

COUNCIL OF THE CITY OF DIXON, ILLINOIS
COUNCIL CHAMBERS – CITY HALL
REGULAR COUNCIL MEETING
MONDAY, MAY 7, 2018
5:30 P.M.

CALL TO ORDER

The meeting was called to order by Mayor Arellano.

ROLL CALL

Councilman Venier, Marshall, Marx and Mayor Arellano answered Roll Call. Absent: Councilman Considine. Rev. Spaulding from First Presbyterian Church, gave the invocation.

APPOINTMENT OF CITY CLERK

Councilman Marshall moved to appoint Keesha Blumhoff to the position of City Clerk. Seconded by Councilman Venier. Voting Yea: Councilman Marshall, Marx, Venier, and Mayor Arellano. Voting Nay: None. Absent: Councilman Considine. **Motion Carried.**

APPOINTMENT OF TREASURER

Councilman Marx moved to appoint Becky Fredericks to the position of Treasurer. Seconded by Councilman Marshall. Voting Yea: Councilman Marshall, Marx, Venier, and Mayor Arellano. Voting Nay: None. Absent: Councilman Considine. **Motion Carried.**

OATH OF OFFICE – CITY CLERK

Mayor Arellano issued the oath of office to City Clerk, Keesha Blumhoff. A short recess was taken so family could take pictures with the Clerk. The meeting resumed.

OATH OF OFFICE – TREASURER

Mayor Arellano issued the oath of office to the Treasurer, Becky Fredericks. A short recess was taken so the family could take pictures with the Treasurer. The meeting resumed.

WORK SESSION - None

ORD# 3093 – AUTHORIZING LEASE OF PROPERTY at 501 W FIRST STREET

Councilman Marx gave background on the lease of the property on 501 W. First Street to Moxie Solar. It will be a 3 year lease at \$1.00 per year. Councilman Marx moved to authorize the lease of Municipally owned real property at 501W. First Street. Seconded by Councilman Marshall. Voting Yea: Councilman Marshall, Marx, Venier, and Mayor Arellano. Voting Nay: None. Absent: Councilman Considine. **Motion Carried.**

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APPROVAL OF MINUTES

Councilman Venier; moved that the regular and executive minutes of the Regular Session Council Meeting of Monday, April 16, 2018, be accepted and placed on file. Seconded by Councilman Marshall. . Voting Yea: Councilman Marshall, Marx, Venier, and Mayor Arellano. Voting Nay: None. Absent: Councilman Considine. **Motion Carried.**

APPROVAL OF TOTAL LABOR AND OUTSIDE CLAIMS

Councilman Marshall moved that the total labor and outside claims in the amount of \$1,530,500.71 be approved and ordered paid. Seconded by Councilman Marx. Discussion ensued on the amount. Voting Yea: Councilman Marshall, Marx, Venier, and Mayor Arellano. Voting Nay: None. Absent: Councilman Considine. **Motion Carried.**

DEPARTMENT REPORTS - NONE

CITY MANAGER REPORT

Assistant City Manager Matt Heckman reported the Streets, Waste Water and Fire Departments worked today to get the docks in at the River Front. The bid documents for City Hall's remodel, of the first floor, to make it more customer friendly, should be ready to go out for bids soon. The 2nd floor construction is underway. The Water Main on Depot Ave hope to get the EPA permit within a week or two. The permit for South Galena is back and we are just waiting for IDOT's final traffic flow report.

COUNCIL REPORTS

Mayor – None

Councilman Marshall – None

Councilman Marx – Congratulated the two new officers. The Public Works Department went above and beyond to get the building for Moxie Solar inhabitable, working the project into their daily work.

Councilman Venier – None

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BOARD & COMMISSIONS REPORTS

The minutes for the Plan Commission, Library Board, Airport Advisory Board, Veteran's Memorial Park, and Monthly Building report are all on file at the Library and City Hall, Clerks Office.

VISITOR/PUBLIC COMMENT

Melissa Keuer-Smith, a concerned citizen spoke to the Council regarding yard code enforcements on the West side of Dixon. She gave a list of properties that are in violation of the City Code.

ORD.# 3094 - ANEXATION AGREEMENT OF 661 REYNOLDSWOOD DR.

City Lawyer Matt Cole gave background on the final steps of annexing the property. Councilman Marx; moved to approve annexing certain territory to the City – 661 Reynoldswood Dr. Seconded by Councilman Marshall. Voting Yea: Councilman Marshall, Marx, Venier, and Mayor Arellano. Voting Nay: None. Absent: Councilman Considine. **Motion Carried.**

ORD.# 3095 - SALE/DISPOSAL OF CELLULAR DEVICES

Councilman Venier moved to authorize the Disposal of Personal Property (Cellular Devices). Seconded by Councilman Marshall. Voting Yea: Councilman Marshall, Marx, Venier, and Mayor Arellano. Voting Nay: None. Absent: Councilman Considine. **Motion Carried.**

ORD.# 3096 - AMENDING LIQUOR CODE WITH RESPECT TO PETUNIA FESTIVAL

This changes what is allowed for the festival, it is the same each year with exception to dates and hours of street closures. Councilman Marshall moved to amend the Liquor Code in connection with the Petunia Festival. Seconded by Councilman Marx. Voting Yea: Councilman Marshall, Marx, Venier, and Mayor Arellano. Voting Nay: None. Absent: Councilman Considine. **Motion Carried.**

