

COUNCIL OF THE CITY OF DIXON, ILLINOIS
REGULAR COUNCIL MEETING
COUNCIL CHAMBERS - CITY HALL
MONDAY, NOVEMBER 20, 2017
5:30 P.M.

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance/Invocation
4. Public Hearing – 2017 Tax Levy
5. Oath of Office - - Steve Howell, Police Chief
6. Retirement – Officer Leslie Shaw
7. WORK SESSION –
8. Approval of Minutes
9. Approval of Total Labor and Outside Claims
10. Acceptance of YTD Financial Summary
11. Department Reports
 - Allen Philhower – Library Network Project Overview
12. City Manager Report
13. Council Reports
 - a. Mayor Arellano
 - b. Councilman Venier
 - c. Councilman Considine
 - d. Councilman Marshall
 - e. Councilman Marx
14. Boards & Commissions Reports
15. Visitors/Public Comment

The City of Dixon, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of this meeting or facilities, contact the ADA Coordinator at (815) 288-1485 to allow the City of Dixon to make reasonable accommodations for those persons.

COUNCIL OF THE CITY OF DIXON, ILLINOIS
REGULAR COUNCIL MEETING
COUNCIL CHAMBERS - CITY HALL
MONDAY, NOVEMBER 20, 2017
5:30 P.M.

AGENDA

16. Ordinances

- a. Ordinance Annexing Certain Territory to the City of Dixon Lee County, Illinois (2310 W. Fourth Street)
- b. Ordinance Annexing Certain Territory to the City of Dixon, Lee County, Illinois (1009 4th Avenue)
- c. Ordinance Annexing Certain Territory to the City of Dixon, Lee County, Illinois (1501 Brinton Avenue)

17. Motions

- a. Discussion and approval of Form of Airport Hangar Lease - Dixon Municipal Airport.
- b. Discussion and approval authorizing the City Manager to enter into hangar leases at the Dixon Municipal Airport
- c. Authorize Mayor to execute a contract with BlueCross BlueShield of Illinois for City employee group health insurance for a plan year commencing January 1, 2018.

18. Executive Session

- d. To consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees pursuant to Section 2© (5) of the Open Meetings Act.

19. Adjournment

The City of Dixon, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of this meeting or facilities, contact the ADA Coordinator at (815) 288-1485 to allow the City of Dixon to make reasonable accommodations for those persons.

CALL TO ORDER

The meeting was called to order by Mayor Arellano.

ROLL CALL/INVOCATION

Councilmen Considine, Marshall, Marx, Venier, and Mayor Arellano answered Roll Call. The Pledge of Allegiance was cited. Pastor Wayne Epps of Calvary Baptist Church gave the Invocation.

WORK SESSION – DIXON CHAMBER AND MAIN STREET

Executive Director Stacey Colledge of Dixon Main Street and Riverfront gave a presentation. She advised that they are working on ways to improve attractions through marketing and to improve the welcome center and services. They plan to make these improvements through media, Lee County Tourism, expanding social media, redeveloping the website and possibly a mobile app. She also shared with the Council the Dixon Tourism Grant 2018 Application. The Council asked questions regarding marketing and maximum amount for grants. She advised that they are in the process of hiring a marketing person and the max for a tourism grant is \$10,000. DCMS will also be putting up new banners in early 2018

WORK SESSION – FIRE PENSION DISCUSSION

Mark Callison gave an overview of the Fire Pension Fund presentation and introduced Todd Schroeder of Lauterbach & Amen, LLP to participate in the presentation. A “A Look Head” program was shared with the Council. They advised the goal is to get better investments and to reach funding of \$10 Million. The City is currently hovering at \$8 Million.

APPROVAL OF MINUTES

Councilman Marshall moved to approve the regular and executive minutes of the Special Council Meeting of Monday, October 16, 2017 and of the Special Council Meeting of Wednesday, October 25, 2017. Seconded by Councilman Marx. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. **Motion carried.**

APPROVAL OF TOTAL LABOR AND OUTSIDE CLAIMS

Councilman Marshall moved that the total labor and outside claims in the amount of \$948,412.55 be approved and ordered paid. Seconded by Councilman Marx. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. **Motion carried.**

CITY MANAGER REPORT

City Manager Danny Langloss thanked Mark Callison and the Fire Department for their work on the pension funding. He also advised that M & M had made the move to the Dixon Airport and thanked IT Manager Allen Philhower for all of his work. City Manager Langloss advised that a grant for Anchor Road had been applied for and that a plan was being finalized for next year for street resurfacing.

INSURANCE PRESENTATION

City Manager Langloss gave an overview of Health Insurance changes. Packets provided to Council. City Manager Langloss thanked Finance Director, Paula Meyer and City Clerk Becky Fredericks for their work on this project. He further advised that the contract would need to be voted on at the next Council Meeting. City Manager also recognized employees: Becky Fredericks, Amanda Bradshaw and Matt Heckman for all their efforts and overtime on projects.

COUNCIL REPORTS

Mayor Arellano – Would like to discuss any changes that may need to be made to Raffle Permit licensing. City Attorney Lesage gave an overview on how this came about and will reevaluate with the Council so that the permit holders can be accommodated and advised that it is a work in progress. Mayor advised that he has had multiple compliments on building cleanup as well as sewer issues by Josh McNitt and his crew. Also Street complaints had been well handled.

Councilman Marx – Recognized that M & M Aviation made the move from Whiteside to Dixon and thanked Jim Canterbury for his work

Councilman Venier – Reminder about the upcoming Janis Joplin production Saturday evening. Tickets still available and is supposed to be a great show.

Councilman Marshall – Congratulations to the Dukes and Good Luck on Saturday. Game is at 6:00 pm

Mayor – Would like to pay respect and extend prayers to the family of Officer Jamie Cox and the Rockford P.D.

BOARD & COMMISSIONS REPORTS

Mayor Arellano reported that the Dixon Historic Preservation Commission Minutes were available for inspection and on file at City Hall.

LEASE OF PROPERTY

Councilman Considine moved to authorize the execution of an agreement for the lease of certain real property to Richard A Humphrey. Seconded by Councilman Venier. City Attorney Lesage advised that this would require a super majority vote to pass. Mayor noted that there had been interest from a solar farm for 12 or 13 acres. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. **Motion carried.**

ORDINANCY – DIXON CENTRAL BUSINESS DISTRICT TAX INCREMENT REDEVELOPMENT PLAN

Councilman Venier moved to approve the ordinance amending the Dixon Central Business District tax increment redevelopment project and plan of the City of Dixon. Seconded by Councilman Considine. The highlights were presented by City Attorney. Councilman Marshall spoke with the City Attorney regarding obtaining property within the TIF District and City Attorney Lesage advised that he could refrain from all TIF discussions and votes or remove property from the TIF area. Councilman Marshall chose to have 87 S. Galena Avenue removed from the Central Business District TIF District. Voting Yea: Councilman Considine, Marx, Venier and Mayor Arellano. Abstain: Councilman Marshall. Voting Nay: None. **Motion carried.**

CITY MANAGER RESIDENCY

Councilman Marshall moved to amend Dixon City Code Title 1, Chapter 6, and Section 1-6-2 (City Manager Residency). Seconded by Councilman Venier. Voting Yea: Councilman Considine, Marshall and Venier. Voting Nay: Councilman Marx and Mayor Arellano. **Motion carried.**

RESIDENCY - CHIEFS

Councilman Marx moved to amend Dixon City Code Title 8, Chapter 1, Section 8-1-3 and Title 9, Chapter 1, Section 9-1-3(Fire and Police Residency Requirement). Seconded by Councilman Marshall. Mayor advised he would be staying his position on this. Voting Yea: Councilman Considine, Marshall, Marx, and Venier. Voting Nay: Mayor Arellano. **Motion carried.**

BUDGET ADJUSTMENT

Councilman Considine moved to recommend that the Council pass the Resolution amending the 2017-2018 Budget with respect to the Water Meter Project. The resolution increases the Capital project budget in the Water and Wastewater funds by \$1,446.565 each. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. **Motion carried.**

TAX LEVY

Councilman Venier made a motion recommending the City Council place the 2017 Tax Levy Ordinance on file. Seconded by Councilman Considine. Finance Director Paula Meyer gave an overview and advised that it would be placed on file, then a public hearing would follow and the final vote would take place at the December meeting. City Manager Langloss thanked Paula Meyer and Becky Fredericks for their work on this. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. Motion Carried.

WAIVE BID PROCESS – METER PROJECT

Councilman Marshall made a motion to waive the bidding process for the water meter replacement program. Seconded by Councilman Considine. Interim Public Works Director Matt Heckman gave an overview. He advised that this lengthy in depth process was more thorough than bidding. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. Motion Carried.

WATER METER – CONTRACT NEGOTIATIONS

Councilman Marx made a motion to allow staff to enter into contract negotiations with Core & Main. Seconded by Councilman Marx. Projected cost \$2,893,130.00 Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. Motion Carried.

DIXON THEATRE PROJECT

Councilman Venier made a motion to permit staff to enter into contract negotiations to perform a building assessment on the Dixon Theatre. Seconded by Councilman Marshall. Willett Hofmann is the unanimous selection. It was noted that they have extensive structure experience from many projects. There are no cost factors known yet. This will come to the Council first before proceeding. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. Motion Carried.

DISCUSSION – WELL #3 REMOVAL AND INSPECTION

Councilman Venier moved to waive the bidding process for the removal and inspection of Well #3. Seconded by Councilman Considine. This was an emergency project that was not budgeted. Funds would be coming from Water Capital Fund. The timeline is for early next year utilizing Layne Christenson as the contractor. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. Motion Carried.

SAFE PASSAGE GRANT – PART TIME POSITIONS

Councilman Marshall made a motion to approve adding 5 part time positions for the Safe Passage Grant program. Seconded by Councilman Marx. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. Motion Carried.

REFERRAL OF PETITION FOR ANNEXATION TO CITY ATTORNEY

Councilman Marx made a motion to refer the Petition for Annexation & Zoning to the City Attorney for proper action. Seconded by Councilman Marshall. R1 Zoning requested. City Attorney Lesage to prepare the ordinance. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. Motion Carried.

REFER PETITION AMENDMENT/ZONING TO PLAN COMMISSION

Councilman Considine made a motion to refer the Petition for Zoning Amendment to the Dixon Plan Commission. Seconded by Councilman Marx. ZMM Industrial Property filed a petition for zoning amendment for 2 real property parcels on Palmyra referred to as the business and farm parcels. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. Motion Carried.

EXECUTIVE SESSION

Councilman Venier moved that the Regular Council Meeting of Monday, November 6, 2017 meet in Executive session to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees pursuant to Section 2(c)(5) of the Open Meetings Act. Seconded by Councilman Marx. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. **Motion carried.**

RECONVENE MEETING

Councilman Marshall moved that the Regular Council Meeting of Monday, November 6, 2017, reconvene into Open Session. Seconded by Councilman Considine. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. **Motion carried.**

ADJOURNMENT

Councilman Marx moved that the Regular Council Meeting of Monday, November 6, 2017, be adjourned to meet in Regular Session on Monday, November 20, 2017, at 5:30

p.m. in the Council Chambers at City Hall. Seconded by Councilman Considine. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. **Motion carried.** The meeting adjourned at 9:30 p.m.

Stephanie A. Terranova, Deputy City Clerk

#9

CITY OF DIXON

Payment Approval Report

Report dates: 11/7/2017-11/20/2017

Page: 1
Nov 15, 2017 12:42PM

Report Criteria:

Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
	458	LAYNE CHRISTENSEN COMPANY	92083434	HIGH LIFT #2 @ MAIN PLANT REPLAC	11/08/2017	35,186.20	.00	
	565	NORTH'S OIL COMPANY	3047569	GASOHOL/OCTANE	11/03/2017	1,301.52	.00	
	565	NORTH'S OIL COMPANY	3047587	GASOHOL/OCTANE	11/06/2017	6,380.00	.00	
	937	GASVODA & ASSOCIATES INC.	1702169	CHEMICAL EQUIP REPLACEMENTS @	11/03/2017	9,478.80	.00	
Total :						52,346.52	.00	
COUNCIL	828	WARD MURRAY PACE & JOHNSON	146066	FISCHER	11/03/2017	958.64	.00	
	836	WELLS FARGO	11 2017 #9898	FOOD FOR GOVT DAY	11/02/2017	154.00	.00	
Total COUNCIL:						1,112.64	.00	
ECONOMIC DEVELOPME	575	OFFICE DEPOT	975090381001	BREAKROOM SUPPLIES	10/27/2017	58.86	.00	
	836	WELLS FARGO	11 2017 #2290	NATL BROWNFIELD CONF REG FEE	11/02/2017	200.00	.00	
	836	WELLS FARGO	11 2017 #9898	FLOWERS - MAGNE/FASSLER	11/02/2017	148.56	.00	
	836	WELLS FARGO	11 2017 #9898	WATER/SODA	11/02/2017	21.28	.00	
Total ECONOMIC DEVELOPMENT:						428.70	.00	
FINANCE	575	OFFICE DEPOT	975090381001	OFFICE SUPPLIES	10/27/2017	16.70	.00	
	575	OFFICE DEPOT	975090439001	OFFICE SUPPLIES	10/27/2017	8.79	.00	
	610	PITNEY BOWES	11 2017 #9924	POSTAGE REFILL #80090010559924	11/10/2017	2,173.60	.00	
	675	SAUK VALLEY MEDIA	721179	PROPERTY LEVY	11/07/2017	245.70	.00	
	677	SBM STERLING BUSINESS CENTER	382703	CONTRACT #A7723-MX3610N-02	11/07/2017	222.99	.00	
	677	SBM STERLING BUSINESS CENTER	382704	CONTRACT #A8247-MX2640N-01	11/07/2017	127.15	.00	
	836	WELLS FARGO	11 2017 #4359	TONER FOR HP M477 PRINTER	11/02/2017	131.16	.00	
	836	WELLS FARGO	11 2017 #4359	BARCODE SCANNERS/CREDIT CARD	11/02/2017	257.88	.00	
	836	WELLS FARGO	11 2017 #9898	DELUXE - TAX FORMS	11/02/2017	183.94	.00	
	854	WIPFLLP	1182328	FINAL BILLING 043017 AUDIT	10/31/2017	6,000.00	.00	
Total FINANCE:						9,377.91	.00	
FIRE/ POLICE COMMISSI	24	ALL-SAFE OF DIXON	37081	REGISTER CHARGE #37081	10/03/2017	17.49	.00	
	347	I/O SOLUTIONS	C40911A	APPLICATIONS	11/07/2017	1,066.18	.00	
Total FIRE/ POLICE COMMISSION:						1,083.67	.00	

