

COUNCIL OF THE CITY OF DIXON, ILLINOIS
REGULAR COUNCIL MEETING
COUNCIL CHAMBERS – CITY HALL
MONDAY - MARCH 7, 2016
5:30 P.M.

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance/Invocation
4. Work Session – **NONE THIS MEETING**
5. Approval of Minutes
6. Approval of Total Labor & Outside Claims
7. City Manager Report
8. Council Reports
 - A. Mayor Arellano
 - B. Councilman Tucker
 - C. Councilman Venier
 - D. Councilman Bishop
 - E. Councilman Marx
9. Boards & Commissions Reports
 - A. Monthly Building Permit Report
 - B. Airport Board Minutes
 - C. Dixon Sister Cities Association Minutes
 - D. Dixon One Advisory Task Force Minutes
 - E. Veterans Memorial Commission Minutes
10. Visitors/Public Comment
11. Unfinished Business - NONE
12. New Business
 - A. Consideration of bids and possible rejection of bids for 2016 Ditch Cleaning
 - B. Approval of Contract for services with Missman Inc. – Galena Avenue Bridge Railing
13. Executive Session (Personnel Issue)
14. Adjournment

The City of Dixon, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of this meeting or facilities, contact the ADA Coordinator at 288-1485 to allow the City of Dixon to make reasonable accommodations for those persons.

Item #5

COUNCIL OF THE CITY OF DIXON, ILLINOIS
COUNCIL CHAMBERS – CITY HALL
TUESDAY, FEBRUARY 16, 2016
5:30 P.M.

ROLL CALL/INVOCATION

The meeting was called to order by Mayor Arellano. Councilmen Marx, Tucker, Venier, Bishop and Mayor Arellano answered Roll Call. The Pledge of Allegiance was cited. Reverend Tim Mitchell from the First United Methodist Church gave the Invocation.

APPROVAL OF MINUTES

Councilman Bishop moved that the minutes of the Regular Council Meeting of Monday, February 1, 2016 and the minutes of the Special Council Meetings of Monday, February 8, 2016 and Wednesday, February 10, 2016 be accepted and placed on file. Seconded by Councilman Tucker. Voting Yea: Councilmen Marx, Tucker, Venier, Bishop and Mayor Arellano. Voting Nay: None. Motion carried.

APPROVAL OF TOTAL LABOR & OUTSIDE CLAIMS

Councilman Marx moved that the Total Labor & Outside Claims in the amount of \$292,306.01 be approved and ordered paid. Seconded by Councilman Bishop. Voting Yea: Councilmen Marx, Tucker, Venier, Bishop and Mayor Arellano. Voting Nay: None. Motion carried.

ACCEPTANCE OF YTD FINANCIAL SUMMARY

Councilman Tucker moved that the YTD Financial Summary through January 31, 2016 be accepted. Seconded by Councilman Venier. Voting Yea: Councilmen Marx, Tucker, Venier, Bishop and Mayor Arellano. Voting Nay: None. Motion carried.

CITY MANAGER REPORT

City Manager O'Donnell highlighted his report on (1) County Jail meeting; River Street rip rap project; the Tourism Committee closing The Welcome Center from 2/14/16 to 4/1/16; upcoming action items and meeting schedules; moving the next Budget Session from 2/17/16 to 2/22/16 and holding a Special Meeting (Work Session) for utility rate review.

COUNCIL OF THE CITY OF DIXON, ILLINOIS
COUNCIL CHAMBERS – CITY HALL
TUESDAY, FEBRUARY 16, 2016
5:30 P.M.

COUNCIL REPORTS

Mayor Arellano advised a press release has gone out regarding the Open House for City Manager O'Donnell, which will be held on 2/29/16 from 5:30 p.m. to 7:00 p.m. at City Hall. He also stated he will be attending a "Friends of the Park District" meeting on 2/17/16 evening.

Councilman Venier thanked the newspaper for the Smart Shop Local ad that was placed in the paper over the weekend. He also thanked Dixon Main Street for contacting merchants and residents in the downtown area regarding parking issues.

BOARD & COMMISSIONS REPORTS

Mayor Arellano reported that the Library Board Minutes of January 11, 2016, the Dixon One Advisory Task Force Minutes of January 14, 2016 and January 26, 2016 and the Tourism Committee of the City Council Minutes of February 8, 2016 are on file with the Clerk and available for inspection.

ORD. #2999 – AUTHORIZING THE SALE OF CERTAIN PERSONAL PROPERTY
OWNED BY THE CITY OF DIXON (AMBULANCE)

Councilman Venier moved that an Ordinance authorizing the sale of certain personal property owned by the City of Dixon be passed. Seconded by Councilman Tucker. City Manager O'Donnell read a short synopsis of the reason for this ordinance. After no further comments, the Mayor called for the vote. Voting Yea: Councilmen Marx, Tucker, Venier, Bishop and Mayor Arellano. Voting Nay: None. Motion carried.

ORD. #3000 – AMENDING CODE TITLE V, CHAPTER 11, SECTION 5-11-2(B)

Councilman Bishop moved that an Ordinance amending the Dixon City Code Title V, Chapter 11, Section 5-11-2(B) be passed. Seconded by Councilman Marx. Discussion followed. City Manager O'Donnell read the reasoning for this amendment to the City Code. Attorney LeSage advised the statute in the motor vehicle act is somewhat confusing regarding the amounts of insurance taxicab owners must carry. Mayor Arellano stated that the City is just matching the State levels with this amendment. After no further comments, the Mayor called for the vote. Voting Yea: Councilmen Marx, Tucker, Venier, Bishop and Mayor Arellano. Voting Nay: None. Motion carried.

COUNCIL OF THE CITY OF DIXON, ILLINOIS
COUNCIL CHAMBERS – CITY HALL
TUESDAY, FEBRUARY 16, 2016
5:30 P.M.

EXECUTIVE SESSION

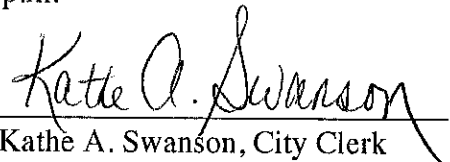
Councilman Marx moved that the Regular Council Meeting of Tuesday, February 16, 2016 meet in Executive Session pursuant to Section 2(c)(11) of the Illinois Open Meetings Act for the purpose of discussing pending litigation or litigation that is probable or imminent. Seconded by Councilman Tucker. Discussion followed. Mayor Arellano apologized for adding “acquisition of real estate” to the Executive Session. Councilman Marx withdrew his first motion and moved that the Regular Council Meeting of Tuesday, February 16, 2016 meet in Executive Session pursuant to Section 2(c)(11) of the Illinois Open Meetings Act for the purpose of discussion pending litigation or litigation that is probable or imminent and to discuss the acquisition of real estate. Seconded by Councilman Tucker. Voting Yea: Councilmen Marx, Tucker, Venier, Bishop and Mayor Arellano. Voting Nay: None. Motion carried.

RECONVENE MEETING

Councilman Tucker moved that the Regular Council Meeting of Tuesday, February 16, 2016 reconvene into Open Session. Seconded by Councilman Bishop. Voting Yea: Councilmen Marx, Tucker, Venier, Bishop and Mayor Arellano. Voting Nay: None. Motion carried.

ADJOURNMENT

Councilman Venier moved that the Regular Council Meeting of Tuesday, February 16, 2016 be adjourned to meet in Special Session on Monday, February 22, 2016 at 5:30 p.m. in the Council Chambers at City Hall. Seconded by Councilman Marx. Voting Yea: Councilmen Marx, Tucker, Venier, Bishop and Mayor Arellano. Voting Nay: None. Motion carried. The meeting was adjourned at 7:55 p.m.


Kathe A. Swanson, City Clerk

COUNCIL OF THE CITY OF DIXON, ILLINOIS
COUNCIL CHAMBERS – CITY HALL
MONDAY, FEBRUARY 22, 2016
5:30 P.M.

ROLL CALL

The Council met in Special Session on Monday, February 22, 2016 at 5:30 p.m. in the Council Chambers of City Hall. The meeting was called to order by Mayor Arellano and roll call was answered by Councilmen Bishop, Marx, Tucker and Venier and Mayor Arellano. At this time, Mayor Arellano asked for a moment of silence in honor of former Mayor Jim Burke.

Mayor Arellano updated the Council on his approval of the City Manager attending a conference in Iowa City in March and asked Cole to highlight said conference. Cole stated there would be panel discussions, an ethics portion with ICMA and a diversity seminar. Mayor Arellano then spoke regarding the compensation study and putting together salary and a compensation package to recruit good candidates for job positions.

Councilman Venier spoke regarding the City doing something to honor former Mayor Jim Burke.

RES. #2543-16 - REQUESTING TEMPORARY CLOSURE OF PORTIONS OF
ILLINOIS ROUTE 2 IN CONNECTION WITH THE DIXON FAMILY YMCA
SHAMROCK SHUFFLE

Councilman Bishop moved that a Resolution requesting temporary closure of portions of Illinois Route 2 in connection with the Dixon Family YMCA Shamrock Shuffle be adopted. Seconded by Councilman Tucker. Voting Yea: Councilmen Bishop, Marx, Tucker, Venier and Mayor Arellano. Voting Nay: None. Motion carried.


BUDGET WORK SESSION

City Manager O'Donnell highlighted what departments were requesting additional staff; Councilmen spoke on their opinions and concerns on the budget process; Council gaining access to "My Viewpoint" to look at budget versus expenditures; consultants versus another full-time IT person; the Public Works reorganization; contracting the FBO for the Airport after Larry Haley retires; ceasing outside testing in the Water Department; the transfer of funds to Dixon One once the reorganization takes place; placing rip rap on River Street; the possible leasing of boat docks; wage scales and yearly increases; changes to the Capital Projects list; and a CIP Plan that will be in place next year for capital fund expenditures. Cole lastly advised there will be a Work Session scheduled to finalize this budget at the March 21st Council Meeting.

COUNCIL OF THE CITY OF DIXON, ILLINOIS
COUNCIL CHAMBERS – CITY HALL
MONDAY, FEBRUARY 22, 2016
5:30 P.M.

ADJOURNMENT

Councilman Marx moved that the Special Council Meeting of Monday, February 22, 2016 be adjourned to meet in Regular Session on Monday, March 7, 2016 at 5:30 p.m. in the Council Chambers at City Hall. Seconded by Councilman Tucker. Voting Yea: Councilmen Bishop, Marx, Tucker, Venier and Mayor Arellano. Voting Nay: None. Motion carried. The meeting was adjourned at 8:25 p.m.


