIRCUITS	02/20/2015	486.07	.00	
SEWAGE TREATMENT	201	DIXON COMMERCIAL ELECTRIC CO.	02099	REPAIR SCADA SYSTEM CONTROLLE	04/15/2015	481.65	.00	
SEWAGE TREATMENT	284	FISHER SCIENTIFIC	4465827	ELECTRODE AMMONIA	04/16/2015	2,169.27	.00	
SEWAGE TREATMENT	272	FREEDOM MAILING SERVICES INC.	26569	SEWER DEPT-PAST DUE NOTICES	04/23/2015	16.20	.00	
SEWAGE TREATMENT	272	FREEDOM MAILING SERVICES INC.	26569	SEWER DEPT- POSTAGE	04/23/2015	81.84	.00	
SEWAGE TREATMENT	336	HOUSE'S TRUCK N AUTO REPAIR	10505	TRUCK TEST 01 STERLING TRUCK	04/17/2015	43.00	.00	
SEWAGE TREATMENT	336	HOUSE'S TRUCK N AUTO REPAIR	10516	TRUCK TEST 94 INTERNATIONAL	04/20/2015	43.00	.00	



Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
SEWAGE TREATMENT	427	KEN NELSON AUTO PLAZA	263249	LOF '05 CANYON	04/13/2015	38.95	.00	
SEWAGE TREATMENT	436	KITZMAN'S LTD.	334512	PLYWOOD	04/23/2015	48.97	.00	
SEWAGE TREATMENT	436	KITZMAN'S LTD.	334516	PLYWOOD	04/23/2015	48.97	.00	
SEWAGE TREATMENT	436	KITZMAN'S LTD.	334521	PLYWOOD	04/23/2015	24.48	.00	
SEWAGE TREATMENT	436	KITZMAN'S LTD.	334528	PLYWOOD	04/23/2015	48.97	.00	
SEWAGE TREATMENT	436	KITZMAN'S LTD.	334570	SILICONE/RULE TAPE/CAULK GUN/BL	04/24/2015	30.83	.00	
SEWAGE TREATMENT	436	KITZMAN'S LTD.	334576	CABLE TIES	04/24/2015	20.88	.00	
SEWAGE TREATMENT	555	NICOR	4/2015 #0002	WS CROPSEY #5412320002	04/21/2015	805.86	.00	
SEWAGE TREATMENT	555	NICOR	4/2015 #0003	2400 W FIRST #44122320003	04/21/2015	348.41	.00	
SEWAGE TREATMENT	594	PDC LABORATORIES	795940	LAB TEST REQUIRED BY NPDES	03/31/2015	306.25	.00	
SEWAGE TREATMENT	594	PDC LABORATORIES	795941	LAB TEST REQUIRED BY NPDES	03/31/2015	301.50	.00	
SEWAGE TREATMENT	594	PDC LABORATORIES	796575	LAB TEST REQUIRED BY NPDES	03/31/2015	104.50	.00	
SEWAGE TREATMENT	594	PDC LABORATORIES	797480	LAB TEST REQUIRED BY NPDES	04/15/2015	201.00	.00	
SEWAGE TREATMENT	638	RENNER QUARRIES LTD.	42355	TICKET #31122	04/24/2015	66.24	.00	
SEWAGE TREATMENT	638	RENNER QUARRIES LTD.	42355	TICKET #31119	04/24/2015	108.16	.00	
SEWAGE TREATMENT	638	RENNER QUARRIES LTD.	42355	TICKET #31115	04/24/2015	126.00	.00	
SEWAGE TREATMENT	682	SCHMITT PLUMBING & HEATING	46966	REMOVED OLD MANHOLE @ JACKSO	03/31/2015	1,901.75	.00	
SEWAGE TREATMENT	682	SCHMITT PLUMBING & HEATING	46981	INSTALL 8" SEWER MAIN @ JACKSON	03/31/2015	1,592.80	.00	
SEWAGE TREATMENT	682	SCHMITT PLUMBING & HEATING	46980	REPLACE MANHOLE FILLET @ JACKS	04/05/2015	670.00	.00	
SEWAGE TREATMENT	735	STRAND ASSOCIATES INC	0111204	WWTP SCADA COMPUTER UPGRADE	04/10/2015	448.73	.00	
SEWAGE TREATMENT	1096	CENTURYLINK	P041401625	MAINTENANCE CONTRACT #2N70240	04/14/2015	37.81	.00	
SEWAGE TREATMENT	1183	MAHAN, DAN	4/2015	CDL REIMBURSEMENT	04/17/2015	50.00	.00	
SEWAGE TREATMENT	1190	HAYES, ESSER	61021	BOILER INSURANCE #CITYO-4	04/23/2015	4,980.56	.00	
Total SEWAGE TREATMENT:						16,536.75	.00	
FIRE	677	SBM STERLING BUSINESS CENTER	253700	CONTRACT #8146-MX2615N-01	04/18/2015	84.81	.00	
FIRE	928	EAC SUBMISSIONS	1828	CLAIMS SUBMISSIONS #IL1952	04/25/2015	149.70	.00	
Total FIRE:						234.51	.00	
POLICE	51	ASTRO VEN DISTRIBUTORS INC	30869	CUPS/FILTERS	04/16/2015	134.37	.00	
POLICE	282	GARZA, JESSICA	4/2015	LUNCH @ ELECTRONICS TRANSPOR	04/20/2015	18.25	.00	
POLICE	379	ILLINOIS STATE POLICE	12/2014 FSB	CONCEALED CARRY LICENSE #IL920	12/31/2014	31.50	.00	
POLICE	379	ILLINOIS STATE POLICE	2/2015 FSB	CONCEALED CARRY LICENSE #IL920	02/28/2015	29.75	.00	
POLICE	379	ILLINOIS STATE POLICE	3/2015 FSB	CONCEALED CARRY LICENSE #IL920	03/31/2015	119.00	.00	
POLICE	427	KEN NELSON AUTO PLAZA	308641	BRAKES/STRUTS/STEERING KNUCKL	03/25/2015	1,181.00	.00	
POLICE	628	QUILL CORPORATION	3245383	PAPER	04/13/2015	26.37	.00	
POLICE	801	UNIFORM DEN INC	84869-05	5 STAR HAT	04/15/2015	56.82	.00	
POLICE	923	SIMONTON, AARON	4/2015	LUNCH @ ELECTRONICS TRANSPOR	04/20/2015	18.25	.00	
POLICE	1188	MILLER, CRAIG	4/2015	REIMBURSE MILEAGE @ TECH CLAS	04/29/2015	131.10	.00	

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
Total POLICE:								
LIBRARY	277	GALE/CENGAGE LEARNING	55023629	3 LRG PRINT BKS	04/23/2015	63.00	.00	
LIBRARY	371	IL LIBRARY ASSOCIATION	1934110	"I READ" ITEMS	02/25/2015	93.00	.00	
LIBRARY	389	INGRAM LIBRARY SERVICES	84757264	ADULT MTLs	04/16/2015	196.07	.00	
LIBRARY	389	INGRAM LIBRARY SERVICES	84757264	YOUNG ADULT MTLs	04/16/2015	7.80	.00	
LIBRARY	389	INGRAM LIBRARY SERVICES	84757264	CHILDREN MTLs	04/16/2015	16.78	.00	
LIBRARY	389	INGRAM LIBRARY SERVICES	84797176	ADULT MTLs	04/20/2015	136.00	.00	
LIBRARY	389	INGRAM LIBRARY SERVICES	84797176	CHILDREN MTLs	04/20/2015	62.15	.00	
LIBRARY	389	INGRAM LIBRARY SERVICES	84840957	ADULT MTLs	04/22/2015	5.19	.00	
LIBRARY	389	INGRAM LIBRARY SERVICES	84840957	YOUNG ADULT MTLs	04/22/2015	9.59	.00	
LIBRARY	389	INGRAM LIBRARY SERVICES	84840957	CHILDREN MTLs	04/22/2015	58.51	.00	
LIBRARY	575	OFFICE DEPOT	765807112001	CARTRIDGE/PAPER/CARDSTOCK	04/16/2015	106.85	.00	
LIBRARY	575	OFFICE DEPOT	765807374001	CALL BELL	04/16/2015	4.99	.00	
LIBRARY	575	OFFICE DEPOT	766385488001	TAPE/PENS/LABEL TAPE	04/20/2015	45.20	.00	
LIBRARY	575	OFFICE DEPOT	766386361001	LAMINATE SHEETS	04/20/2015	9.99	.00	
LIBRARY	965	MARK PIPER CONSTRUCTION INC	1272	BATHROOM RENOVATION @ LIBRAR	04/21/2015	9,007.61	.00	
Total LIBRARY:								
AIRPORT	555	NICOR	4/2015 #0007	1650 FRANKLIN GROVE #29414020007	04/15/2015	218.39	.00	
AIRPORT	555	NICOR	4/2015 #10003	AIRPORT HANGER #47628910003	04/01/2015	193.83	.00	
Total AIRPORT:								
TOURISM	122	CENTURYLINK	4/2015 #6323	WELCOME CENTER #304076323	04/04/2015	205.12	.00	
TOURISM	555	NICOR	4/2015 #6943	83 S PEORIA #09782366943	04/20/2015	62.33	.00	
Total TOURISM:								
Grand Totals:								
						1,746.41	.00	
						9,822.73	.00	
						412.22	.00	
						267.45	.00	
						96,459.46	.00	

CITY OF DIXON

Payment Approval Report

Page: 7

Report dates: 4/29/2015-4/30/2015

May 01, 2015 12:00PM

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
--------------------	--------	-------------	----------------	-------------	--------------	-------------	-------------	-----------

Report Criteria:

Invoices with totals above \$0 included.  
Paid and unpaid invoices included.