CITY OF DIXON

Payment Approval Report

Page: 2

Nov 15, 2017 12:42PM

Report dates: 11/7/2017-11/20/2017

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
HUMAN RESOURCES	675	SAUK VALLEY MEDIA	101710124255	JOB NOTIFICATION	10/21/2017	82.35	.00	
HUMAN RESOURCES	878	ARTHUR'S GARDEN DELI	3969	LUNCH SANDWICHES FOR PC INTER	11/08/2017	58.50	.00	
HUMAN RESOURCES	1193	AMERICAN DATABANK	1040052	BACKGROUND CHECKS	10/31/2017	148.00	.00	
Total HUMAN RESOURCES:								
INFORMATION TECHNOL	4	ACE HARDWARE	495418	WIRING SUPPLIES	11/06/2017	288.85	.00	
INFORMATION TECHNOL	460	LEAF	LeaseBuyout	COPIER LEASE BUYOUT	11/06/2017	37.40	.00	
INFORMATION TECHNOL	836	WELLS FARGO	11 2017 #4359	KEYBOARD FOR SQUAD CAR	11/03/2017	449.74	.00	
INFORMATION TECHNOL	836	WELLS FARGO	11 2017 #4359	KEYBOARD FOR SQUAD CAR (REFUN	11/02/2017	335.17	.00	
INFORMATION TECHNOL	836	WELLS FARGO	11 2017 #4359	COMPUTER MEMORY	11/02/2017	335.17	.00	
INFORMATION TECHNOL	836	WELLS FARGO	11 2017 #4359	PANDUIT FLOOR JACKS	11/02/2017	7.49	.00	
INFORMATION TECHNOL	836	WELLS FARGO	11 2017 #4359	ELECTRIDUT WIRE MOLDING	11/02/2017	57.11	.00	
INFORMATION TECHNOL	836	WELLS FARGO	11 2017 #4359	FIBER OPTIC CONVERTER	11/02/2017	120.09	.00	
INFORMATION TECHNOL	836	WELLS FARGO	11 2017 #4359	MEMORY CARDS/FLASH DRIVES	11/02/2017	49.95	.00	
INFORMATION TECHNOL	836	WELLS FARGO	11 2017 #4359	NETWORK PATCH CABLES	11/02/2017	94.86	.00	
INFORMATION TECHNOL	1329	TELCOM INNOVATIONS GROUP LLC	A50896	PHONE SYSTEM CHANGES	11/02/2017	129.92	.00	
INFORMATION TECHNOL	1512	NETWRIX CORP	32544	NETWRIX AUDITOR 3-YEAR RENEWA	11/02/2017	85.50	.00	
INFORMATION TECHNOL	1577	SYNDEO NETWORKS INC	7897	INTERNET SERVICE	11/06/2017	2,272.50	.00	
Total INFORMATION TECHNOLOGY:								
MUNICIPAL	4	ACE HARDWARE	493357	KEY CUT	10/20/2017	3,529.55	.00	
MUNICIPAL	52	AUCA CHICAGO MC LOCKBOX	1591180376	CITY HALL MATS	10/20/2017	7.16	.00	
MUNICIPAL	146	COM ED	10 2017 #2001	117 LINCOLN #2237492001	11/07/2017	79.49	.00	
MUNICIPAL	146	COM ED	10 2017 #3003	105 W RIVER #0404033003	10/26/2017	16.42	.00	
MUNICIPAL	146	COM ED	10 2017 #3071	0 PEORIA, LINCOLN STATUE #0603133	10/23/2017	262.75	.00	
MUNICIPAL	146	COM ED	10 2017 #5242	0 GALENA #0855095242	10/23/2017	76.27	.00	
MUNICIPAL	146	COM ED	10 2017 #7037	MASTER #2483157037	10/25/2017	48.64	.00	
MUNICIPAL	146	COM ED	10 2017 #8113	0 BLOODY GULCH #0603088113	10/30/2017	438.79	.00	
MUNICIPAL	146	COM ED	10 2017 #9021	E RIVER RD/0 ARTESIAN #2027049021	10/26/2017	29.73	.00	
MUNICIPAL	157	CONSTELLATION NEW ENERGY INC	0042223505	1604 W RIVER #1-2QSHRS8	10/25/2017	88.57	.00	
MUNICIPAL	157	CONSTELLATION NEW ENERGY INC	0042224807	RIVER ST/GALENA #0438165103	11/01/2017	70.85	.00	
MUNICIPAL	358	IL DEPARTMENT OF EMPLOYMENT S	11 2017 #802413	3RD QUARTER 2017 #802413	11/01/2017	1,216.69	.00	
MUNICIPAL	836	WELLS FARGO	11 2017 #4433	HAWS RETIREMENT	11/03/2017	3,085.00	.00	
MUNICIPAL	981	A FREEDOM FLAG CO.	21664	2 4x6 AMERICAN FLAGS/2 4X6 US FLA	11/02/2017	161.36	.00	
Total MUNICIPAL:								
BUILDING ZONING	836	WELLS FARGO	11 2017 #4359	DIGITAL VOICE RECORDER	11/02/2017	5,795.37	.00	
BUILDING ZONING	836	WELLS FARGO	11 2017 #4359	TONER FOR HP M476 PRINTER	11/02/2017	77.00	.00	
						36.72	.00	

Report dates: 11/7/2017-11/20/2017

Nov 15, 2017 12:42PM

Segment	DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
Total BUILDING ZONING:									
STREETS		4	ACE HARDWARE	493716	SPRAYERVINEGAR	10/23/2017	113.72	.00	
STREETS		4	ACE HARDWARE	493961	CONCRETE SAW BLADE	10/25/2017	5.74	.00	
STREETS		4	ACE HARDWARE	495026	STREET SWEEPER REPAIRS	11/02/2017	145.78	.00	
STREETS		52	AUCA CHICAGO MC LOCKBOX	1591174984	MATS	11/02/2017	25.18	.00	
STREETS		85	BONNELL INDUSTRIES INC	0176639-IN	ADAPTER BRACKET FOR ZIPPER	11/07/2017	58.65	.00	
STREETS		148	COMCAST CABLE	11 2017 #3677	STREET #8771103010223677	11/10/2017	1,977.59	.00	
STREETS		319	HEAVY EQUIPMENT SERVICES INC.	T228407	#6 BRACKET MIRROR BLACK	10/30/2017	115.56	.00	
STREETS		336	HOUSE'S TRUCK N AUTO REPAIR	12944	TESTLANE/#3	10/24/2017	195.00	.00	
STREETS		336	HOUSE'S TRUCK N AUTO REPAIR	12944	TESTLANE/#16	10/24/2017	28.50	.00	
STREETS		336	HOUSE'S TRUCK N AUTO REPAIR	12944	TESTLANE/#11	10/24/2017	28.50	.00	
STREETS		336	HOUSE'S TRUCK N AUTO REPAIR	12944	TESTLANE/#10	10/24/2017	28.50	.00	
STREETS		336	HOUSE'S TRUCK N AUTO REPAIR	12944	TESTLANE/#14	10/24/2017	28.50	.00	
STREETS		412	JOHN DEERE FINANCIAL	869882	STREET SWEEPER REPAIRS	11/02/2017	28.50	.00	
STREETS		436	KITZMAN'S LTD.	374309	SEWALK SUPPLIES	10/23/2017	13.69	.00	
STREETS		555	NICOR	10 2017 1 #0009	621 W 7TH #71846910009	10/23/2017	30.73	.00	
STREETS		638	RENNER QUARRIES LTD.	47990	1" MINUS	10/18/2017	36.68	.00	
STREETS		650	ROCK RIVER READY MIX	8042	E 2ND ST/S DIXON AVE	10/31/2017	775.40	.00	
STREETS		717	STANDARD EQUIPMENT CO	P02394	BELT SPICE/BELT CHEVRON/LATCH	10/23/2017	97.20	.00	
STREETS		717	STANDARD EQUIPMENT CO	W00542	STREET SWEEPER MAINTENANCE	10/30/2017	2,719.84	.00	
STREETS		728	STERLING NAPA AUTO PARTS	918399	STREET SWEEPER MAINTENANCE	10/31/2017	1,587.60	.00	
STREETS		728	STERLING NAPA AUTO PARTS	918569	SWEEPER MAINTENANCE	10/24/2017	28.35	.00	
STREETS		728	STERLING NAPA AUTO PARTS	919017	HYDRAULIC FILTER	10/25/2017	9.09	.00	
STREETS		835	HARDEN TRUCK REPAIR INC	24589	GRADER REPAIR/HOSE END	10/30/2017	11.38	.00	
STREETS		836	WELLS FARGO	11 2017 #4359	STREET SWEEPER REPAIRS	10/09/2017	897.02	.00	
STREETS		1049	KALEEL'S CLOTHING AND PRINTING	10 2017 1 SHERIDAN	IPHONE CASE (LIFEPROOF)	11/02/2017	54.31	.00	
STREETS		1049	KALEEL'S CLOTHING AND PRINTING	11 2017 SHERIDAN	CLOTHING SHERIDAN	10/28/2017	116.00	.00	
STREETS		1049	KALEEL'S CLOTHING AND PRINTING	11 2017 SHERIDAN	CLOTHING SHERIDAN	11/04/2017	51.00	.00	
STREETS		1166	1ST AYD CORPORATION	PSI150092	CLOTHING TEGELER	11/01/2017	128.00	.00	
STREETS		1166	1ST AYD CORPORATION	PSI50387	SAFETY GLASSES	10/24/2017	59.82	.00	
STREETS		1539	CIVIL MATERIALS	109616	GLOVES	10/25/2017	212.46	.00	
STREETS		1539	CIVIL MATERIALS	109917	HOT MIX	10/17/2017	355.50	.00	
STREETS					HOT MIX	10/31/2017	947.72	.00	
Total STREETS:							10,797.79	.00	
PUBLIC PROPERTY		4	ACE HARDWARE	494554	STIHL MS362C	10/30/2017	307.98	.00	
PUBLIC PROPERTY		4	ACE HARDWARE	494706	CHAINSAW SHARPEN/9PC HEX INSE	10/31/2017	25.78	.00	
PUBLIC PROPERTY		4	ACE HARDWARE	495144	BOAT DOCK SUPPLIES	11/03/2017	40.47	.00	
PUBLIC PROPERTY		4	ACE HARDWARE	495392	20 V CHAINSAW	11/06/2017	103.49	.00	

CITY OF DIXON

Payment Approval Report

Page: 4

Report dates: 11/7/2017-11/20/2017

Nov 15, 2017 12:42PM

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
PUBLIC PROPERTY	122	CENTURYLINK	11 2017 #7798	CEMETERY #304007798	11/04/2017	74.34	.00	
PUBLIC PROPERTY	412	JOHN DEERE FINANCIAL	869301	SERVICE JD 2520	10/31/2017	312.78	.00	
PUBLIC PROPERTY	738	SUBLETTE MECHANICAL INC	24884	SCAG TURF TIGER REPAIRS	11/06/2017	190.00	.00	
PUBLIC PROPERTY	836	WELLS FARGO	11 2017 #4417	LODGING - PHILLIPS	11/02/2017	604.95	.00	
PUBLIC PROPERTY	836	WELLS FARGO	11 2017 #4417	MEALS	11/02/2017	13.06	.00	
PUBLIC PROPERTY	836	WELLS FARGO	11 2017 #4417	FUEL	11/02/2017	64.00	.00	
Total PUBLIC PROPERTY:						1,736.85	.00	
CEMETERY	4	ACE HARDWARE	493704	CHAINSAW SHARPEN	10/23/2017	32.00	.00	
CEMETERY	4	ACE HARDWARE	493802	BULB	10/24/2017	21.58	.00	
CEMETERY	4	ACE HARDWARE	493824	CONN SET SCREW/HARDWARE	10/24/2017	15.96	.00	
CEMETERY	4	ACE HARDWARE	493880	RECEPTACLE WALLPLATE COVER/CO	10/24/2017	11.14	.00	
CEMETERY	4	ACE HARDWARE	494554	STIHL MS362C	10/30/2017	307.98	.00	
CEMETERY	4	ACE HARDWARE	494817	FLAT/KITCHEN TWL	11/01/2017	58.23	.00	
CEMETERY	4	ACE HARDWARE	495091	B&C OIL GAL	11/03/2017	11.45	.00	
CEMETERY	4	ACE HARDWARE	495392	20 V CHAINSAW	11/06/2017	103.50	.00	
CEMETERY	146	COM ED	10 2017 #6007	416 S DEMENT #2071436007	10/26/2017	107.46	.00	
CEMETERY	436	KITZMAN'S LTD.	373978	FOUNDATION SUPPLIES	10/16/2017	51.64	.00	
CEMETERY	555	NICOR	10 2017 #0009	NS RT 38 1W CHURCH #94871910009	10/13/2017	30.90	.00	
CEMETERY	555	NICOR	10 2017 1 #0002	416 S DEMENT #36491320002	10/17/2017	29.16	.00	
CEMETERY	565	NORTH'S OIL COMPANY	11727	TORDON RTU	11/03/2017	78.00	.00	
CEMETERY	675	SAUK VALLEY MEDIA	101710124926	ADS	10/30/2017	212.00	.00	
CEMETERY	738	SUBLETTE MECHANICAL INC	24884	SCAG TURF TIGER REPAIRS	11/06/2017	190.01	.00	
CEMETERY	1527	MILLER, SHARRI	10 2017 3	MILEAGE REIM OAKWOOD	10/31/2017	3.73	.00	
Total CEMETERY:						1,264.74	.00	
VETERANS PARK	122	CENTURYLINK	11 2017 #9556	VET MEM #44609556	11/04/2017	130.43	.00	
Total VETERANS PARK:						130.43	.00	
PUBLIC SAFETY BUILDIN	1077	JOHNSTONE SUPPLY	613096	AIR HANDLER FILTERS	11/04/2017	143.36	.00	
Total PUBLIC SAFETY BUILDING:						143.36	.00	
DOWNTOWN MAINTENA	4	ACE HARDWARE	491870	RESTROOM SUPPLIES	10/09/2017	17.97	.00	
DOWNTOWN MAINTENA	1119	GROSHANS, JOHN	11 2017	RIVERFRONT/STREETSCAPE MAINTEN	11/13/2017	2,075.00	.00	
Total DOWNTOWN MAINTENANCE:						2,092.97	.00	