Kathe A. Swanson, City Clerk

Item #6

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
	361	IL ENVIRONMENTAL PROTECTION AG	L17-2676/14	2007 TREATMENT PLANT L17-2676	01/14/2016	125,009.28	.00	
	361	IL ENVIRONMENTAL PROTECTION AG	L17-2683/8	2010 TREATMENT PLANT L17-2683	01/14/2016	75,191.81	.00	
	565	NORTH'S OIL COMPANY	3042729	GASOHOL/OCTANE	02/16/2016	2,985.49	.00	
	565	NORTH'S OIL COMPANY	3042730	DIESEL FUEL	02/16/2016	2,365.50	.00	
	850	WILLETT HOFMANN & ASSOC INC	21603	WELL 6 & 8 WATER TOWER PAINTING	10/27/2015	5,655.10	.00	
	850	WILLETT HOFMANN & ASSOC INC	21706	WELL 6 & 8 WATER TOWER PAINTING	11/19/2015	2,177.35	.00	
	850	WILLETT HOFMANN & ASSOC INC	21855	WELL 6 & 8 WATER TOWER PAINTING	12/18/2015	2,428.50	.00	
	1272	TECORP INC	12 2015 #2	1060D15 - WELL 6 PAINTING	12/05/2015	126,297.00	.00	
Total :						342,110.03	.00	
REVENUES	1334	JUNIOR ACHIEVEMENT OF THE HEAR	2 2016	REIMB FOR RAFFLE TICKET LIC PAY	02/12/2016	25.00	.00	
REVENUES	1342	BLUE CROSS BLUE SHIELD OF ILLIN	150628/150629	PMT REFUND RUN#150628 & 150629	11/04/2015	964.80	.00	
REVENUES	1345	MOHR, SCOTT	150922	PAYMENT REFUND	01/05/2016	378.60	.00	
Total REVENUES:						1,368.40	.00	
COUNCIL	133	CITY OF DIXON PETTY CASH	2 2016 1	REIMB BINDERS	02/29/2016	8.49	.00	
COUNCIL	828	WARD MURRAY PACE & JOHNSON	136977	JAN 2016 GENERAL	02/09/2016	5,901.50	.00	
COUNCIL	828	WARD MURRAY PACE & JOHNSON	137204	JAN 15 NEGOTIATIONS	02/26/2016	7,918.00	.00	
Total COUNCIL:						13,827.99	.00	
PUBLIC RELATIONS	133	CITY OF DIXON PETTY CASH	2 2016	COFFEE URN/COOKIES CITY MGR RE	02/29/2016	146.25	.00	
PUBLIC RELATIONS	348	I-39 LOGISTICS CORRIDOR ASS.	I39 2016	I-39 MEMBERSHIP DUES	02/25/2016	600.00	.00	
PUBLIC RELATIONS	575	OFFICE DEPOT	820238529001	COFFEE/BREAKROOM SUPPLIES	01/26/2016	4.66	.00	
PUBLIC RELATIONS	575	OFFICE DEPOT	822581743001	COFFEE/BREAKROOM SUPPLIES	02/05/2016	49.02	.00	
PUBLIC RELATIONS	575	OFFICE DEPOT	823665079001	COFFEE/BREAKROOM SUPPLIES	02/11/2016	39.14	.00	
PUBLIC RELATIONS	575	OFFICE DEPOT	823665728001	COFFEE/BREAKROOM SUPPLIES	02/11/2016	6.78	.00	
Total PUBLIC RELATIONS:						845.85	.00	
FINANCE	122	CENTURYLINK	2 2016 #9672	CH #304029672	02/19/2016	86.51	.00	
FINANCE	133	CITY OF DIXON PETTY CASH	2 2016 1	REIMB USPS	02/29/2016	6.74	.00	
FINANCE	284	GE CAPITAL	64331736	COPY MACHINE LEASE	02/10/2016	31.88	.00	
FINANCE	575	OFFICE DEPOT	81956074002	OFFICE SUPPLIES	02/05/2016	4.95	.00	
FINANCE	575	OFFICE DEPOT	821278340001	OFFICE SUPPLIES	02/02/2016	11.49	.00	

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
FINANCE	575	OFFICE DEPOT	821278378001	OFFICE SUPPLIES	02/04/2016	26.19	.00	
FINANCE	575	OFFICE DEPOT	821278379001	OFFICE SUPPLIES	02/01/2016	7.99	.00	
FINANCE	575	OFFICE DEPOT	822581743001	OFFICE SUPPLIES	02/05/2016	5.13	.00	
FINANCE	575	OFFICE DEPOT	823665079001	OFFICE SUPPLIES	02/11/2016	6.29	.00	
FINANCE	675	SAUK VALLEY MEDIA	01169634	ENVELOPES	01/26/2016	247.78	.00	
FINANCE	677	SBM STERLING BUSINESS CENTER	293318	CONTRACT #A7723-MX3610N01	02/02/2016	107.76	.00	
FINANCE	677	SBM STERLING BUSINESS CENTER	293675	CONTRACT #A8247-MX2640N-01	02/05/2016	75.00	.00	
FINANCE	677	SBM STERLING BUSINESS CENTER	CM26546	CREDIT OFFICE SUPPLIES	02/12/2016	19.98-	.00	
FINANCE	718	STAPLES	2 2016 #7376	2 CASH DRAWERS/1099 ENVELOPES/	02/29/2016	133.94	.00	
FINANCE	791	TTI NATIONAL INC	02008673471602	MAYOR#200867347	02/15/2016	40.43	.00	
Total FINANCE:						772.10	.00	
FIRE/ POLICE COMMISSI	23	ALLIANCES COUNSELING SERVICES	2 2016	PRE-EMPLOYMENT EVALUATION	02/13/2016	550.00	.00	
FIRE/ POLICE COMMISSI	362	IL FIRE & POLICE COMMISSIONERS A	10 2015	MEMBERSHIP DUES 2016	02/29/2016	375.00	.00	
Total FIRE/ POLICE COMMISSION:						925.00	.00	
ADMINISTRATION	382	ILCMA	386	WASTEWATER MGR ADVERTISING	02/24/2016	50.00	.00	
ADMINISTRATION	677	SBM STERLING BUSINESS CENTER	295759	PRINTER MXC 400P	02/22/2016	83.00	.00	
ADMINISTRATION	749	TDG COMMUNICATIONS	13477	CONTENT SUPPORT	02/11/2016	90.00	.00	
ADMINISTRATION	749	TDG COMMUNICATIONS	13500	HOSTING & CLOUDFLARE	02/23/2016	142.05	.00	
ADMINISTRATION	819	VERIZON WIRELESS	9760689221	ADMIN	02/18/2016	65.84	.00	
ADMINISTRATION	833	WCMC	101404	WASTEWATER MGR ADVERTISING	02/29/2016	50.00	.00	
ADMINISTRATION	1193	AMERICAN DATABANK	830066	BACKGROUND CHECKS	01/31/2016	74.00	.00	
Total ADMINISTRATION:						554.89	.00	
INFORMATION TECHNOL	148	COMCAST CABLE	2 2016 #2219	CITY HALL #8771103010032219	02/26/2016	150.11	.00	
Total INFORMATION TECHNOLOGY:						150.11	.00	
MUNICIPAL	4	ACE HARDWARE	413407	BIT DRILL/PHILLIP FH/RIB ANC BLU	02/19/2016	11.76	.00	
MUNICIPAL	4	ACE HARDWARE	414228	CITY HALL SUPPLIES/GEORGE	02/26/2016	701.89	.00	
MUNICIPAL	52	AUCA CHICAGO MC LOCKBOX	1590368733	CITY HALL MATS	02/16/2016	48.40	.00	
MUNICIPAL	157	CONSTELLATION NEW ENERGY	0030809588	0 GRAHAM #2483157028	02/17/2016	12,492.48	.00	
MUNICIPAL	443	KSB CORPORATE HEALTH SERVICE	COD-012016	DRUG/ALCHOHOL SCREENING	02/02/2016	75.00	.00	
MUNICIPAL	540	NATIONAL ELEVATOR INSPECTION S	215293	ANNUAL ELEVATOR INSPECTION	12/14/2015	176.00	.00	
MUNICIPAL	677	SBM STERLING BUSINESS CENTER	292778	FURNITURE SET UP	01/29/2016	336.00	.00	
MUNICIPAL	677	SBM STERLING BUSINESS CENTER	294625	FURNITURE SET UP	02/11/2016	312.00	.00	
MUNICIPAL	677	SBM STERLING BUSINESS CENTER	295094	CITY MANAGER CREDENZA	02/16/2016	1,873.30	.00	

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
MUNICIPAL	690	SHERWIN WILLIAMS	73210	TIM'S OFFICE	01/22/2016	10.13	.00	
Total MUNICIPAL:						16,036.96	.00	
GENERAL PUBLIC WORK	4	ACE HARDWARE	412009	WALLPLATE BLANK PC	02/08/2016	2.06	.00	
GENERAL PUBLIC WORK	4	ACE HARDWARE	412140	WALLPLATE/BOX CONN STR	02/09/2016	7.35	.00	
GENERAL PUBLIC WORK	26	ALPHA CONTROLS & SERVICES	15R071-1	UPGRADES/REPAIRS TO 3RD FL SYS	02/15/2016	10,300.00	.00	
GENERAL PUBLIC WORK	503	MECHANICAL INC- FREEPORT	FRE42247P	PARTIAL PMT UPGRADES/REPAIRS 3	01/31/2016	2,440.00	.00	
GENERAL PUBLIC WORK	505	MENARDS	21829	RECEPTACLE SPACERS/WALLPLT/BL	02/10/2016	27.71	.00	
GENERAL PUBLIC WORK	677	SBM STERLING BUSINESS CENTER	294568	FURNITURE SET UP(FINANCE COUNT	02/11/2016	245.00	.00	
GENERAL PUBLIC WORK	1115	BROTHERS FLOORING	BR001305	FINANCE OFFICE CARPET	02/01/2016	6,103.80	.00	
Total GENERAL PUBLIC WORKS:						19,125.92	.00	
PUBLIC WORKS ADMINIS	181	DELL MARKETING L.P	XJWFD75X4	INSPIRON 17 5000 SERIES, INTEL CO	02/07/2016	983.04	.00	
Total PUBLIC WORKS ADMINISTRATION:						983.04	.00	
BUILDING ZONING	122	CENTURYLINK	2 2019 #5726	BLDG #304025726	02/19/2016	32.18	.00	
BUILDING ZONING	284	GE CAPITAL	64331736	COPY MACHINE LEASE	02/10/2016	15.94	.00	
BUILDING ZONING	505	MENARDS	22567	BLADE KIT/SCREWDRIVER SET	02/19/2016	28.16	.00	
BUILDING ZONING	619	PRECISION AUTOMOTIVE	71158	REPAIR BRAKES 03' DODGE DAKOTA	02/15/2016	138.00	.00	
BUILDING ZONING	791	TTI NATIONAL INC	02008673431602	BUILDING #200867343	02/15/2016	29.62	.00	
BUILDING ZONING	819	VERIZON WIRELESS	9760689221	ZONING	02/18/2016	18.52	.00	
Total BUILDING ZONING:						262.42	.00	
STREETS	4	ACE HARDWARE	411428	BATTERY/OUTLET STRIP/WALL CLOC	02/03/2016	53.95	.00	
STREETS	4	ACE HARDWARE	411704	FLARE ADAPTER	02/05/2016	4.49	.00	
STREETS	4	ACE HARDWARE	412012	WALL ANCHORS	02/08/2016	3.60	.00	
STREETS	4	ACE HARDWARE	412213	BIT DRILL/SHARKIE	02/10/2016	9.87	.00	
STREETS	4	ACE HARDWARE	412411	SCREWS/CARBIDE BIT/ROD	02/11/2016	10.78	.00	
STREETS	85	BONNELL INDUSTRIES INC	0166827C	DUPLICATE	01/12/2016	547.30-	.00	
STREETS	85	BONNELL INDUSTRIES INC	0167514-IN	LED LIGHT BAR CREDIT	02/09/2016	285.00-	.00	
STREETS	107	CARGILL INC	290268128	ROAD SALT	02/09/2016	5,334.91	.00	
STREETS	107	CARGILL INC	2902686590	ROAD SALT	02/10/2016	5,328.63	.00	
STREETS	107	CARGILL INC	2902689169	ROAD SALT	02/11/2016	5,331.42	.00	
STREETS	107	CARGILL INC	2902692003	ROAD SALT	02/12/2016	1,769.94	.00	
STREETS	203	DIXON GLASS CO INC	29542	32X48 DS GLASS	02/18/2016	52.82	.00	
STREETS	208	DIXON PAINT COMPANY	10524	PAINT @ ST DEPT	02/04/2016	104.98	.00	
STREETS	254	FARLEY'S APPLIANCE	193344	USED RANGE	02/08/2016	50.00	.00	

