

COUNCIL OF THE CITY OF DIXON, ILLINOIS
COUNCIL CHAMBERS – CITY HALL
TUESDAY, JULY 5, 2016
5:30 P.M.

ROLL CALL/INVOCATION

The meeting was called to order by Mayor Arellano. Councilmen Tucker, Venier, Marx and Mayor Arellano answered Roll Call. Absent was Councilman Bishop. The Pledge of Allegiance was cited. Pastor Frank Berman, Heritage Square Chaplain, gave the Invocation.

APPROVAL OF MINUTES

Councilman Marx moved that the minutes of the Regular Council Meeting of Monday, June 20, 2016 be accepted and placed on file. Seconded by Councilman Venier. Voting Yea: Councilman Tucker, Venier, Marx and Mayor Arellano. Voting Nay: None. Motion carried.

APPROVAL OF TOTAL LABOR & OUTSIDE CLAIMS

Councilman Tucker moved that the Total Labor & Outside Claims in the amount of \$197,621.40 be approved and ordered paid. Seconded by Councilman Marx. Voting Yea: Councilmen Tucker, Venier, Marx and Mayor Arellano. Voting Nay: None. Motion carried.

At this time, Mayor Arellano moved Items #12-A, #12-B and #12-C to this time slot.

RETIREMENT PRESENTATION – FIRE LT. KEITH GABANY

Fire Chief Tim Shipman presented Keith with a watch from the City of Dixon for his 37 years of service, and Aaron Brown presented Keith with an axe on behalf of Firemen's Local Union 1943. Mayor Arellano read a prepared statement regarding Keith's employment history with the City.

PROMOTIONAL PRESENTATION – FIRE LT. JESSE ARJES

Fire Chief Tim Shipman presented Jesse with a plaque and Jesse's wife pinned the Lieutenant badge on him. Mayor Arellano read a prepared statement on Jesse's employment and educational background.

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OATH OF OFFICE – FIREFIGHTER GEORGE MARKEL

Mayor Arellano administered the Oath of Office to Firefighter George Markel. Mayor Arellano gave a brief bio on Mr. Markel then Chief Shipman pinned George's badge on him.

CITY MANAGER REPORT

City Manager Cole O'Donnell advised there was one quote received on the LED lighting for the bridge. He also advised AZZ talked about galvanizing the bridge railings but the cost is prohibitive. Cole also stated the applications are coming in for the two Water Department Serviceman positions. Cole then advised our insurance carrier was non-committal about the use of City equipment for the volunteer project. He advised staff would not be proceeding with this work. Cole then stated the UV work at the Wastewater Treatment Plant was completed in one day. Discussion then followed regarding the cost of the globes for the lights. Cole advised he is expecting a few more quotes. The only quote received was from a company named Steiner from Loves Park, Illinois. Mayor Arellano asked if the riprap could be extended farther east and Cole stated this would take an addendum to the bid. Cole then spoke regarding inspection services on the riprap project. He advised the engineers gave a quote in the amount of \$16,000, which is not a budgeted item. Further discussion ensued on whether or not City staff could handle said inspection. Street Superintendent Jim Canterbury advised possibly the City does not own said property in question.

Lastly, Councilman Venier questioned the vague response from the City's insurance company regarding the volunteer project recently discussed. Councilman Marx advised it is a risk management issue and not vague. Cole advised it was a consensus between he and the City Attorney to not proceed with said volunteer project.

COUNCIL REPORTS

Mayor Arellano advised a stopgap budget was passed in Springfield. He then advised the IBEW contract has been ratified and will be on the July 18th agenda for approval. He then advised he received a letter from Rosbrook Studio thanking the City for their help during the Street Fair. He also received a letter from Sauk Valley Community College advising their wanting to start up a small business growth project. Mayor Arellano also received a letter from Bill Wadsworth advising the Ronald Reagan Trail Association Committee would be dissolving on July 21st. Mayor Arellano spoke regarding the Cabela two-day tournament and advised some teams think the City should go back to the

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COUNCIL REPORTS (CONT'D.)

one-day event. Mayor Arellano commented that this event could be turned over to Dixon One next year and make it a river event. Mayor Arellano advised the Illinois Municipal League Conference registration starts next week, and he is going. He then advised that the I-88 interchange is closed again for a few months. Mayor Arellano lastly stated he wished Tim Ridder well and advised that the Petunia Festival was a great event.

Councilman Tucker advised he met with Paul Greufe regarding a City Manager evaluation form, which he passed out to the Council. He asked that all fill this form out and return to him. Mayor Arellano added that this evaluation is part of Cole's contract.

Councilman Venier echoed the thanks for a great Petunia Festival. He added that the volunteer work was unbelievable, and the fireworks were great, as well as the parade.

Councilman Marx stated it was an awesome weekend for the Petunia Festival and thanked the City staff for their involvement.

BOARDS & COMMISSIONS REPORTS

Mayor Arellano reported that the Monthly Building Permit Report for June, 2016, the Dixon Plan Commission Minutes of June 23, 2016, the Dixon Sister Cities Association Minutes of June 14, 2016 and the Veterans Memorial Commission Minutes of May 25, 2016 are all on file with the Clerk and available for inspection.

At this time, Mayor Arellano advised he would be attending the August 15th Council Meeting electronically.

