

COUNCIL OF THE CITY OF DIXON, ILLINOIS
COUNCIL CHAMBERS – CITY HALL
MONDAY, APRIL 18, 2016
5:30 P.M.

ROLL CALL/INVOCATION

The meeting was called to order by Mayor Arellano. Councilmen Marx, Tucker, Bishop and Mayor Arellano answered Roll Call. Absent was Councilman Venier. The Pledge of Allegiance was cited. Reverend Frank Berman, Heritage Square Chaplain, gave the Invocation.

RETIREMENT PRESENTATION – WWTP SUPT. DAN MAHAN

Mayor Arellano first read a brief summary of Dan's employment history with the City of Dixon. He then presented him with a watch. Dan introduced his family members that were present tonight.

OATHS OF OFFICE

Mayor Arellano read brief bios on each officer and then administered the Oath of Office to Police Officers Alex J. Wakeley and Edward A. Deets.

WORK SESSION – WAGE SCALES

City Manager O'Donnell stated a re-evaluation of the bottom of the wage scales was performed to determine if they could be lowered and still remain competitive. Cole asked the Council for feedback on these new minimum rates. It was the consensus of the Council to go a little lower on the starting rate but with flexibility. Mayor Arellano asked Cole to get Councilman Venier's feedback also. Councilman Tucker questioned increasing two employee's wages right now. Cole advised at May 1st, these 2 people would see a 5% increase and then once they attain their certificates for their job titles, they would go to the bottom of the scales for these positions. This was acceptable to the Council.

WORK SESSION – GALENA AVENUE BRIDGE RAILINGS

City Manager O'Donnell read the Strand proposal and what services would be offered as well as the list of items that are not included. He then read the Missman options. Discussion ensued regarding putting a clause in the Strand proposal regarding his exclusive rights to purchasing the paint. The Council weighed all of the options with each of these proposals. Mayor Arellano suggested Cole contact welders to look at the railings. He then stated they could either move forward with Strand or review old bids and add items to their proposals. Public Works Director Tim Ridder advised that a yearly maintenance plan of these railings is a necessity.

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APPROVAL OF MINUTES

Councilman Bishop moved that the minutes of the Regular Council Meeting of Monday, April 4, 2016 be accepted and placed on file. Seconded by Councilman Tucker. Voting Yea: Councilmen Marx, Tucker, Bishop and Mayor Arellano. Voting Nay: None. Motion carried.

APPROVAL OF TOTAL LABOR & OUTSIDE CLAIMS

Councilman Marx moved that the Total Labor & Outside Claims in the amount of \$487,852.29 be approved and ordered paid. Seconded by Councilman Bishop. Discussion followed. Mayor Arellano asked that the \$3,220 for Exercise Equipment for the Fire Department be taken off the bills, as he does not think the citizens should be paying for this. Councilman Marx questioned the amount for the repair of a police car and was advised that it was paid for after receiving the insurance check. Councilman Marx also questioned the difference between the services of ComEd versus Dynergy. After no further discussion, the motion was re-read to reflect the reduction of the \$3,220. Councilman Marx moved that the Total Labor & Outside Claims in the amount of \$484,632.29 be approved and ordered paid. Seconded by Councilman Tucker. Voting Yea: Councilmen Marx, Tucker, Bishop and Mayor Arellano. Voting Nay: None. Motion carried.

ACCEPTANCE OF YTD FINANCIAL SUMMARY

Councilman Tucker moved that the YTD Financial Summary through March 31, 2016 be accepted. Seconded by Councilman Bishop. Voting Yea: Councilmen Marx, Tucker, Bishop and Mayor Arellano. Voting Nay: None. Motion carried.

CITY MANAGER REPORT

City Manager O'Donnell advised that Josh McNitt would be the new Wastewater Treatment Plant Supervisor. He stated Dan Mahan would work on a contractual basis for six months to one year. Cole further reported the Airport RFQ's have been sent; the rip rap project is now delayed; the Employee Safety Committee met this week; Cole will be out of the office this Wednesday; Department Reports were read; and Detective Jessica Garza received the YWCA Women of Achievement Award for community leadership.