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
TRAFFIC MAINTENANCE	4	ACE HARDWARE	493792	CM ADAPTER SET/CM RATCHET	10/24/2017	80.06	.00	
TRAFFIC MAINTENANCE	208	DIXON PAINT COMPANY	16037	TIP SPRAY/IRAC 5/STRIPE	08/16/2017	45.00	.00	
TRAFFIC MAINTENANCE	208	DIXON PAINT COMPANY	16457	SUPER FAB FTP 1/2 3 PACK	09/18/2017	12.36	.00	
TRAFFIC MAINTENANCE	728	STERLING NAPA AUTO PARTS	918332	WRENCH RACK	10/24/2017	17.48	.00	
Total TRAFFIC MAINTENANCE:								
						154.90	.00	
WATER	4	ACE HARDWARE	492001	UTILITY KNIFE	10/10/2017	4.49	.00	
WATER	4	ACE HARDWARE	493812	PAINT MARKER/GORILLA TAPE	10/24/2017	11.58	.00	
WATER	4	ACE HARDWARE	493836	TOILET REPAIR/1601 N JEFFERSON	10/24/2017	43.18	.00	
WATER	4	ACE HARDWARE	494108	WELL #6 HEATER REPAIRS	10/26/2017	2.87	.00	
WATER	4	ACE HARDWARE	494133	WELL #9 THERMOSTAT	10/26/2017	21.59	.00	
WATER	4	ACE HARDWARE	494553	MOUSE TRAPS/GORILLA TAPE/WAST	10/30/2017	48.98	.00	
WATER	4	ACE HARDWARE	494616	HARDWARE	10/30/2017	.33	.00	
WATER	4	ACE HARDWARE	494693	MP CL2 DISPLAY RELOCATION	10/31/2017	22.03	.00	
WATER	4	ACE HARDWARE	494711	MP CL2 DISPLAY RELOCATION	10/31/2017	19.42	.00	
WATER	4	ACE HARDWARE	494717	MP CL2 DISPLAY RELOCATION	10/31/2017	6.29	.00	
WATER	4	ACE HARDWARE	494728	TOILET REPAIR/9TH & GRANT	10/31/2017	34.91	.00	
WATER	4	ACE HARDWARE	494753	MP CL2 DISPLAY RELOCATION	10/31/2017	18.25	.00	
WATER	4	ACE HARDWARE	494754	MP CL2 DISPLAY RELOCATION	10/31/2017	4.12	.00	
WATER	4	ACE HARDWARE	494818	CARBIDE BIT/DRILL SET	11/01/2017	31.39	.00	
WATER	4	ACE HARDWARE	494818	HYDRAULIC CEMENT	11/01/2017	15.29	.00	
WATER	4	ACE HARDWARE	495647	3 MILK HOUSE UTILITY HEATERS	11/07/2017	99.87	.00	
WATER	24	ALL-SAFE OF DIXON	37548	REGISTER CHARGE #37548	11/07/2017	11.81	.00	
WATER	122	CENTURYLINK	11 2017 #1885	WATER #304001885	11/04/2017	332.72	.00	
WATER	146	COM ED	10 2017 #4007	524 E RIVER #2071624007	10/26/2017	35.77	.00	
WATER	201	DIXON COMMERCIAL ELECTRIC CO.	02375	WELL #5 REPAIRS	10/20/2017	337.50	.00	
WATER	254	FARLEY'S APPLIANCE	205409	CONTACTOR FOR FURNACE @ WELL	10/27/2017	125.98	.00	
WATER	264	FISHER SCIENTIFIC	6785755	M-ENDO BROTH	10/30/2017	157.00	.00	
WATER	264	FISHER SCIENTIFIC	6785755	FREIGHT	10/30/2017	22.28	.00	
WATER	272	FREEDOM MAILING SERVICES INC.	32326	WATER DEPT-BILLING QUARTERLY	10/28/2017	473.71	.00	
WATER	272	FREEDOM MAILING SERVICES INC.	32339	WATER DEPT-SHUT OFF NOTICES	10/28/2017	15.72	.00	
WATER	272	FREEDOM MAILING SERVICES INC.	32339	WATER DEPT- POSTAGE	10/28/2017	81.09	.00	
WATER	272	FREEDOM MAILING SERVICES INC.	32376	WATER DEPT-SHUT OFF NOTICES	11/02/2017	13.58	.00	
WATER	272	FREEDOM MAILING SERVICES INC.	32376	WATER DEPT- POSTAGE	11/02/2017	70.07	.00	
WATER	353	IDEXX DISTRIBUTION CORP	3023320198	1 BOX COLLERT 18	11/03/2017	793.96	.00	
WATER	353	IDEXX DISTRIBUTION CORP	3023320198	COLILERT COMPARATOR	11/03/2017	12.99	.00	
WATER	353	IDEXX DISTRIBUTION CORP	3023320198	FREIGHT	11/03/2017	18.92	.00	
WATER	427	KEN NELSON AUTO PLAZA	55170	TURN SIGNAL PART	11/08/2017	40.23	.00	
WATER	594	PDC LABORATORIES	880225	NITRATE TESTING	10/31/2017	21.00	.00	
WATER	594	PDC LABORATORIES	880226	ARSENIC TURBIDITY TEST	10/31/2017	11.50	.00	

CITY OF DIXON

Payment Approval Report

Page: 6

Report dates: 11/7/2017-11/20/2017

Nov 15, 2017 12:42PM

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
WATER	638	RENNER QUARRIES LTD.	47991	3/4" CHIPS	10/31/2017	116.00	.00	
WATER	638	RENNER QUARRIES LTD.	48055	3/4" CHIPS	11/03/2017	108.32	.00	
WATER	748	TAPCO	1582291	REFLECTIVE DIRECTIONAL ARROW S	10/25/2017	26.21	.00	
WATER	748	TAPCO	1582291	FREIGHT	10/25/2017	23.07	.00	
WATER	809	USA BLUEBOOK	411511	PVC COUPLINGS/PVC UNIONS/AUTO	11/03/2017	114.89	.00	
WATER	809	USA BLUEBOOK	411511	FREIGHT	11/03/2017	20.50	.00	
WATER	836	WELLS FARGO	11 2017 #4342	MRT THERMOMETER YEARLY CALIBR	11/02/2017	149.61	.00	
WATER	836	WELLS FARGO	11 2017 #4342	NATL BROWNFIELDS TRAINING (HEC	11/02/2017	200.00	.00	
WATER	836	WELLS FARGO	11 2017 #4359	TONER FOR HP M476 PRINTER	11/02/2017	36.72	.00	
WATER	849	WILKENS-ANDERSON CO.	S1173780.001	100 FT RUBBER TUBING	11/07/2017	88.00	.00	
WATER	849	WILKENS-ANDERSON CO.	S1173780.001	FREIGHT	11/07/2017	13.67	.00	
WATER	1049	KALEEL'S CLOTHING AND PRINTING	1384	SHIRT EMBROIDERY	11/03/2017	80.00	.00	
WATER	1612	CORE & MAIN LP	1045579	REPAIR CLAMPS	11/01/2017	375.21	.00	
WATER	1612	CORE & MAIN LP	1045579	FREIGHT	11/01/2017	22.95	.00	
Total WATER:						4,327.33	.00	
SEWAGE TREATMENT	4	ACE HARDWARE	493686	HOSE BARB MENDR	10/23/2017	3.59	.00	
SEWAGE TREATMENT	4	ACE HARDWARE	493686	WRENCH FILTER OIL/CUPLE BLK/NI	10/24/2017	28.21	.00	
SEWAGE TREATMENT	4	ACE HARDWARE	494623	IND LANTERN STAND	10/30/2017	12.59	.00	
SEWAGE TREATMENT	4	ACE HARDWARE	494834	SCREWDRIIVER/FUSE	11/01/2017	12.13	.00	
SEWAGE TREATMENT	4	ACE HARDWARE	K92581	LEGAL PAD/SPRAYER	10/13/2017	3.40	.00	
SEWAGE TREATMENT	52	AUCA CHICAGO MC LOCKBOX	1591171328	MATS	10/31/2017	46.83	.00	
SEWAGE TREATMENT	52	AUCA CHICAGO MC LOCKBOX	1591180365	MATS	11/07/2017	46.83	.00	
SEWAGE TREATMENT	146	COM ED	10 2017 #2062	1670 BRANDYWINE #0528062062	10/25/2017	84.03	.00	
SEWAGE TREATMENT	146	COM ED	10 2017 #3010	976 TAYLOR #7353003010	10/27/2017	181.38	.00	
SEWAGE TREATMENT	146	COM ED	10 2017 #3014	829 S HENNEPIN #1891013014	10/26/2017	21.24	.00	
SEWAGE TREATMENT	146	COM ED	10 2017 #3065	1731 TILTON #4203053065	10/27/2017	101.50	.00	
SEWAGE TREATMENT	146	COM ED	10 2017 #4039	0 LOWELL PARK #2585044039	10/25/2017	237.22	.00	
SEWAGE TREATMENT	146	COM ED	10 2017 #8028	926 E RIVER #4371148028	10/30/2017	48.92	.00	
SEWAGE TREATMENT	146	COM ED	10 2017 #8046	706 E FELLOWS #6009078046	10/27/2017	42.97	.00	
SEWAGE TREATMENT	146	COM ED	10 2017 #9001	128 LIBERTY #2250129001	10/27/2017	43.13	.00	
SEWAGE TREATMENT	201	DIXON COMMERCIAL ELECTRIC CO.	02378	INDICATOR LIGHTS	10/25/2017	165.20	.00	
SEWAGE TREATMENT	272	FREEDOM MAILING SERVICES INC.	32326	SEWER DEPT-BILLING QTRLY	10/28/2017	473.72	.00	
SEWAGE TREATMENT	272	FREEDOM MAILING SERVICES INC.	32339	SEWER DEPT-SHUT OFF NOTICES	10/28/2017	15.73	.00	
SEWAGE TREATMENT	272	FREEDOM MAILING SERVICES INC.	32339	SEWER DEPT- POSTAGE	10/28/2017	81.10	.00	
SEWAGE TREATMENT	272	FREEDOM MAILING SERVICES INC.	32376	SEWER DEPT-SHUT OFF NOTICES	11/02/2017	13.59	.00	
SEWAGE TREATMENT	272	FREEDOM MAILING SERVICES INC.	32376	SEWER DEPT- POSTAGE	11/02/2017	70.07	.00	
SEWAGE TREATMENT	509	METROPOLITAN INDUSTRIES INC	327993	250MB CONNECTION FOR INDEPND	10/27/2017	30.00	.00	
SEWAGE TREATMENT	565	NORTH'S OIL COMPANY	3047573	CHEVRON MEROPA	11/03/2017	1,071.00	.00	
SEWAGE TREATMENT	594	PDC LABORATORIES	879595	P04 TOTAL/NITRO CALC	10/31/2017	209.90	.00	

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
SEWAGE TREATMENT	728	STERLING NAPA AUTO PARTS	918335	OIL FILTER	10/24/2017	24.14	.00	
SEWAGE TREATMENT	836	WELLS FARGO	11 2017 #4359	IPHONE BATTERY REPLACEMENT	11/02/2017	32.35	.00	
SEWAGE TREATMENT	836	WELLS FARGO	11 2017 #4417	LODGING - MCNITT	11/02/2017	604.95	.00	
SEWAGE TREATMENT	1292	ALTORFER INC	W0430035230	EMERGENCY REPAIR TO GENERATO	10/26/2017	3,975.01	.00	
Total SEWAGE TREATMENT:								
						7,684.73	.00	
FIRE	4	ACE HARDWARE	491614	MISC STATION SUPPLIES	10/06/2017	16.19	.00	
FIRE	4	ACE HARDWARE	492258	MISC STATION SUPPLIES	10/11/2017	.68	.00	
FIRE	4	ACE HARDWARE	492373	MISC STATION SUPPLIES	10/12/2017	6.83	.00	
FIRE	24	ALL-SAFE OF DIXON	37249	REGISTER CHARGE #37249	10/13/2017	14.16	.00	
FIRE	24	ALL-SAFE OF DIXON	37452	REGISTER CHARGE #37452	10/24/2017	28.14	.00	
FIRE	241	EMERGENCY MEDICAL PRODUCTS IN	1944298	AMBULANCE SUPPLIES	10/30/2017	204.31	.00	
FIRE	241	EMERGENCY MEDICAL PRODUCTS IN	1945691	AMBULANCE SUPPLIES	11/02/2017	74.25	.00	
FIRE	338	HUFFMAN CAR WASH	138379	SPECIAL	10/09/2017	9.25	.00	
FIRE	339	HUFFMAN CAR WASH	139407	VEHICLE WASH	10/13/2017	5.75	.00	
FIRE	339	HUFFMAN CAR WASH	139519	VEHICLE WASH	10/30/2017	5.75	.00	
FIRE	474	LINEN EXPRESS	734283	LAUNDRY OCT 2017	10/31/2017	94.50	.00	
FIRE	504	MEDICAL PRODUCTS GROUP INC	325077	OXYGEN D	11/02/2017	26.25	.00	
FIRE	504	MEDICAL PRODUCTS GROUP INC	325589	OXYGEN D	11/02/2017	26.25	.00	
FIRE	504	MEDICAL PRODUCTS GROUP INC	325673	OXYGEN M	11/02/2017	16.00	.00	
FIRE	504	MEDICAL PRODUCTS GROUP INC	326034	OXYGEN M	11/02/2017	21.00	.00	
FIRE	693	SHOPKO STORES OPERATING CO.	3068	STATION SUPPLIES	10/09/2017	31.44	.00	
FIRE	836	WELLS FARGO	11 2017 #4425	REPLACEMENT LIGHTS IN BUNKROO	11/02/2017	54.06	.00	
FIRE	836	WELLS FARGO	11 2017 #4425	NAME LABELS FOR DEPT SCBA MASK	11/02/2017	152.15	.00	
FIRE	836	WELLS FARGO	11 2017 #4425	IC WORKBOARD	11/02/2017	35.00	.00	
FIRE	836	WELLS FARGO	11 2017 #4425	FUEL E-6	11/02/2017	62.26	.00	
FIRE	836	WELLS FARGO	11 2017 #4425	REG FOR 2 @ IFCA CONF	11/02/2017	400.00	.00	
FIRE	836	WELLS FARGO	11 2017 #4425	LODGING FOR 7 @ MULTIPLE CLASS	11/02/2017	1,718.90	.00	
FIRE	836	WELLS FARGO	11 2017 #4425	TEMS UNIFORMS SPLIT WITH DRFD	11/02/2017	922.14	.00	
FIRE	836	WELLS FARGO	11 2017 #4425	RECERT FOR 2 @ EMT-P	11/02/2017	82.00	.00	
FIRE	836	WELLS FARGO	11 2017 #4425	LODGING @ FOR TEMS TRAINING SP	11/02/2017	698.03	.00	
FIRE	1555	SCOTT SAFETY	1318945	BATTERY REPLACEMENT ISG TIC	10/26/2017	57.56	.00	
Total FIRE:								
						4,762.85	.00	
POLICE	23	ALLIANCES COUNSELING SERVICES	RP012	COUNSELING SERVICES	11/01/2017	100.00	.00	
POLICE	23	ALLIANCES COUNSELING SERVICES	RP019	COUNSELING SERVICES	11/01/2017	100.00	.00	
POLICE	54	AUTOZONE INC.	1916238309	BLINDSPOT MIRROR	10/03/2017	4.87	.00	
POLICE	54	AUTOZONE INC.	1916240138	SQUAD CLEANING MATERIALS	10/08/2017	26.48	.00	
POLICE	152	COMPLETE AUTOWERKS REPAIR SE	10071	LOF/FRONT BRAKES/DRIVEBELT IDLE	10/19/2017	502.01	.00	