#10-A

CITY OF DIXON  
DEPARTMENT OF BUILDING & ZONING  
121 W. SECOND ST.  
DIXON, IL. 61021  
PH: 815-288-1403 FX: 815-288-1022

BUILDING PERMIT REPORT  
April 2015

NEW SINGLE FAMILY	Hvarre Holding, LLC Hvarre Holding, LLC Hvarre Holding, LLC	1696/1698 Kimberly Jo Ct 1700/1702 Kimberly Jo Ct 1704/1706 Kimberly Jo Ct	Hvarre Painting, Inc. Hvarre Painting, Inc. Hvarre Painting, Inc.
NEW OTHER	Crank, LLC Crank, LLC	135 North Court 135 North Court	Nagy & Wentling Rural Renovators
RESIDENTIAL ADD/REM/REPAIR	Jake Kastner Louis Cechitti Jason Pitman Theresa Moen Jayne Slonsky Jeremy Kresanek	621 E. McKenney St. 521 W. Eighth St. 122 E. Everett St. 911 N. Brinton Ave. 516 Logan Ave. 516 Second St.	Self Self, Tom Prendergast Self Self Straight Line Carpentry Self
NON-RESIDENTIAL ADD/REM/REPAIR	Chris Apple Northridge Properties Northridge Properties Sewer Equip of America Rocky Sofolo Jim Gallentine	316 S. Lincoln Ave. 103 S. Peoria Ave. 114 N. Peoria Ave. 1590 Dutch Rd. 1912 Lowell Park Rd. 114 S. Peoria Ave.	Mills Exc, Woodcrafters Kris Brantley Kris Brantley Nagy & Wentling Woodcrafters, Self Self
ROOF	Sharon McGrath Joe Burke United Methodist Church George Helfrich Vickie Crow Robert Phiefer Kathy Needham Karen Overcash Nancy Whitson First Baptist Church Jerry Taylor Jeremy Weaver Teri Genz Rex Lasson Tim Smith	905 Palmyra St. 512 N. Ottawa Ave. 202 S. Peoria Ave. 1516 W. Second St. 1009 Palmyra St. 1007 Woodlawn St. 112 Shady Lane Dr. 1024 Myrtle Ave. 603 S. Dixon Ave. 304 Prospect Ave. 908 Johnson Ave. 706 Chicago Ave. 917 Woodlawn St. 82 Grant Ave. 1135 Steinmann St.	Boss Roofing Dempsey & Sons Sterling Com. Roofing Boss Roofing Self First Class Construction Dempsey & Sons Dempsey & Sons Self Drane Construction Drane Construction Self Self Five Star Roofing Self
SIDING/WINDOWS	Phillip Plumb Kelli Riggen Vickie Gugerty Richard Hann Jay Howell Johnna Thompson Bill Mick	1119 Chestnut Ave. 514 W. Sixth St. 920 Cooper St. 513 W. First St. 318 E. Chamberlin St. 1814 W. Second St. 1404 Nan St.	Window World Window World Kastner Construction Self Reeley Contractors Self Window World

DECK/PORCH/PATIO	David Frey Kathy Jones Tricia Hendley Steve Kingry Craig Miller Basil Tree Jim Lohse	627 S. Lincoln Ave. 1318 W. First St. 715 N. Ottawa Ave. 1232 Northridge 826 N. Dement Ave. 123 E. First St. 1015 Fargo Ave.	Self Hogenson Construction Self Skoog Landscaping Self Self General Carpentry
DEMOLITION	Kevin Carr	612 Monroe Ave.	Mills Excavating
DRIVEWAYS/SIDEWALKS	Al Hill Ned Sikkema Bill Beeman Donna Webb	1506 N. Jefferson Ave. 626 High St. 1215 Brigadoon Dr. 602 N. Dixon Ave.	Jerry Williams Concrete Jerry Williams Concrete Accurate Paving Bill Clark Construction
GARAGES	Wade Winters Mike Wilcox Thomas Saunders Melburn Bonnell	501 Armeida St. 314 Ferris St. 1616 W. First St. 528 Assembly Place	Self Self Self Self
UTILITY SHEDS	Rich Cutler Jake Kastner	803 N. Brinton Ave. 621 E. McKenney St.	Self Self
PARKING LOTS	Do It Best Corp	816 W. Progress Dr.	Twin City Construction
SWIMMING POOLS	Amber Smith Eric Bushman	1115 Elm Place 1012 Steinmann St.	Self Self
FENCE/RETAINING WALLS	Anthony Winstead Barb Lawyer Tricia Hendley Jim & Joyce Miller Jamie Senn Ryan Buskohl George Whaley Jeanie Goral Bear Kulafovski Tammy Dunn	628 Fourth Ave. 619 Spruce St. 715 N. Ottawa Ave. 516 Morgan St. 1205 S. Peoria Ave. 1418 Phyllis Dr. 605 Marclare St. 420 Division St. 121 Park St. 200 Fieldstone Ln.	Self Sterling Fence Self Hawley Services Self Self Self Self Self Self
SIGN/TEMP SIGNS	Ken Nelson Auto Shelby's	135 North Court 206 Keul Road	Self Self
SEWER/WATER REPAIR	Tim Deem	418 Third Ave.	Schmitt Plumbing
ELECTRICAL	Jason Clevenger Family Affair Auto Louis Cechetti Lorenzo Contreras Celia Fernandez Josh Albrecht Chris Apple	1021 Myrtle Ave. 721 S. Dement Ave. 521 W. Eighth St. 1323 W. First St. 903 Jackson Ave. 1013 Idlewild Dr. 316 S. Lincoln Ave.	Self Preferred Electric Schmall Electric Schmall Electric DNR Electric United Electric Tri-County Electric
SEWER CONNECTIONS	Jeff & Angie Carter	609 W. Fifth St.	Always Plumbing

RIGHT-OF-WAY PERMITS

Jeff & Angie Carter  
Richard Ringler  
Jeff & Angie Carter  
Jim Harrison

609 W. Fifth St.  
917 College Ave.  
609 W. Fifth St.  
717 S. Hennepin Ave.

Always Plumbing  
Always Plumbing  
Always Plumbing  
Always Plumbing

TOTAL PERMITS ISSUED 85

TOTAL PERMIT FEES \$10,280.00

TOTAL CONSTRUCTION COSTS \$2,572,234.00



Jane Haws, Administrative Assistant



**DIXON ZONING BOARD OF APPEALS MEETING  
CITY HALL COUNCIL CHAMBERS  
APRIL 23, 2015  
4:30 P.M.**

The Zoning Board of Appeals met in the Building Department Conference Room, 121 West Second Street on April 23, 2015 at 4:30 p.m. The meeting was called to order with the following members present: Younger, Hvarre, Nelson and Chairman Mezo. Absent: None.

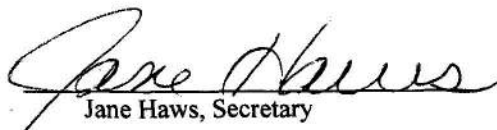
**PETITION FOR SETBACK VARIANCE  
510 East McKenney Street  
Petitioners: Callison Conley, Bob Conley**

Chairman Mezo read over the variance requested by the Petitioners. Bob Conley explained the existing concrete foundation is 18 x 20, he stated this will be removed and replaced with a shorter foundation of 18 x 18 and a new garage built. Conley also said the side setback is correct, but the rear needs to be 2 ½ feet to allow for a wider entrance from house.

Hvarre requested of Paul Shiaras to verify what the normal setbacks are and also verified with Conley that the old would be removed and replaced.

With no other questions a motion was made by Hvarre and seconded by Nelson to approve the setback variance of 2 ½ feet to allow for the building of a new garage on the rear lot at the address commonly known as 510 East McKenney St, Dixon, Illinois. Petitioners: Callison M. Conley and Bob L Conley. Voting Yea: Younger, Hvarre, Nelson and Chairman Mezo.

A motion was made to adjourn the meeting at 4:38 p.m.

  
Jane Haws, Secretary

#10-C

DIXON TOURISM BOARD MINUTES  
APR. 27, 2015

**Present:** Pres. Vicky Turner, Karen Setchell, Diane Fousman, Joanne Kuhn, Jerry Knox

**Absent:** Colleen Drechon, Marilyn Trulock, Ann Lewis, Joe Rudolphi

Meeting was called to order at 5:35. Since we did not have a quorum, no action was taken on issues. We only had updates and discussions.

Minutes from Mar. 23 meeting were approved.

Treasurer's report. We have a balance of around \$35,000. We will be losing our balance when the fiscal year ends on May 31. We are waiting to hear from the city concerning our funding as of June 1.

**Blackhawk Waterways Update** was given by Diane B. She reported on the various media that they have placed ads in, including print, radio, and digital. Our area is attracting several foreign travel groups, too.

Highlighting events from our area include the Lee County Small Museum Conference on May 2 at the Loveland here in Dixon. Also a Dixon Area Museum Alliance Open House at the Next Picture Show on May 7.

**Staff Report:** There were 40 visitors in Apr. with sales on \$329.72.

**Old Business:**

Radio ad package will feature promoting the summer concerts in Lowell Park.

Carp Fest: the Promoter is happy with Vicky's plans

City Kiosks: Sandy Shuler has the drafts ready for our examinations and proofs. then they can be printed for the corner kiosks on First St. These will feature maps with locations of attractions. Another will feature restaurant locations.

Lincoln Highway Exhibit: the back still needs to be finished. Their funding is questionable due to state cuts.

New Welcome Center Exterior signs have been ordered and will be installed by John Morley at a cost of \$725.

TNPS Watercolor Show: We will grant the \$500, but will not pay for an additional award sponsored by us.

Summer Concert Series: 2 Contracts have been approved by City Council. The third, Miles Neilsson still needs to be voted on.

New Board Members are needed. Suggestions?

DIXON TOURISM BOARD MINUTES  
APRIL 27, 2015

Next Business:

We will donate some gifts in kind to the Small Museum Conference at the Loveland on Sat. May 2. Great promotion for Dixon, since so many out of town guests will be attending from around the state.