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
STREETS	505	MENARDS	21419	CABINETS	02/05/2016	650.17	.00	
STREETS	555	NICOR	2 2016 #0009	621 W TH #71846910009	02/19/2016	257.85	.00	
STREETS	728	STERLING NAPA AUTO PARTS	824172	O-RINGS	02/03/2016	10.20	.00	
STREETS	728	STERLING NAPA AUTO PARTS	825502	BATTERY	02/11/2016	228.00	.00	
STREETS	738	SUBLETTE MECHANICAL INC	20811	CHANGE PUMP OIL/LEAK/CK CONNE	02/08/2016	124.19	.00	
STREETS	819	VERIZON WIRELESS	9760689221	STREETS	02/18/2016	50.08	.00	
STREETS	1049	KALEEL'S CLOTHING AND PRINTING	1537	PUBLIC WORKS EMB LOGO	02/08/2016	9.00	.00	
Total STREETS:						18,552.58	.00	
PUBLIC PROPERTY	4	ACE HARDWARE	411327	BIT HAMR SDS	02/02/2016	26.99	.00	
PUBLIC PROPERTY	4	ACE HARDWARE	411431	ANGLE 1/8"X3/4"/10';ANGLE 1/8"X3/4"X	02/03/2016	14.63	.00	
PUBLIC PROPERTY	4	ACE HARDWARE	411512	TRAP S1.50D PLASTIC CARD/PICTUR	02/04/2016	32.80	.00	
PUBLIC PROPERTY	4	ACE HARDWARE	411529	FAUCET KIT	02/04/2016	88.54	.00	
PUBLIC PROPERTY	4	ACE HARDWARE	411543	BIT DRILL #20 UNIBIT	02/04/2016	38.69	.00	
PUBLIC PROPERTY	4	ACE HARDWARE	411580	DOOR STOP WEDGE	02/04/2016	3.59	.00	
PUBLIC PROPERTY	4	ACE HARDWARE	411669	SURFACE BOLT 2" BRS	02/05/2016	10.78	.00	
PUBLIC PROPERTY	4	ACE HARDWARE	412409	HARDWARE	02/11/2016	13.44	.00	
PUBLIC PROPERTY	4	ACE HARDWARE	413768	AIR SPONGE	02/23/2016	9.88	.00	
PUBLIC PROPERTY	52	AUCA CHICAGO MC LOCKBOX	792150185	SHOP TOWELS/LNDRY BAG	02/18/2016	71.43	.00	
PUBLIC PROPERTY	122	CENTURYLINK	2 2016 #7798	OAKWOOD #304007798	02/04/2016	70.13	.00	
PUBLIC PROPERTY	505	MENARDS	22568	HARDWARE	02/19/2016	81.50	.00	
PUBLIC PROPERTY	555	NICOR	1 2016 #1954	105 W RIVER #69412191954	01/27/2016	6.02	.00	
PUBLIC PROPERTY	555	NICOR	2 2016 #1954	105 W RIVER #69412191954	02/19/2016	52.39	.00	
PUBLIC PROPERTY	728	STERLING NAPA AUTO PARTS	823912	BULK TRAILER WIRE/LOOM	02/01/2016	25.09	.00	
PUBLIC PROPERTY	819	VERIZON WIRELESS	9760689221	PUBLIC PROPERTY	02/18/2016	173.58	.00	
Total PUBLIC PROPERTY:						719.48	.00	
CEMETERY	4	ACE HARDWARE	411270	KLEENEX/CLIP KWIK/BASE MOUNT F/	02/02/2016	33.73	.00	
CEMETERY	4	ACE HARDWARE	413208	KEY	02/18/2016	5.81	.00	
CEMETERY	4	ACE HARDWARE	413343	FUEL LINE/STRING CUTTER	02/19/2016	11.63	.00	
CEMETERY	4	ACE HARDWARE	413652	ICEMAKER FILTER	02/22/2016	37.79	.00	
CEMETERY	4	ACE HARDWARE	413657	HARDWARE	02/22/2016	14.55	.00	
CEMETERY	4	ACE HARDWARE	413667	QC VALVE	02/22/2016	7.64	.00	
CEMETERY	4	ACE HARDWARE	413797	SPARK PLUG	02/23/2016	13.49	.00	
CEMETERY	52	AUCA CHICAGO MC LOCKBOX	1590353973	MONTHLY SUPPLIES	02/04/2016	101.23	.00	
CEMETERY	275	FYR- FYTER INC	61349	SERVICE FIRE EXTINGUISHERS/SUP	02/10/2016	84.70	.00	
CEMETERY	457	LAWSON PRODUCTS INC	9303879056	10 PR HEAVY DUTY GLOVES	02/10/2016	126.34	.00	
CEMETERY	555	NICOR	2 2016 #0002	416 S DEMENT	02/17/2016	91.63	.00	
CEMETERY	555	NICOR	2 2016 #0009	NS RT38 1W CHURCH #94871910009	02/19/2016	170.80	.00	

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
CEMETERY	728	STERLING NAPA AUTO PARTS	826417	OIL DRY	02/18/2016	99.48	.00	
CEMETERY	728	STERLING NAPA AUTO PARTS	827285	SPARK PLUG BOOT	02/24/2016	4.58	.00	
Total CEMETERY:						803.40	.00	
VETERANS PARK	122	CENTURYLINK	2 2016 #9556	VET MEM PARK #446099556	02/04/2016	133.96	.00	
Total VETERANS PARK:						133.96	.00	
PUBLIC SAFETY BUILDIN	51	ASTRO VEN DISTRIBUTORS INC	32806	TOILET TISSUE/PAPER TOWELS	02/12/2016	225.70	.00	
PUBLIC SAFETY BUILDIN	52	AUCA CHICAGO MC LOCKBOX	1590368732	JANITORIAL SUPPLIES	02/16/2016	74.51	.00	
PUBLIC SAFETY BUILDIN	666	S.J CARLSON FIRE PROTECTION	31733	ANNUAL SPRINKLER INSPECTION @	02/25/2016	270.00	.00	
Total PUBLIC SAFETY BUILDING:						570.21	.00	
DOWNTOWN MAINTENA	436	KITZMAN'S LTD.	347260	GALV DRYWALL CORNERBEAD/RIVE	02/13/2016	7.16	.00	
DOWNTOWN MAINTENA	436	KITZMAN'S LTD.	347623	RIVERFRONT SUPPLIES	02/25/2016	316.32	.00	
DOWNTOWN MAINTENA	505	MENARDS	21111	RIVERFRONT SUPPLIES	02/01/2016	67.52	.00	
DOWNTOWN MAINTENA	505	MENARDS	22022	RIVERFRONT SUPPLIES	02/12/2016	240.66	.00	
DOWNTOWN MAINTENA	505	MENARDS	22172	RIVERFRONT SUPPLIES	02/14/2016	26.58	.00	
DOWNTOWN MAINTENA	505	MENARDS	22395	RIVERFRONT SUPPLIES	02/17/2016	22.97	.00	
DOWNTOWN MAINTENA	505	MENARDS	23052	RIVERFRONT SUPPLIES	02/25/2016	38.73	.00	
DOWNTOWN MAINTENA	1119	GROSHANS, JOHN	3 2016	RIVERFRONT/STREETSCAPE MAINTENANCE	02/29/2016	1,666.67	.00	
Total DOWNTOWN MAINTENANCE:						2,386.61	.00	
TRAFFIC MAINTENANCE	505	MENARDS	21830	HARDWARE FOR SIGNS	02/10/2016	46.06	.00	
TRAFFIC MAINTENANCE	619	PRECISION AUTOMOTIVE	71190	REPL BOTH FRONT WHEEL BEARING	02/18/2016	1,029.42	.00	
TRAFFIC MAINTENANCE	724	STEINER ELECTRIC COMPANY	S005263986.001	ASC FLASH PROTECTION	01/26/2016	122.39	.00	
TRAFFIC MAINTENANCE	748	TAPCO	I515717	EC FILM	01/25/2016	852.19	.00	
TRAFFIC MAINTENANCE	748	TAPCO	I517078	60 SQUARE SIGN POSTS/HARDWARE	02/08/2016	3,249.03	.00	
TRAFFIC MAINTENANCE	748	TAPCO	I517164	40 "ALL WAY" SIGNS	02/09/2016	266.60	.00	
TRAFFIC MAINTENANCE	819	VERIZON WIRELESS	9760689221	TRAFFIC	02/18/2016	50.08	.00	
TRAFFIC MAINTENANCE	1317	MOBOTREX INC	210771	TRAFFIC CABINET INSPECTIONS/MAINTENANCE	02/05/2016	4,950.00	.00	
TRAFFIC MAINTENANCE	1317	MOBOTREX INC	210980	8 TRAFFIC LIGHT VISORS	02/22/2016	112.00	.00	
TRAFFIC MAINTENANCE	1317	MOBOTREX INC	210997	4 PED PUSHBUTTONS/2 LED PEDESTAL	02/22/2016	680.00	.00	
Total TRAFFIC MAINTENANCE:						11,357.77	.00	
WATER	4	ACE HARDWARE	411904	TRANSFER PUMP	02/08/2016	71.99	.00	
WATER	4	ACE HARDWARE	411938	CLEANER	02/08/2016	5.39	.00	

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
WATER	4	ACE HARDWARE	412254	BATTERIES	02/10/2016	28.77	.00	
WATER	4	ACE HARDWARE	412341	MR CLEAN	02/11/2016	3.59	.00	
WATER	4	ACE HARDWARE	412348	PRESSURE GAUGE	02/11/2016	8.99	.00	
WATER	4	ACE HARDWARE	413058	KEYS	02/17/2016	5.81	.00	
WATER	4	ACE HARDWARE	413356	HARDWARE	02/19/2016	9.27	.00	
WATER	4	ACE HARDWARE	413590	HARDWARE/CLEANER/PVC	02/22/2016	44.59	.00	
WATER	4	ACE HARDWARE	413599	PIPE THRD CMPND	02/22/2016	7.19	.00	
WATER	4	ACE HARDWARE	413614	PLUMBING	02/22/2016	1.10	.00	
WATER	4	ACE HARDWARE	413653	SOLDER/SPLICE KIT/TAPE	02/22/2016	19.76	.00	
WATER	50	ASSOCIATED TECHNICAL SERVICES	27064	LEAK @ FARGO/DIVISION	02/02/2016	1,044.00	.00	
WATER	52	AUCA CHICAGO MC LOCKBOX	1590331743	PLANT MATS	01/19/2016	27.06	.00	
WATER	58	BADGER METER INC	1078168	12 ORION W/DATA PROFILING	02/08/2016	1,501.97	.00	
WATER	85	BONNELL INDUSTRIES INC	0167715-IN	LED WARNING LAMP/LED PULSATOR	02/18/2016	346.38	.00	
WATER	122	CENTURYLINK	2 2016 #1885	WATER #304001885	02/04/2016	251.58	.00	
WATER	164	CREATIVE PRINTING	9447	PINK DOORHANGERS	02/22/2016	79.42	.00	
WATER	182	DELTA INDUSTRIES INC	124098	SERVICE CB-130C BLOWER/TRI-LOBE	02/12/2016	9,095.30	.00	
WATER	217	DIXON TIRE CENTER	80151	TIRE REPAIR	02/15/2016	32.00	.00	
WATER	272	FREEDOM MAILING SERVICES INC.	28420	WATER DEPT-PAST DUE NOTICES	02/22/2016	15.25	.00	
WATER	272	FREEDOM MAILING SERVICES INC.	28420	WATER DEPT- POSTAGE	02/22/2016	77.85	.00	
WATER	284	GE CAPITAL	64331736	COPY MACHINE LEASE	02/10/2016	55.79	.00	
WATER	318	HD SUPPLY WATERWORKS LTD.	F084897	1/2 CLAMP OD	02/12/2016	323.43	.00	
WATER	318	HD SUPPLY WATERWORKS LTD.	F092477	12" HYMAX COUPLINGS	02/05/2016	1,374.32	.00	
WATER	361	IL ENVIRONMENTAL PROTECTION AG	L17-2676/14	2007 TREATMENT PLANT L17-2676	01/14/2016	47,659.21	.00	
WATER	361	IL ENVIRONMENTAL PROTECTION AG	L17-2683/8	2010 TREATMENT PLANT L17-2683	01/14/2016	16,590.53	.00	
WATER	555	NICOR	2 2016 #0001	92 ARTESIAN #66291320001	02/18/2016	2,273.30	.00	
WATER	555	NICOR	2 2016 #0004	520 E RIVER #59491320004	02/18/2016	406.37	.00	
WATER	724	STEINER ELECTRIC COMPANY	S005263986.001	ASC FLASH PROTECTION	01/26/2016	732.12	.00	
WATER	728	STERLING NAPA AUTO PARTS	826305	CONNECTOR	02/17/2016	1.62	.00	
WATER	780	TOTAL WATER TREATMENT SYSTEM	653672	DI SERVICE TANKS	02/26/2016	78.92	.00	
WATER	809	USA BLUEBOOK	876843	GRANZOW SOLENOID VALVE LEAD/D	02/18/2016	379.65	.00	
WATER	809	USA BLUEBOOK	878076	CHEMTROL TRUE UNION BALL VALV	02/19/2016	108.57	.00	
WATER	819	VERIZON WIRELESS	9760689221	WATER	02/18/2016	73.13	.00	
WATER	1211	DYNEGY ENERGY SERVICES	146635416021	92 ARTESIAN #0045036075	02/05/2016	3,799.98	.00	
WATER	1211	DYNEGY ENERGY SERVICES	146635516021	1552 DUTCH RD #0127095069	02/05/2016	1,508.77	.00	
WATER	1211	DYNEGY ENERGY SERVICES	146635716021	1125 N JEFFERSON #0822025034	02/05/2016	3,744.24	.00	
WATER	1211	DYNEGY ENERGY SERVICES	146635916021	0 CHICAGO AVE #2607077030	02/05/2016	422.34	.00	
WATER	1211	DYNEGY ENERGY SERVICES	146636016021	1329 N GALENA #5526002009	02/05/2016	4,627.51	.00	
WATER	1211	DYNEGY ENERGY SERVICES	146636116021	1512 S COLLEGE #5547096047	02/05/2016	315.18	.00	
WATER	1211	DYNEGY ENERGY SERVICES	146636216021	1025 NACHUSA #5610052004	02/05/2016	3,257.72	.00	
WATER	1211	DYNEGY ENERGY SERVICES	146636316021	1100 WARP #5946131009	02/05/2016	4,467.87	.00	
WATER	1211	DYNEGY ENERGY SERVICES	146636416021	1952 LOWELL PK #7878029001	02/05/2016	273.11	.00	