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
POLICE	152	COMPLETE AUTOWERKS REPAIR SE	10106	LOF FOR LT WHELANS SQUAD	10/18/2017	72.86	.00	
POLICE	152	COMPLETE AUTOWERKS REPAIR SE	10117	CONTROL ARMS/LOFTENSION STRU	10/19/2017	188.38	.00	
POLICE	207	DIXON OTTAWA COMMUNICATION IN	244129	REPAIRS TO RADIO EQUIP/LIGHTNING	07/27/2017	16,919.36	.00	
POLICE	207	DIXON OTTAWA COMMUNICATION IN	443415	DEC 2017 RADIO MAINT CONTRACT	11/01/2017	396.17	.00	
POLICE	250	EXPERIAN	CD1807030480	CREDIT CHECK	10/27/2017	27.11	.00	
POLICE	339	HUFFMAN CAR WASH	1143	37 VEHICLE WASHES	10/31/2017	148.00	.00	
POLICE	467	LEE COUNTY TREASURER	12 2017	POLICE DISPATCHING - DECEMBER	11/13/2017	12,406.33	.00	
POLICE	533	MUNICIPAL ELECTRONICS	065056	TS-4 REMOTE CONTROL	10/23/2017	90.00	.00	
POLICE	629	QUILL CORPORATION	1862383	MISC OFFICE SUPPLIES	10/23/2017	16.99	.00	
POLICE	629	QUILL CORPORATION	1864524	MISC OFFICE SUPPLIES	10/23/2017	9.03	.00	
POLICE	629	QUILL CORPORATION	1883083	MISC OFFICE SUPPLIES	10/24/2017	19.99	.00	
POLICE	665	RUSS' AUTOMOTIVE SERVICE & TOWI	10 2017	SERVICE CALL/TIRE REPAIR	10/16/2017	55.00	.00	
POLICE	677	SBM STERLING BUSINESS CENTER	380849	CONTRACT #A7311-MXC400P-01	10/24/2017	92.00	.00	
POLICE	798	ULTRA STROBE COMMUNICATIONS I	73169	INSTAL OF COMPUTER MOUNT IN #81	10/26/2017	926.33	.00	
POLICE	801	UNIFORM DEN INC	94037-01	WINTER UNIFORM GROUP ORDER	10/23/2017	231.24	.00	
POLICE	801	UNIFORM DEN INC	94426	WINTER GROUP UNIFORM ORDER	10/23/2017	46.95	.00	
POLICE	836	WELLS FARGO	11 2017 #2290	DON FRESCO (CHICAGO IL)	11/02/2017	17.20	.00	
POLICE	836	WELLS FARGO	11 2017 #4359	IPHONE HOLSTER/CLIP (2)	11/02/2017	31.04	.00	
POLICE	836	WELLS FARGO	11 2017 #4359	TONER FOR HP M476 PRINTER	11/02/2017	36.72	.00	
POLICE	836	WELLS FARGO	11 2017 #4375	MAILBOX LABELS	11/02/2017	153.86	.00	
POLICE	836	WELLS FARGO	11 2017 #4375	DPD POLO SHIRTS DEETSWEET	11/02/2017	156.40	.00	
POLICE	836	WELLS FARGO	11 2017 #4375	SHIPPING/POSTAGE/STAMPS.COM FE	11/02/2017	100.16	.00	
POLICE	836	WELLS FARGO	11 2017 #4375	SHAW'S RETIREMENT FOOD	11/02/2017	140.15	.00	
POLICE	836	WELLS FARGO	11 2017 #4375	TLO TRANSUNION & KCUPS	11/02/2017	75.96	.00	
POLICE	836	WELLS FARGO	11 2017 #4375	4 EARPICES/EVIDENCE SUPPLIES	11/02/2017	659.86	.00	
POLICE	836	WELLS FARGO	11 2017 #4375	MEALS WHILE AWAY AT TRAINING	11/02/2017	263.67	.00	
POLICE	836	WELLS FARGO	11 2017 #4375	LODGING @ TRAINING	11/02/2017	246.64	.00	
POLICE	836	WELLS FARGO	11 2017 #4383	VEST COVER/MCWETHY	11/02/2017	170.33	.00	
POLICE	836	WELLS FARGO	11 2017 #4383	PORTABLE RADIO BATTERIES/HALLO	11/02/2017	889.41	.00	
POLICE	836	WELLS FARGO	11 2017 #4383	MEALS FOR OFFICERS @ TRAINING	11/02/2017	89.35	.00	
POLICE	836	WELLS FARGO	11 2017 #4383	GASOLINE CHARGES	11/02/2017	33.00	.00	
POLICE	836	WELLS FARGO	11 2017 #4383	LODGING @ PROPERTY/EVIDENCE M	11/02/2017	169.50	.00	
POLICE	1299	SEWING BY DEB	568023	UNIFORM ALTERATIONS/PATCHES	11/06/2017	144.00	.00	
POLICE	1406	THE MITER JOINT	205171	RETIREMENT SHADOW BOX	10/31/2017	383.00	.00	
Total POLICE:						36,131.15	.00	
LIBRARY	51	ASTRO VEN DISTRIBUTORS INC	36724	CFOLD TOWELS/TOILET PAPER/CANL	11/03/2017	188.66	.00	
LIBRARY	184	DEMCO INC	6249390	LABELS/LABEL PROTECTORS/TAPE/B	11/06/2017	250.81	.00	
LIBRARY	389	INGRAM LIBRARY SERVICES	31082004	ADULT MTLs	10/26/2017	189.44	.00	
LIBRARY	389	INGRAM LIBRARY SERVICES	31082004	CHILDREN MTLs	10/26/2017	175.14	.00	

CITY OF DIXON

Payment Approval Report

Report dates: 11/17/2017-11/20/2017

Page: 9

Nov 15, 2017 12:42PM

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
LIBRARY	389	INGRAM LIBRARY SERVICES	31145030	ADULT MTL	10/31/2017	83.59	.00	
LIBRARY	389	INGRAM LIBRARY SERVICES	31145030	YOUNG ADULT	10/31/2017	380.59	.00	
LIBRARY	389	INGRAM LIBRARY SERVICES	31145030	CHILDREN MTL	10/31/2017	13.15	.00	
LIBRARY	389	INGRAM LIBRARY SERVICES	31145031	ADULT MTL	10/31/2017	1,088.79	.00	
LIBRARY	677	SBM STERLING BUSINESS CENTER	382988	REMODEL OFFICE SPACE FOR TECH	11/09/2017	6,950.00	.00	
LIBRARY	836	WELLS FARGO	11 2017 #4359	TONER FOR LEXMARK PRINTER	11/02/2017	67.99	.00	
LIBRARY	836	WELLS FARGO	11 2017 #7655	TRACFONE	11/02/2017	65.38	.00	
LIBRARY	836	WELLS FARGO	11 2017 #7655	HEADPHONES/FILE HOLDERS	11/02/2017	44.04	.00	
LIBRARY	1276	DETER, ANTONY	11 2017	REIM MILEAGE @ SANDWICH IL	11/02/2017	82.79	.00	
Total LIBRARY:						9,560.37	.00	
AIRPORT	4	ACE HARDWARE	493344	VAC WIND TUNNEL BAGS	10/20/2017	152.99	.00	
AIRPORT	4	ACE HARDWARE	493943	KEYS/LAMPHOLDER/LED FEIT/INYL	10/25/2017	82.83	.00	
AIRPORT	146	COM ED	10 2017 #2D02	1650 FRANKLIN GROVE #0842012002	10/24/2017	409.63	.00	
AIRPORT	146	COM ED	10 2017 #3009	1650 FRANKLIN GROVE #7296013009	10/26/2017	85.21	.00	
AIRPORT	148	COMCAST CABLE	11 2017 #3651	AIRPORT #8771103010223651	11/01/2017	190.91	.00	
AIRPORT	199	DIXON AUTOBODY CLINIC	219411	REPAIR 05 GMC CANYON	09/19/2017	1,311.68	.00	
AIRPORT	275	FYR- FYTER INC	68069	REFILL/SERVICE OF FIRE EXTINGUIS	10/23/2017	278.05	.00	
AIRPORT	357	IL DEPARTMENT OF AGRICULTURE	3W006192	INSPECTION	10/23/2017	100.00	.00	
AIRPORT	555	NICOR	10 2017 #0007	1650 FRANKLIN GROVE RD #2941402	10/13/2017	28.67	.00	
AIRPORT	555	NICOR	10 2017 1 #0003	AIRPORT HANGAR A #47628910003	10/13/2017	18.83	.00	
AIRPORT	731	STEWART'S HEATING & AIR COND	19542	INDUCER REPAIRS/MAINTENANCE	10/30/2017	75.00	.00	
AIRPORT	1621	CRYSTAL AERO SERVICES INC	565	COMMERCIAL BASE RADIO/ANTENNA	10/30/2017	1,735.60	.00	
Total AIRPORT:						4,449.40	.00	
MUNICIPAL BAND	90	BRESSLER, MARK	12 2017	DIRECTOR PAY - DECEMBER	11/13/2017	609.00	.00	
Total MUNICIPAL BAND:						609.00	.00	
PUBLIC RELATIONS & MA	146	COM ED	10 2017 #4060	85 S PEORIA #2321054060	10/25/2017	66.94	.00	
PUBLIC RELATIONS & MA	836	WELLS FARGO	11 2017 #4433	DOWNTOWN MUSIC	11/02/2017	32.99	.00	
PUBLIC RELATIONS & MA	1134	NEWCOMER, RANDALL D.	12 2017	RENT - DECEMBER 2017	11/13/2017	850.00	.00	
Total PUBLIC RELATIONS & MARKETING:						949.93	.00	
Grand Totals:						158,872.73	.00	

CITY OF DIXON

Payment Approval Report

Report dates: 11/7/2017-11/20/2017

Page: 10
Nov 15, 2017 12:42PM

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
--------------------	--------	-------------	----------------	-------------	--------------	-------------	-------------	-----------

Report Criteria:

Invoices with totals above \$0 included.
Paid and unpaid invoices included.

City of Dixon

YTD Financial Statements

As of October 31, 2017

City of Dixon
Cash and Investments
As of October 31, 2017

	Interest Rate	Maturity Date	Operating	Capital Funds	Recovery Fund	Utilities	Retirement	TIF Funds	Restricted Capital Funds	Restricted Funds
Checking Accounts	0.01%		(2,927,594)	979,619	(57,188)	1,662,744	349,660	384,194	278,823	868,260
Illinois Funds	0.46%		4,957,535	2,015,251	755,719	1,309,913	-	-	1,436,346	16
Pension Invest.			-	-	-	-	23,505,002	-	-	-
Community State CD	0.90%	11/10/2017				503,377	-	-	-	-
Midland CD	0.75%	1/23/2018	-		3,064,683	-	-	-	-	-
Midland CD	0.40%	2/12/2018	607,847			-	-	-	-	-
Community State CD	0.80%	2/15/2018	201,605			-	-	-	-	-
Community State CD	1.20%	2/15/2018	-	1,011,971		-	-	-	-	-
Community State CD	1.15%	5/10/2018				504,319	-	-	-	-
Midland CD	1.01%	7/23/2018		1,503,736			-	-	-	-
Community State CD	1.00%	7/24/2018					300,756	-	-	-
Community State CD	1.00%	7/24/2018					275,693	-	-	-
Midland CD	0.70%	8/11/2018			1,003,003		-	-	-	-
Sauk Valley Bank CD	0.85%	8/15/2018					-	-	-	75,423
Community State CD	1.35%	10/20/2018					-	-	-	304,077
Midland CD	0.65%	1/23/2019	-				-	-	-	409,067
Midland CD	1.20%	1/23/2019		1,504,401			-	-	-	-
Sauk Valley Bank CD	1.44%	2/17/2019					-	-	-	706,642
Sauk Valley Bank CD	1.26%	2/17/2019				300,000	-	-	-	-
Community State CD	1.25%	7/24/2019					1,203,751	-	-	-
Sauk Valley Bank CD	1.20%	7/24/2019					925,000	-	-	-
Sauk Valley Bank CD	1.36%	8/17/2019		1,000,000		-	-	-	-	-
Sauk Valley Bank CD	1.04%	10/4/2019	-			-	-	-	-	100,000
Sauk Valley Bank CD	1.46%	2/17/2020				300,000	-	-	-	-
Cash and Investment Total			2,839,392	8,014,979	4,766,218	4,580,354	26,559,862	384,194	1,715,169	2,463,484

City of Dixon
FY18 Unrestricted Funds (General, Debt & Ambulance)
As of October 31, 2017

% of Year Elapsed= 50%

	FY18 YTD Actual	FY18 Budget	Budget to Actual %	FY17 YTD	Prior Year to Actual %
Beginning Fund Balance	6,028,827				
RE Taxes	1,683,605	2,061,125	82% a	1,516,305	111% a
Utility & Telecom Revenue	706,012	1,393,000	51%	734,140	96%
Motel Tax	43,523	75,000	58%	40,844	107%
Gambling Revenue	118,721	250,000	47%	127,396	93%
Income Taxes	978,095	1,550,000	63% f	892,593	110%
Sales Tax	1,631,925	3,135,000	52%	1,565,081	104%
Replacement Tax	313,014	576,000	54%	346,455	90%
Permits, Fees & Fines	163,099	333,000	49%	154,356	106%
Service Fees	595,637	754,000	79% d	588,221	101%
Other Income	61,845	49,200	126%	40,573	152%
Interfund Transfers	-	(545,000)	0%	(609,000)	0%
Total Revenue	6,295,477	9,631,325	65%	5,396,964	117%
Council	99,886	199,280	50%	130,361	77% b
Economic Development	28,916	60,850	48%	20,712	140% c
Administration	300,256	1,065,722	28% e	745,344	40% h
Finance	140,447	251,187	56%	153,385	92%
Info Tech	83,344	169,810	49%	56,319	148% g
Building/ Zoning	110,577	259,162	43%	111,247	99%
Street	362,489	1,061,046	34% i	316,492	115% j
Public Property	274,141	553,694	50%	250,864	109%
Fire	805,002	2,319,160	35% m	994,667	81% m
Police	1,525,143	3,402,591	45%	1,472,612	104%
Band	21,984	31,500	70% k	30,955	71% k
Public Relations/Marketing	195,018	326,000	60% i	68,824	283% i
Total Expenses	3,947,202	9,700,002	41%	4,351,783	91%
Net Income	2,348,275	(68,677)	-3419%	1,045,181	225%
Ending Fund Balance*	8,377,103				

***Fund balance break down:**

Cash	2,839,393
Interfund Loans	4,096,028
Other Assets - Liabilities	1,441,682
Debt	-
Fund Balance	8,377,103