We will also donate a gift in kind to the Dixon Area Museum Alliance Open House on May 7 for a basket to be raffled of Dixon area items.

Grant Request of \$1500 for Blooming on the Rock in June was tabled.

Grant Request for the WWII reenactment at the Elks Page Park in June was tabled for further information.

Rock River Trail would like a donation. We have granted \$500 in the past. This was tabled.

Welcome Center Staff: We need to hire another person. We have a possibility, but more information is needed before that person agrees. We also have another person interested.

Next meeting is May 18, 2015 at the Welcome Center.

Respectfully submitted,  
Jeanne Kuhn, Secretary

#12-B

CITY OF DIXON

---

ORDINANCE NO. \_\_\_\_\_

**ORDINANCE AMENDING THE DIXON CITY CODE  
TITLE V, BY ADDING CHAPTER 23 ENTITLED "RAFFLES"**

---

ADOPTED BY THE

COUNCIL

OF THE

CITY OF DIXON

THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2015

---

Published in pamphlet form by authority of the Council of the City of Dixon, this \_\_\_\_ day of \_\_\_\_\_, 2015.

---

**ORDINANCE NO. \_\_\_\_\_**

**ORDINANCE AMENDING THE DIXON CITY CODE  
TITLE V, BY ADDING CHAPTER 23 ENTITLED "RAFFLES"**

WHEREAS, the City of Dixon is an Illinois municipality organized under the laws of the State of Illinois; and

WHEREAS, the City has the authority to adopt and amend ordinances and to promulgate rules and regulations that protect the public health, safety and welfare of its citizens; and

WHEREAS, the City desires to license the holding of raffles as permitted under the Raffles and Poker Runs Act, 230 ILCS 15/0.01 et seq.; and

WHEREAS, the City hereby finds that it is in the best interests of the City and the public to amend the City Code to license the holding of raffles within the City.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Dixon, Illinois, as follows:

SECTION 1: The recitals set forth in the preambles to this Ordinance are true and correct and are incorporated herein as if fully set forth in this Section 1.

SECTION 2: That Title V of the Dixon City Code, 1963, as amended, be further amended by adding the following Chapter 23:

**"Chapter 23  
RAFFLES**

- "5-23-1: Title**
- 5-23-2: Definitions**
- 5-23-3: Licensing**
- 5-23-4: Application for License**
- 5-23-5: Ineligible Parties**
- 5-23-6: Conduct of Raffles**
- 5-23-7: Manager's Bond**
- 5-23-8: Records**
- 5-23-9: Violations**

**5-23-1: TITLE:**

This chapter shall be known and cited as the "Raffles Ordinance of the City of Dixon, Illinois".

**5-23-2: DEFINITIONS:**

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

**BUSINESS:** A voluntary organization composed of individuals and businesses who have joined together to advance the commercial, financial, industrial and civic interests of the city.

**CHARITABLE:** An organization or institution organized and operated to benefit an indefinite number of the public. The service rendered to those eligible for benefits must also confer some benefit on the public.

**CITY:** The City of Dixon, Illinois.

**EDUCATIONAL:** An organization or institution organized and operated to provide systematic instruction in useful branches of learning by methods common to schools and institutions of learning which compare favorably in their scope and intensity with the course of study presented in tax-supported schools.

**FRATERNAL:** An organization of persons having a common interest, the primary interest of which is to both promote the welfare of its members and to provide assistance to the general public in such a way as to lessen the burdens of government by caring for those that otherwise would be cared for by the government.

**LABOR:** An organization composed of workers organized with the objective of betterment of the conditions of those engaged in such pursuit and the development of a higher degree of efficiency in their respective occupations.

**NET PROCEEDS:** Gross receipts from the conduct of a raffle, less reasonable sums expended for prizes, local license fees and other reasonable operating expenses incurred as a result of operating a raffle.

**NONPROFIT:** An organization or institution organized and conducted on a not-for-profit basis with no personal profit inuring to anyone as a result of the operation.

**RAFFLE:** A form of lottery as defined in Section 28-2(b) of the Illinois Criminal Code of 1961, as amended, conducted by an organization licensed under this chapter, in which:

1. The player pays or agrees to pay something of value for a chance, represented and differentiated by a number or by a combination of numbers or by some other medium, one or more of which chances is to be designated the winning chance;
2. The winning chance is to be determined through a drawing or by some other method based on an element of chance by an act or set of acts on the part of persons conducting or connected with the lottery, except that the winning chance shall not be determined by the outcome of a publicly exhibited sporting contest.



**RELIGIOUS:** Any church, congregation, society or organization founded for the purpose of religious worship.

**VETERANS:** An organization or association comprised of members of which substantially all are individuals who are veterans or spouses, widows or widowers of veterans, the primary purpose of which is to promote the welfare of its members and to provide assistance to the general public in such a way as to confer a public benefit.

### **5-23-3: LICENSING:**

(A) It is unlawful for any person or organization to conduct a raffle within the corporate limits of the city without first having obtained a license therefor. The city clerk shall issue a license only to the persons or organizations which submit an application and qualify for licensure as provided herein.

(B) A license for conducting a raffle shall be issued only to bona fide religious, charitable, labor, business, fraternal, educational or veterans organization that operate without profit to their members and which have been in existence continuously for a period of five years immediately before making application for a license and which have had during the entire five-year period, a bona fide membership engaged in carrying out their objects.

(C) The aggregate retail value of all prizes or merchandise awarded by a licensee in a single raffle run shall not exceed \$150,000.00.

(D) The maximum price which may be charged for each raffle chance issued or sold shall not exceed \$250.00.

(E) The maximum number of days during which chances may be issued or sold shall not exceed three months or ninety days.

### **5-23-4: APPLICATION FOR LICENSE:**

(A) The license and application for a raffles license must specify the area or areas within the city where raffle chances will be sold or issued, the time period during which raffle chances will be sold or issued, the time of determination of winning chances and the location or locations at which winning chances will be determined.

(B) The application for license shall be prepared in accordance with this chapter and shall be on a form or forms as provided by the city clerk. The license application shall contain a sworn statement attesting to the not-for-profit character of the prospective license organization, signed by the presiding officer and the secretary of the applicant.

(C) A license authorizes the licensee to conduct the raffle as defined in this chapter. Each such license is valid for one raffle.

(D) Upon submission of an application for licensure, the applicant shall also submit an application fee of \$25.00.

#### **5-23-5: INELIGIBLE PARTIES:**

The following persons and organizations are ineligible for any raffle license or to hold a raffle under this chapter:

- (a) Any person who has been convicted of a felony;
- (b) Any person who is or has been a professional gambler or gambling promoter;
- (c) Any person who is not of good moral character;
- (d) Any firm or corporation in which a person defined in subsections (a), (b) or (c) of this section has a proprietary, equitable or credit interest, or in which such person is active or employed;
- (e) Any organization in which a person defined in subsections (a), (b) or (c) of this section is an officer, director or employee whether compensated or not;
- (f) Any organization in which a person defined in subsections (a), (b) or (c) of this section is to participate in the management or operation of a raffle.

#### **5-23-6: CONDUCT OF RAFFLES:**

The conducting of raffles are subject to the following restrictions:

- (a) The entire net proceeds of any raffle must be exclusively devoted to the lawful purposes of the organization permitted to conduct that game.
- (b) No person except a bona fide member of the sponsoring organization may participate in the management of the raffle.
- (c) No person may receive any remuneration or profit for participating in the management or operation of the raffle.
- (d) A licensee may rent a premises in which to determine the winning chance or chances in a raffle only from an organization which is also licensed under this chapter.
- (e) Raffle chances may be sold or issued only within the area specified on the license and winning chances may be determined only at those locations specified on the license.
- (f) A person under the age of 18 years may participate in the conducting of raffles or chances only with the permission of a parent or guardian. A person under the age of 18 years may be within the area where winning chances in a raffle is being determined only when accompanied by his parent or guardian.

#### **5-23-7: MANAGER'S BOND:**

All operation and the conduct of raffles shall be under the supervision of a single manager designated by the organization. The manager shall give a fidelity bond in an amount equal to the aggregate value of all prizes or merchandise awarded by the licensee in such raffle. The terms of the bond shall provide that notice shall be given in writing to the city not less than

30 days prior to its cancellation. The city may waive this bond requirement by including a waiver provision in the license approved by the city issued to an organization, provided that a license containing such waiver provision shall be granted only by unanimous vote of the members of the licensed organization.

#### **5-23-8: RECORDS:**

(A) Each organization licensed to conduct raffles shall keep records of its gross receipts, expenses and net proceeds for each single gathering or occasion at which winning chances are determined. All deductions from gross receipts for each single gathering or occasion shall be documented with receipts or other records indicating the amount, a description of the purchased item or service or other reason for the deduction, and the recipient. The distribution of net proceeds shall be itemized as to payee, purpose, amount and date of payment.

(B) Gross receipts from the operation of raffles programs shall be segregated from other revenues of the organization, including bingo gross receipts, if bingo games are conducted by the same organization pursuant to a license therefore issued by the Department of Revenue of the State of Illinois, or charitable games gross receipts, if charitable games are also conducted by the same organization pursuant to a license therefore issued by the Department of Revenue of the State of Illinois, and placed in a separate account. Each organization shall have separate records of its raffles. The person who accounts for gross receipts, expenses and net proceeds from the operation of raffles shall not be the same person who accounts for other revenues of the organization.

(C) Each organization licensed to conduct a raffle shall report promptly after the conclusion of each raffle to its membership and to the city its gross receipts, expenses and net proceeds from the raffle, and the distribution of net proceeds itemized as required in this chapter.

(D) Records required by this section shall be preserved for three years and organizations shall make available their records relating to operation of raffles for public inspection at reasonable times and places.