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
WATER	1211	DYNEGY ENERGY SERVICES	146636616021	1740 BRINTON #9138144009	02/05/2016	220.89	.00	
WATER	1340	SHI INTERNATIONAL CORP	B04567473	HP COLOR LASERJET M476NW	02/10/2016	329.00	.00	
Total WATER:						105,700.83	.00	
SEWAGE TREATMENT	104	C & N SUPPLY	53277	SHIPPING LAB SAMPLES	01/28/2016	17.21	.00	
SEWAGE TREATMENT	104	C & N SUPPLY	53300	SHIPPING LAB SAMPLES	02/03/2016	17.19	.00	
SEWAGE TREATMENT	104	C & N SUPPLY	53336	SHIPPING LAB SAMPLES	02/10/2016	17.19	.00	
SEWAGE TREATMENT	104	C & N SUPPLY	53359	SHIPPING LAB SAMPLES	02/17/2016	17.19	.00	
SEWAGE TREATMENT	122	CENTURYLINK	2 2019 #7784	STP #304027784	02/19/2016	244.68	.00	
SEWAGE TREATMENT	164	CREATIVE PRINTING	9447	PINK DOORHANGERS	02/22/2016	79.42	.00	
SEWAGE TREATMENT	164	CREATIVE PRINTING	9447	PINK DOORHANGERS	02/22/2016	.00	.00	
SEWAGE TREATMENT	217	DIXON TIRE CENTER	80117	4 TIRES/2008 GMC SIERRA 1500 1/2 T	02/13/2016	595.00	.00	
SEWAGE TREATMENT	272	FREEDOM MAILING SERVICES INC.	28420	SEWER DEPT-PAST DUE NOTICES	02/22/2016	15.25	.00	
SEWAGE TREATMENT	272	FREEDOM MAILING SERVICES INC.	28420	SEWER DEPT- POSTAGE	02/22/2016	77.84	.00	
SEWAGE TREATMENT	284	GE CAPITAL	64331736	COPY MACHINE LEASE	02/10/2016	55.79	.00	
SEWAGE TREATMENT	318	HD SUPPLY WATERWORKS LTD.	F073595	PIPE FITTINGS CASTELLAN LS PROJ	02/03/2016	1,178.57	.00	
SEWAGE TREATMENT	318	HD SUPPLY WATERWORKS LTD.	F086419	PIPE FITTINGS CASTELLAN LS PROJ	02/04/2016	25.88	.00	
SEWAGE TREATMENT	440	KOMLINE-SANDERSON	42029664	BELT FILTER PRESS STAINLESS STE	02/02/2016	58.97	.00	
SEWAGE TREATMENT	440	KOMLINE-SANDERSON	42029882	2 BELT SENSOR AIR LESS PADDLE	02/19/2016	774.02	.00	
SEWAGE TREATMENT	478	LOESCHER HEATING AND COOLING	123589	COMPLETED 4TH Q 2015PM WORK P	02/16/2016	1,550.83	.00	
SEWAGE TREATMENT	594	PDC LABORATORIES	823105	OUTSIDE LAB TESTING	01/31/2016	207.00	.00	
SEWAGE TREATMENT	594	PDC LABORATORIES	823555	OUTSIDE LAB TESTING	01/31/2016	362.00	.00	
SEWAGE TREATMENT	809	USA BLUEBOOK	865266	SEWER PLUG 6"-8" 40' HEAD	02/04/2016	364.00	.00	
SEWAGE TREATMENT	809	USA BLUEBOOK	865266	MUNI-BALL BYPASS PLUG	02/04/2016	506.00	.00	
SEWAGE TREATMENT	809	USA BLUEBOOK	865266	FREIGHT	02/04/2016	32.94	.00	
SEWAGE TREATMENT	809	USA BLUEBOOK	868986	CHERNE 20' POLY LIFT HOSE W/ SCR	02/09/2016	214.54	.00	
SEWAGE TREATMENT	819	VERIZON WIRELESS	9760689221	WASTE WATER	02/18/2016	71.77	.00	
SEWAGE TREATMENT	1154	VORTEX TECHNOLOGIES INC.	4977	NEW REPLACEMENT INFLUENT FLO	02/10/2016	3,125.36	.00	
SEWAGE TREATMENT	1238	SUPPLYWORKS	357593797	2 CASES LAB DISPOSABLE LAB TOW	01/29/2016	47.40	.00	
SEWAGE TREATMENT	1238	SUPPLYWORKS	357593797	1 CASE RENOWN LAB LINERS	01/29/2016	29.17	.00	
SEWAGE TREATMENT	1238	SUPPLYWORKS	357593797	HANDLING	01/29/2016	9.95	.00	
SEWAGE TREATMENT	1313	UGSI CHEMICAL FEED INC	SLS/30130661	REPLACEMENT TOUCH SCREEN CON	12/17/2015	10,277.00	.00	
SEWAGE TREATMENT	1343	AIMS MECHANICAL LLC	114	REPAIR HAMPTON LS PUMP MOTOR/I	02/16/2016	428.84	.00	
Total SEWAGE TREATMENT:						20,401.00	.00	
FIRE	46	ARNOULD, ADAM	2 2016 1	PER DIEM @ FO 2 INSTRUCTOR ROM	02/12/2016	132.30	.00	
FIRE	94	BROWN, AARON	2 2019	TUITION REIMB FALL 2015	02/29/2016	531.00	.00	
FIRE	122	CENTURYLINK	2 2016 #4498	PUBLIC SAFETY #304074498 FIRE PO	02/19/2016	280.00	.00	
FIRE	241	EMERGENCY MEDICAL PRODUCTS I	1805013	AMBULANCE SUPPLIES/DISPOSABLE	02/24/2016	185.45	.00	

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
FIRE	629	QUILL CORPORATION	3201774	OFFICE SUPPLIES	02/10/2016	33.99	.00	
FIRE	629	QUILL CORPORATION	3226928	OFFICE SUPPLIES	02/11/2016	70.20	.00	
FIRE	658	ROMEOVILLE FIRE ACADEMY	2016-023	TUITION FOR 1 @ INSTRUCTOR 1 CL	02/18/2016	660.00	.00	
FIRE	658	ROMEOVILLE FIRE ACADEMY	2016-064	TUITION FOR 1 FO2 CERT CLASS - IN	02/25/2016	330.00	.00	
FIRE	677	SBM STERLING BUSINESS CENTER	294957	CONTRACT #A8146-MX2615in-01	02/15/2016	116.91	.00	
FIRE	692	SHIPMAN, TIM	2 2016	REIMBURSEMENT-MABAS CONFERE	02/24/2016	47.77	.00	
FIRE	819	VERIZON WIRELESS	9760689221	FIRE	02/18/2016	261.46	.00	
FIRE	903	CALLISON, MARK	2 2016	MABAS SUMMIT - BLOOMINGTON	02/24/2016	48.00	.00	
FIRE	1156	FIREHOUSE SOFTWARE	1235426	ANNUAL UPGRADE/IPAD RENEWAL	02/05/2016	2,935.00	.00	
FIRE	1219	LANCE'S REFRIGERATION	2277	ICE MACHINE INSTALL/SERVICE	02/11/2016	522.00	.00	
FIRE	1346	OSF ST ANTHONY MEDICAL CENTER	16-2819	TUITION FOR PARAMEDIC PROGRAM	02/25/2016	2,445.00	.00	
Total FIRE:						8,599.08	.00	
POLICE	54	AUTOZONE INC.	1916948621	CUP HOLDER FOR K-9 SQUAD	01/05/2016	9.74	.00	
POLICE	122	CENTURYLINK	2 2016 #4498	PUBLIC SAFETY #304074498 POLICE	02/19/2016	1,050.14	.00	
POLICE	152	COMPLETE AUTOWERKS REPAIR SE	5405	LOF	01/26/2016	76.63	.00	
POLICE	152	COMPLETE AUTOWERKS REPAIR SE	5416	SRO 2004 CHEV IMPALA	01/29/2016	35.22	.00	
POLICE	152	COMPLETE AUTOWERKS REPAIR SE	5449	MOUNT/BALANCE TIRES	02/04/2016	37.10	.00	
POLICE	250	EXPERIAN	CD1610031227	CREDIT CHECK	01/29/2016	27.22	.00	
POLICE	284	GE CAPITAL	64281801	LEASE PAYMENT FOR A7671 PRINTE	02/07/2016	112.60	.00	
POLICE	284	GE CAPITAL	64315604	LEASE PAYMENT FOR 7672	02/07/2016	219.00	.00	
POLICE	379	IL STATE POLICE	1 2016	CONCCEALLED CARRY BACKGROUN	02/29/2016	59.50	.00	
POLICE	431	KIESLER POLICE SUPPLY & AMMUNIT	0774839A	1 GLOCK 27 GEN4 PISTOL/8 MAGAZIN	02/11/2016	567.00	.00	
POLICE	431	KIESLER POLICE SUPPLY & AMMUNIT	774839	3 GLOCK 33 GEN4 PISTOLS/MAGAZIN	02/09/2016	1,197.00	.00	
POLICE	451	LAMENDOLA, JASON	2 2016	REIMBURSE DATA PLAN	02/29/2016	30.00	.00	
POLICE	629	QUILL CORPORATION	3144703	KLEENEX/K CUPS	02/09/2016	132.89	.00	
POLICE	629	QUILL CORPORATION	3144703	WIRE VERTICAL STEP FILES/COPY P	02/09/2016	81.95	.00	
POLICE	641	RIVER RIDGE ANIMAL HOSPITAL	459123	BORDETELLA BOOSTER	02/22/2016	18.40	.00	
POLICE	641	RIVER RIDGE ANIMAL HOSPITAL	459123	2 NIGHTS BOARDING	02/22/2016	33.60	.00	
POLICE	677	SBM STERLING BUSINESS CENTER	293974	CONTRACT #A7346-MXB401-02	02/08/2016	103.00	.00	
POLICE	704	SLIM-N-HANK'S	2788	TOW BILL	10/26/2015	50.00	.00	
POLICE	704	SLIM-N-HANK'S	6264	TOW BILL	12/11/2015	50.00	.00	
POLICE	704	SLIM-N-HANK'S	6685	TOW BILL	10/07/2015	50.00	.00	
POLICE	704	SLIM-N-HANK'S	6705	TOW BILL	10/12/2015	60.00	.00	
POLICE	704	SLIM-N-HANK'S	6711	TOW BILL	10/21/2015	60.00	.00	
POLICE	728	STERLING NAPA AUTO PARTS	820738	HALOGEN BULBS	01/11/2016	13.74	.00	
POLICE	728	STERLING NAPA AUTO PARTS	820743	HALOGEN BULBS	01/11/2016	14.02	.00	
POLICE	801	UNIFORM DEN INC	88574	25 EXPLORER CHEST EMBLEMS	02/03/2016	68.50	.00	
POLICE	801	UNIFORM DEN INC	88694	THREE HAT BADGES	02/08/2016	343.75	.00	
POLICE	819	VERIZON WIRELESS	9760689221	POLICE	02/18/2016	731.32	.00	