- a RE taxes are received July- Nov
- b No negotiations fees in FY18
- c 2017 Ezone admin earlier in FY18
- d 100% Rural Fire Tax Sharing received in Sept 17
- e Prop Casualty Ins not paid until Dec
- f One addl payment received in FY18
- g Annual license renewals are budgeted in IT rather than user depts
- h Prop, Liab and Work Comp not paid yet
- i Chamber Mainstreet transition
- j Traffic Signal Purchases
- k fewer concerts; most exp complete by summer end
- l short staffed
- m pension contribution not made yet

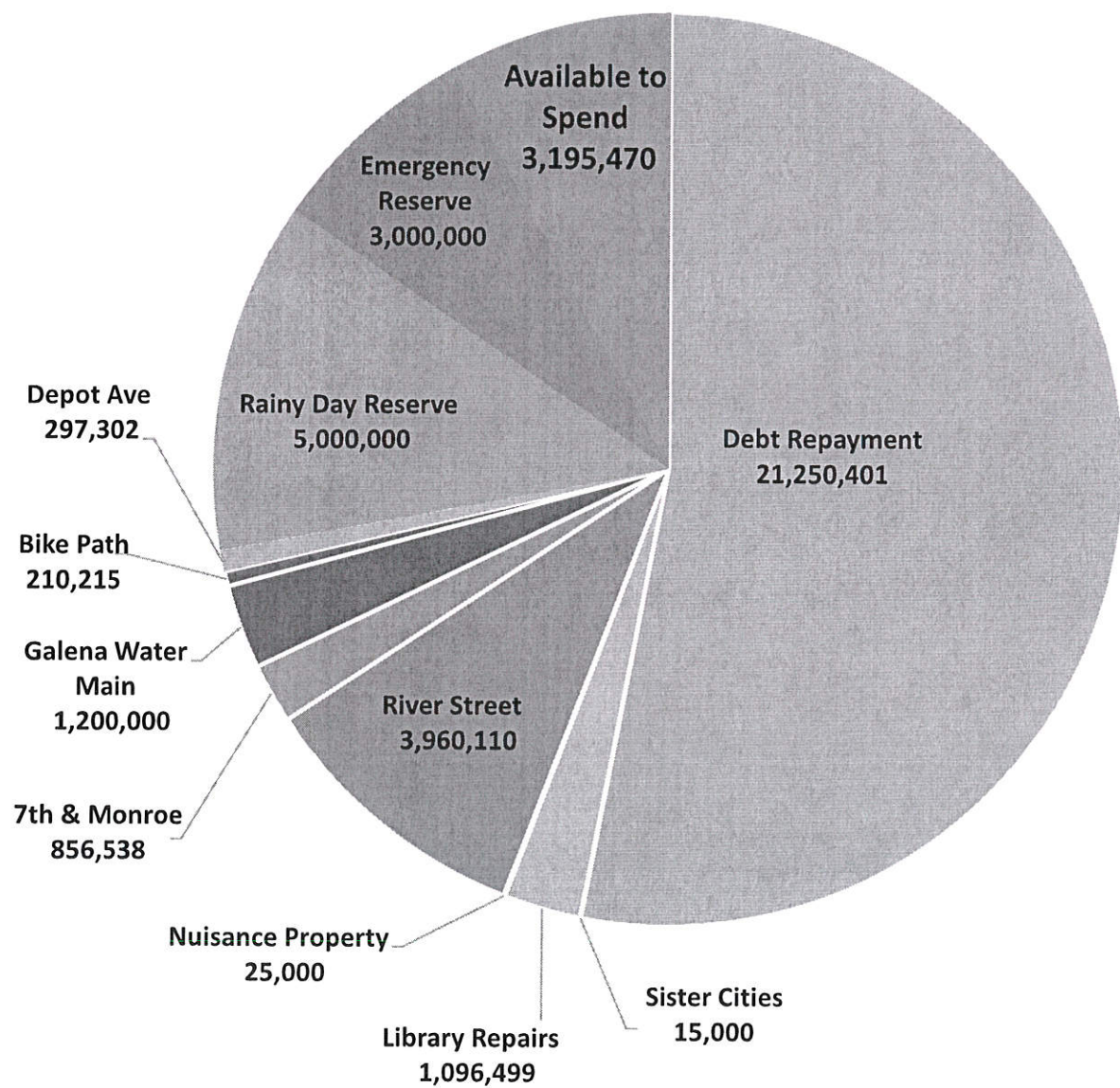
City Of Dixon
FY18 Capital Project Fund
As of October 31, 2017

	Actual	Allocations	Remaining Allocation
Beginning Fund Balance	8,400,198.87		
General Fund Transfer			
Asset Disposal Revenue	9,968		
Interest Income	19,410		
	<u>29,377</u>		
Infrastructure:			
Police Radio Coverage	74,064	147,600	73,536
Development		15,000	15,000
Terrace Walls		25,000	25,000
Gates and Fencing		25,000	25,000
Depot Ave		142,687	142,687
LED Street Lighting		25,000	25,000
Peoria Bridge Railings		30,000	30,000
School Route Sidewalks		50,000	50,000
Sidewalk extension		20,000	20,000
Fargo Creek Project	8,410	(33,045)	(41,455)
Courthouse wall	(36,391)	25,000	61,391
Depot Ave 7th to 9th	20,509		(20,509)
Bridge Railing	(128,506)	(164,655)	(36,149)
Building:			
Maintenance Bldg		1,100,000	1,100,000
Masoleum Maint		21,000	21,000
Improvements	4,989	60,000	55,011
HVAC Software Network		37,000	37,000
89 S Hennepin	3,960	31,293	27,333
Dirt Shed Roof		10,000	10,000
Land:			
Dixon Scrap Metal Property	34,671	(4,293)	(38,964)
Equipment:			
Skid Loader		30,000	30,000
Dump Truck		132,000	132,000
Snowblower		95,000	95,000
Hot mix paver		15,000	15,000
Asphalt Zipper	111,983	155,090	43,107
Holiday Decorations		75,000	75,000
Vehicles:			
Squad Car Replacement	95,199	93,800	(1,399)
Tree truck	85,175	125,000	39,825
Unmarked Investigation Squad	19,999	19,000	(999)
Service Truck	31,719	30,000	(1,719)
Small Tools & Equip:			
CPR Device	11,995	15,000	3,005
AWOS Upgrade		2,500	2,500
Street Cond Analysis	4,766	25,767	21,001
Mower	12,015	13,000	985
Gator		16,000	16,000
Snow Removal Equip		6,000	6,000
Turnout Gear	12,387	13,500	1,113
Pagers	2,050	5,000	2,950
Portables	12,923	10,000	(2,923)
Computer/monitor/printer replacen	16,786	24,700	7,914
Copier replacements	10,601	20,000	9,399
Projectors		3,000	3,000
Security Cameras		4,500	4,500
Server software upgrade		6,500	6,500
Body Cameras		10,000	10,000
E Citations		12,960	12,960
Community Room Furniture		16,600	16,600
Plow/ Spreader		10,000	10,000
HD Hand Truck		5,000	5,000
Sign Shed		8,500	8,500
Blinker Sign Crosswalks		15,000	15,000
Low Bridge Warning System		15,000	15,000
School Zone Speed Signs		8,000	8,000
Directional Sign Review		7,000	7,000
	<u>409,303</u>	<u>2,606,004</u>	<u>2,077,641</u>
Total Ending Fund Balance*	<u>8,020,273</u>		

*** Fund balance break down:**

Cash	8,014,979
Interfund Loans	-
Other Assets - Liabilities	5,294
Ending Fund Balance	<u>8,020,273</u>

City of Dixon Recovery Fund



City of Dixon
FY18 Utilities (Water and Wastewater Funds)
As of October 31, 2017

% of Year Elapsed= 50%

	FY18 YTD Actual	FY18 Budget	Budget to Actual %	FY17 YTD	Prior Year to Actual %
Beginning Fund Balance	16,732,047				
Fees	2,909,574	5,603,750	52%	2,727,347	107%
Other Income	20,926	30,500	69%	11,464	183%
Interfund Transfers	-	-		-	
Total Revenue	2,930,500	5,634,250	52%	2,738,812	107%
Salaries	504,207	1,097,552	46%	438,661	115% a
Benefits	105,395	425,825	25% c	124,818	84% a
Contractual Serv.	181,057	576,030	31% b	310,621	58% b
Supplies	88,359	270,850	33% b	138,536	64% b
Conf./Meeting	1,125	18,360	6%	3,190	35%
Utilities	247,561	461,000	54%	254,804	97%
Debt Service	150,465	280,900	54%	169,544	89%
Other	768	4,000	19%	1,609	48%
Depreciation	-	-		-	
Total Expenses	1,278,938	3,134,517	41%	1,441,784	89%
Net Income	1,651,562	2,499,733	66%	1,297,027	127%
Fund Balance*	18,383,609				

*** Fund balance break down:**

Cash	4,580,354
Interfund Loans	(1,028)
Other Assets - Liabilities	1,018,495
Capital Assets	27,321,876
Debt	(14,536,087)
Fund Balance	18,383,609

a full staffing in FY18

b timing of purchases

c workers comp not paid until Dec

City of Dixon
FY18 Pension Funds (IMRF, FICA, Fire and Police Pensions)
As of October 31, 2017

% of Year Elapsed= 50%

	FY18 YTD Actual	FY18 Budget	Budget to Actual %	FY17 YTD	Prior Year to Actual %
Beginning Fund Balance	26,199,389				
Local Taxes	634,495	1,716,000	37% a	1,180,645	54% a
Employee Contributions	128,912	514,345	25% b	165,012	78% b
Investment Income	892,998	810,000	110%	700,729	127%
Total Revenue	1,656,406	3,040,345	54%	2,046,386	81%
Benefits	1,143,099	2,530,000	45%	1,217,877	94%
Contractual Services	81,562	195,000	42%	93,688	87%
Other	-	10,000	0%	-	
Total Expenses	1,224,661	2,735,000	45%	1,311,565	93%
Net Income	431,745	305,345	141%	734,821	59%
Ending Fund Balance*	26,631,134				

*** Fund balance break down:**

Cash	26,559,862
Other Assets - Liabilities	71,272
Fund Balance	26,631,134

a RE taxes are received July- Nov

b Pensions data is one month in arrears

City of Dixon
FY18 TIF Funds
As of October 31, 2017

		FY18 YTD		
		Actual	FY18 Budget	FY17 YTD
Beginning Fund Balance		(3,429,980)		
Revenue:	Local Taxes	294,517	336,000	257,966
	Interest Income	22	-	52
		294,539	336,000	258,018
Expenses:				
	Downtown Street-scape	435,035	25,000	18,022
	Other	247,500	105,000	-
Total Expenses		682,535	130,000	18,022
Net Income		(387,996)	206,000	239,996
Ending Fund Balance*		(3,817,977)		

*** Fund balance break down:**

Cash	384,194
Interfund Loans	(4,095,000)
Other Assets - Liabilities	(107,171)
Fund Balance	(3,817,977)

City of Dixon
FY18 Restricted Capital Funds (MFT, Infrastructure)
As of October 31, 2017

	<u>FY18 YTD Actual</u>	<u>FY18 Budget</u>	<u>FY17 YTD</u>
Beginning Fund Balance	1,274,194		
State Taxes	586,625	1,250,000	574,412
Other Income	4,840	1,050	389
Total Revenue	<u>591,466</u>	<u>1,251,050</u>	<u>574,801</u>
Capital Improvements	20,601	1,700,000	37,928
Total Expenses	<u>20,601</u>	<u>1,700,000</u>	<u>37,928</u>
Net Income	<u>570,865</u>	<u>(448,950)</u>	<u>536,873</u>
Ending Fund Balance*	<u><u>1,845,059</u></u>		

*** Fund balance break down:**

Cash	1,715,169
Other Assets - Liabilities	129,890
Fund Balance	<u><u>1,845,059</u></u>

City of Dixon
**FY18 Restricted Funds (Airport, Library, Working Cash, Police Fines
 Medical Self Ins., Oakwood Endowment, Trusts)**
 As of October 31, 2017

% of Year Elapsed= 50%

	FY18 YTD Actual	FY18 Budget	Budget to Actual %	FY17 YTD	Prior Year to Actual %
Beginning Fund Balance	2,163,877				
Local Taxes	408,722	468,000	87% a	346,505	118% a
State Taxes	24,832	66,800	37% c	40,010	62% c
Fees	818,937	1,672,000	49%	710,422	115% b
Other Income	39,034	135,250	29%	93,903	42%
Interfund Transfers	-	-		79,000	0%
Total Revenue	1,291,523	2,342,050	55%	1,269,840	102%
Salaries	154,934	330,958	47%	166,713	93%
Benefits	216,548	369,145	59%	191,595	113%
Contractual Services	658,645	1,441,350	46%	746,983	88%
Supplies	70,718	158,150	45%	57,665	123%
Conference/Meeting	6,206	12,100	51%	3,553	175%
Utilities	1,883	12,000	16%	2,387	79%
Other	1,143	6,450	18%	1,944	59%
Capital Outlay	31,768	-	3176829%	-	3176829%
Total Expenses	1,141,846	2,330,153	49%	1,170,840	98%
Net Income	149,678	11,897	1258%	99,000	151%
Fund Balance*	2,313,554				

*** Fund balance break down:**

Cash	2,463,485
Interfund Loans	-
Other Assets - Liabilities	(149,930)
Debt	-
Fund Balance	2,313,554

a RE taxes are received July- Nov

b Increased med. prem. and Oakwood sales

c Library Grant is late

Library Network Project Overview

To minimize downtime, the majority of the work that would directly affect patrons and employees was done prior to 9:00am each day, particularly in the public areas of the library (For example running wiring in the ceilings). Any work done after 9:00am was mostly items that could be done without affecting employees or patrons (work in back offices or storage areas)

Old Network

Category 5 cables (intended for 10 or 100 Mbps speeds) installed about 1997

Active Cables= 30

Dead/Damaged= 12

Other issues:

- Poor quality connections
- Some cables were cut and spliced
- Cables were routed in various places, particularly in the Youth Services office, where cables were run on the wall, through the wall, through the floor.
- Required 5 small network switches to accommodate the number of computers in use. (switches allow a single cable to be used for multiple PC's). All are removed.
- Patch Cables were in various conditions, from kinked, poor ends, old cabling standard, substantially extra length than needed (used from each computer to the wall plate, and also from the Main Wiring Area to the network switch)

New Network

Category 6a Cables (rated at 10Gbps speeds, or 100 times faster than old cable was rated)

Quantity Installed=63 (roughly 5600 feet of cable) + 6 cables to Public LAN jacks moved to new endpoint

- All new patch cables also installed to each device, of proper length needed for each location.
- All wall plates labeled for easy identification later when changes are needed.
- HVAC Cable reused, was a good quality cable when installed in 2015)

Future Expansion=18 (require purchase of additional spools of cable [roughly 1600ft needed])

- 9 in South part of Basement (for redevelopment of Family History Room)
- 3 in Children's Useful Area
- 6 in Public Area in Adult Section (currently using old cables, new ends installed)

Relocation of Main Wiring Area to Basement (instead of office on main floor)

- More Secure Area
- Reduction of ambient noise, particularly in Youth Services Office and ILL Office.
- Addition of secondary switch to separate public LAN usage and internal office computers; also opens up additional ports for an Ethernet/PoE phone system upgrade.