#### **5-23-9: VIOLATIONS:**

A violation of any provision of this chapter is a petty offense and shall be punishable according to the general penalty provisions of the municipal code of the city."

SECTION 3: In all other respects Title V shall remain in full force and effect.

SECTION 4: The provisions and sections of this Ordinance shall be deemed to be separable, and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

SECTION 5: All ordinances and parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 6: The City Clerk is hereby directed to publish this Ordinance in pamphlet form.

SECTION 7: This Ordinance shall be in full force and effect from and after its passage and approval, and publication as required by law.

Passed by the Mayor and the City Council of the City of Dixon on the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

---

MAYOR

ATTEST:

---

City Clerk

STATE OF ILLINOIS )  
LEE COUNTY ) SS  
CITY OF DIXON )

TO THE CITY COUNCIL OF THE  
CITY OF DIXON

IN THE MATTER OF THE PETITION  
OF

CALLISON M. CONLEY )  
Callison M Conley )  
BOB L CONLEY )  
Bob L Conley )

PETITION FOR VARIANCE  
TO THE  
ZONING BOARD OF APPEALS

Your Petitioner(s) \_\_\_\_\_

CALLISON M. CONLEY \_\_\_\_\_ respectfully state:

1. That they are the owners of the following described real estate (legal description):

ALL THAT PARCEL OF LAND IN CITY OF DIXON, LEE COUNTY,  
STATE OF ILLINOIS, AS MORE FULLY DESCRIBED IN DEED  
DOC # 2002-06850, ID # 07-D2-32-281-002, BEING KNOWN  
AND DESIGNATED AS THE WESTERLY 1/2 OF THE EASTERLY 1/2 OF THE  
NORTHERLY 1/2 OF LOT 2 IN BLOCK 13 IN THE TOWN OF NORTH DIXON,  
NOW A PART OF THE CITY OF DIXON, LEE COUNTY, ILLINOIS.  
P.I.N. @ 07-02-32-281-002

otherwise know as 510 EAST MCKENNEY STREET, Dixon Illinois.

2. That the premises above described are presently classified as "R-2" as defined in  
Section 6-9-6 of the City Code of the City of Dixon, Lee County, Illinois, and that your  
Petitioner(s) desire that a variance be granted to the aforesaid premises to permit \_\_\_\_\_

THE BUILDING OF A 18'X18' GARAGE IN THE  
SOUTH EASTEREN CORNER OF THE REAR OF THE LOT.  
ALLOWING A 2 1/2 FOOT VARIANCE TO THE BACK OF  
THE LOT. TO REPLACE THE 5' FOOT ALLOWED.

WHEREFORE, your Petitioner(s) pray that a variance be granted to permit \_\_\_\_\_

Respectfully submitted,

Callison M Conley

\_\_\_\_\_  
Petitioner(s)





#### Owner Information

COMLEY CALLISON M

#### Site Information

Parcel Number: 02-32-281-002

510 E MCKENNEY ST

DIXON IL 61021

Township: Dixon

#### Assessment Information

Acres: 0

Use Code: Improved Residential

Non Farm Land: \$4,213

Farm Land: \$0

Non Farm Building: \$17,341

Farm Building: \$0

Total Assmt: \$21,554

#### Links



#13-A

## City of Dixon

May 4, 2015

**Topic:** Appointment of City Auditor**Presented By:** Paula Meyer**Presentation:**

WIPFLI performed the audits of the City's FY12, FY13 and FY14 financial statements. The agreement for WIPFLI's services has expired and it is time to reappoint an audit firm.

Requests for proposals (RFPs) were sent to four firms: WIPFLI LLP; Winkel, Parker & Foster, CPA PC; McGladrey & Pullen, LLP and Sikich LLP. The RFP requested narratives that describe the firm's qualifications and general plans for the City's audit. Prices were requested for a three year agreement.

Proposals were received from WIPFLI LLP; Winkel, Parker & Foster, CPA PC; and Sikich LLP. All three audit firms are comparable in terms of their ability to perform quality work.

The City's audit fee was \$38,000 for FY14.

	Sikich LLP	WIPFLI LLP	Winkel, Parker & Foster, CPA PC
FY15	\$41,000	\$31,000	\$36,800
FY16	42,025	32,000	37,900
FY17	43,290	33,000	39,000
3 Year total	\$126,315	\$96,000	\$113,700

**Recommendation:**

The administration recommends the Council appoint WIPFLI LLP as the City's auditor for FY15, FY16 and FY17.

# 13-B

**RESOLUTION ADOPTING  
CITY OF DIXON PETTY CASH POLICY**

WHEREAS, the City of Dixon (the "City") desires to adopt a policy to govern the safekeeping and use of petty cash by employees of the City in furtherance of the conduct of City business; and

WHEREAS, the City Council has considered the document attached hereto entitled "City of Dixon Petty Cash Policy" and determined that said policy should be adopted as the petty cash policy of the City.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Dixon, Illinois, as follows:

SECTION 1: The City hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

SECTION 2: The policy attached hereto and entitled "City of Dixon Petty Cash Policy" is hereby approved and adopted as the policy of the City to govern the safekeeping and use of petty cash by employees of the City in furtherance of the conduct of City business. The Finance Director is hereby directed to implement said policy, oversee compliance with the terms and provisions thereof, and recommend to the City Council any revisions or changes which may from time to time be necessary.

SECTION 3: The provisions and sections of this Resolution shall be deemed to be separable, and the invalidity of any portion of this Resolution shall not affect the validity of the remainder.

SECTION 4: All resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 6: This Resolution and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect from and after its final passage and adoption.

Passed by the City Council of the City of Dixon, Illinois, on the 4th day of May, 2015.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

## CITY OF DIXON PETTY CASH POLICY

The Petty Cash Fund is established to reimburse employees for minor expenses and purchases (\$50 or less) in furtherance of official City business. Petty cash is the sum of money set aside in the Petty Cash Fund for such purpose when the issuance of a formal voucher would be impractical. Employees may request reimbursement with petty cash for items up to \$50.00 (including sales tax) from the Petty Cash Fund for items purchased or expenses incurred for official business in the City of Dixon only. Examples of such expenses include, but are not limited to the following: registered mail, postage, emergency supplies, film development, and pre-approved one time-purchases to be handled on a cash basis.

The Petty Cash Fund may not be used for personal cash advances even if secured by check or other I.O.U. Likewise, petty cash cannot be used for reimbursable business expenses such as meals or travel arrangements.

Each Department of the City utilizing a Petty Cash Fund will be subject to this Petty Cash Policy. Further, each Department shall have a designated petty cash custodian who shall be responsible for implementation of the Petty Cash Policy at the department level. The Finance Director shall authorize the Petty Cash Fund amount and appoint petty cash custodians for each Department of the City as necessary.

### Procedures:

- A. An employee is eligible to receive reimbursement for an official City purchase or expense (\$50.00 or less) after furnishing an original, itemized, dated receipt to the applicable petty cash custodian, who will fill out and sign a petty cash slip, including the employee's name, purchase or expense item, purchase or expense amount, date of purchase or expense, and date of reimbursement. The petty cash slip shall also be signed by the employee.
- B. When a receipt is not available, reimbursement from the petty cash funds for expenses incurred only may be approved by the Finance Director. The applicable petty cash custodian shall be responsible for relating the circumstances for why the receipt is not available to the Finance Director.
- C. Cash advances must be approved in advance by the Finance Director. The applicable petty cash custodian shall be responsible for relating the circumstances for why the cash advance is necessary to the Finance Director.
- D. Each petty cash custodian will verify the information on the receipt against the requested amount of cash before fulfilling the reimbursement request. The recipient will sign the petty cash slip to confirm receipt. After releasing the cash, the custodian will sign the petty cash slip and attach the receipt.

- E. When petty cash needs to be replenished and at fiscal year end, each petty cash custodian will submit the receipts to the finance department. For each Department, a check will be issued for the amount of cash needed to replenish the Petty Cash fund to its authorized amount. The check will be made payable to the name of the applicable petty cash custodian. After cashing the check, the petty cash custodian will replenish the petty cash fund.
- F. The Finance Director or designee will conduct periodic petty cash audits to ensure proper management of each Petty Cash Fund.
- G. The petty cash custodian shall ensure the petty cash is kept in a safe place (*i.e.*, lockable box in secure area with limited employee access).

#13-C

**RESOLUTION UPDATING  
CITY OF DIXON CREDIT CARD USE POLICY**

WHEREAS, the City of Dixon (the "City") desires to revise its City of Dixon Credit Card Use Policy.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Dixon, Illinois, as follows:

SECTION 1: The City hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

SECTION 2: The policy attached hereto and entitled "City of Dixon Credit Card Use Policy" is hereby approved and adopted as the policy of the City to govern the use of City issued credit cards by employees of the City in furtherance of the conduct of City business. The Finance Director is hereby directed to implement said policy, oversee compliance with the terms and provisions thereof, and recommend to the City Council any revisions or changes which may from time to time be necessary.

SECTION 3: The provisions and sections of this Resolution shall be deemed to be separable, and the invalidity of any portion of this Resolution shall not affect the validity of the remainder.

SECTION 4: All resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 6: This Resolution and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect from and after its final passage and adoption.

Passed by the City Council of the City of Dixon, Illinois, on the 4th day of May, 2015.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

## **CITY OF DIXON CREDIT CARD USE POLICY**

Municipal Credit Cards only shall be issued to City employees as may be designated by the City Manager and Finance Director from time to time. The City Manager and Finance Director shall also establish, from time to time, the credit limit for each Municipal Credit Card.

### **General Purpose.**

It is the purpose of this policy to authorize the use of Municipal Credit Cards to ease the purchasing process with online or non-charge account vendors, to speed up delivery, to provide accommodations and meals for out of area travel, and to otherwise facilitate the official business of the City. At the same time, procedures and protocols must be in place to ensure that Municipal Credit Cards are being used solely for the official business of the City and not for personal or other improper uses.

