

**DIXON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

*Monday, September 12th, 2016 at 5:30 p.m.

AGENDA

- 1) Call to Order
- 2) Attendance
- 3) Citizen's Comments
- 4) Trustee's Comments
- 5) Approval of Minutes from August 8th
- 6) President's Report: Glen Hughes
- 7) Library Director's Report: Antony Deter
- 8) Treasurer's Report – Approval of Trust Fund Bills & Expenditures – Action Item
- 9) Approval of Library Invoices & Expenditures – Action Item
- 10) Reports from Standing Committees
 - i) Finance and Budget: Glen Hughes / Terry Dunphy
 - ii) Building and Grounds: Terry Dunphy / Peter Shaw
 - iii) Personnel and Salaries: Tracey Lawton / Steve Hill
 - iv) By-laws, Policies, and Procedures: Carol Linkowski / David Badger
 - v) Technology & Technology Resources: Tracey Lawton / Marcella Kitson
- 11) Unfinished Business
 - a) Review and revise the Capital Plan for Dixon Public Library - Action item.
 - b) Consider use of moneys held in the Library Restricted Fund Balance including further transfer to Capital Reserve Fund - Action item.
- 12) New Business
 - a) Review compilation of Board Policies into single document for publication.
 - b) Consider re-adoption of policy texts on patron confidentiality, anti-discrimination, and library card responsibility.
 - c) Consider re-adoption of policy on The Drug and Alcohol Free Library - Action item.
 - d) Consider approval of new contract proposal for supply of photocopy equipment - Action item.
- 13) Other business
- 14) Adjournment

***The September 12th meeting will be held in the TAD room on the lower floor at the
Dixon Public Library, 221 S Hennepin Ave., Dixon.**

The next Library Board Meeting will be held on **Tuesday, October 11th at 5:30 p.m.**

The Dixon Public Library is ADA compliant and the public is welcome.