

**DIXON PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING**

\*Monday, December 14th, 2015 at 5:30 p.m.

**AGENDA**

- 1) Call to Order
- 2) Attendance
- 3) Citizen's Comments
- 4) Trustee's Comments
- 5) Approval of Minutes from November 9<sup>th</sup>
- 6) President's Report: Carol Linkowski
- 7) Library Director's Report: Antony Deter
- 8) Treasurer's Report - Approval of Trust Fund Bills & Expenditures - Action Item
- 9) Approval of Library Invoices & Expenditures - Action Item
- 10) Reports
  - a) Standing Committees
    - i) Finance and Budget: Glen Hughes / Terry Dunphy
    - ii) Building and Grounds: Terry Dunphy / Carol Chandler
    - iii) Personnel and Salaries: Tracey Lawton / Steve Hill
    - iv) By-laws, Policies, and Procedures: Roberta Vanderlin / David Badger
    - v) Technology & Technology Resources: Tracey Lawton
  - b) Ad Hoc Committees
    - i) Capital Projects: David Badger / Glen Hughes
- 11) Unfinished Business - Action Items
  - a) Unfinished business from November meeting was tabled until January 2016
- 12) New Business
  - a) Adopt calendar for board meetings for 2016 - Action item
  - b) Approve payment of invoice from Willett-Hoffman - Action item
  - c) Review budget proposal submission for Fiscal Year May 1st 2016-April 30th 2017 - Action item
  - d) Review Online books sales - Action item
- 13) Other business
- 14) Adjournment

\*The **December 14<sup>th</sup>** meeting will be held at the  
Dixon Public Library, 221 S. Hennepin Ave., Dixon.

The next Library Board Meeting will be held on **Monday, January 11th at 5:30 p.m.**  
The Dixon Public Library is ADA compliant and the public is welcome.