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
POLICE	1127	SIRCHIE	0242302-IN	3 BOXES FENTANYL REAGENT TEST	02/17/2016	72.35	.00	
POLICE	1181	EUREKA POLICE DEPARTMENT K9 U	2 2016	REGISTRATION @ NAPWDA WORKSH	02/29/2016	195.00	.00	
POLICE	1288	GALLS LLC	4851322	3 PR UNIFORM PANTS/EXPLORERS	02/05/2016	67.17	.00	
Total POLICE:						5,566.84	.00	
LIBRARY	4	ACE HARDWARE	413134	VACUUM CLEANER BAGS	02/17/2016	12.58	.00	
LIBRARY	51	ASTRO VEN DISTRIBUTORS INC	32776	C-FOLD TOWELS/KITCHEN ROLL TO	02/10/2016	115.30	.00	
LIBRARY	122	CENTURYLINK	2 2016 #0193	DPL #304050193	02/04/2016	190.21	.00	
LIBRARY	277	GALE/CENGAGE LEARNING	57452469	2 LRG PRINT BKS	02/05/2016	47.23	.00	
LIBRARY	277	GALE/CENGAGE LEARNING	57576467	1 LRG PRINT BKS	02/17/2016	25.49	.00	
LIBRARY	277	GALE/CENGAGE LEARNING	57588844	2 LRG PRINT BKS	02/18/2016	46.48	.00	
LIBRARY	277	GALE/CENGAGE LEARNING	57598626	2 LRG PRINT BKS	02/19/2016	38.92	.00	
LIBRARY	389	INGRAM LIBRARY SERVICES	91824676	ADULT MTLS	02/09/2016	94.63	.00	
LIBRARY	389	INGRAM LIBRARY SERVICES	91824676	YOUNG ADULT	02/09/2016	10.16	.00	
LIBRARY	389	INGRAM LIBRARY SERVICES	91824676	CHILDREN MTLS	02/09/2016	234.31	.00	
LIBRARY	389	INGRAM LIBRARY SERVICES	91851390	ADULT MTLS	02/10/2016	30.47	.00	
LIBRARY	389	INGRAM LIBRARY SERVICES	91851390	YOUNG ADULT	02/10/2016	38.37	.00	
LIBRARY	389	INGRAM LIBRARY SERVICES	91851390	CHILDREN MTLS	02/10/2016	123.79	.00	
LIBRARY	596	PEST CONTROL CONSULTANTS	56462	MONTHLY PEST CONTROL	02/18/2016	65.00	.00	
LIBRARY	599	PETTY CASH - JENNIFER KOCH	105-3903918-8278668	REIMB STAFF FOR PURCH OF STICK	02/19/2016	11.84	.00	
LIBRARY	599	PETTY CASH - JENNIFER KOCH	2 2016 #9712	USPS	02/08/2016	3.94	.00	
LIBRARY	599	PETTY CASH - JENNIFER KOCH	2 2016 #9712	BOOKS ON FIRST	02/08/2016	10.14	.00	
LIBRARY	599	PETTY CASH - JENNIFER KOCH	7973-8	WATERFRONT GIFTS-DHS YEARBOO	02/24/2016	24.00	.00	
LIBRARY	675	SAUK VALLEY MEDIA	337329	LEGAL NOTICE LIBRARY BOARD OF T	02/11/2016	27.30	.00	
LIBRARY	762	THE LIBRARY CORPORATION	60090	BARCODE LABELS	02/10/2016	104.00	.00	
LIBRARY	912	QUALITY CLEANING SERVICE	2 2016 1	JANITORIAL SERVICES 02/05-2/25/201	02/25/2016	1,083.00	.00	
LIBRARY	1247	SYNCB/AMAZON	075552779339	PROGRAMS/SNOWY OWL	01/13/2016	40.37	.00	
LIBRARY	1247	SYNCB/AMAZON	075556317596	CREDIT FOR SHIPPING	01/16/2016	11.58-	.00	
LIBRARY	1247	SYNCB/AMAZON	103225569764	PROGRAMS/CHUCKWOOD GROUNDH	01/20/2016	27.18	.00	
LIBRARY	1331	FASCIONE, CHRIS	2 2016	2016 SUMMER READING PROGRAM	02/29/2016	475.00	.00	
LIBRARY	1332	FIRST UNITED METHODIST CHURCH	2 2016	ROOM RENTAL 2016 SUMMER READI	02/29/2016	50.00	.00	
LIBRARY	1332	FIRST UNITED METHODIST CHURCH	2 2016 1	ROOM RENTAL 2016 SUMMER READI	02/29/2016	50.00	.00	
LIBRARY	1333	GODDARD, LESLIE	2 2016	SUMMER READING PROGRAM 2016	02/29/2016	350.00	.00	
LIBRARY	1335	KEYES, LAURA	2 2016	2016 SUMMER READING PROGRAM	02/29/2016	241.52	.00	
LIBRARY	1337	MCHENRY PUBLIC LIBRARY DISTRIC	161529476	INTERLIBRARY LOAN BOOK LOST	02/29/2016	17.95	.00	
LIBRARY	1338	STEVENS PUPPETS	2 2016	2016 SUMMER READING PROGRAM	02/29/2016	327.39	.00	
LIBRARY	1341	STENCIL, JESSICA	2 2016	SRP BROCHURE DESIGN	02/29/2016	300.00	.00	
LIBRARY	1341	STENCIL, JESSICA	2 2016	POSTER DESIGN BASED ON LOGO	02/29/2016	25.00	.00	

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
Total LIBRARY:						4,229.99	.00	
LIBRARY GRANT	184	DEMCO INC	5802676	VISTAFOIL/LABEL PROT/BOOK JACKE	02/12/2016	101.40	.00	
LIBRARY GRANT	1336	MCBRIEN, CHRIS	2 2016	HANDWRITING ANALYSIS	02/29/2016	300.00	.00	
LIBRARY GRANT	1336	MCBRIEN, CHRIS	2 2016 1	WACKY HISTORY OF MAGIC	02/29/2016	300.00	.00	
LIBRARY GRANT	1336	MCBRIEN, CHRIS	2 2016 2	CARTOONING WORKSHOP	02/29/2016	300.00	.00	
LIBRARY GRANT	1338	STEVENS PUPPETS	2 2016	2016 SUMMER READING PROGRAM	02/29/2016	22.61	.00	
LIBRARY GRANT	1339	PUTNAM MUSEUM	2 2016	2016 SUMMER READING PROGRAM	02/29/2016	379.60	.00	
Total LIBRARY GRANT:						1,403.61	.00	
AIRPORT	4	ACE HARDWARE	412220	RECEPTACLES FOR OFFICE BLDG/S	02/10/2016	47.21	.00	
AIRPORT	52	AUCA CHICAGO MC LOCKBOX	1590363183	JANITORIAL SUPPLIES	02/11/2016	22.00	.00	
AIRPORT	122	CENTURYLINK	2 2019 #9106	AIRPORT #304009106	02/19/2016	106.74	.00	
AIRPORT	555	NICOR	2 2016 #0003	AIRPORT HANGAR A #47628910003	02/15/2016	92.05	.00	
AIRPORT	555	NICOR	2 2016 #0007	1650 FRANKLIN GROVE #29414020007	02/15/2016	112.38	.00	
AIRPORT	728	STERLING NAPA AUTO PARTS	825205	CANYON REPAIRS	02/10/2016	72.57	.00	
AIRPORT	819	VERIZON WIRELESS	9760689221	AIRPORT	02/18/2016	3.51	.00	
AIRPORT	1344	COOPER CROUSE-HINDS	0924924248-001	PAPA/LIGHTS/FILTER REPLACEMENT	01/11/2016	384.32	.00	
Total AIRPORT:						840.78	.00	
DIXON ONE	122	CENTURYLINK	2 2016 #6323	WC #304076323	02/04/2016	241.78	.00	
Total DIXON ONE:						241.78	.00	
Grand Totals:						578,470.63	.00	

Report Criteria:

Invoices with totals above \$0 included.
Paid and unpaid invoices included.

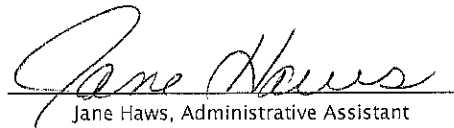
Items 9 A-D

**CITY OF DIXON
DEPARTMENT OF BUILDING & ZONING
121 W. SECOND ST.
DIXON, IL 61021
PH: 815-288-1403 FX: 815-288-1022**

**BUILDING PERMIT REPORT
February 2016**

NEW MULTI-FAMILY	Hvarre Holdings, LLC Hvarre Holdings, LLC	1601-1607 Riverside Cir. 1611-1617 Riverside Cir.	Hvarre Painting, Inc. Hvarre Painting, Inc.
RESIDENTIAL ADD/REM/REPAIR	Susan Ogan Dean & Sandy Anderson Mitch Tucker Lei Arellano, Sr. Bob Mezo	1312 S. Peoria Ave. 1317 S. Peoria Ave. 515 N. Hennepin Ave. 1028 Institute Blvd. 1013 W. Third St.	Von Holten & Carlson Const. Self & Kibble Construction Self MD Construction Self, Various Contractors
NON-RESIDENTIAL ADD/REM/REPAIR	Matt & Jim Hey Chad Nicklaus	214 W. First St. 319 W. First St.	Self Kastner Construction
ROOF	Fred Kenney Joe Frey Andrew Taft Gary Wilson Cindy Zinke Rick Eckblade Zeb Lappin	710 N. Galena Ave. 315 Monroe Ave. 1017 Fargo Ave. 103 E. Morgan St. 918 Grace Ave. 401 S. Hennepin Ave. 719/721 N. Jefferson Ave.	Self Boss Roofing Boss Roofing Boss Roofing Self Brian Jenkins Self
SIDING/WINDOWS	Charles Lutter Tom Hann Marty Hey Jacob Eychaner	1002 N. Hennepin Ave. 518 W. First St. 312 W. First St. 717 College Ave.	Self Self Self Self
ELECTRICAL	Bryan Banzinger Bryan Banzinger Tony Deseno	318 N. Ottawa Ave. 318 N. Ottawa Ave. 834 N. Dixon Ave.	VOIDED - Dennis Electric Lee County Electric DNR Electric
RIGHT-OF-WAY PERMITS	DeBauche Communications	Bloody Gulch Road	DeBauche Communications

TOTAL PERMITS ISSUED	24
TOTAL PERMIT FEES	\$5,443.00
TOTAL CONSTRUCTION COSTS	\$902,990.00


Jane Haws, Administrative Assistant

DIXON MUNICIPAL AIRPORT, DIXON, ILLINOIS
AIRPORT BOARD MEETING
DECEMBER 05, 2015 - 8:00 AM at Dixon Walgreen Field

Board Members Present:

1. Brian Brown (8:19) 2. Dave Flenner 3. Don Lewis 4. Dick Meggers

Board Members Absent: Al Hill

Quorum present? Yes

Others Present: Jim Canterbury from Dixon Public Works

Proceedings: The meeting was called to order at 8:11 AM Local time by Don Lewis

Secretary's Report: Dave Flenner –

- Correspondence – none
- Minutes from OCTOBER 17, 2015

MOTION by Don to approve minutes for - **OCTOBER 17, 2015 Airport Board** as recorded by Dave, **2nd by DICK**,
APPROVED - YES= Dave, Don, Dick - NO = none - Absent = AL, Brian

8:19 A.M. Brian Brown, Arrives to Meeting

Treasurer's Report: – Dick Meggers –

1. CURRENT Reports for 7 months ending on November 30, 2015
- Nov. 30, 2015 = 7 months 58% of Fiscal Year
- REVENUE - Budget \$55,000 Revenues Rent and Miscellaneous YTD \$35,414.90 Collected 64.4%
- EXPENSE - Annual Budget \$162,994.00 - YTD \$80,686.57 = 49.3% fiscal year / \$82,607.43 Unexpended

MOTION by DAVE to approve Treasurers Report to **November 30, 2015** as recorded **2nd by BRIAN**,
APPROVED - YES= Brian, Dave, Don, Dick - NO = none - Absent = AL

Airport Manager and Maintenance Report: Larry Haley – NOT PRESENT Jim Canterbury here in Larry's absence

General Public Works Discussion – Jim was able to give us a simple explanation how things are working within the new public works Department and how this may affect Larry's work. This has appeared better to date to the Airport Board for the Airport as being a more corporative labor force. It would appear man power will be available when Larry is unable to perform needed work or repairs. Mowing is a good example of areas that additional labor may be included to keep things in better condition. Discussion also covered equipment regarding snow removal. Jim was able to explain their thoughts regarding equipment and corrosive fears from salt loaded equipment possibly entering the ramp area. These concerns appear to have been addressed properly. Equipment duplication such as Oakwood and Airport each having tractors with Bat-Wing type mower decks was discussed as possible duplication. Jim felt these items are and will be considered in future purchases of equipment. Jim mentioned they have discussed getting a push box rather than a plow to better clear areas such as between hangers. Jims input was helpful and reassuring to all the concerns Board members voiced.

FBO

- none

Hanger Report

- Vacancies/Tenants – reported to Brian Brown – Two hangers in Hanger "B" available. Fire Dept. has returned trailers to Hanger "E" since that proposed tenant never came.
- Late payments – none
- Condition – none

Equipment Report - Courtesy Car, Trucks, Tractors

- none

Airport Operation Report – Runways & Lights/Ramps/AWOS/Beacon./Terminal/PowerVault/buildings/ Land, Fence, Drive & Parking

- Wind Sock – Brian & Jim - 2 Public Works people installed New Wind Sock in Larry's absence.