**Cardholder Responsibilities.** Employees issued a Municipal Credit Card shall be responsible for the following:

- a. Only authorized employees of the City may use a Municipal Credit Card.
- b. A Municipal Credit Card may be used only for the purchase of goods or services for official business of the City.
- c. The employee using the Municipal Credit Card must submit all receipts, documentation detailing the goods or services purchased, cost, date of the purchase and the official business explanation for each such purchase. All receipts and documentation must reconcile with the monthly credit card statement. The monthly credit card statement and attached receipts and other documentation must be submitted to the Finance Office prior to the next regularly scheduled City of Dixon Council meeting payment deadline which is 6 working days before each meeting.



- d. The employee issued a Municipal Credit Card is responsible for its protection and custody and shall immediately notify the Finance Office if it is lost, stolen or otherwise believed to be compromised.
- e. The Municipal Credit Card may not be used for cash advances, personal use or any other type of purchase not permitted.
- f. Employees must immediately surrender the Municipal Credit Card upon termination of employment.
- g. Employees shall not be permitted to alter the credit limit on the Municipal Credit Card established by the City Manager and Finance Director.

**Internal Control Procedures.**

No monthly statement for a Municipal Credit Card will be paid until the employee has (i) received the approval from such employee's Department Head of the monthly statement and all required supporting document and (ii) submitted all required documentation, which documentation shall show the approval of the supervising Department Head, to the Finance Office.

The Finance Director is the administrator of this Credit Card Use Policy and shall be responsible for the issuance and retrieval of Municipal Credit Cards assigned to employees and for overseeing compliance with this policy.

The Finance Director shall be responsible for:

- a. Assisting and maintaining record of issuance and retrieval of Municipal Credit Cards and overseeing compliance with this policy.
- b. Accounting and payment of expenses. All required documentation, including the approval of the supervising Department Head, must accompany invoices before payment is made.
- c. Ensuring accuracy of the statement and that activity and account information is noted on the credit card statement for each line of entry.

- d. The balance including interest due on an extension of credit under the credit card arrangement shall be paid for within 30 days of the initial statement date.

**Penalty.**

Any employee found guilty of illegal or unauthorized use of a Municipal Credit Card may be subject to penalties allowed by law, including possible referral for criminal prosecution, and disciplinary action(s) under the City's Personnel Policies, up to and including termination.

#13-D

**RESOLUTION UPDATING  
CITY OF DIXON TRAVEL AND MEAL REIMBURSEMENT POLICY**

WHEREAS, the City of Dixon (the "City") desires to revise its City of Dixon Travel and Meal Reimbursement Policy.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Dixon, Illinois, as follows:

SECTION 1: The City hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

SECTION 2: The policy attached hereto and entitled "City of Dixon Travel and Meal Reimbursement Policy" is hereby approved and adopted as the policy of the City to govern the reimbursement of costs for travel and meals when expended by employees of the City in furtherance of City business. The Finance Director is hereby directed to implement said policy, oversee compliance with the terms and provisions thereof, and recommend to the City Council any revisions or changes which may from time to time be necessary.

SECTION 3: The provisions and sections of this Resolution shall be deemed to be separable, and the invalidity of any portion of this Resolution shall not affect the validity of the remainder.

SECTION 4: All resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 6: This Resolution and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect from and after its final passage and adoption.

Passed by the City Council of the City of Dixon, Illinois, on the 4th day of May, 2015.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

**CITY OF DIXON**  
**TRAVEL AND MEAL REIMBURSEMENT POLICY**

**Meal Reimbursement**

- A. Reimbursement is on a per diem basis and will be allowed for meals at meetings or formal training sessions that are held away from an employee's regular work place, regardless of travel status. City business must be conducted at the meeting.
- B. The individual meal per diems are:

Breakfast	\$ 8.00	7
Lunch	\$12.00	15
Dinner	\$20.00	18
- C. Reimbursement for alcoholic beverages is prohibited.
- D. If the cost of a meal is included in a registration fee and is separately identified, the employee cannot claim reimbursement for the identified meal.
- E. Meals served on airlines count as provided meals.
- F. Meals will be reimbursed for the employee only with approval of the relevant Department Head. Approval of purchasing another person's meal will be considered only when there is a legitimate governmental purpose for doing so. (*E.g.*, interview of a prospective employee.)

**Lodging Reimbursement**

- A. An employee must be away overnight from Dixon in order to be eligible for reimbursement for lodging. Lodging will be reimbursed only if the meeting is 65 or more miles from the employee's regular workplace.
- B. Lodging reimbursement is on an actual expense basis, limited to the established maximum:
  - 1. Itemized receipts are required for reimbursement of lodging.
  - 2. Allowable lodging expenses include the basic lodging cost single room rate and any applicable taxes.
  - 3. The place of lodging must be shown on the voucher.
  - 4. If you do not use commercial lodging (*i.e.* stayed with relatives or friends), please note this on the voucher. No reimbursement will be allowed for non-commercial lodging.

**Transportation Reimbursement – Vehicles**

## General Information

- A. When driving a City car on City business, the employee must have a driver's license recognized as valid under Illinois law. This license must be in the employee's possession and all traffic laws must be followed while driving any vehicle for official business purposes.

## Private Vehicles

- A. An employee driving his or her personal vehicle on City business may claim reimbursement at the established IRS rate. However, all reasonable effort should be made to use a City vehicle, if available, or obtain a ride with another traveler.
- B. When an employee reports directly to an approved training or meeting site, mileage will be reimbursed at the lesser of the following:
  - 1. The mileage between the "official work station" and the approved reporting site
  - OR
  - 2. The mileage between the "official residence" and the approved reporting site.
- C. Two or more employees attending the same event over 30 miles away shall travel together where reasonably possible. Persons using City vehicles and passengers in any vehicle are not eligible to claim mileage expenses.
- D. Receipts are necessary for gas purchases made for a City vehicle in order to claim reimbursement. Gas purchases should be consistent with the section specifying the same.

## Rental Cars

- A. With respect to rental cars, the employee should attach the receipt to the Claim for expenses indicating who paid and how payment was made.
- B. No personal insurance (*i.e.* collision, liability) will be reimbursed.

## Gas

- A. The City owns gas pumps at the City garage. As a normal practice, employees operating City vehicles should utilize these pumps to fill up with gas. In the event the pumps are down, or use of City pumps is unreasonable, individuals holding City issued credit cards may utilize them for procurement of gas at any service station. Use of City credit cards for this purpose must also follow any current credit card

policy in effect. Due to the significant discount for gas at the City pumps, employees are strongly encouraged to utilize the same with City vehicles.

#### **Transportation Reimbursement – Air & Other**

- A. Reimbursement of transportation tickets will not exceed the cost of business class or its equivalent.
- B. Advance payments of bookings will be made only if the following conditions are met:
  - 1. Savings in travel costs will result by taking advantage of a discount offered by a commercial carrier for advance bookings;
  - 2. A copy of any E-ticket, or email confirmation is provided to the Finance Director.
- C. Air travel will be allowed at the discretion of the department head.
- D. Companion tickets may not be purchased using City-issued credit cards. If an individual is accompanying you on a City approved trip, you must purchase airfare on your own credit card and then request reimbursement of the City approved portion.

#### **Miscellaneous Travel Expense Reimbursement**

- A. The following expenses are considered as personal and are therefore non-reimbursable:
  - 1. Entertainment expenses, video rental, and other items of similar nature.
  - 2. Taxi fares, vehicle rental and other transportation costs to or from places of entertainment. In addition, transportation expenses between an employee's official residence and official workplace are not allowed.
  - 3. Costs of personal trip insurance and medical and hospital services.
  - 4. Alcoholic Beverages.

#13-E

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AUTHORIZING APPLICATION OF SETTLEMENT PROCEEDS**

WHEREAS, the City has received significant monies in respect of the settlement of Case No. 2012 L 12, The City of Dixon v. Janis Card Company, LLC et al., filed in the Circuit Court of the Fifteenth Judicial Circuit, Lee County, Illinois; and

WHEREAS, the City Council has reviewed the needs of the City and deems it advisable and in the best interests of the City to apply a portion of said monies as hereafter set forth.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Dixon that the Finance Director of the City is hereby authorized and directed to apply \$1,000,000 of the settlement proceeds received in respect of Case No. 2012 L 12, The City of Dixon v. Janis Card Company, LLC et al., filed in the Circuit Court of the Fifteenth Judicial Circuit, Lee County, Illinois, toward payment of costs associated with the replacement of River Street from US Route 2 to Galena Avenue, which costs are estimated at \$3,400,000.

BE IT FURTHER RESOLVED that the Finance Director of the City is hereby authorized and directed to reflect such allocation in the City budget for fiscal year 2015-2016.

BE IT FURTHER RESOLVED that the City Council finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by reference.

BE IT FURTHER RESOLVED that all resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, hereby repealed.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect from and after the date of its passage and approval, and publication as required by law.

This Resolution read and approved this 4th day of May, 2015.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

**City of Dixon**  
**May 4, 2015**

**Topic:**                **Resolution Authorizing the Use of Settlement Proceeds to Replace River Street from US Route 2 to Galena Avenue**

**Presented by:**        **Mike Stichter, Paula Meyer**

**Presentation:**

According to citizen complaints, River Street (from US 2 to Galena Avenue) is one of the worst roadways in the city. The recent upgrades to the sewer and water lines make it a good time to reconstruct the roadway and add a lighted multiuse path along the river.

On December 1, 2014 the City Council allocated \$2,400,000 of Recovery Funds and \$1,000,000 of available federal funds to complete upgrades to this major thoroughfare. The work was to be split into two projects in order to utilize the federal funds. Since that time it has become clear that using the federal dollars will slow the progress so that the concrete pour may be delayed to November.

To ensure a timely completion, it is prudent to recombine the work into one project using only Recovery Funds and save the federal funds for a later project.