Comcast ran new Cable from Telephone pole to new Main Wiring Area

- Secured area for internet modem and Firewall
- Increased signal strength on cable, should result in a more reliable connection
- Cable now enters building at the rear door, instead of going over the roof, and in a window, creating a much shorter cable.
- Comcast did not charge for this move

Decommission Onsite Physical Server

- Google Drive for all file shares

- Connected to City Hall for Domain Control of PC's (security/login/monitoring/antivirus)
- DeepFreeze run on City Hall server (cloud service is an option, but not as useful yet)
- All remaining services are Cloud Based.
- The services run on the City Hall service are not required, but add to the ability to monitor and control the workstations. Having an onsite server solely for these functions is not needed, as they use such a small amount of processing power.

Installation of Traffic Counting Solution

- Wiring run to Front and Rear entrances
- Traffic Counters mounted

Re-cabling of fax line, to avoid substantial extra cable that was being used.

Phone Upgrade options now available

- Current system is traditional office phone system, from mid-late 1990's. Having issues with Voicemail and programmability.
- VOIP & Ethernet based phones (included power over Ethernet devices) now an option.

Centurylink Relocation of DMARC & New Cable (In Progress)

- Running new cable from pole to new location by back door.
- Eliminates the existing cable going through the elevator shaft.
- New cable run from DMARC outside to existing phone system internally, with extra cable left in place to move to new location when new phones are installed.

4th Access Point added to Basement area (South end)

- Wifi Range prior to this was very limited in this portion of the basement.
- Equipment used was a promo (free) item, for attending a webinar on the product, and is the same model used in the other parts of the library.

The newly installed cabling is anticipated to last another 20 years or beyond.

The following City employees were involved with this project.

IT – Allen Philhower, Nate Gascoigne

Zoning – Jeremy Weaver

Public Property – Curt Phillips, Marti Swegle

There is some finish work to be done

- Cable hooks in ceiling to support cables
- Relocate Power Pole in Childrens area
- Wiremold for areas in childrens dept (against exterior, concrete walls)
- Useful Power Box & Network Box change (to eliminate flat plate, which is kicked/stepped on often due to its location)

City of Dixon
Plan Commission
Council Chambers – City Hall
November 16, 2017 – 6:00 pm

The Dixon Plan Commission meeting was called to order by Chairperson Whaley on November 16, 2017 at 6:00 pm in the Council Chambers of City Hall, 121 W Second Street.

Roll call Commissioners present: Aurand, Corken, Schuler, Scriven, Shaw, Yount, and Chairperson Whaley.

Members absent: Lawton, Seagren and Van Matre.

A motion was made by Commissioner Corken and seconded by Commissioner Scriven to approve the minutes of the October 26, 2017 meeting. Voting Yea: Aurand, Corken, Schuler, Scriven, Shaw, Yount and Whaley. Voting Nay: None. Motion carried.

There was no old business discussed.

PETITION FOR AMEND ZONING
Palmyra Rd Properties known as Business Parcel & Farm Parcel
Petitioner: ZMM Industrial Properties, LLC.

Attorney for the petitioner, Gary Gehlach stated that ZMM Industrial Properties members, John & Kathy Zigler, purchased the property formerly known as Marshall Supply and recently as the Kreider Recycling Facility, some months ago. He stated that they have entered into an annexation agreement with the city and the city has agreed to re-zone the Business Parcel LM and the Farm Parcel R-1. Since that agreement has been fully executed, the city is already obligated to re-zone pursuant to the agreement, but has requested the recommendation from the Plan Commission. A motion was made by Commissioner Aurand and seconded by Commissioner Scriven to approve the petition to amend the zoning of the properties located on Palmyra Road, Dixon, Illinois, Business Parcel and Farm Parcel, and upon approval the Business Parcel be zoned LM, Limited Manufacturing/Business Park District and the Farm Parcel be zoned R-1, Single-Family Residential Zoning. Petitioner: ZMM Industrial Properties, LLC. Voting Yea: Aurand, Corken, Schuler, Scriven, Shaw, Yount and Whaley. Voting Nay: None. Motion carried.

As there was no further business to discuss, Chairperson Whaley called for a motion to adjourn. A motion was made by Member Yount and seconded by Member Shaw to adjourn the meeting. Chairperson Whaley declared the meeting adjourned at 6:05pm.

Recorded by: Sharri Miller, Secretary

City of Dixon – Plan Commission
November 16, 2017
6:00pm

Motion Voting Record

Motion: Approve the petition to amend the zoning of the properties located on Palmyra Road, Dixon, Illinois, Business Parcel and Farm Parcel, and upon approval the Business Parcel be zoned LM, Limited Manufacturing/Business Park District and the Farm Parcel be zoned R-1, Single-Family Residential Zoning.

Petitioner: ZMM Industrial Properties, LLC.

Motion Aurand
Second Scriven

Members:

Aurand	<input checked="" type="checkbox"/> yea	nay	abstain
Corken	<input checked="" type="checkbox"/> yea	nay	abstain
Lawton	yea	nay	abstain
Schuler	<input checked="" type="checkbox"/> yea	nay	abstain
Scriven	<input checked="" type="checkbox"/> yea	nay	abstain
Seagren	yea	nay	abstain
Shaw	<input checked="" type="checkbox"/> yea	nay	abstain
Yount	<input checked="" type="checkbox"/> yea	nay	abstain
Whaley	<input checked="" type="checkbox"/> yea	nay	abstain

Alternate(s):

~~Van Matre~~ ~~yea~~ ~~nay~~ ~~abstain~~

Motion Carried yes
Motion Lost /

CITY OF DIXON

ORDINANCE NO. _____

**ORDINANCE ANNEXING CERTAIN TERRITORY TO THE
CITY OF DIXON, LEE COUNTY, ILLINOIS
(2310 W. Fourth Street)**

ADOPTED BY THE

COUNCIL

OF THE

CITY OF DIXON

THIS _____ DAY OF NOVEMBER, 2017

Published in pamphlet form by authority of the Council of the City of Dixon, this ____ day
of November, 2017.

ORDINANCE NO. _____

**ORDINANCE ANNEXING CERTAIN TERRITORY TO THE
CITY OF DIXON, LEE COUNTY, ILLINOIS
(2310 W. Fourth Street)**

WHEREAS, a written Petition, signed by the legal owners of record (Jeffrey White and Leanne White) of all land within the territory hereinafter described and commonly known as 2310 W. Fourth Street, Dixon, Illinois, has been filed with the City Clerk of the City of Dixon, Lee County, Illinois, requesting that said territory be annexed to the City of Dixon; and

WHEREAS, there are no electors residing within said territory; and

WHEREAS, said territory is not within the corporate limits of any municipality, but is contiguous with the City of Dixon; and

WHEREAS, legal notices regarding the intention of the City to annex said territory have been sent to all public bodies required to receive such notice by applicable law; and

WHEREAS, copies of such notices required to be recorded, if any, have been recorded in the Office of the Recorder of Deeds of Lee County; and

WHEREAS, all petitions, documents, and other necessary legal requirements are in full compliance with the Statutes of the State of Illinois, specifically Section 7-1-8 of the Illinois Municipal Code, 65 ILCS 5/7-1-8; and

WHEREAS, it is in the best interests of the City of Dixon that said territory be annexed thereto.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Dixon, Lee County, Illinois, as follows:

SECTION 1: The City hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

SECTION 2: The following described territory commonly known as 2310 W. Fourth Street, Dixon, Illinois:

Part of the Southeast Quarter (SE ¼) of the Southwest Quarter (SW ¼) of Section Six (6) in Township Twenty-one (21) North, Range Nine (9) East of the Fourth Principal Meridian, bounded and described as follows, to-wit: Commencing at a point on the South boundary of said Quarter Quarter Section, 1062 feet East from the Southwest corner thereof; thence East on said boundary, 174.5 feet to an intersection with the Westerly boundary of Jason Avenue, West End Addition to the City of Dixon; thence North 30 degrees West, along said boundary of Jason Avenue, 589 feet to the Southerly boundary of the 66 foot highway known as the Rock Island Road; thence South 60 degrees West along said Southerly boundary of said Rock Island Road, 150 feet; and thence South 30 degrees East, 501 feet to the Point of Beginning, EXCEPTING THEREFROM a tract described as follows: Commencing on the South boundary of said Quarter Quarter Section, 1062 feet East from the Southwest corner thereof; thence East on said boundary, 174.5 feet to an intersection with the Westerly boundary line of Jason Avenue in West End Addition to the City of Dixon; thence North 30 degrees West along said boundary of Jason Avenue, 589 feet to the Southerly boundary of the 66 foot highway known as the Rock Island Road, for a Point of Beginning; thence South 60 degrees West on the Southerly boundary of said Rock Island Road, 75.0 feet; thence South 30 degrees East parallel with the said Westerly boundary of Jason Avenue, 200 feet; thence North 60 degrees East parallel with the said Southerly boundary of Rock Island Road, 75.0 feet to the said Westerly boundary of Jason Avenue; thence North 30 degrees West on the said Westerly boundary of Jason Avenue, 200 feet to the said Point of Beginning, all situated in the County of Lee and State of Illinois.

PIN No. 07-08-06-379-006.

being indicated on an accurate map of the annexed territory, which is appended to and made a part of this Ordinance, is hereby annexed to the City of Dixon, Lee County, Illinois.

SECTION 3: The City Clerk is hereby directed to record with the Recorder of Deeds and file with the County Clerk and with the County Election Authority a certified copy of this Ordinance, together with the accurate map of the territory annexed appended to said Ordinance.

SECTION 4: Said territory described in Section 2 above shall be zoned B-2 General Business District.

SECTION 5: The provisions and sections of this Ordinance shall be deemed to be separable, and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

SECTION 6: All ordinances and parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 7: The City Clerk is hereby directed to publish this Ordinance in pamphlet form.

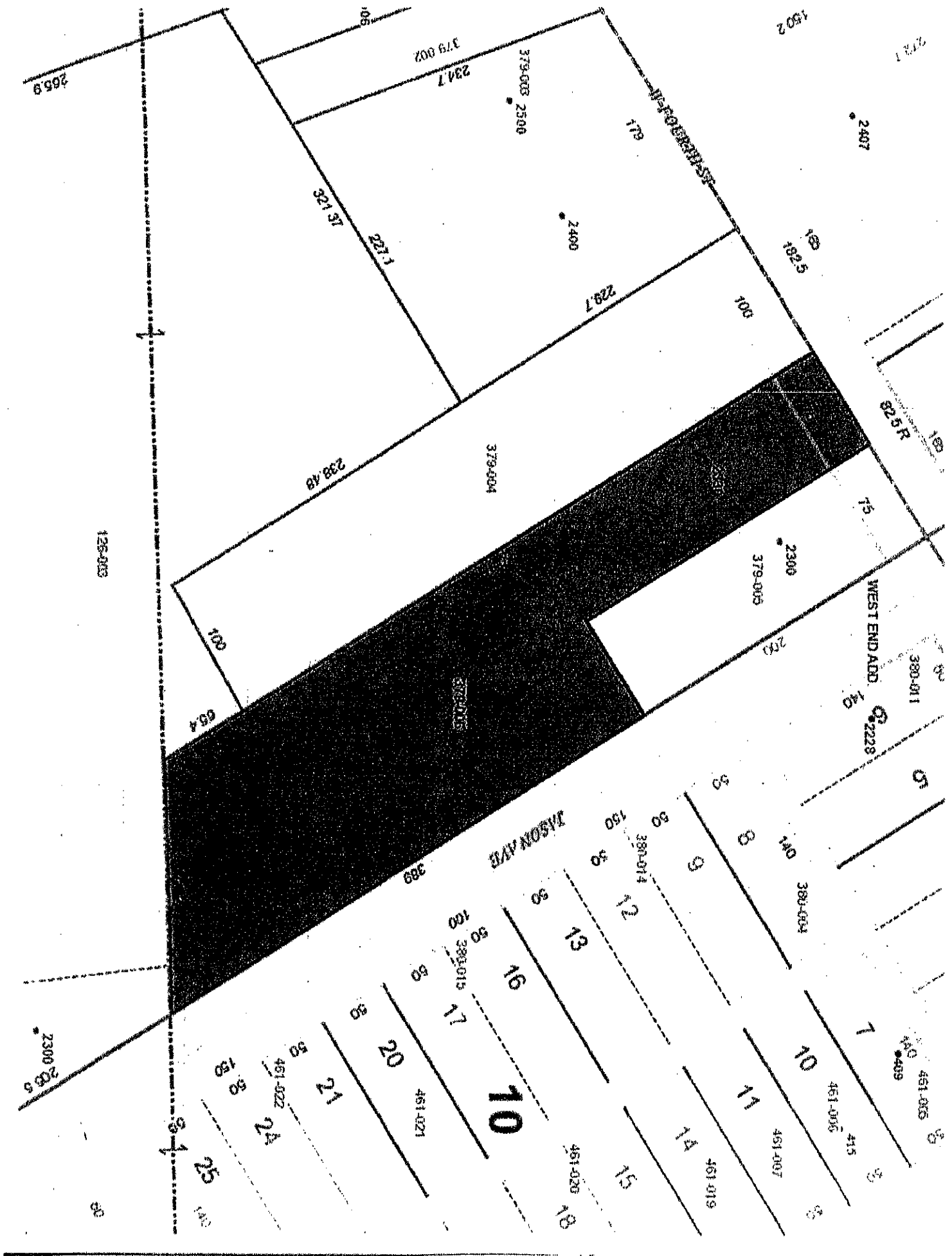
SECTION 8: This Ordinance shall be in full force and effect from and after its passage and approval, and publication as required by law.

Passed by the Mayor and the City Council of the City of Dixon on the _____ day of November, 2017.

Mayor

ATTEST:

City Clerk



16B

CITY OF DIXON

ORDINANCE NO. _____

**ORDINANCE ANNEXING CERTAIN TERRITORY TO THE
CITY OF DIXON, LEE COUNTY, ILLINOIS
(1009 4th AVENUE)**

ADOPTED BY THE

COUNCIL

OF THE

CITY OF DIXON

THIS _____ DAY OF NOVEMBER, 2017

Published in pamphlet form by authority of the Council of the City of Dixon, this ____ day
of November, 2017.