Other Reports – Notams & Other

- none

Public Relations: Brian Brown –

- none

Engineering and Projects Reports: Al Hill – ABSENT by Dave Flenner

- **TIPS Meeting– Dave reported** he meet with Dan Pape from CMT and on October 23, 2015. With IDOT Dave explained the delay of Fence and runway light projects due to the State budget issues.
 - **IAP 20:1 Surface Obstacles rwy(s) 8 and 26** – Reports and letter Dave prepared on City letter head are to be sent by CMT to FAA regarding corrections we have made to tree clearing and the other issues that the survey deemed non conflicting.
 - **North Perimeter Fence and Runway Lighting Projects** - are currently programmed for Spring Letting and 2016 projects but will be subject to the State getting its budget.

DIXON MUNICIPAL AIRPORT, DIXON, ILLINOIS
AIRPORT BOARD MEETING
DECEMBER 05, 2015 - 8:00 AM at Dixon Walgreen Field

Old Business:

- Picnic Table – Don & Brian - Table assembles by Public Works crew.
- Memorial Plaque – Don – will follow up with AL. A PR event should take place when installed.
- Hanger Tenants improper storage – DON – suggest waiting till warmer weather to do another walk though to inspect hangers. This should be planned for FEBRUARY.
- TASK FORCE – Don ask about its status. Brian feels it probably has ceased to function.

New Business:

- _____ – NONE

Closing Comments:

DON - Addressed Jim from Public Works telling him Special Thanks for being here today. His presence has made measurable contributions to the Airport Board.

DICK - Request members use his "gmail" address for emails rather than the "ksbhospital" address. He will be leaving KSB by January.

MOTION to adjourn at 9:11 A.M. by Dick Meggers, 2nd by Brian Brown –

APPROVED - YES= Brian, Dave, Don, Dick - NO = none - Absent = AL

Next meeting Saturday at 8:00 A.M. Local time, February, 15, 2016

Future scheduled dates for 2016 –April 9th, June 4th, August 13th, October 1st and December 10th.

Minutes submitted by Secretary, David Flenner

DRAFT for approval

Dixon Sister Cities Association
Board Meeting
January 19, 2016
Public Safety Building

Called to order: President Ray Schmidt at 5:56 P.M.

Board members present: Judy Arnould; Laura Brown; Jim Brown; Elise Ulferts-Hume; Meg Schmidt; Ray Schmidt; Meg Schmidt; Peggy Ulferts; Peggy Ulferts; Cathy Seagren-Quorum

Absent: Sue Coers; Ellen Mumford; Geoff Vanderlin

Association Member: None

Agenda: - Accepted

Minutes: After individual review, the minutes were approved with one correction. Judy Arnould was not listed as absent.

Treasurer's Report: Treasurer, Jim Brown reported a current balance of \$17,475.51. There is one check outstanding- issued to IL Charitable Trust for \$215.00. A \$250 check was received from Linda Giesen. Jim has checked with her as to her intent with the funds. He was told to use it in any way we wished. It was decided to keep it as General Funds.

Cathy Seagren presented a bill which had been sent to David Nelson for 2016 State Dues in the amount of \$50. A motion was made, seconded and unanimously approved for payment.

COMMITTEE REPORTS:

Membership: Cathy Seagren reported that Ray is working on the membership drive letter, which will be sent out to members as soon as she receives it.

Public Relations & Website: Elise Ulferts-Hume has contacted Tony for help to put pictures of recent farm visitors and the parade on the sight. She is meeting him soon.

Fundraising: Peggy Ulferts believes that having items from our Sister Cities to put on consignment is a good idea.

There is no word as to whether cookouts are going to be held at Dixon Food Center.

German Committee: Various members reported hearing from their families during the Christmas holidays.

Irish Committee: Meg Schmidt had nothing to report.

Kenya Committee : No report in Geoff Vanderlin's absence. Cathy Seagren reported that a couple of pictures from Thika some years ago were on Facebook. Geoff added them to our Facebook page.

Russia Committee: There was no report.

Old Business:

Highway Signs: Ray Schmitt picked up the old sign that was laying in the ditch on Route 52. Doing anything with new signs was tabled til spring.

Memorial Funds: No more action. Elise is contacting Ellen to get the plaques done.

New Business:

Christmas Family: Ray Schmitt accompanied Carol Jones in delivering the gifts and funds to our designated family. They were very appreciative.

Cathy Seagren reported that due to the generosity of our members, the "buyers" felt that it was more than should be spent on one family. 5 or 6 Senior Citizen names were taken from the Christmas Wish tree at Shop Ko. Their wish was for gift cards for medications. \$50 gift cards were purchased for them. Meg explained how Goodfellows operates and how they help people in general.

Jim Brown reported that he went to City Hall to get a receipt for our \$1.00 payment for our lease. He was told that we would be receiving a refund as we were not going to have that room any longer. They are moving our property, but we have not been advised where it is going.

The next Board meeting will be at the Public Safety Building on February 17, 2016 at 5:45 P.M.

A motion was made and seconded to adjourn. This carried unanimously.

Respectfully submitted,

Cathy Seagren, Secretary

DIXON ONE ADVISORY TASK FORCE
OF THE COUNCIL OF THE CITY OF DIXON, ILLINOIS
121 WEST 2ND STREET, COUNCIL CHAMBERS
TUESDAY FEBRUARY 9, 2016
5:30 P.M.

ROLL CALL

The meeting was called to order by Chairman Gary Gehlbach at 5:30 P.M. Present: Councilman Mitch Tucker, Councilman Mike Venier, Dr. David Hellmich, Vicky Turner, Tom Elmendorf, Becky Reilly, Ryan Marshall, Larry Reed, Robin Canode, Dana Considine.

APPROVAL OF MINUTES

Approval of January 14, 2016 minutes motioned by Vicky Turner, 2nd by Robin Canode. Unanimous vote to approve.

Approval of January 26, 2016 minutes motioned by Vicky Turner, 2nd by Larry Reed. Unanimous vote to approve

MISSION STATEMENT

No comments were made.

MUNICIPAL ORGANIZATION REPORTS

Task Force members were given the job to look in to different cities and how their organizations work, through corporate structure and funding.
Councilman Venier – Waverly, IA: Spoke with Jane Hall (Board President) of The Waverly Chamber of Commerce, A Main Street Community, a 501(c)3. Her recommendation was “Don’t be afraid to lose your identity”. A new board was created that consists of 2 board members each of Chamber and Main Street, as well as at-large members. Chamber is the mother ship of the organization. A dues structure is in place for businesses as well as individual members. Economic Development is done within organization if incoming company is less than 10 employees, and handled by the city of Waverly if more that 10 employees. City adds \$25,000 per year.

Becky Reilly – Canton, IL: Organizations are still separate and independent of each other. They have merged their websites in to one larger site so that it is easier to access for outside visitors. One large city event is Art on Main. Calendar of Events includes every single event in town.

Ryan Marshall – Rock Island, IL: Documents are available and were passed out. Some resistance was met in trying to contact Renaissance Rock Island, and was told to look in to their website for information (www.rocksolidrockisland.com), but we can submit a formal invitation for them to come speak to us. Tim Ridder, Dixon Public Works Director, elaborated on the hesitancy of them to talk right now, with it having to deal with an ongoing \$160 million development project. He also informed us that Renaissance Rock Island became a large, all-inclusive group, because the large corporations of the Quad Cities did not want to have to support so many different organizations.

Tom Elmendorf – Galena, IL: Documents are available and were passed out. Galena is still independent organizations around town, and are wanting to do what it is that we are doing right now. Members from Galena's organizations may visit our meetings in the future to gain insight.

Diane Nicholson – LeClaire, IA: Documents are available and were passed out. LeClaire maintains separate entities that work well together with one another. Much of their tourism is based around Antique Archeology, Mississippi River Distillery, The Buffalo Bill Museum, and the yearly Tugfest with Port Byron, IL.

David Hellmich – Eau Claire, WI: Documents are available and were passed out. With Eau Claire having a population over 65,000, it was deemed that they were too large of a city to take ideas from. The President of the Eau Claire Chamber suggested looking at Chippewa Falls (pop. 13,661) and Menomonie (pop. 16,264) as possible options.

Vicky Turner – Geneva, IL: Tourism and Economic Development is ran through the Chamber of Commerce. A 5.5% Hotel/Motel Tax is in place with 2.5% going to Economic Development and 3% going to Tourism. The Chamber's website is used as more of a touchy, feely, come visit us, type of website. City helps with public works (hanging lights, decorations, etc.) and police does not charge group for their use. Festivals are ran by committee's with strong volunteer bases.

ADJOURNMENT

Larry Reed motioned to adjourn, Councilman Venier seconded the motion.
Unanimous vote to adjourn at 6:40 P.M.

NEXT MEETING

Next meeting will be February 23, 2016 at Dixon City Hall in the Council Chambers at 5:30 P.M.

Minutes of the November 19th, 2015 Veteran's Memorial Park committee meeting.

Present: Jim James Keane Hudson Mike Cecchetti Jim Reubin Gary DeBord
 Dave Lahey Terry Garland tom Houck Al Wikoff Rich Sanders
 Charlie Thomas Randy Hardin

Meeting opened at 6:30 PM with the pledge of allegiance.

Public comment: None

Minutes of the last meeting were read, a motion to approve the minutes was made by Rich S. and seconded by Jim R. Motion was passed by voice vote.

The treasurer's report was presented and discussed. A motion to approve the report was made by Gary D. Seconded by Mike C. and passed by voice vote.

Artifacts: Al W. Teeth are done on the cobra. The driver is in place in the ambulance. Girl is here but not assembled. Her uniform will need some fixing up before placing her. We need a wool army blanket to help with the set up.

Building: Charlie T. nothing to add.

Grounds: Dave L. nothing to add.

Stones: Rich S. 3 stones sold, one is a fireman stone. He would like to place ads for the holidays. The paper has two on file one with store hours the other without. Consensus was to go without the store being opened. No one showed last year when the HQ was open.

Museum: Charlie T. Two grant writers starting to work on grants.

Old Business

Al W. The deuce and ½ status. How attached to it are we? Can we swap it for something else? A jeep or a dodge ¾ ton. The city does hold the title to it.

Block lights: Jim R. he brought in 2 of each.

Winter fundraiser: Al W. Turkey shoot, makes money but the weather is breaking bad. Charlie T. perhaps a Ham shoot in the spring. Easter is 27 march. He will check with the Elks, VFW to see if they would donate the site. Get the Hams donated. Pancake breakfast is another possibility.

Souvenir stones: Rich S. is still looking into these.

New Business

Museum concerns: Jim J. There needs to be better communications from the foundation to the committee. Keane H. VMP is not being kept informed of by the foundation. Jim J. The foundation was meant to be a subset of the VMP committee. The foundation has a 501 C(3) to fund raise. All VMP committee members are welcome to attend the foundation meetings. All major decisions should be brought to the VMP committee for approval/disapproval.

Charlie T. The foundations needs a lawyer and financial consultants, by getting them on the foundation rather than paying for their services. A guideline and goals was distributed.

Dave L. The price of the museum concerns him. Can a cheaper way be found? Jim J. Ron Dewey's property may be available, the foundation may wish to explore that. Discussion followed on the foundation.

Randy H. presented a list of meeting dates for 2016.

Commissioner's comments

Dave L. Cookouts. Oliver's may be doable, they book the first of the year. Dixon food requires a two day fri-sat commitment.

Keane H. Hats embroidered emblem \$8.50 each to make. Motion to buy 100 hats from downtown sports and spend up to \$900 to get them from Downtown sports was made by Rich S. seconded by Jim R. Passed by voice vote.

Keane H. Dixon paint donated 2 gallons of black paint to use at the park. Tucker may get a donated Pittsburgh poly urethane that would last up to 15 years.

Al W. he spoke at the Walton Tap to the Amboy legion and Mendota legion. Mike C. did a program for the cub scout troop.

At 8:07 PM a motion to adjourn was made by Jim R. seconded by Gary D. passed by voice vote.

Next meeting Feb 24th, 2016 at the park HQ at 6:30 PM.

Submitted by Randy Hardin



COUNCIL ACTION FORM

Date: March 7, 2016

Presented By: Ridder

Subject: Consideration of Ditch Cleaning Quotes Agenda Item: 12-A

Description:

The Public Works Department solicited Ditch Cleaning Quotes. The quotes were for Southeast and Southwest portions of Dixon to begin to address some flooding issues caused by unmaintained ditches. This work was anticipated to be completed yet this fiscal year (FY 2015-2016).

