

DIXON MUNICIPAL AIRPORT, DIXON, ILLINOIS  
AIRPORT BOARD MEETING  
FEBRUARY 13, 2016 - 8:00 AM at Dixon Walgreen Field

**Board Members Present:**

1. Brian Brown 2. Dave Flenner 3. Dick Meggers 4. Dan Ruckman

**Board Members Absent:** 5. \_\_\_ Vacant \_\_\_

**Quorum present? Yes**

**Others Present:** Airport Manager Larry Haley

**Proceedings:** The meeting was called to order at 8:04 AM Local time by David Flenner

**Secretary's Report:** Dave Flenner –

- Correspondence – none
- Minutes from December 05, 2015

**MOTION by Dick** to approve minutes for – **DECEMBER 05, 2015 Airport Board** as recorded by Dave, **2nd by Brian.**

**APPROVED - YES= Brian, Dave, Dick, Dan - NO = none - Absent = none**

**Treasurer's Report:** – Dick Meggers –

1. CURRENT Reports for 7 months ending on December 31, 2015
  - December 31, 2015 = 8 months 67% of Fiscal Year
  - REVENUE - Budget \$55,000 Revenues Rent and Miscellaneous YTD \$35,414.90 Collected 64.4% (**Unchanged 11/2015**)
  - EXPENSE - Annual Budget \$162,994.00 - YTD \$94,273.93 = 57.8% fiscal year / \$68,720.07 Unexpended

**MOTION by Brian** to approve Treasurers Report to **December 31, 2015** as recorded. **2nd by Dan.**

**APPROVED - YES= Brian, Dave, Dick, Dan - NO = none - Absent = none**

**Airport Manager and Maintenance Report:** Larry Haley

- \*No problems with Snow equipment.
- \*AWOS Ceilometer apparently was not properly certified by Belfort Instruments. The Ceiling report has been deleted from advisory until Belfort supplies a certified Ceilometer. Larry says Belfort admits it is their error.
- \* Hanger – Two vacant in B and C4 has a temporary in it presently. Jack Bally has spoken to Larry about bringing his B17 here for his test flights.
- \* Runways and Taxiways have developed lots of cracks this year. Larry is not sure how it will be handled this year. The City does not route cracks now like the FAA specifies. The past contractors will not come into Illinois because of the prevailing wage rules. Franklin blacktop did the work last year for 1,000 foot.
- \* Larry announced he has turned in his retirement papers. Should be around July 15<sup>th</sup>.

**Engineering and Projects Reports:** by Dave Flenner

- **Runway Lighting Project** – the current project will do Runway 8-26 only because of budget limits. This will go to Bid Letting in March or April. Runway 12-30 will be planned in following years. Dave ask Larry his thought on which was worse. Larry said both were same age.
- **North Perimeter Fence** – Went to Bid Letting in January and state has accepted a bid. The project Bid is approved for only part of the project because bid cost was higher than engineering cost estimates. Lovewell Fencing Inc. had low bid \$127,580 for Base Bid. The Alternate 1 Hanger Area \$30,708 and Alternate 2 East Terminal Area \$10,662 will be postponed for another project.
- **TIPS – Brief Dan Ruckman about the TIPS plan process.**

**FBO**

- \_\_\_\_\_ - .....none

**Public Relations:** Brian Brown –

- \_\_\_\_\_ - none

**Old Business:**

- **Memorial Plaque** – Dave - No information. Believe Al has the Plaque.
- **Hanger Tenants improper storage** – Larry – There has been activity cleaning some hangers.
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New Business:

- **CITY CODE** – Dave – Comparing old to New Code approved December 7, 2015 that we received following our last Board Meeting.
- **2-2-2** The Airport shall be under jurisdiction and control of the city manager. City manager appoints Airport Manager who shall report to Director of Public Works. OLD was operated by Airport Board, and the Board shall have exclusive charge and control thereof, subject to terms directed by Council.
- **2-2-3** New- City Council shall appoint an Airport Board to advise the City Council and the city manager on matters relating to the Dixon Airport. **The Airport Board shall be advisory only.**
- **2-2-5** New - Board shall elect President and Secretary - The position of Treasurer was dropped.
- **2-2-6** Finances NEW - Board is not involved or controlling finances as stated now - City Council shall have control of expenditures of all monies. Treasurer may draw on funds authorized by City Council or by the City Manager. Airport Board is Advisory Only.
- **Leases – nothing addresses this but Dave assumes that the City Manager shall now oversee this.**

Closing Comments:

**Airport Board** - needs some direction?

**Airport Manager** – What is in the future?

**MOTION** to adjourn at 9:21 A.M. by Brian Brown, 2nd by– Dick Meggers

**APPROVED - YES= Brian, Dave, Dick, Dan - NO = none - Absent = none**

**Next meeting Saturday at 8:00 A.M. Local time, APRIL 09, 2016**

Future scheduled dates for 2016 – June 4<sup>th</sup>, August 13<sup>th</sup>, October 1<sup>st</sup> and December 10<sup>th</sup>.

Minutes submitted by Secretary, David Flenner