Currently the City has over \$5,100,000 remaining in Recovery Funds.

RAC Asset Disposal	9,392,916.25
Civil Suit (net Attny Fee)	29,695,393.34
Debt Repayment	(12,572,317.61)
Inter-fund Loan Repayment	(8,678,083.10)
Operating Reserve	(5,000,000.00)
Capital Reserve	(3,000,000.00)
E River St Sewer	(1,000,000.00)
Library Repairs	(1,200,000.00)
E River St	(2,400,000.00)
Sister Cities	(15,000.00)
Boat Docks	(40,000.00)
Christmas Decorations	(26,000.00)
Dixon Main street	(22,000.00)
Next Picture Show	(15,000.00)
Dixon Tourism	(7,745.00)
<b>Unallocated Remainder</b>	<b>5,112,163.88</b>

**Recommendation:**



The administration recommends the City Council approve the accompanying Resolution authorizing the use of an additional \$1,000,000 in Recovery Funds to replace and improve River Street from US Route 2 to Galena Avenue.

**City of Dixon**

**May 4, 2015**

#13-F

**Topic: Waive Bidding Requirements for Emergency Sewer Repair**

**Presented by: Dan Mahan**

**Presentation:**

On Wednesday April 22, 2015, the City of Dixon was notified by Ms. Marilyn Shippert that the City sewer main, which runs through her family's property, had floated up out of the creek and had separated at one of the joints in the pipe. The Sewer Department installed a rubber patch on the separated area to make sure no raw sewage enters the stream and took water samples from above and below the area to run fecal coliform tests. This is a 15" diameter sewer which carries flow from the Tollway Industrial Park to the Purity Mills Lift Station and is located 1/2 mile north of Bloody Gulch Road on the west side of IL Rte 26. A picture of the damaged area is attached.

The repair will consist of moving two manholes 30 feet to the east, installing 320 feet of 15" sewer main and removing the existing pipe from the creek. The Illinois Environmental Protection Agency has been notified and we have applied for an emergency permit to relocate and repair the sewer main.

IL State regulations require projects over \$20,000 to be competitively bid unless a 4/5 approval vote of the City Council waives this requirement.

**Recommendation:**

The administration recommends the City Council waive the bidding requirements with respect to the emergency conditions of the sewer main located south of Dixon on the Shippert Property.

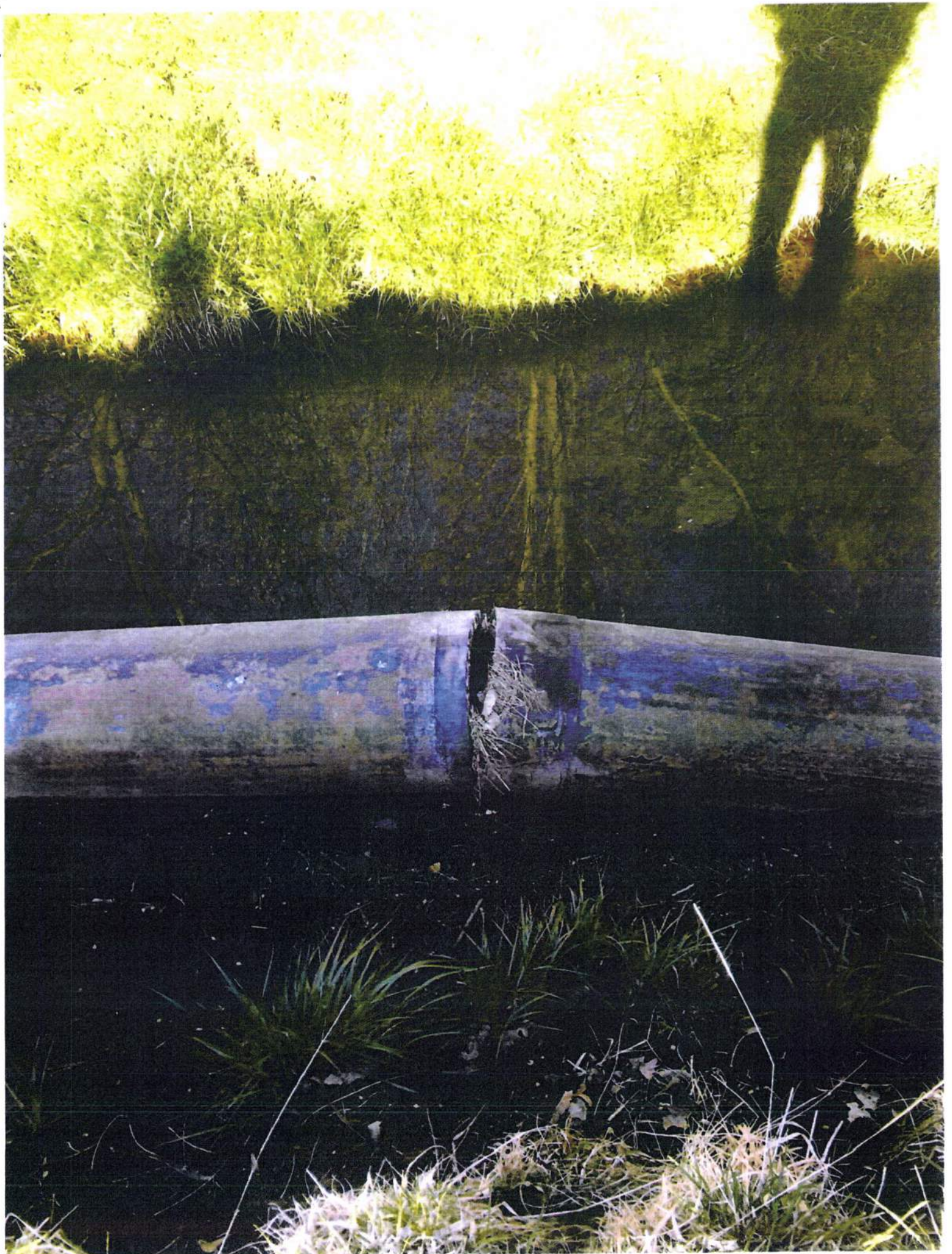


















[illegible]

IN THE MATTER OF THE PETITION

OF

Petition No. 15-P 1499

THOMAS T. LEHMAN and TAMMI LEHMAN,  
husband and wife.

and

GERALD G. VAN BUREN.

## Petitioners

# PETITION FOR MAP AMENDMENT AND FOR SPECIAL USE

Your Petitioners, Thomas T. Lehman and Tammi Lehman, husband and wife, and Gerald G. Van Buren, respectfully state:

1. Petitioners, Thomas T. Lehman and Tammi Lehman, husband and wife, of 1766 Franklin Grove Road, Franklin Grove, Illinois 61031, are the owners of the property commonly known as 641 Palmyra Road, Dixon, Illinois 61021, the legal description of which consists of two parcels: a 2.00-acre parcel described as Tract 1 on the attached Plat of Survey, and a 2.244-acre tract described as Tract 2 on the attached Plat of Survey.

2. Petitioner Gerald G. Van Buren, of 208 Fox Trot Lane, Dixon, Illinois 61021, has entered into a certain purchase agreement with Petitioners Thomas and Tammi Lehman under which Mr. Van Buren has agreed to purchase and Mr. and Mrs. Lehman have agreed to sell the real estate described above commonly known as 641 Palmyra Road, Dixon, Illinois, subject to, among other contingencies, the timely approval of this Petition.

3. The subject property of this Petition is described under permanent real estate index number 07-02-31-328-000 and is situated in Palmyra Township, Lee County, Illinois, within 1-1/2 miles of the corporate boundaries of the City of Dixon, Illinois.

4. The subject property of this Petition is currently zoned C-3, General Business District.

5. Property adjacent to the subject property of this Petition to the north and east, that is, across Palmyra Road, is zoned I-3, heavy industrial. Property to the west and south of the subject property on the same side of the road as Palmyra Road is all zoned R-2, Single Family Residential District.

6. The Petitioners desire that Tract 2 of the subject property, consisting of 2.244 surveyed acres, be rezoned R-2, Single Family Residential District, under Section 10.5B-1-6 of the Lee County Zoning Ordinance.

7. The Petitioners desire that Tract 1 of the subject property of this Petition, consisting of 2.00 surveyed acres, be granted a special use for "Auto and Trailer Sales," which is a permitted special use under Section 10-9-1 of the Lee County Zoning Ordinance.

Therefore, the Petitioners ask the Lee County Board to approve a map amendment by which Tract 2 of the subject property, consisting of 2.244 surveyed acres, be rezoned R-2, Single Family Residential District, and that Tract 1 of the subject property, consisting of 2.00 surveyed acres, be granted a special use for Automobile and Trailer Sales. In accordance therewith, the Petitioners ask the Board of Appeals of Lee County, Illinois, to consider and make favorable findings regarding the following:

- a. The existing uses of nearby property are compatible with the requested map amendment and special use.



- b. Property values are not likely to be diminished by any zoning restrictions related to the map amendment or special use.
- c. Diminution of property values is not anticipated as a result of this proposed Petition for map amendment and special use, and any diminution of property values would promote the public health, safety and welfare.
- d. The gain to the public if this Petition for special use is approved would outweigh any hardship to adjacent property owners.
- e. The subject property is suitable for the requested map amendment and special use.
- f. The subject property is improved with a single family residence on Tract 2 and a couple of commercial buildings on Tract 1.
- g. The plan for the subject property is consistent with the Lee County Comprehensive Plan.
- h. There is a public need in the neighborhood for the proposed use of the subject property for commercial residential purposes as requested in this Petition.

DATED this 30<sup>th</sup> day of April, 2015.