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COUNCIL REPORTS

Mayor Arellano advised the Pension Boards do not need Council approval for appointments and re-appointments. He also stated the City of Polo has requested we continue their water lab treatments. Cole suggested we ask for an exclusive contract for all their testing. Mayor Arellano stated increasing costs versus hiring an additional lab employee would have to be looked at. He also stated new Commission members are needed, and he spoke with Peter Shaw to join either the Library Board or the Plan Commission. Mayor Arellano then advised the Dixon Square Apartments is having a Grand Opening on Thursday, May 19th at 1:00 p.m. Lastly, he advised all licensing is currently being done by the City Clerk and will be issued for May 1st.

Councilman Marx advised there is a meeting of the Airport Board, the Public Works Director and City Attorney LeSage to review several items that the board has questioned.

Councilman Tucker advised three groups presented at the Dixon One meeting. He advised he is glad with the results and stated this task force is headed in the right direction.

Councilman Bishop questioned what the City's stand is on the old high school building. Mayor Arellano advised we are not looking to take over the property or the building but to help the community with the re-development of the property. He added that a Joint Agreement will be brought to the Council in the near future and then a Joint Committee will be appointed. Councilman Bishop then questioned the Police Chief about the Charger at the Airport. Chief Langloss advised it would be auctioned off.

BOARD & COMMISSIONS REPORTS

Mayor Arellano reported that the Library Board Minutes of March 14, 2016, the Dixon One Advisory Task Force Minutes of March 15, 2016, the Airport Board Minutes of February 13, 2016 and the Dixon Sister Cities Association Minutes of March 15, 2016 are all on file with the Clerk and available for inspection.

VISITORS/PUBLIC COMMENT

John Detrich questioned the Council as to why there was \$100,000 spent to terminate David Nord. Mayor Arellano stated the vote was unanimous to choose Cole. He further advised Mr. Nord's contract allowed for a payout.

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ORD. #3005 – CREATING AND ADOPTING AN OPERATING BUDGET FOR THE
CITY OF DIXON, LEE COUNTY, ILLINOIS COMMENCING MAY 1, 2016 AND
ENDING APRIL 30, 2017

Councilman Bishop moved that an Ordinance creating and adopting an operating budget for the City of Dixon, Lee County, Illinois commencing May 1, 2016 and ending April 30, 2017 be passed. Seconded by Councilman Marx. Voting Yea: Councilmen Marx, Tucker, Bishop and Mayor Arellano. Voting Nay: None. Motion carried.

PROCLAMATION – “MOTORCYCLE AWARENESS MONTH”

Mayor Arellano proclaimed the month of May 2016 as “Motorcycle Awareness Month” in the City of Dixon.

RES. #2545-16 – LISTING 2016/2017 SCHEDULED COUNCIL MEETINGS

Councilman Marx moved that a Resolution listing the FY 2016/2017 scheduled City of Dixon Council Meetings be adopted. Seconded by Councilman Bishop. Voting Yea: Councilmen Marx, Tucker, Bishop and Mayor Arellano. Voting Nay: None. Motion carried.

ORD. #3006 – AMENDING TITLE III, CHAPTER 8, SEC. 3-8-15 (WATER RATES)

Councilman Tucker moved that an Ordinance amending the Dixon City Code Title III, Chapter 8, Section 3-8-15 (Water Rates) be passed. Seconded by Councilman Bishop. Discussion followed. Councilman Tucker questioned if the 15% for high-end users was a one-time deal. Mayor Arellano stated there is only one high-end user currently and the rates for three years are 15%, 6% and 6%. After no further comments, the Mayor called for the vote. Voting Yea: Councilmen Marx, Tucker, Bishop and Mayor Arellano. Voting Nay: None. Motion carried.