VISITORS/PUBLIC COMMENT

Dave Johnson stated it is very gratifying to hear that so many people enjoyed the Petunia Festival. He stated the City employees were wonderful in pitching in to help where needed. He thanked everyone on behalf of the Petunia Festival Board.

At this time, Mayor Arellano advised that #11-A was deleted as Martin & Company pulled their petition.

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APPROVE HIRING OF CONSULTANTS TO CONDUCT
DIXON MUNICIPAL AIRPORT FEASIBILITY STUDY

Councilman Venier moved to approve the hiring of QED Airport & Aviation Consultants for \$24,695 for the purpose of conducting a Dixon Municipal Airport Feasibility Study pursuant to the terms of its June 23, 2016 letter. Seconded by Councilman Marx. Discussion followed. Cole advised the company is from Amelia Island, Florida. He stated the start date would be in late July and the study would be finished in early October. Cole further stated this is a non-budgeted item; therefore, an amendment to the budget would be done. Councilman Marx advised this study would be an expert's perspective of what the Airport could look like in the future. He added this study would also include an assessment of our obligations to the FAA and business planning of operations. Mayor Arellano added that there is the need for expertise for long-term planning of the Airport. After no further comments, the Mayor called for the vote. Voting Yea: Councilmen Tucker, Venier, Marx and Mayor Arellano. Voting Nay: None. Motion carried.

RES. #2564-16 – EXTENDING TERM OF THE
DIXON ONE ADVISORY TASK FORCE

Councilman Marx moved that a Resolution extending the term of the Dixon One Advisory Task Force be adopted. Seconded by Councilman Tucker. Discussion followed. Councilman Venier advised their presentation on July 12th to the Chamber and Main Street has been postponed. Mayor Arellano advised there are some groups on board for consolidation. He stated this three-month extension would allow the task force to finish with all the groups. Councilman Tucker advised he would like to see the group dissolved and focus on the boards that want to join. Councilman Venier stated Dixon One has heard from the Petunia Festival Board, Sister Cities, Lee County Genealogical and the Museum Coalition. He advised Lee County Tourism would like to be a partner. Councilman Marx stated he does not want to step backward. He stated the sudden demise of the Tourism Council troubles him. Councilman Tucker stated the two options are a 90-day extension of the task force or drop down from 12 entities to 6 to focus on the concept. Further discussion concluded to amend the motion to a 30-day extension. After no further comments, the Mayor called for a motion to amend the first motion. Councilman Marx moved that the motion be amended. Seconded by Councilman Tucker. Mayor called for the second motion to amend the extension of the term. Councilman Tucker moved that a Resolution extending the term of the Dixon One Advisory Task Force to August 31, 2016 be adopted. Seconded by Councilman Venier. Voting Yea: Councilmen Tucker, Venier, Marx and Mayor Arellano. Voting Nay: None. Motion carried.

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DISCUSSION – BIDDING PROCESS

City Manager O'Donnell explained that he would like the Council's permission to eliminate the first bidding step of requesting to seek bids. He advised that if a project is outside the budget, then Council's permission would be required. Councilman Tucker stated he wants to see a Capital Improvement Plan and stated his concern for this year's budget. Cole advised he could list each project in his City Manager's Report and could be discussed at that time. City Attorney LeSage stated this procedure would streamline things, and the City Manager would use his discretion on all projects whether the first step in the process could be eliminated.

CONSIDERATION AND POSSIBLE APPROVAL OF REIMBURSEMENT
AGREEMENT WITH RAYMOND AND IRENE HAYS FOR SEWER REPAIRS
AT 203 SOUTH PEORIA AVENUE

Councilman Tucker moved that a Reimbursement Agreement between the City of Dixon and Raymond and Irene Hayes for sewer repairs at 203 South Peoria Avenue be approved. Seconded by Councilman Venier. Discussion followed. Attorney LeSage advised the monthly reimbursement amount could be entered later as the final amount of the bill has not been determined as yet. He also advised Mr. Hays may be willing to pay some monies up front. After no further comments, the Mayor called for the vote. Voting Yea: Councilmen Tucker, Venier, Marx and Mayor Arellano. Voting Nay: None. Motion carried.

EXECUTIVE SESSION

Councilman Venier moved that the Regular Council Meeting of Tuesday, July 5, 2016 adjourn into Executive Session to consider the appointment, employment, compensation, discipline, performance or dismissal of a specific employee. Seconded by Councilman Tucker. Voting Yea: Councilmen Tucker, Venier, Marx and Mayor Arellano. Voting Nay: None. Motion carried.

RECONVENE MEETING

Councilman Tucker moved that the Regular Council Meeting of Monday, June 6, 2016 reconvene into Open Session. Seconded by Councilman Bishop. Voting Yea: Councilmen Bishop, Marx, Tucker, Venier and Mayor Arellano. Voting Nay: None. Motion carried.

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ADJOURNMENT

Councilman Tucker moved that the Regular Council Meeting of Tuesday, July 5, 2016 be adjourned to meet in Regular Session on Monday, July 18, 2016 at 5:30 p.m. in the Council Chambers at City Hall. Seconded by Councilman Venier. Voting Yea: Councilmen Tucker, Venier, Marx and Mayor Arellano. Voting Nay: None. The meeting was adjourned at 7:45 p.m.

Kathe A. Swanson, City Clerk

