

DIXON HISTORIC PRESERVATION COMMISSION

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Minutes of the Commission meeting of September 30, 2016

- 1. Call to order.** The meeting was called to order by John McLane in Council Chambers at 930a.
- 2. Roll call.** Commissioners present were James Higby, Greg Langan, John McLane, and Duane Paulsen. Also present was Dr. Carol Krueger, who has expressed an interest in being appointed to the Commission to fill the vacancy of long standing.
- 3. Approval of minutes.** Minutes of the meeting of February 22, 2016 meeting have been distributed electronically, and printed copies have been distributed to all persons present at today's meeting. **Duane Paulsen moved, and Greg Langan seconded, that the minutes be approved as printed and read. Voting Aye: Higby, Langan, McLane, and Paulsen. Voting Nay: None. Motion carried.**
- 4. Notices and communications.** The agenda packet included the following:
 - an inventory of bronze plaques that have been installed and plaques yet to be picked up by building owners
 - an email to the Commission from Mayor Arellano requesting discussion of the Dixon Memorial Arch regarding the possibility of returning a US flag to the top of the arch and having plaques installed with the original arch wording
 - a photograph of the original arch showing a flag at the top and the original wording as seen from the northbound lane of Galena Avenue
 - a recent photograph of the retaining wall at Reagan Peace Park showing its deteriorated condition
- 5. Public comment.** There were no comments by the public.
- 6. Old business.** Commission Chair John McLane recently spoke with City Attorney Lesage about the Commission's taking possession of the bronze plaques and Town Square poster and gaining permission from City Council to speak to property owners regarding their installation. The topic will be included in a forthcoming council meeting agenda.
- 7. New business.**
 - a. **James Higby moved, and Duane Paulsen seconded, that the current Commission officers serve another term in their respective positions. Voting aye: Langan, Paulsen, and Higby. Abstaining: McLane. Voting nay: None. Motion carried.** Officers shall be John McLane, Chair; Duane Paulsen, Vice-Chair; and James Higby, Secretary.
 - b. Commissioners indicated interest in continued pursuit of getting the bronze plaques and Town Square Block history poster installed at the remaining sites. James Higby suggested that, at the very least, the poster might be duplicated, framed, and displayed inside the Town Square Building, as well as at City Hall. If not displayed outdoors, the "You are here" indicator would have to be removed, and some other minor modifications made to the text to reflect new information.

- c. Per Mayor Arellano's email request, Commissioners made the following comments:
- i. Move the existing plaque from the side of the arch base facing the traffic lane to the north face of the arch base where pedestrians can actually see and read it.
 - ii. Flag etiquette requires that if a flag is installed and remains in place during the night, it must be lighted.
 - iii. A flag atop the arch might appear to be an afterthought.
 - iv. A flag atop the arch would be a significant maintenance issue. Having no flag at all is preferable to having a tattered flag.
 - v. In spite of the historic and patriotic value of duplicating the original wording on the faces of the arch, as some have proposed, doing so would create a traffic hazard from drivers attempting to read the words while in motion.

Secretary Higby will report these comments to Mayor Arellano.

d. Dr. Krueger has expressed her continuing interest in appointment to the Commission. **Secretary Higby will relay this information to Mayor Arellano, who will include the request on the agenda of a forthcoming council meeting.**

8. Adjournment. Duane Paulsen moved, and James Higby seconded, that the meeting be adjourned. Voting Aye: McLane, Paulsen, Higby, and Langan. Voting Nay: None. Motion carried, and the meeting was adjourned at 1027a.

Respectfully submitted by James Higby, Secretary
Dixon Historic Preservation Commission