Respectfully submitted,

Thomas T. Lehman and Tammi Lehman  
and  
Gerald G. Van Buren

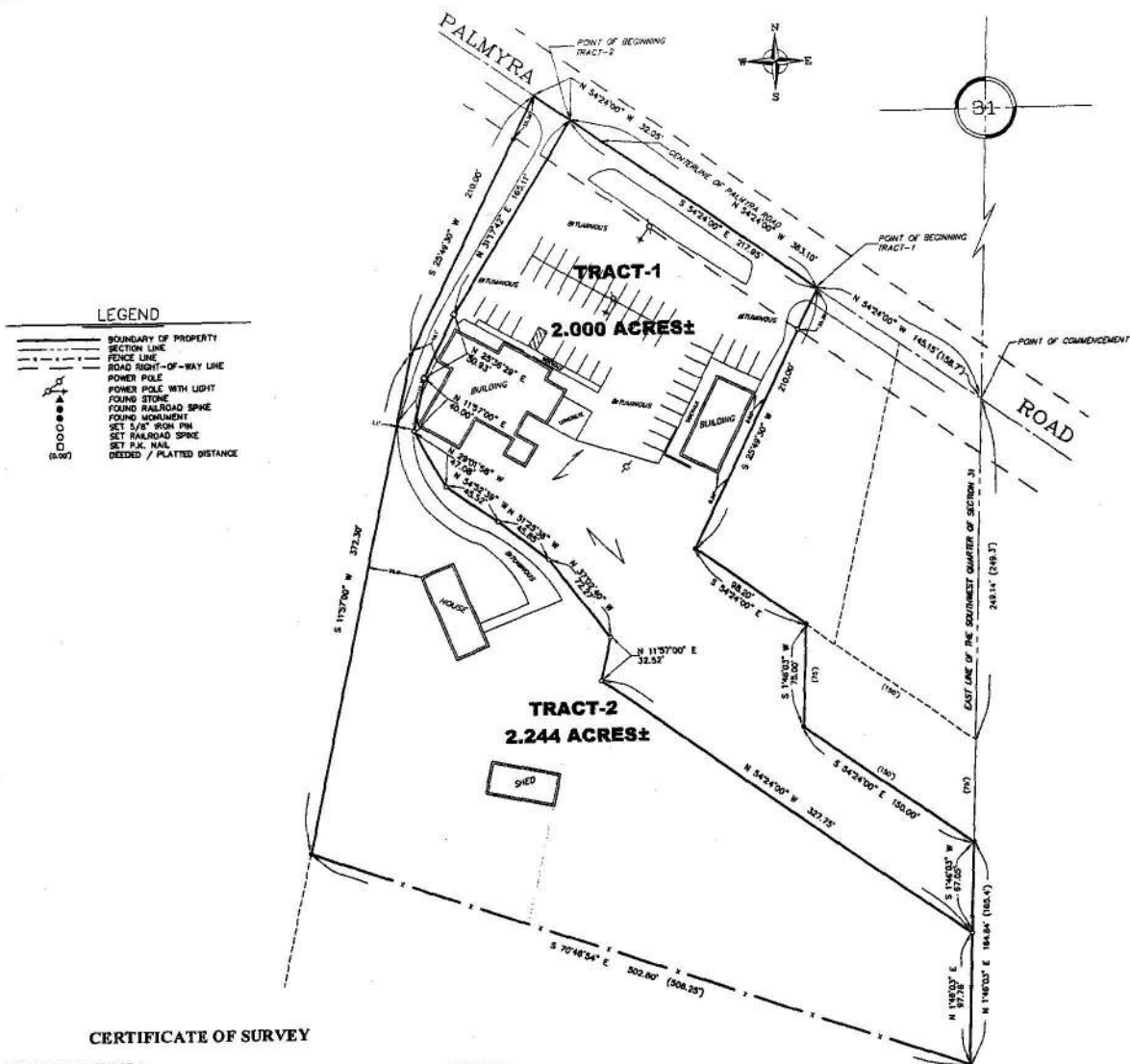
By: Ehrmann Gehlbach Badger Lee & Considine, LLC

Attorneys for Gerald G. Van Buren

By:   
Gary R. Gehlbach

Gary R. Gehlbach  
Ehrmann Gehlbach Badger Lee & Considine, LLC  
Attorneys for Petitioner, Gerald G. Van Buren  
215 E. First Street, Suite 100  
Dixon, Illinois 61021  
(815) 288-4949  
(815) 288-3068 (FAX)  
gehlbach@egblc.com

Paul Whitcombe  
Law Office of Paul Whitcombe, Chtd.  
Attorneys for Petitioner, Thomas T.  
Lehman and Tammi Lehman  
221 W. Everett St.  
Dixon, IL 61021  
(815) 288-7209  
(815) 927-6555 (FAX)



### CERTIFICATE OF SURVEY

STATE OF ILLINOIS )  
( SS  
COUNTY OF OGLE )

I, Dale E. Wallace, an Illinois Professional Land Surveyor, hereby certify that the following described property was surveyed by me or under my direct supervision. I further certify that this plat is a true and correct representation of said survey to the best of my knowledge and belief. Dimensions are given in feet and decimals of a foot thereof. Bearings shown hereon are in degrees, minutes and seconds. Bearings are for description purposes and relative only to each other.

#### TRACT-1:

OF PROPERTY DESCRIBED AS FOLLOWS: Part of the Southwest Quarter of Section 31, Township 22 North, Range 9 East of the Fourth Principal Meridian, bounded and described as follows:

Commencing at the intersection of the centerline of a public road designated Palmyra Road and the East Line of the Southwest Quarter of said Section 31; thence North 54 degrees 24 minutes 00 seconds West along said centerline, a distance of 145.15 feet (158.7 feet dedeed) to the Point of Beginning of the hereinafter described tract of land; thence South 25 degrees 49 minutes 30 seconds West, a distance of 210.00 feet; thence South 54 degrees 24 minutes 00 seconds East, parallel with the centerline of said Palmyra Road, a distance of 98.20 feet; thence South 1 degree 46 minutes 03 seconds West, parallel with the East Line of said Southwest Quarter, a distance of 75.00 feet; thence South 54 degrees 24 minutes 00 seconds East, parallel with the centerline of said Palmyra Road, a distance of 150.00 feet to the East line of the Southwest Quarter of said Section 31; thence South 1 degree 46 minutes 03 seconds West along said East Line, a distance of 67.05 feet; thence North 54 degrees 24 minutes 00 seconds West, parallel with the centerline of said Palmyra Road, a distance of 327.75 feet; thence North 11 degrees 57 minutes 00 seconds East, a distance of 32.52 feet; thence North 37 degrees 02 minutes 40 seconds West, a distance of 72.27 feet; thence North 51 degrees 25 minutes 38 seconds West, a distance of 45.85 feet; thence North 54 degrees 32 minutes 01 minutes 58 seconds West, a distance of 47.08 feet; thence North 11 degrees 57 minutes 00 seconds East, a distance of 40.00 feet; thence North 25 degrees 36 minutes 29 seconds East, a distance of 50.93 feet; thence North 31 degrees 17 minutes 42 seconds East, a distance of 165.11 feet to the centerline of said Palmyra Road; thence South 54 degrees 24 minutes 00 seconds East along said centerline, a distance of 217.95 feet to the Point of Beginning, containing 2.000 acres, more or less, subject to that land being used for public road purposes and also subject to all easements, agreements, county codes and/or ordinances of record if any, all situated in the Township of Dixon, the County of Lee and the State of Illinois.

#### TRACT-2:

OF PROPERTY DESCRIBED AS FOLLOWS: Part of the Southwest Quarter of Section 31, Township 22 North, Range 9 East of the Fourth Principal Meridian, bounded and described as follows:

Commencing at the intersection of the centerline of a public road designated Palmyra Road and the East Line of the Southwest Quarter of said Section 31; thence North 54 degrees 24 minutes 00 seconds West along said centerline, a distance of 363.10 feet to the Point of Beginning of the hereinafter described tract of land; thence continuing North 54 degrees 24 minutes 00 seconds West along said centerline, a distance of 32.05 feet; thence South 25 degrees 49 minutes 30 seconds West, a distance of 210.00 feet; thence South 11 degrees 57 minutes 00 seconds West, a distance of 372.30 feet; thence South 70 degrees 46 minutes 54 seconds East, a distance of 502.80 feet (506.25 feet dedeed) to the East Line of said Southwest Quarter; thence North 1 degree 46 minutes 03 seconds East along said East Line, a distance of 97.78 feet; thence North 54 degrees 24 minutes 00 seconds West, parallel with the centerline of said Palmyra Road, a distance of a distance of 327.75 feet; thence North 11 degrees 57 minutes 00 seconds East, a distance of 32.52 feet; thence North 37 degrees 02 minutes 40 seconds West, a distance of 72.27 feet; thence North 51 degrees 25 minutes 38 seconds West, a distance of 45.85 feet; thence North 54 degrees 32 minutes 01 minutes 58 seconds West, a distance of 47.08 feet; thence North 11 degrees 57 minutes 00 seconds East, a distance of 40.00 feet; thence North 25 degrees 36 minutes 29 seconds East, a distance of 50.93 feet; thence North 31 degrees 17 minutes 42 seconds East, a distance of 165.11 feet to the Point of Beginning, containing 2.244 acres, more or less, subject to that land being used for public road purposes and also subject to all easements, agreements, county codes and/or ordinances of record if any, all situated in the Township of Dixon, the County of Lee and the State of Illinois.

Dated this 27th day of April, 2015, A.D., at the office of Survey-Tech.

