

DIXON MUNICIPAL AIRPORT, DIXON, ILLINOIS
AIRPORT BOARD MEETING

November 30, 2016 - 5:00 PM at Dixon Walgreen Field

Board Members Present:

1. Mark Appelquist 2. Brian Brown 3. Dave Flenner 4. Dick Meggers 5. Dan Ruckman

Board Members Absent: 5. Vacant

Quorum present? Yes

Others Present: City Manager- Cole O'Donnell, Street Dept. Manager - Jim Canterbury, Current Farm tenant Dave Hill and sons Eric Hill & Cody Hill

Proceedings: The meeting was called to order at 5:00 PM Local time by David Flenner

Secretary's Report: Dave Flenner

- NONE

Discuss Farm Lease Agreement: Cole O

- Need to hold a Bid for the Farm Lease. Will publish an announcement in Newspaper with about a 7 day turn around.
- Bid goal – Friday Dec. 2nd with Opening of Bids Dec. 9th

Update the Airport Layout Plan & continuing OED engagement:

- Request proposal for cost from CMT to update Airport Layout Plan.
- QED could be good to argue with the FAA regarding the Obstruction issues. A request for a proposal to do this would be good.

Identify and recommend a airport management and operations model:

- Jim Canterbury would continue to be the Airport Manager. Street Dept. and Oakwood would do the mowing and other Airport Maintenance.

Regain FAA authorization for the use of the nighttime instrument approaches:

- Pending Obstruction study.

Attempt to achieve lower instrument approach minimums:

- Pending Obstruction study.

Prepare an RFP to develop unused land:

- Pending Airport Layout Plan.

Research revenue generating options at Airport:

- Short discussion on rental rates, fuel sales, and other options.
- Options need to be looked at for future discussion.

Future use of Federal TIPs MONEY:

- Pending CITY COUNCIL APPROVAL.

FUTURE MEETINGS:

- Following Suggestion from Mr. O'Donnell we will try 2nd Wednesday each month.
- NEXT meeting Wednesday January 11th at 5:00PM

Public/Visitor Comment:

Closing Comments:

None

MOTION to adjourn 6:31 P.M. by Dan Ruckman, 2nd by– Brian Brown

APPROVED - YES=Mark, Brian, Dave, Dick, Dan - NO = none - Absent = none

Next meeting – Open Farm BidsFriday December 9th at 12:00NOON

Airport Board Meeting Wednesday January 11th at 5:00PM

Future scheduled dates for 2017 – Feb. 14th, March 14th, April 11th, May 9th, June 13th, July 11th, August 8th, Sept. 12th, October 10th
November 8th, December 13th.

Minutes submitted by Secretary, David Flenner