ORDINANCE NO. _____

**ORDINANCE ANNEXING CERTAIN TERRITORY TO THE
CITY OF DIXON, LEE COUNTY, ILLINOIS
(1009 4th AVENUE)**

WHEREAS, a written Petition, signed by the legal owner of record (JB Esmer's Land Care Company) of all land within the territory hereinafter described and commonly known as 1009 4th Avenue, Dixon, Illinois, has been filed with the City Clerk of the City of Dixon, Lee County, Illinois, requesting that said territory be annexed to the City of Dixon; and

WHEREAS, there are no electors residing within said territory; and

WHEREAS, said territory is not within the corporate limits of any municipality, but is contiguous with the City of Dixon; and

WHEREAS, legal notices regarding the intention of the City to annex said territory have been sent to all public bodies required to receive such notice by applicable law; and

WHEREAS, copies of such notices required to be recorded, if any, have been recorded in the Office of the Recorder of Deeds of Lee County; and

WHEREAS, all petitions, documents, and other necessary legal requirements are in full compliance with the Statutes of the State of Illinois, specifically Section 7-1-8 of the Illinois Municipal Code, 65 ILCS 5/7-1-8; and

WHEREAS, it is in the best interests of the City of Dixon that said territory be annexed thereto.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Dixon, Lee County, Illinois, as follows:

SECTION 1: The City hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

SECTION 2: The following described territory commonly known as 1009 4th Avenue, Dixon, Illinois:

Part of the Southeast Quarter of the Northeast Quarter of Section 31, Township 22 North, Range 9 East of the Fourth Principal Meridian, bounded and described as follows:

Commencing at the Northeast corner of said Southeast Quarter of the Northeast Quarter; thence Southerly along the East line of said Section, 59.60 feet to the Point of Beginning of the hereinafter described tract of land; thence continuing along the last described course, 105.40 feet to the Northeast corner of the Vitale Subdivision, said Subdivision being recorded in the Lee County Recorder's Office; thence Westerly, along the North line of said Subdivision, 334.96 feet; thence Northerly, parallel with the said East line of Section 31, a distance of 105.40 feet; thence Easterly, 334.96 feet to the Point of Beginning, containing 0.81 acres more or less, subject to that land used for public road purposes and any easements of record, all situated in Dixon Township Lee County, Illinois.

Part of PIN No. 07-02-31-226-029

being indicated on an accurate map of the annexed territory, which is appended to and made a part of this Ordinance, is hereby annexed to the City of Dixon, Lee County, Illinois.

SECTION 3: The City Clerk is hereby directed to record with the Recorder of Deeds and file with the County Clerk and with the County Election Authority a certified copy of this Ordinance, together with the accurate map of the territory annexed appended to said Ordinance.

SECTION 4: Said territory described in Section 2 above shall be zoned R-1 Single-Family Residential District.

SECTION 5: The provisions and sections of this Ordinance shall be deemed to be separable, and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

SECTION 6: All ordinances and parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 7: The City Clerk is hereby directed to publish this Ordinance in pamphlet form.

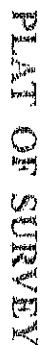
SECTION 8: This Ordinance shall be in full force and effect from and after its passage and approval, and publication as required by law.

Passed by the Mayor and the City Council of the City of Dixon on the _____ day of November, 2017.

Mayor

ATTEST:

City Clerk



COUNTY OF LEE)
STATE OF ILLINOIS) ss

1. William D. Wiering, an Illinois Professional Land Surveyor, hereby certifies that at the request of John Stoen, he have surveyed the following described tract(s) of land. I further certify that the attached Plat is a true representation of said survey to the best of my knowledge and belief. Distances are given in feet and decimal fractions.

Part of the Southeast Quarter of the Northwest Quarter of Section 31, Township 22 North, Range 9 East of the Fourth Principal Meridian, bounded and described as follows:

Commencing at the northeast corner of said Southeast Quarter, thence Southerly along the east line of said Section, 59.80 feet to the point of beginning of the hereinafter described tract of land, thence continuing along said Section, 105.40 feet to the northeast corner of West 40 East 1/4, thence continuing along said Section, 334.95 feet, thence northerly, parallel with the said east line of Section 31, a north line of said Subdivision, 334.95 feet, thence westerly, parallel with the said east line of Section 31, a distance of 105.40 feet, thence Easterly, 334.95 feet to the point of beginning, containing 0.81 acres more or less. Subject to their use for public road purposes and any assessments of record.

At present in Dean Township, there is

Dated this 9th day of August, 2017.

William D. Wentling, I.P.L.S. #35-2490
License expires 11-30-18

1
2
3
4
5
6

BOUNDARY OF LAND DESCRIBED

SECTION LINE

EXISTING FENCE LINE

[illegible]

RECEIVED

THE UNIVERSITY OF CHICAGO

THE
FIRE
INSURANCE
COMPANY

STONE FOUND

NEEDED OR PLATED DIMENSION

CITY OF DIXON

ORDINANCE NO. _____

**ORDINANCE ANNEXING CERTAIN TERRITORY TO THE
CITY OF DIXON, LEE COUNTY, ILLINOIS
(1501 BRINTON AVENUE)**

ADOPTED BY THE

COUNCIL

OF THE

CITY OF DIXON

THIS _____ DAY OF NOVEMBER, 2017

Published in pamphlet form by authority of the Council of the City of Dixon, this _____
day of November, 2017.

ORDINANCE NO. _____

**ORDINANCE ANNEXING CERTAIN TERRITORY TO THE
CITY OF DIXON, LEE COUNTY, ILLINOIS
(1501 NORTH BRINTON AVENUE)**

WHEREAS, a written Petition, signed by Dixon Unit School District #170 (Dixon Public School), the legal owner of record of all land within the territory hereinafter described and commonly known as 1501 North Brinton Avenue, Dixon, Illinois, has been filed with the City Clerk of the City of Dixon, Lee County, Illinois, requesting that said territory be annexed to the City of Dixon; and

WHEREAS, there are no electors residing within said territory; and

WHEREAS, said territory is not within the corporate limits of any municipality, but is contiguous with the City of Dixon; and

WHEREAS, legal notices regarding the intention of the City to annex said territory have been sent to all public bodies required to receive such notice by law; and

WHEREAS, copies of such notices required to be recorded, if any, have been recorded in the Office of the Recorder of Deeds of Lee County; and

WHEREAS, all petitions, documents, and other necessary legal requirements are in full compliance with the Statutes of the State of Illinois, specifically Section 7-1-8 of the Illinois Municipal Code, 65 ILCS 5/7-1-8; and

WHEREAS, it is in the best interests of the City of Dixon that said territory be annexed thereto.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Dixon, Lee County, Illinois, as follows:

SECTION 1: The City hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

SECTION 2: The territory commonly known as 1501 North Brinton Avenue, Dixon, Illinois, which is legally described on Exhibit A attached hereto and made a part of this Ordinance, and being indicated on an accurate map of said territory, which is attached hereto and made a part of this Ordinance as Exhibit B, is hereby annexed to the City of Dixon, Lee County, Illinois.

SECTION 3: The City Clerk is hereby directed to record with the Recorder of Deeds and file with the County Clerk and with the County Election Authority a certified copy of this Ordinance, together with the attached Exhibits.

SECTION 4: Said territory described in Section 2 above and in the attached Exhibits shall be zoned as R-1 Single-Family Residential District.

SECTION 5: The provisions and sections of this Ordinance shall be deemed to be separable, and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

SECTION 6: All ordinances and parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 7: The City Clerk is hereby directed to publish this Ordinance in pamphlet form.

SECTION 8: This Ordinance shall be in full force and effect from and after its passage and approval, and publication as required by law.

Passed by the Mayor and the City Council of the City of Dixon on the _____ day of November, 2017.

Mayor

ATTEST:

City Clerk

Exhibit A

Parcel #1 Former House Property

The real estate situated in Dixon Township, Lee County, Illinois, located at 1501 North Brinton Avenue, Dixon, Illinois and described as follows:

A part of Lot Number Seven (7) in Moller's Survey of Lands in Township Twenty-two (22) North, Range Nine (9) East of the Fourth Principal Meridian, described as follows: Beginning at a point on the East line of said Lot Seven (7) Three hundred twenty (320) feet South of the Northeast corner thereof and thence running South along the East line of said Lot Seven (7) a distance of Two hundred eighty (280) feet; thence West, parallel to the North line of said Lot Seven (7), a distance of Two hundred seventeen (217) feet; thence North, parallel with the East line of said Lot Seven (7), a distance of Two hundred eighty (280) feet; thence East, parallel with the North line of said Lot Seven (7), a distance of two hundred seventeen (217) feet to the point of beginning, said premises being situated in the County of Lee, in the State of Illinois. Tax Code: 07-02-29-326-005

Parcel #2 Farm Property

The real estate which is the subject matter of this Contract is hereinafter referred to as the "Subject Premises." is situated in Dixon Township, Lee County, Illinois, and contains approximately 72.45 acres, more or less, of farm real estate. It consists of part of Lots 7, 8 and 22 and all of Lot 9 of Moller's Survey of the Southwest Quarter of Section 29, Township 22 North, Range 9 East of the Fourth Principal Meridian, bounded and described as follows:

Beginning at the northeast corner of said Southwest Quarter, thence Southerly, along the east line of said Southwest Quarter, 320.61 feet (320 feet deeded); thence Westerly, parallel with the north line of said Southwest Quarter, 216.86 feet (217 feet deeded) to the found 5/8" iron pin; thence Southerly at an angle of 90 degrees 51 minutes 55 seconds, measured clockwise from the last described course, 280.21 feet (280 feet deeded) to a found 5/8" iron pin; thence Easterly, 2 parallel with the said north line 215.92 feet (217 feet deeded), to the said east line of the Southwest Quarter; thence Southerly, along said east line, 681.43 feet thence Westerly, perpendicular to the last described course, 657.08 feet to the northerly extension of the east line of said Lot 22; thence Southerly, along said east line and its extension, 1029.90 feet to a point 330.00 feet north of the south line of said Southwest Quarter; thence Westerly, parallel with the said south line 656.74 feet (660.57 feet deeded) to the west line of said Lot 22; thence Northerly, along said West line, 980.84 feet to the southeast corner of said Lot 9; thence Westerly, along the south line of said Lot 9, a distance of 658.01 feet to the west line of said Lot 9; thence Northerly, along said west line, 1316.22 feet to the north line of said Southwest Quarter; thence Easterly, along said north line, 1974.40 feet to the point of beginning, containing 72.45 acres more or less, ALSO, an access easement described as follows: Commencing at the northeast corner of said Southwest Quarter, thence Southerly, along the east line of said Southwest Quarter, 1282.27 feet to the point of beginning of the hereinafter described easement; thence Westerly, perpendicular to the last described course, 80 feet; thence Southerly, parallel with said east line 33 feet; thence Easterly, perpendicular to the last described course, 80 feet to the said east line; thence Northerly, along said east line 33 feet to the point of beginning. Tax Code: 07-02-29-326-006

Exhibit B

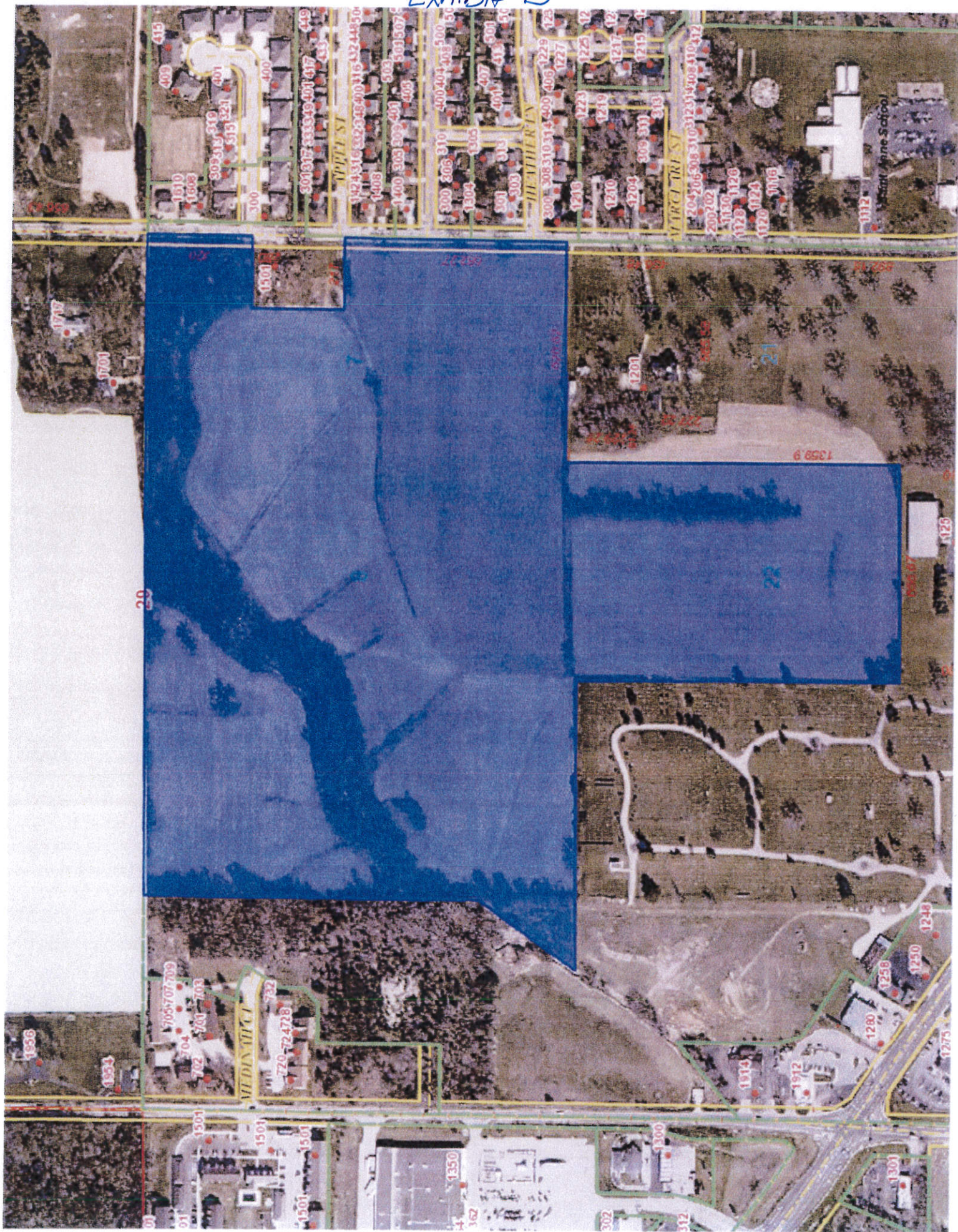
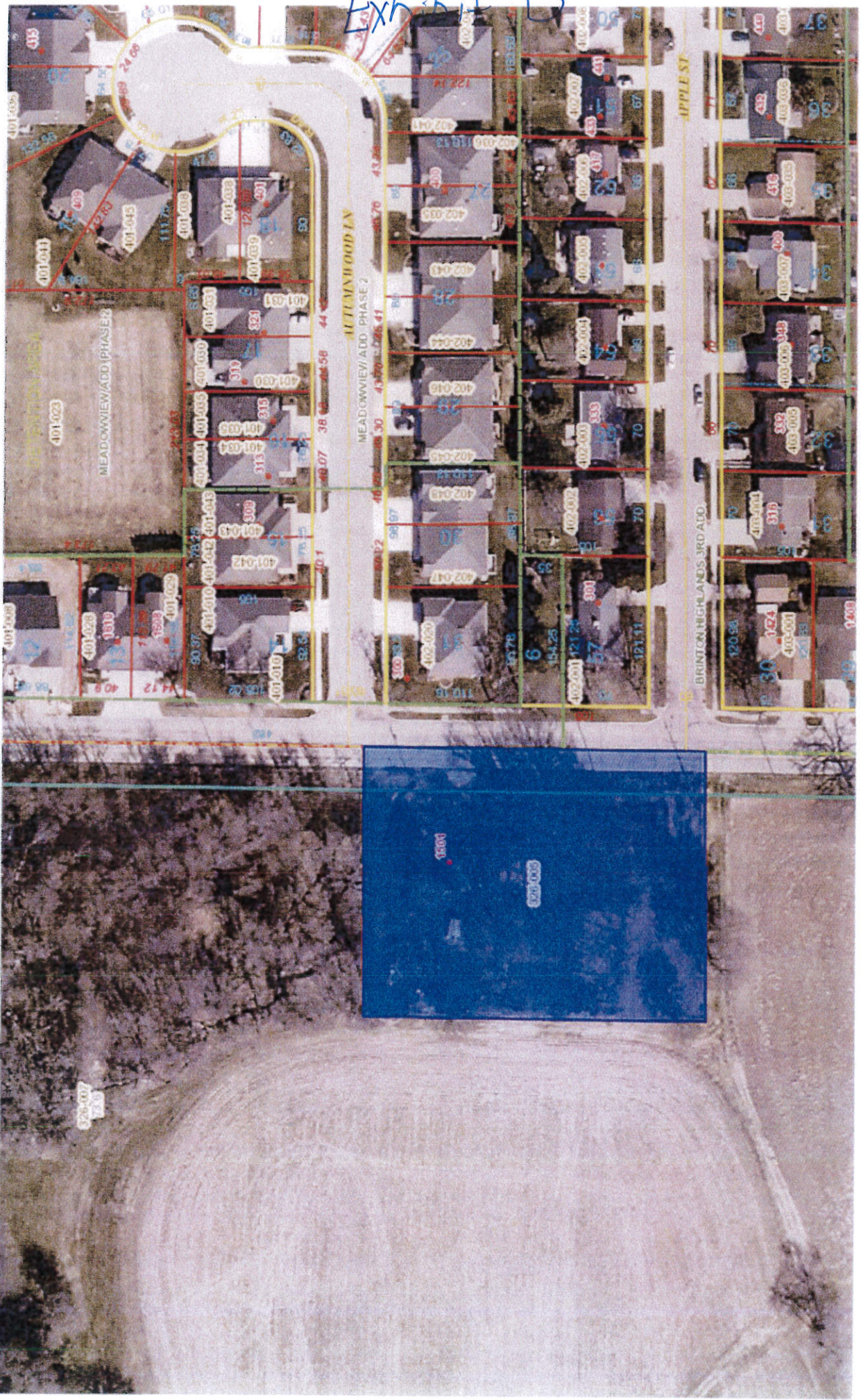