*Dale E. Wallace*  
Dale E. Wallace, Illinois Professional  
Land Surveyor No. 35-2821



THIS PROFESSIONAL SERVICE CONFORMS WITH THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

<b>SURVEY-TECH</b> A DIVISION OF C.E.S., INC. PROFESSIONAL DESIGN FIRM LICENSE NO. 184-00280 P.O. BOX 634 ROCHELLE, ILLINOIS 61080 (815)-362-8771 FAX: (815)-362-8886	
DATE: 4-27-15	SCALE: 1" = 40'
DRAWN BY: DEW	
REVIEWED:	
<b>LEHMAN</b>	
ACAD: 480215-lehman	FILE NUMBER: 4802-15

# CERTIFICATE OF SURVEY

STATE OF ILLINOIS )  
( SS  
COUNTY OF OGLE )

I, Dale E. Wallace, an Illinois Professional Land Surveyor, hereby certify that the following described property was surveyed by me or under my direct supervision. I further certify that this plat is a true and correct representation of said survey to the best of my knowledge and belief. Dimensions are given in feet and decimals of a foot thereof. Bearings shown hereon are in degrees, minutes and seconds. Bearings are for description purposes and relative only to each other.

TRACT-1:

OF PROPERTY DESCRIBED AS FOLLOWS: Part of the Southwest Quarter of Section 31, Township 22 North, Range 9 East of the Fourth Principal Meridian, bounded and described as follows:

Commencing at the intersection of the centerline of a public road designated Palmyra Road and the East Line of the Southwest Quarter of said Section 31; thence North 54 degrees 24 minutes 00 seconds West along said centerline, a distance of 145.15 feet (158.7 feet deeded) to the to the Point of Beginning of the hereinafter described tract of land; thence South 25 degrees 49 minutes 30 seconds West, a distance of 210.00 feet; thence South 54 degrees 24 minutes 00 seconds East, parallel with the centerline of said Palmyra Road, a distance of 98.20 feet; thence South 1 degree 46 minutes 03 seconds West, parallel with the East Line of said Southwest Quarter, a distance of 75.00 feet; thence South 54 degrees 24 minutes 00 seconds East, parallel with the centerline of said Palmyra Road, a distance of 150.00 feet to the East line of the Southwest Quarter of said Section 31; thence South 1 degree 46 minutes 03 seconds West along said East Line, a distance of 67.05 feet; thence North 54 degrees 24 minutes 00 seconds West, parallel with the centerline of said Palmyra Road, a distance of 327.75 feet; thence North 11 degrees 57 minutes 00 seconds East, a distance of 32.52 feet; thence North 37 degrees 02 minutes 40 seconds West, a distance of 72.27 feet; thence North 51 degrees 25 minutes 38 seconds West, a distance of

45.85 feet; thence North 54 degrees 52 minutes 39 seconds West, a distance of 45.52 feet; thence North 29 degrees 01 minutes 58 seconds West, a distance of 47.08 feet; thence North 11 degrees 57 minutes 00 seconds East, a distance of 40.00 feet; thence North 25 degrees 36 minutes 29 seconds East, a distance of 50.93 feet; thence North 31 degrees 17 minutes 42 seconds East, a distance of 165.11 feet to the centerline of said Palmyra Road; thence South 54 degrees 24 minutes 00 seconds East along said centerline, a distance of 217.95 feet to the Point of Beginning, containing 2.000 acres, more or less, subject to that land being used for public road purposes and also subject to all easements, agreements, county codes and/or ordinances of record if any, all situated in the Township of Dixon, the County of Lee and the State of Illinois.

#### TRACT-2:

OF PROPERTY DESCRIBED AS FOLLOWS: Part of the Southwest Quarter of Section 31, Township 22 North, Range 9 East of the Fourth Principal Meridian, bounded and described as follows:

Commencing at the intersection of the centerline of a public road designated Palmyra Road and the East Line of the Southwest Quarter of said Section 31; thence North 54 degrees 24 minutes 00 seconds West along said centerline, a distance of 363.10 feet to the Point of Beginning of the hereinafter described tract of land; thence continuing North 54 degrees 24 minutes 00 seconds West along said centerline, a distance of 32.05 feet; thence South 25 degrees 49 minutes 30 seconds West, a distance of 210.00 feet; thence South 11 degrees 57 minutes 00 seconds West, a distance of 372.30 feet; thence South 70 degrees 46 minutes 54 seconds East, a distance of 502.80 feet (506.25 feet deeded) to the East Line of said Southwest Quarter; thence North 1 degree 46 minutes 03 seconds East along said East Line, a distance of 97.78 feet; thence North 54 degrees 24 minutes 00 seconds West, parallel with the centerline of said Palmyra Road, a distance of 327.75 feet; thence North 11 degrees 57 minutes 00 seconds East, a distance of 32.52 feet; thence North 37 degrees 02 minutes 40 seconds West, a distance of 72.27 feet; thence North 51 degrees 25 minutes 38 seconds West, a distance of 45.85 feet; thence North 54 degrees 52 minutes 39 seconds West, a distance of 45.52 feet; thence North 29 degrees 01 minutes 58 seconds West, a distance of 47.08 feet; thence North 11 degrees 57

minutes 00 seconds East, a distance of 40.00 feet; thence North 25 degrees 36 minutes 29 seconds East, a distance of 50.93 feet; thence North 31 degrees 17 minutes 42 seconds East, a distance of 165.11 feet to the Point of Beginning, containing 2.244 acres, more or less, subject to that land being used for public road purposes and also subject to all easements, agreements, county codes and/or ordinances of record if any, all situated in the Township of Dixon, the County of Lee and the State of Illinois.

Dated this 27th day of April, 2015, A.D., at the office of Survey-Tech.

---

Dale E. Wallace,	Illinois Professional
Land Surveyor	No. 35-2821

#13-J

## AGREEMENT

THIS AGREEMENT is made this 20th day of April, 2015 by and between the City of Dixon, by and through its Dixon Tourism Board (hereinafter referred to as the "Presenter") and MILES NIELSEN, INC. (hereinafter referred to as the "Artist"), by and through its designated agent or representative ("Manager") identified below.

WHEREAS, Presenter conducts a Summer Concert Series (hereinafter generally referred to as the "Performance"); and

WHEREAS, Presenter desires to hire Artist, as an independent contractor, to perform musical services generally described below; and

WHEREAS, Artist desires to provide musical services for one of the concerts of the Performance.

NOW, THEREFORE, the parties agree as follows:

1. Artist(s): The names and addresses of the Artist(s) who will appear during the Performance, and the amounts to be paid to each, are as follows.

Miles Nielsen and the Rusted Hearts \$1,200

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Agent/Manager: The name and mailing address of the representative who is executing this Agreement on behalf of Artist is: Michael Sosin, 4907 N Talman Ave, #2 Chicago, IL 60625.

3. Place of Performance: The place of Performance is at Lowell Park, 2114 Lowell Park Road, Dixon, Illinois 61021.

4. Date(s) and Time(s) of Performance: The date of the Performance shall be June 13, 2015 and the time(s) of the Performance shall be from 6:00 P.M. to 8:00 P.M. The Performance shall be 2 hours.

5. Musical Services: The musical services to be provided by Artist shall consist of the following: 6-piece Rock Band known as "Miles Nielsen and the Rusted Hearts".

6. Agreement to Perform: Artist agrees to provide the musical services in accordance with the terms of this Agreement and any addendums or riders hereto.

7. Price of Services: Presenter agrees to pay Artist or its agent an aggregate of TWELVE HUNDRED AND NO/100 DOLLARS (\$1,200.00) for its musical services by check immediately following the Performance. The check shall be made payable to: Miles Nielsen, Inc.



8. Taxes: Artist agrees that it has sole responsibility for the payment of any federal or state taxes arising from the monies paid by Presenter to Artist for the musical services.

9. Indemnify for Copyright Infringement: Artist represents and warrants that it is knowledgeable about the copyright laws of the United States as applicable to the Performance, and that Artist shall not perform any copyrighted materials of others during the Performance without full compliance with such applicable copyright laws. In the event that Artist breaches this representation, warranty and covenant, Artist hereby agrees to INDEMNIFY AND HOLD HARMLESS Presenter and its employees and agents from and against all liability, loss, damages, claims, and expenses (including attorney's fees) arising out of such breach.

10. Independent Contractor: Artist acknowledges that it shall perform its obligations hereunder as an independent contractor and not as an employee or agent of Presenter. Artist shall have sole control and direction in the conduct of the musical services at the Performance.

11. Merchandising: Artist shall not sell any goods, products, merchandise or services (other than the services provided herein) at the Performance except by express written permission of Presenter. Presenter hereby permits Artist to sell CDs and shirts during the Performance.

12. Promotion: Presenter shall be entitled to advertise and promote the appearance of Artist(s) and the Performance. Artist acknowledges that Presenter will rely on the terms hereof in all such promotions and advertising and in the brochures to be printed setting forth the names, dates and times of all Performances to be held. Artist hereby acknowledges and agrees that Presenter may use its name, photograph, likeness, and any other promotional materials in all of such promotions, advertising or other activities used to increase attendance at Performance.

12. Public Address System: At its sole expense, Presenter shall furnish the following (check which may apply), if any:

- ☐ a sound system for the Performance
- ☐ lights for the Performance
- ☒ other: an electrical outlet to connect to  
Artist's sound system

13. Authority to Execute: The representative who is executing this Agreement on behalf of Artist hereby warrants and represents that he/she has the full power and authority to bind Artist on whose behalf he/she is executing this Agreement and acknowledges that he/she is making this representation and warranty with the understanding that Presenter is relying thereon.

14. Notwithstanding anything to the contrary in this Agreement, Presenter reserves the right to cancel the Performance and void this Agreement. In such case, Presenter shall notify Artist of the cancellation and Presenter shall pay a \$600.00 cancellation fee to Artist. However, in the event that Artist appears for the Performance before it is cancelled, and then the Performance has to be cancelled because of inclement weather, Presenter shall be liable to Artist for the Performance fee of \$1,200.00 instead of the \$600.00 cancellation fee.

IN WITNESS WHEREOF, this Agreement is executed on the date first above written.

Presenter (Authorized signature)

By: \_\_\_\_\_

Date: \_\_\_\_\_

Artist/Agent or Manager Representative

By: 

Date: 4/20/15