Staff contacted several vendors for this project and had 5 vendors attend a voluntary pre-quote meeting on Tuesday February 23rd. The quotes were due on Friday February 26th. The City only received one response from Burger Brothers for \$29,466. This number is considerably higher than was anticipated. Staff has had conversations with the companies that attended the pre-quote meeting and due to time of the year, worries about erosion control, and having to seed many contractors did not believe they could bid at this time.

FINANCIAL

Is this a budgeted item? YES ☒ NO ☐

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: N/A

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES ☐ NO ☐ CIP Project Number: _____

COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

Recommendation:

Reject all bids for the 2016 ditch cleaning project.

Required Action

ORDINANCE ☐

RESOLUTION ☐

NO ACTION REQUIRED ☐

Additional Comments:

Staff has reviewed the work and feels that portion of this work could be done in house this spring and summer as fill in work. The FY 2016-2017 preliminary budget does have \$30,000 allocated for ditch cleaning.

MOTION BY: _____ SECONDED BY: _____

TO Motion to reject the bid from Burger Brothers in the amount of \$29,466 for the 2016 Ditch Cleaning Project as the bid exceeds budgeted estimates.

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Bishop	Councilman Marx	Councilman Tucker	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Attachment A:

Area of Dixon	Location	Details
Southeast Dixon	920 Walnut on the Spruce Street side	needs grading to allow the water to drain off the road into the ditch, about 30 feet
Southwest Dixon	Northbound on Hancock Avenue crossing 4th Street	needs to have 50 feet of scrub trees and bushes removed
	Three way intersection of 9 th , Cummins and Hancock	All Ditches approximately 30 feet starting from the intersection needs to be cleaned and regrade. Guard rail will be removed by City
	Grant Avenue just south of 9 th Street	Approximately 200 feet of ditch to the south on Grant cleaned and graded
	9 th Street from Douglas to Cummins	South side of the street ditch needs to be cleaned and regraded
	701-709 on Douglas	West side ditch needs to be cleaned and regraded
	Alley between Douglas and Sheridan	Right of way needs to be cleaned and regraded
	601 Sheridan	Approximately 200 feet going west on Cummins needs to have the ditch cleaned and regraded.

Based on 900' +/- by Jim

Linear Foot Price	<i>29.46</i>	<i>\$ 26,517</i>
--------------------------	--------------	------------------

Contact Info:

Company	Burger Brathers
Address	PO Box 107
Cell Phone	815 716 3189 office 815-625-3189
Email	bburgerj@att.net
Primary Contact	Bob Burger Jr.
Signature	<i>Bob Burger</i>

Hancock tree work/clean \$52,700/\$263.

Page 4 of 4 *900' +/- ditches \$20.61/\$18,549*

900' +/- seed-fert-mat. \$9.20/\$8,282

Rough 10 days



COUNCIL ACTION FORM

Date: March 07, 2016

Presented By: O'Donnell

Subject: Contract for Services- Galena St Bridge Agenda Item: 12-B

Description:

Staff has sought to have a new Engineering firm review the Galena Bridge and come up with a new proposal on how to address the failed paint system on the bridge railing as well as failing structural elements on the bridge railing system. Staff contacted firms outside the area to get new prospective on this project.

To this end, staff met with the Missman, Inc Bridge Engineer John Fellman about this project. Based on this meeting, staff requested a professional services proposal from Missman, Inc for the following items.

- Field inspection of bridge railing and condition analysis
- A detailed project plan for repairing the bridge with staff and options for replacement of the sections of the bridge railing
- A detailed cost estimate for each option.

FINANCIAL

Is this a budgeted item? YES ☒ NO ☐

Line Item #: _____ Title: CIP

Amount Budgeted: \$200,000 Total Line Item

Actual Cost: \$11,435.00

Under/Over: _____

Funding Sources:

Capital

Departments:

Public Works

Is this item in the CIP? YES ☒ NO ☐ CIP Project Number: _____

COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

Recommendation:

That the council authorize the City Manager to sign the contract documents for the professional services proposal from Missman, Inc in the amount of \$11,435.00.

Required Action

ORDINANCE ☐

RESOLUTION ☐

NO ACTION REQUIRED ☐

Additional Comments:

While the contract is within the limits allowing the City Manager to sign the contract only one quote was solicited which is not within policy guidelines. Therefore, Staff is requesting approval of the Council to enter into the contract.

MOTION BY: _____ SECONDED BY: _____

TO Motion to authorize the City Manager to execute a contract with Missman, Inc of the Quad Cities for engineering services related to the Galena Street Bridge Railing project in the amount of \$11,435.

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Bishop	Councilman Marx	Councilman Tucker	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



AGREEMENT FOR PROFESSIONAL SERVICES

AGREEMENT is effective this _____ day of _____ in the year 2016 between Missman, Inc. an Iowa Corporation, hereinafter for convenience referred to as MISSMAN and CITY OF DIXON hereinafter for convenience referred to as the CLIENT.

The Services provided under this agreement shall be referred to as:

Galena Avenue Bridge Railing Feasibility Study.

The Scope of Services to be provided under this agreement is as follows:

1. Attend an initial coordination meeting to discuss the project.
2. Obtain plans of the bridge and railings for review.
3. Complete a field inspection of the existing railings and light poles on the bridge to document their current condition.
4. Complete a cursory inspection of the Peoria Avenue Bridge railings for comparison of fabrication details and paint system condition.
5. Prepare inspection report. Depending on the results of the study, we would include possible railing repair details and replacement options for consideration by the client. Paint systems and their application methods will be reviewed and included in the report for the railings and bridge mounted light poles. It is assumed that the Client will manage and perform the work for the project.
6. Provide budgetary cost estimates for the various options of repair or replacement of the existing railing, and paint systems for the railing and light poles.
7. Attend a review meeting with the Client to discuss the completed report.

The Scope of Services does not provide, but is not limited to, the following:

1. Engineering service and/or coordination regarding Archaeological, Environmental or Historic issues.
2. Title research or expert testimony.
3. Soils investigations, geotechnical or environmental reports or studies.
4. Meetings and public hearings beyond those specified above.
5. Traffic control coordination and signage.
6. Coordination with local businesses offering donated services that would affect the cost estimates.
7. Multiple revisions and/or multiple reviews by reviewing agencies/stakeholders of previously approved report content.
8. Design plans, specifications, and bid documents.
9. Construction Services.

Items of work beyond the Scope of Services are considered Additional Services and will be charged at the standard hourly rates set forth in Attachment Exhibit A – Hourly Rates for Additional Services.

The Deliverables will generally consist of:

All reports and studies will be made available to the Client, and other designated recipients, in paper copy and electronic copy (AutoCAD, JPEG, PDF) as directed.

The Schedule for these services is as follows:

Work will proceed as agreed upon herein, when the Client and Missman have executed this agreement and notice to proceed is given by the Client.

**The Fee for the above described services will be:**

Coordination Meetings (Assume 2 each)	= \$ 1,200
Field Inspection and Site visits	= \$ 1,900
Prepare Inspection Report and Feasibility Study	= \$ 6,185
Prepare Budgetary Cost Estimates	= \$ 2,150

Project Total Cost Not To Exceed = \$11,435

All Services will be charged at the standard hourly rates in effect at the actual time spent on project, with the attached estimated fees used as not to exceed contract values. In the event that Services would result in exceeding these values, Missman will not proceed unless the Client agrees, in writing, that the Services should proceed.

This Agreement, the attached General Terms and Conditions, Attachment Exhibit A (Hourly Rates for Additional Services), all other Exhibits, if any, represent the entire and integrated Agreement between the CLIENT and MISSMAN and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both CLIENT and MISSMAN.

If you wish us to proceed on this project, please sign both copies and return one to us as soon as possible.

This proposal is valid until April 29, 2016.

Thank you for considering Missman, Inc. for your professional services.

Respectfully,

MISSMAN, INC.

Accepted this _____ day of _____, 2016

By John B. Fellman
John B. Fellman, P.E., S.E.

By _____

By Greg Ryckaert
Greg Ryckaert, P.E., Vice President

Title _____
City of Dixon, Illinois



GENERAL TERMS AND CONDITIONS

1. **DEFINITIONS:** The term Client shall be herein interpreted as the person(s), partnership, corporation or other entity, public or private, to which this contract is made. The term "Missman" represents Missman, Inc., an Iowa Corporation, providing the professional services.
2. **SCOPE OF SERVICES:** Services are limited to those specifically listed; they do not include others not set forth or not listed which are expressly excluded from the scope of Missman's services unless separately provided in writing, as agreed upon by both Missman and Client. Missman assumes no responsibility to perform or provide any services not specifically listed.
3. **CHANGED CONDITIONS:** This agreement is based on conditions actually known by or disclosed to Missman. If other conditions not originally known or disclosed become known or disclosed, Missman may require a renegotiation of appropriate portions of this Agreement (illustratively, scope of service or compensation).
4. **HAZARDOUS ENVIRONMENTAL CONDITIONS:** Unless expressly stated in writing, Missman does not provide assessments of the existence or presence of any hazardous or other environmental conditions or environmental contaminants or materials ("Hazardous Environmental Conditions"). Client shall inform Missman of any and all known Hazardous Environmental Conditions before services are provided involving or affecting them. If unknown Hazardous Environmental Conditions are encountered, Missman will notify the Client and, as appropriate, government officials of such conditions. Missman may, without liability or reduction or delay of compensation due, proceed to suspend services on the affected portion of the project until Client takes appropriate action to abate, remediate, or remove the Hazardous Environmental Condition. Missman shall not be considered an "arranger", "operator", "generator", "transporter", "owner", or "responsible party" of or with respect to contaminants, materials or substances. Missman shall assume no liability whatsoever for correction of any Hazardous Environmental Conditions; and shall be entitled to payment or reimbursement of expenses, costs or damages occasioned by undisclosed Hazardous Environmental Conditions.
5. **BURIED UTILITIES:** Client shall be responsible for designating the location of all utility lines and subterranean structures within the property lines of the Project. Client agrees to waive any claim against Missman and to defend, indemnify and hold Missman harmless for any claim or liability for injury or loss arising from Missman or other persons encountering utilities or other manmade objects that were not brought to Missman's attention or which were not properly located on the plans furnished to Missman. Client further agrees to compensate Missman for any and all time, costs and expenses incurred by Missman in defense of any such claim, in accordance with Missman's then effective standard hourly fee schedule and expense reimbursement policy.
6. **OPINIONS OF PROBABLE COST:** In providing opinions of probable cost, the Client understands that Missman has no control over contractor's costs or the price of contractor's labor, equipment or materials, or over the Contractor's method of pricing, all of which can be extremely volatile, and that the opinions of probable cost provided herein are to be made on the basis of Missman's qualifications and past experience. Missman makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual costs.
7. **ACCEPTANCE PERIOD:** CADD files shall have an acceptance period of 90 days. During this time, the Client can examine the electronic files and verify their correctness. Missman will remedy any errors discovered in the files during this period. Once the acceptance period ends, the Client has accepted the files and takes responsibility for their ongoing maintenance.
8. **CONSTRUCTION SERVICES:** Should the Client provide construction observation or review with either the Client's representatives or a third party, Missman's services under this Agreement will be considered to be completed upon either (1) completion and submittal of the Final Design; or (2) the services outlined in the Scope of Work. It is understood and agreed that if Missman's services under this Agreement do not include project observation or review of the Contractor's performance or other construction services and that such services will be provided by the Client, then the Client assumes all responsibility for interpretation of the Contract Documents and for construction observation or review. The Client specifically waives any and all claims of whatever kind or nature against Missman that may in any way be connected thereto.
9. **AUTHORITY AND RESPONSIBILITY:** Missman (1) does not in any manner guarantee the actual bids the Client will receive or the work of any contractor or subcontractor, (2) has no authority to stop work by any contractor or subcontractor, (3) has no supervision or control as to the work or persons doing the work, (4) does not have charge of the work, (5) is not responsible for safety in, on or about the job site and (6) does not have any control of the safety or adequacy of any equipment, building component, scaffolding, supports, forms or other work aids. Missman neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to finish and perform its work in accordance with the Contract Documents.
10. **FAST TRACK/DESIGN-BUILD AND CONSTRUCTION:** "Fast track" refers to Missman's design services which overlap the construction work and/or are out of sequence with the traditional project performance or delivery method. In consideration of the benefits to the Client of employing the "fast track" process and in recognition of the inherent risks of fast tracking to Missman which Client accepts, the Client waives any and all claims against Missman for design changes and modification of portions of the services already constructed due to the Client's decision to employ the fast track process. The Client further agrees to compensate Missman for all Additional Services required to modify, correct or adjust the Construction Documents and coordinate them in order to meet the Client's Project requirements because of the Client's knowing decision to construct the Project in a fast track manner.
11. **RIGHT OF ENTRY:** Client shall provide for Missman's right to enter property owned by Client and/or others in order for Missman to fulfill the scope of service for this Project. Client understands that use of exploration equipment such as soil testing may unavoidably cause damage, the costs associated therewith and correction of which is the responsibility of the Client and shall not be the responsibility of Missman.
12. **STANDARD OF PRACTICE:** Services performed by Missman under this agreement will be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, expressed or implied, and no warranty or guarantee is included or intended in this agreement or in any report, opinion, document or otherwise.