Exhibit B





COUNCIL ACTION FORM

Date: November 20, 2017

Presented By: Matt Heckman

Subject: Dixon Municipal Airport Hanger Lease Agenda Item: 17A

Description:

Discussion and possible approval of a revised airport hangar lease for aircraft housed at the Dixon Municipal Airport.

Changes include:

Section 1: Added language regarding hangar reassignment

Section 2: Added a provision to include a security deposit

Section 3: Storage of flammable material must have written approval from the Airport Manager

Section 4: Added language regarding electrical heating devices - devices must now be approved by the Airport Manager

Section 5: Added stronger language to make clear that hangars are to house operational aircraft only

Section 11: Added a tie-down fee for aircraft removed from a hangar due to lessee default

FINANCIAL

Is this a budgeted item?

YES ☐

NO ☐

Line Item #: _____

Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP?

YES ☐

NO ☐

CIP Project Number: _____

COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

Recommendation:

That council approve the amended hangar lease agreement.

Required Action

ORDINANCE ☐ RESOLUTION ☐ MOTION ☒ NO ACTION REQUIRED ☐

Additional Comments:

MOTION BY: _____ SECONDED BY: _____

TO approve the amended hangar lease agreement.

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Considine	Councilman Marshall	Councilman Marx	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AIRCRAFT HANGAR LEASE

THIS LEASE is made and entered into this ____ day of _____, 20____, by and between the CITY OF DIXON, an Illinois Municipal Corporation, hereinafter referred to as "Lessor," and _____, hereinafter referred to as "Lessee," whose address is set out at the end of this lease;

WITNESSETH:

- A. Lessor is the owner of an aircraft hangar located at the Dixon Airport which it desires to lease to the Lessee.
- B. Lessor and Lessee desire to enter into a lease agreement defining their respective rights, duties, and liabilities relating to the premises.

IN CONSIDERATION OF THE MUTUAL COVENANTS CONTAINED HEREIN, LESSOR AND LESSEE AGREE AS FOLLOWS:

1. PREMISES LEASED.

- (A) Lessor hereby leases to Lessee the aircraft hangar commonly referred to as Hangar Door Number _____, located at the Dixon Airport, Walgreen Field, Dixon, Illinois.
- (B) Lessor reserves the right at any time during the lease term to reassign Lessee to a different hangar in the event that, in the reasonable determination of Lessor, the hangar assigned to Lessee is needed for a larger aircraft and Lessor can accommodate the size of Lessee's aircraft with a different hangar. Lessee shall relocate to the different hangar within 30 days of Lessor's direction to do so.

2. RENTAL AND TERMS.

- (A) The lease term shall be on a month to month basis commencing on _____ and shall continue until the tenancy is terminated by either Lessor or Lessee, for any reason, by notice given not less than 30 days prior to the last day of the rental term. Lessee shall pay to Lessor as rent the sum of \$_____ per month payable on the 1st day of each and every monthly rental period, in advance. Receipt of the first month's rent shall be due on the first day of the rental term stated in this lease. In the event Lessor increases or decreases the rental for the demised hangar, such new rental rate shall be effective for the rental period coming due 30 days after passage of a Resolution by Lessor increasing or decreasing the monthly rental.
- (B) On execution of this lease agreement, Lessee shall deposit the sum of \$_____ with Lessor, receipt of which is acknowledged by Lessor, which

Lessor shall retain as security for Lessee's faithful performance of all the terms and conditions of this lease agreement. In no event shall Lessor be obligated to apply the deposit to rents or other charges in arrears or to damages for failure to perform the terms and conditions of this lease agreement by Lessee. Application of the deposit to the arrears of rent or damages shall be at the option of Lessor, and the right to possession of the leased hanger by Lessor for nonpayment of rent or for any other reason shall not in any event be affected by this deposit. Lessee acknowledges that Lessee has had an opportunity to inspect the demised hanger and that the same is in good repair except as otherwise noted by Lessor and Lessee in writing. The Lessor shall return the deposit to Lessee, without interest, when this lease agreement is terminated, according to the terms of this lease agreement, if not applied toward the payment of rent in arrears or toward the payment of damages suffered by Lessor by reason of any breach of the terms and conditions of this lease agreement by Lessee. The deposit shall be returned to Lessee within a reasonable time after Lessee has vacated the demised hanger, returned all keys to Lessor, and Lessor has inspected the demised hanger to determine if any damages occurred to the demised hanger and made necessary repairs or performed necessary cleaning, if any.

3. MAINTENANCE AND REPAIR. Lessee shall keep the interior of the demised hangar in good and clean condition free from all fire hazards and shall not store any waste materials, any gasoline or kerosene, or any other flammable material except those in the aircraft and except those that may be approved in writing by the Lessor. Lessee shall not build any additions or alter the demised hangar without receiving written permission of the Lessor. Lessee shall observe the "no smoking" requirement in the hangar area at all times.
4. UTILITIES. Lessee shall extinguish all lights and disconnect any electrical appliances when leaving the demised hangar. Lessee shall not install additional lighting nor any heating equipment of any kind or any other electrical equipment other than electrical equipment as may be necessary for minor airplane repairs and maintenance permitted. Lessee agrees that all electrical appliances used for heating engines or other purposes must be approved by the Airport Manager or other designee of Lessor. Lessee shall not spray paint in the demised hangar. Lessee shall not undertake major repair work to airframe or engine in the hangar area. Lessor shall be responsible for utility costs, except for those caused by Lessee's breach of this paragraph.
5. USE OF LEASED SPACE. Lessor leases the demised hanger to Lessee solely for the purpose of storage of an operational aircraft and equipment and materials incident to such aircraft. For purposes of this lease, an operational aircraft is an aircraft that is either (i) in working order for its intended purposes and current on all inspections, certifications and other requirements of the Federal Aviation Administration necessary to consider the aircraft airworthy, or (ii) awaiting maintenance or repairs to put the same in the condition required by (i) above within a reasonable time as determined by

Lessor in Lessor's sole and absolute discretion. Lessee agrees not to store any equipment or materials in the demised hangar which would create a fire hazard, violate the safety rules and regulations of the Dixon Airport or interfere with the use of any other demised hangar premises by others.

6. ASSIGNMENT OR SUB-LETTING. Lessee shall not assign this lease agreement or any portion of the demised hangar without the prior written consent of Lessor, which may be withheld in Lessor's sole and absolute discretion.
7. SECURING DOORS. Lessee shall close and secure doors when leaving the Dixon Airport. In the event Lessee does not secure the door or doors as required, the Airport Manager or other designee of Lessor may secure such door or doors, but he shall not be under obligation to do so. In the event of any door, hangar, other property or personal injury damages resulting in any way from Lessee's failure to secure the door or doors (including failure of Lessee to unsecure door or doors prior to opening), Lessee shall be liable to the Lessor or other injured person or party for any and all damages, costs and expenses occasioned thereby.
8. HANGAR VACANCY. In the event Lessee sells or disposes of his or her aircraft and does not replace the aircraft within 30 days, this lease shall be subject to immediate termination by action of the Lessor and, in such event, no notice to Lessee shall be required.
9. INSURANCE. Lessor may maintain such insurance as it may desire for fire and other perils for the demised hangar and any building improvements, but Lessee shall be solely responsible for any insurance which Lessee desires to protect his, her or its aircraft and other personal property from fire or other perils. Lessee shall maintain liability insurance insuring against personal injury, death, property damage and related damage or injury with limits not less than \$100,000/\$300,000/\$100,000 or with such greater limits as may be required from time to time by Lessor in its Rules and Regulations.
10. SUBJECT TO RULES AND REGULATIONS OF LESSOR. This lease shall be subject to all "Rules and Regulations" of Lessor as the same may be adopted and amended from time to time. Such rules and regulations, including amendments, shall be automatically incorporated into and made a part of this lease without special notice or other action. In the event of any conflict between terms in this lease and rules and regulations adopted by Lessor prior to the execution date of this lease, the terms of this lease shall control; in the event rules and regulations may be adopted by Lessor after the date of this lease which conflict with the terms of this lease, such amended rules and regulations shall control.
11. DEFAULT. Any failure by Lessee to abide by or perform any term of this lease, including the requirement to pay rent when due, shall constitute a default under this lease, and if Lessor shall give notice thereof in writing to Lessee and the default shall continue for

thirty days after the giving of said notice, then Lessor may declare a forfeiture of said lease and take possession of the demised hangar. In the event Lessor shall prevail in any legal action brought by either party to enforce the terms hereof or relating to the demised hangar, Lessor shall be entitled to all costs incurred in connection with such action, including reasonable attorneys fees and court costs. Upon receipt of an order for possession, Lessor may remove any aircraft from the hanger and cause the same to be tied down. A fee for the same shall be assessed against Lessee at the rate of \$1.00 per day and Lessor shall not release the aircraft until payment of such fee.

IN WITNESS WHEREOF, Lessor and Lessee have caused the lease to be executed on the day and year first above written.

LESSEE:

LESSOR:

By _____
Its _____

Lessee's address for notice:

Lessor's address for notices:

City of Dixon
City Hall
Dixon, Illinois 61021
Attn: City Manager



COUNCIL ACTION FORM

Date: November 20, 2017

Presented By: Matt Heckman

Subject: City Manager Authorization of Hanger Leases Agenda Item: 17B

Description:

Allow the City Manager to enter into hangar leases at the Dixon Municipal Airport utilizing the City Council approved form as may be necessary from time to time.

This streamlines the hangar leasing process and eliminates the requirement that each lease must come before Council for consideration.

FINANCIAL

Is this a budgeted item?

YES ☐

NO ☐

Line Item #: _____

Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES ☐

NO ☐

CIP Project Number: _____

COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

Recommendation:

That Council authorize the City Manager to enter into hangar leases at the Dixon Municipal Airport.

Required Action

ORDINANCE ☐ RESOLUTION ☐ MOTION ☒ NO ACTION REQUIRED ☐

Additional Comments:

MOTION BY: _____ SECONDED BY: _____

TO authorize the City Manager to enter into hangar leases at the Dixon Municipal Airport using the City Council approved form as may be necessary from time to time.

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Considine	Councilman Marshall	Councilman Marx	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



COUNCIL ACTION FORM

Date: November 17, 2017

Presented By: Danny Langloss

Subject: City Health Insurance Change

Agenda Item: 17c

Description:

This motion authorizes the Mayor to execute a contract with BlueCross BlueShield of Illinois for employee group health insurance beginning January 1, 2018. The background and purpose for this change is outlined in the Management Action Plan presented at the City Council meeting on November 6, 2017.

FINANCIAL

Is this a budgeted item?

YES ☒

NO ☐

Line Item #: _____

Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Finance

Is this item in the CIP?

YES ☐

NO ☒

CIP Project Number: _____

COUNCIL ACTION FORM

Any previous Council actions:

Action

n/a

Date

Recommendation:

The leadership team recommends the Council approve this motion to allow the Mayor to execute the agreement with BlueCross BlueShield of Illinois.

Required Action

ORDINANCE ☐ RESOLUTION ☐ MOTION ☒ NO ACTION REQUIRED ☐

Additional Comments:

MOTION BY: _____ SECONDED BY: _____

TO _____

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Considine	Councilman Marshall	Councilman Marx	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>