ORD. #3007 – AMENDING TITLE III, CHAPTER 9, SEC. 3-9-27 (SEWER RATES)

Councilman Bishop moved that an Ordinance amending the Dixon City Code Title III, Chapter 9, Section 3-9-27 (Sewer Rates) be passed. Seconded by Councilman Marx. Voting Yea: Councilmen Marx, Tucker, Bishop and Mayor Arellano. Voting Nay: None. Motion carried.

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CONSIDERATION AND POSSIBLE APPROVAL OF ECONOMIC DEVELOPMENT
INCENTIVES – UPM RAFLATAC

Councilman Marx moved to approve the economic development incentives for UPM Raflatac. Seconded by Councilman Bishop. Discussion followed. Mayor Arellano advised this is a follow-through on a previous agreement with UPM Raflatac. He advised it is a payment of 60% of utility tax rebated for the years 2010 through 2019 but payable from 2016 through 2025 for actual taxes paid in 2010-2019. He further added that the average rebate would be \$16,000/year. After no further discussion, the Mayor called for the vote. Voting Yea: Councilmen Marx, Tucker, Bishop and Mayor Arellano. Voting Nay: None. Motion carried.

ORD. #3008 – DIRECTING THE ADVERTISEMENT FOR BIDS FOR DEMOLITION
AND REMOVAL OF ALL DEBRIS AT 1010 WEST 3RD STREET
DIXON, ILLINOIS

Councilman Tucker moved that an Ordinance directing the advertisement for bids for demolition and removal of all debris at 1010 West 3rd Street, Dixon, Illinois be passed. Seconded by Councilman Marx. Voting Yea: Councilmen Marx, Tucker, Bishop and Mayor Arellano. Voting Nay: None. Motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF INCREASING THE NUMBER OF
DIXON ONE ADVISORY TASK FORCE MEMBERS

Councilman Bishop moved to add an additional public member to the Dixon One Advisory Task Force, thus taking the total number of members from nine (9) to ten (10). Seconded by Councilman Tucker. Voting Yea: Councilmen Marx, Tucker, Bishop and Mayor Arellano. Voting Nay: None. Motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF DIANE NICHOLSON AS A
MEMBER OF THE DIXON ONE ADVISORY TASK FORCE

Councilman Marx moved to accept the Mayor's recommendation of Diane Nicholson as a new public member on the Dixon One Advisory Task Force. Seconded by Councilman Bishop. Voting Yea: Councilmen Marx, Tucker, Bishop and Mayor Arellano. Voting Nay: None. Motion carried.

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ORD. #3009 – AMENDING TITLE X BY ADDING NEW CHAPTER 17
(NON-HIGHWAY VEHICLES)

Councilman Tucker moved that an Ordinance amending the Dixon City Code Title X, by adding a new Chapter 17 (Non-Highway Vehicles) be passed. Seconded by Councilman Bishop. Attorney LeSage advised an application for this permit would be forthcoming from his office. After no further comments, the Mayor called for the vote. Voting Yea: Councilmen Marx, Tucker, Bishop and Mayor Arellano. Voting Nay: None. Motion carried.

RES. #2546-16 – ADOPTING AMENDMENTS TO THE CITY OF DIXON
EMPLOYEE HANDBOOK (MODIFYING PORTIONS OF SECTION VI, HOURS OF
WORK AND SECTION VIII, LEAVE OF ABSENCE)

Councilman Bishop moved that a Resolution adopting amendments to the City of Dixon Employee Handbook (modifying portions of Section VI, Hours of Work and Section VIII, Leave of Absence) be adopted. Seconded by Councilman Tucker. Voting Yea: Councilmen Marx, Tucker, Bishop and Mayor Arellano. Voting Nay: None. Motion carried.

ADJOURNMENT

Councilman Marx moved that the Regular Council Meeting of Monday, April 18, 2016 be adjourned to meet in Regular Session on Monday, May 2, 2016 at 5:30 p.m. in the Council Chambers at City Hall. Seconded by Councilman Tucker. Voting Yea: Councilmen Marx, Tucker, Bishop and Mayor Arellano. Voting Nay: None. Motion carried. The meeting was adjourned at 7:26 p.m.

Kathe A. Swanson, City Clerk