13. **INFORMATION PROVIDED BY OTHERS:** The Client shall furnish and grant permission to use, at the Client's expense, all information, requirements, reports, data, surveys and instructions as defined in the Scope of Services of this Agreement. Missman may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof without independent verifications or investigation. If the Client desires verification by Missman, the Client and Missman shall enter into a separate written agreement for providing such services.
14. **OWNERSHIP OF DRAWINGS AND ELECTRONIC INFORMATION:** Drawings, tracings, plats, specifications, CADD files, electronic information and other products produced by Missman may be used in connection with the Client's presently proposed project, but shall otherwise be Missman's property and their use for any other project is not authorized. The Client agrees, to the fullest extent permitted by law, to hold harmless and indemnify Missman from and against all claims, liabilities, losses, damages, and costs, including, but not limited to, attorney's fees arising out of or in any way connected with modification, translation, misinterpretation, misuse or reuse by the Client or others of the machine readable information and data or other electronic data which may be provided by Missman under this Agreement. Contract Documents include both the sealed drawings and the electronic files. If there is a conflict between the two, the sealed drawings will control and govern.
15. **UNAUTHORIZED CHANGES:** In the event the Client, the Client's contractors, subcontractors, agents or anyone for whom the Client is responsible, either directly or indirectly, makes or permits to be made any changes to any reports, plans, specifications or other construction documents prepared by Missman without obtaining Missman's prior written consent, the Client shall assume full responsibility for the results or consequences of such changes. Therefore, the Client waives any claim against Missman and releases Missman from any and all liability whatsoever or indirectly from such unapproved changes whether or not known by Missman.
16. **LIMITATION OF LIABILITY:** Any damage on account of professional errors, omissions or negligence will be limited to \$10,000.00 or the fee, whichever is less. In no event shall Missman be liable for incidental or consequential damages. This provision is separable from the remainder of this agreement to the extent consistent with law.
17. **AGREEMENT BY CLIENT NOT TO PURSUE COST OF CERTAIN CHANGE ORDERS:** Client recognizes and expects that certain Change Orders may be required to be issued as the result in whole or part of imprecision, incompleteness, errors, omissions, ambiguities, or inconsistencies in the drawings, specifications and other design documentation furnished by Missman or in the other professional services performed or furnished by Missman under this Agreement ("Covered Change Orders"). Accordingly, Client agrees to budget a minimum of five percent (5%) of the total client's construction contractor's bid amount(s) for contingencies. Further, the Client agrees not to sue or to make any claims directly or indirectly against Missman on the basis of professional negligence breach of contract, or otherwise with respect to the costs of approved Covered Change Orders, unless the costs of such approved Covered Change Orders exceed fifteen percent (15%) of Construction Cost, and then only for an amount in excess of such percentage. Any responsibility of Missman for the costs of Covered Change Orders in excess of such percentage will be determined on the basis of applicable contractual obligations and professional liability standards. For purposes of this paragraph, the cost of Covered Change Orders will not include any costs that Client would have incurred if the Covered Change Order work had been included originally without any imprecision, incompleteness, error, omission, ambiguity or inconsistency in the Contract Documents and without any other error or omission of Missman related thereto. Nothing in this provision creates a presumption that, or changes the professional liability standard for determining if, Missman is liable for the cost of Covered Change Orders in excess of the percentage of Construction Cost stated above or for any other Change Order. Wherever used in this paragraph, the term Missman includes Missman's officers, directors, members, partners, agents, employees and subconsultants. Client further agrees not to sue or to make any claim directly or indirectly against Missman with respect to any Covered Change Order not in excess of such percentage stated above, and Client agrees to hold Missman harmless from and against any suit or claim made by the Contractor relating to any such Covered Change Order.
18. **RISK ALLOCATION:** Missman's liability to the Client for injury or damage to persons or property arising out of work performed for the Client and for which liability may be found to rest upon Missman, other than for professional errors, omissions or negligence, will be limited to Missman's general liability insurance coverage of \$2,000,000.00.
19. **PURPORTED DEFECTS OR ERRORS IN SERVICE:** The Client shall immediately report to Missman any defects or suspected defects in Missman's services of which the Client becomes or should have become aware and allow Missman to take measures to minimize the consequences of such a defect or error. Failure by the Client to notify Missman shall relieve Missman of the costs of remedying the defects claimed above the sum such remedy would have cost had prompt notification been given when such defects were or should have been first discovered.
20. **INDEMNIFICATION:** The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless Missman, its officers, directors, employees, agents and subconsultants from and against said damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with Missman's providing emergency services under this Agreement, excepting only those damages, liabilities or costs arising directly from the willful negligence or gross misconduct of Missman.
21. **TIME OF COMPLETION:** Missman will use its best efforts to complete the work by the date indicated in the schedule, but Missman shall incur no liability due to any delay for any reason and the Client's obligation to pay fees and expenses shall not be affected by any delay. In addition, if any delay increases the cost or time required by Missman to perform its services in an orderly, professional and efficient manner, Missman shall be entitled to a reasonable and equitable adjustment in schedule and/or compensation.
22. **COMPENSATION METHODS:** The "Lump Sum" method includes compensation for Missman's services and services of other's product and service provides outside Missman's employ, if any. Appropriate amounts will be incorporated in the Lump Sum to account for labor, overhead and profit and may or may not include Reimbursable Expenses. The "Standard Hourly Rate" method is an amount equal to the cumulative hours charged per each classification of employee, times a current Standard Hourly Rate, which shall be revised periodically, for each applicable billing classification for all services performed on a Specific Project, plus Reimbursable Expenses and outside Missman charges, if any. The "Payroll Cost Times Multiplier" method is an amount equal to the cumulative hours charged per each classification of employee, times a specified multiplier of the employee's payroll cost. The "Payroll Cost" is defined as the salary and wage of an employee, plus the cost of customary and statutory benefits including, but not necessarily limited to, social security contributions, unemployment, health, sick leave, vacation, workers' compensation, incentive and holiday pay applicable thereto. "Reimbursable Expenses" means the actual expenses incurred directly or indirectly in connection with the work including, but not limited to, the following: transportation and subsistence, telephone and media expenses, reproduction or printing, computer time and services of others outside Missman's employ.



23. **TERMINATION:** This agreement may be terminated by either party on written notice to the other party. If terminated by either party, with or without cause, the Client agrees to pay for all services and reimburse all expenses performed or incurred due to the termination.
24. **PAYMENT:** Missman may bill for its services and expenses monthly, based on costs of services and expenses incurred or the proportion of the actual work completed at the time of billing. Payment of bills is due within fifteen (15) calendar days from the date billed. If not paid within 30 calendar days from the billing date, the Client agrees to additionally pay interest at the rate of one percent (1%) per month on the unpaid balance, or the maximum rate of interest permitted by law, whichever is less. Further, if not paid within 30 calendar days from the billing date, Missman reserves the right to suspend work on the project and bill for any cost of services and expenses incurred up to that date. The jurisdiction and venue for any and all claims for payment shall be the Circuit Court of Rock Island County, brought in Rock Island, Illinois.
25. **COLLECTION COSTS:** If the Client fails to make payments when due and Missman incurs any costs in order to collect overdue sums from the Client, the Client agrees that all such collection costs incurred shall immediately become due and payable to Missman. Collection costs shall include, without limitation, legal fees, collection agency fees and expenses, court costs, collection bonds and reasonable Missman staff costs at standard billing rates for Missman's collection costs shall survive the term of this Agreement or any earlier termination by either party.
26. **SET-OFFS, BACK-CHARGES, DISCOUNTS:** Payment of invoices shall not be subject to any discount or set-offs by the Client, unless agreed to in writing by Missman. As further noted in Paragraph 23, payment to Missman for services rendered and expenses incurred shall be due and payable regardless of any subsequent suspension or termination of this Agreement by either party.
27. **DISPUTED INVOICE:** If the Client objects to any portion of an invoice, the Client shall so notify Missman writing within fifteen (15) calendar days of the invoice. The Client shall identify in writing the specific cause of the disagreement and the amount in dispute, and shall pay that portion of the invoice not in dispute in accordance with the other payment terms of this Agreement. Any dispute over invoiced amounts due that cannot be resolved within ten (10) calendar days after presentation of invoice by direct negotiation between the parties shall be resolved within thirty (30) days in accordance with Dispute Resolution provision of this Agreement. Interest as stated above shall be paid by the Client on all disputed invoice amounts that are subsequently resolved in favor of Missman and shall be calculated on the unpaid balance from the due date of the invoice.
28. **SUSPENSION AND/OR TERMINATION OF SERVICES:** If the Client fails to make payments when due, as further noted in Paragraph 24, or otherwise is in breach of this Agreement, Missman may suspend performance of services upon five (5) calendar day's written notice to the Client. Missman shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension caused by a breach of the Agreement by the Client. Upon payment in full by the Client, Missman shall resume services under this Agreement, and the time schedule and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expense necessary for Missman to resume performance. If the Client fails to make payment to Missman in accordance with the payment terms herein, this shall constitute a material breach of this Agreement and shall be cause for termination of this Agreement by Missman.
29. **DISPUTE RESOLUTION:** Any claims or disputes made during design, construction or post-construction between the Client and Missman shall be submitted to non-binding mediation. The Client and Missman agree, to the best of their ability, to include a similar mediation agreement with all Contractors, subcontractors, subconsultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between all parties.
30. **BINDING EFFECT:** This is the entire agreement. It may not be amended except in writing executed by both the Client and Missman. It shall be binding on both the Client and Missman and their legal representatives, executors, administrators, successors and assigns.
31. **BOUNDARY CONFLICT:** Boundary determinations occasionally disclose unseen or unknown conflicts between the record documents and the location of physical improvements. Upon discovery of any latent or patent ambiguity, uncertainty, or dispute disclosed by the records or by placement of the boundaries on the ground, work on the boundary survey will be suspended and you will be immediately notified. Missman will present alternatives for possible resolution and any additional work required to achieve resolution will be negotiated. If you should choose to forego resolution, all work completed to date will be invoiced for payment and the project file will be archived by Missman for future resolution. If you choose resolution, Missman will act as your mediator, consultant and expert until satisfactory resolution is achieved. Upon resolution, this initial agreement will be reinstated and completed in accordance with its initial terms subject to potential interim rate increases.



ATTACHMENT
EXHIBIT A – HOURLY RATES FOR ADDITIONAL SERVICES

ADDITIONAL SERVICES: Additional Services will be charged at the standard hourly rates shown below. Work on items considered Additional Services would not be undertaken until the Client provides written authorization.

Classification	Rate
Principal	\$185.00
Senior Project Manager	\$151.00
Project Manager	\$134.00
Project Engineer	\$118.00
Senior Design Engineer	\$90.00
Design Engineer	\$82.00
Land Survey Manager	\$142.00
Land Surveyor	\$122.00
Survey Party Chief	\$80.00
Survey Technician	\$51.00
Senior Engineering Technician	\$103.00
Engineering Technician	\$73.00
CAD Operator	\$57.00
Construction Services Manager	\$120.00
Construction Services Senior Technician	\$98.00
Construction Services Technician	\$77.00
Project Coordinator II	\$82.00
Project Coordinator I	\$62.00
Environmental Scientist	\$72.00
Clerical & Administration	\$52.00
Engineering Intern	\$31.00
Survey – Robotic	\$95.00
Survey – RTK	\$110.00

January 1, 2016
Missman, Inc.

The above standard hourly rates include overhead, profit, insurance, and normal costs for readiness to serve. Reasonable travel costs are also included. Lodging and per diem in excess of 50 miles from the office servicing the project will result in additional charges.