RES.# 2623-18 - BANKING RESOLUTION

This authorizes Becky Fredericks, Keesha Blumhoff, and Matt Heckman to sign drafts, checks, and orders. This is part of the normal checks and balances when there are officer changes. Councilman Marx moved to approve the banking resolution. Seconded by Councilman Venier. Voting Yea: Councilman Marshall, Marx, Venier, and Mayor Arellano. Voting Nay: None. Absent: Councilman Considine. **Motion Carried.**

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RES.# 2624-18 - APPOINT IMRF AUTHORIZED AGENT – BECKY FREDERICKS

Illinois Municipal Retirement Fund requires an Authorized Agent. The Treasurer has been the City of Dixon's Authorized Agent. Councilman Venier moved to appoint Becky Fredericks as the authorized agent for IMRF. Voting Yea: Councilman Marshall, Marx, Venier, and Mayor Arellano. Voting Nay: None. Absent: Councilman Considine. **Motion Carried.**

RES.# 2625-18 - TEMPORARY ROAD COSURE – PETUNIA FESTIVAL

This changes what is allowed for the festival, it is the same each year with exception to dates and hours of street closures. Councilman Marshall moved to approve the temporary road closure of Galena Avenue turn lanes as requested by the Petunia Festival from July 3 – July 9, 2018. Seconded by Councilman Marx. Voting Yea: Councilman Marshall, Marx, Venier, and Mayor Arellano. Voting Nay: None. Absent: Councilman Considine. **Motion Carried**

RES.# 2626-18 – RE-APPOINTMENTS TO LIBRARY BOARD

Councilman Venier moved to approve the appointment of Glen Hughes, Susan Carlson, and Tracy Lawton to the Library Board commencing July 1, 2018 and ending June 30, 2021. Voting Yea: Councilman Marshall, Marx, Venier, and Mayor Arellano. Seconded by Councilman Marx. Voting Nay: None. Absent: Councilman Considine. **Motion Carried**

ROSBROOK STUDIO ROAD CLOSURE

Councilman Marshall moved to approve the closure of 100 block of South Peoria from noon to 11pm on June 9, 2018 for Rosbrook's Annual Street Fair. Seconded by Councilman Venier. Voting Yea: Councilman Marshall, Marx, Venier, and Mayor Arellano. Voting Nay: None. Absent: Councilman Considine. **Motion Carried**

PETUNIA FESTIVAL ROAD CLOSURES

Councilman Venier moved to approve the road closures as requested from the Petunia Festival. Seconded by Councilman Marshall. The roads included in the request: River Road, Hennepin Avenue, Lincoln Statue Drive, Peoria Avenue Bridge (parade and fireworks on Sunday), and Third Street. Voting Yea: Councilman Marshall, Marx, Venier, and Mayor Arellano. Voting Nay: None. Absent: Councilman Considine. **Motion Carried**

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FY19 STREET RESURFACING BID AWARD

Assistant City Manager Matt Heckman gave background on the 2 bids that were received from Civil and Martin. Discussion on the bids ensued. Councilman Marshall moved to award the FY19 Street Resurfacing Project to Martin & Co. Excavating for the low-bid amount of \$1,233,267.57. Seconded by Councilman Marx. Voting Yea: Councilman Marshall, Marx, Venier, and Mayor Arellano. Voting Nay: None. Absent: Councilman Considine. **Motion Carried**

POLICE DEPARTMENT – SQUAD REPLACEMENT

Chief Howell gave background on the vehicles that will be replaced and what they will be replaced with. The old vehicles will be taken to auction. The cost of the vehicles came in lower than the budgeted amount. The remaining money and auction amounts will go towards outfitting the vehicles with the emergency equipment needed. Councilman Marshall moved to approve the purchase of one (1) 2019 Chevrolet Tahoe, one (1) 2018 Dodge Charger, and one (1) 2018 Jeep Cherokee from Ken Nelson Auto Plaza for \$95,796.00. Seconded by Councilman Venier. Voting Yea: Councilman Marshall, Marx, Venier, and Mayor Arellano. Voting Nay: None. Absent: Councilman Considine. **Motion Carried**

Mayor is striking the Executive Session to review closed session minutes pursuant to Section 2(c)(21) of the Open Meetings Act. And replacing with – to discuss sale or purchase of property pursuant to Section 2(c)(5) of the Open Meetings Act.

EXECUTIVE SESSION

Councilman Venier moved that the Council Meeting of Monday, May 7, 2018, meet in Executive Session to discuss sale or purchase of property pursuant to Section 2(c)(5) of the Open Meetings Act. Voting Yea: Councilman Marshall, Marx, Venier, and Mayor Arellano. Voting Nay: None. Absent: Councilman Considine. **Motion Carried**

RECONVENE MEETING

Councilman Marshall moved that the Regular Council Meeting of Monday, May 7, 2018, reconvene into Open Session. Seconded by Councilman Marx. Voting Yea: Councilman Marshall, Marx, Venier, and Mayor Arellano. Voting Nay: None. Absent: Councilman Considine. **Motion Carried**

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ADJOURMENT

Councilman Venier moved that the Regular Council Meeting of Monday, May 7, 2018, be adjourned to meet in Regular Session on Monday, May 21, 2018 at 5:30 pm in the Council Chambers at City Hall. Seconded by Councilman Marshall. Voting Yea: Councilman Marshall, Marx, Venier, and Mayor Arellano. Voting Nay: None. Absent: Councilman Considine.

Motion Carried

The meeting adjourned at 7:08 pm.

CITY CLERK