

COUNCIL OF THE CITY OF DIXON, ILLINOIS
REGULAR COUNCIL MEETING
COUNCIL CHAMBERS - CITY HALL
MONDAY, AUGUST 6, 2018
5:30 P.M.

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance/Invocation
4. Consideration of Electronic Attendance at meeting by Mayor Arellano.
5. Work Session
6. Approval of Minutes
7. Approval of Total Labor and Outside Claims
8. Approval of YTD Financials
9. Department Reports
10. City Manager Report
11. Council Reports
 - a. Mayor Arellano
 - Theater Update
 - b. Councilman Considine
 - c. Councilman Marshall
 - d. Councilman Marx
 - Airport Board Report
 - e. Councilman Venier
12. Boards & Commissions Reports
 - a. Library Board Minutes
 - b. Veteran's Memorial Park Minutes
13. Visitors/Public Comment
14. Ordinances
 - a. Authorizing the sale of certain personal property owned by the City of Dixon
(Cellular Devices and Computer Equipment)

The City of Dixon, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of this meeting or facilities, contact the ADA Coordinator at (815) 288-1485 to allow the City of Dixon to make reasonable accommodations for those persons.

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15. Resolutions

- a. Resolution Granting Temporary Encroachment with respect to 120 W. River St.

16. Motions

- a. Discussion and possible awarding of the bid for the City Hall improvement project.
- b. Discussion and possible approval of Intergovernmental agreement for GIS Data Housing Services.
- c. Discussion and possible approval to enter into an engineering agreement with Willett Hofmann and Associates to develop and submit a 5-year waterworks improvement plan to Illinois EPA.
- d. Discussion and possible approval to enter into an agreement with Willett Hofmann and Associates for engineering related to the Ann Ave. Water Main Replacement Project.

17. Adjournment

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AGENDA

SUPPLEMENTAL INFORMATION

14. Ordinance

- a. Request for Sale of used or damaged electronic devices that are no longer needed for City purposes.

15. Resolution

- a. JCJR, LLC has filed a request for a temporary encroachment onto the West portion of the Beanblossom parking area to permit the construction of an 8" wide x 15" high curb immediately adjacent to the East side of the building, the extension of the existing roofline two feet past the walls of the East side of the building, the installation of a concrete safety ballastor at the Southeast corner of the building and the reconstruction of the existing drive-up window near the Northeast corner of the building.

16. Motions

- a. Sealed bids were solicited for the Dixon City Hall 1st Floor Improvement Project. The base bid consists of remodeling the first floor to create an improved customer service/work area. The alternate bid includes a series of windows on the north wall of City Hall and also an emergency exit.
- b. Under the Intergovernmental Agreement, Lee County will provide GIS data hosting services and related services to the City in consideration of the City's payment of \$20,000 per year.
- c. Obtaining access to funds via the IEPA's Public Water Supply Revolving Fund Loan would allow the City to replace aging and undersized water mains quickly and also maximize the purchase power of each dollar spent on this endeavor.

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5:30 P.M.

CALL TO ORDER

The meeting was called to order by Mayor Arellano at 5:30pm.

ROLL CALL

Councilman Considine, Marshall, Marx, Venier, and Mayor Arellano answered Roll Call. Absent: None. The Pledge of Allegiance was cited. Reverend Marilyn Nolan gave the invocation.

WORK SESSION

Water Meter Project – Financing & Monthly Billing: Becky Fredericks, Finance Director, gave a powerpoint presentation explaining the current billing process, projected billing process, fees, expenses, benefits of monthly billing. Discussion ensued regarding increases of government cost, accuracy of new meters, and that the Ordinance will have to be changed to reflect any changes. Financing options of the project was discussed.

STRIKE – APPROVAL TO SWITCH FROM QUARTERLY TO MONTHLY
BILLING FOR CITY WATER SERVICE

The consensus from the council was that they were in favor of the change to monthly billing. Decided to wait to vote on the change until the ordinance has been updated.

APPROVAL OF MINUTES

Councilman Marshall moved that the minutes of the Regular Session Council Meeting of Monday, July 2, 2018 be accepted and placed on file. Seconded by Councilman Marx. Voting Yea: Marx, Venier, Considine, Marshall, and Mayor Arellano. Voting Nay: None. **Motion Carried.**

APPROVAL OF TOTAL LABOR AND OUTSIDE CLAIMS

Council received clarifications on some bills. Councilman Marx moved that the total labor and outside claims in the amount of \$225,827.76 be approved and ordered paid. Seconded by Councilman Venier. Voting Yea: Marx, Venier, Considine, Marshall, and Mayor Arellano. Voting Nay: None. **Motion Carried.**

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VISITOR/PUBLIC COMMENT

Maureen Broers addressed the council on the property at 407 S Dixon. Went into detail on the condition of the property, and how some landlords do not do repairs on their rentals. Building Supervisor, Paul Shiaras, explained that the property is still in the legal process for foreclosure. That once the court date has passed the City will be able to address the property.

DEPARTMENT REPORTS

Police Chief Steve Howell and Public Works Director/Assistant Manager Matt Heckman reported on the Petunia Festival. Police: Was a great event. Tuesday and Friday they had a range of 5000 to 7500 people. The festival grounds, parade, and fireworks were uneventful on the law enforcement side of things. The law enforcement included DPD officers and Lee County deputies. There were 254 total calls, 112 traffic, 23 arrests and they weren't related to the fest. The DPD had 470 more overtime hours than last year, total approximately \$21,000 overtime pay, which does not include Lee County's hours. Public Works: 3 of the 4 departments were involved with the fest. Hours by department: 2 for Cemetery Properties; 6.5 for Water (meters for carnival and dog pool); 218 for Street (traffic control and cleanup) total of 49 overtime hours approximately \$5,300 of overtime pay. There were smooth transitions other than complaints on the Peoria Bridge confusion on when open and when closed. Councilman Venier added comments: He thought the communications were great, incident response was phenomenal. There was an issue on River and Hennepin with the condition of the road from the vendors. Peoria Avenue Bridge, if closed during the whole fest, they may look at having more opportunities of things to go there. Asked about supplementing with outside paid security, for downtown or the Regan Run or the parade. Festival will be from Wednesday to Sunday next year.

CITY MANAGER REPORT

City Manager Danny Langloss reported: 1) Had a second meeting with the splash pad donors and Duane Long, they are dialing in on the project. Hope to open the beginning of next summer. The Park District is looking for additional donation and grants. This project also includes paving parking, bathrooms which the project will approximately be \$350,000. 2) Build Grant: the applications are due on Thursday. They have letters of support coming from government officials, it will be the fourth and final phase of the riverfront master plan. 3) would like to tip his cap to Paul and Jeremy on what they have done to the 4th Street property that we have no control over. 4) Petunia Fest: thanked all the departments for their extra work on the fest, being able to work and festival duties. 5) He and the Mayor had a meeting with Republic Services this past week. The US exports of recycling to China has shut down. There is a crisis in the garbage industry, with significant costs to the industry. They are asking communities to renegotiate their contracts, that would raise the costs to consumers approximately \$.53/month. Republic is

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willing to do a presentation. Education to the consumer on what is recyclable, when it is not recyclable it contaminates the load and cost more to recycle.

COUNCIL REPORTS

Mayor Arellano – 1) Governor Rauner was at the Dixon High School regarding a School Resource Officer bill that is going through Springfield. 2) Mayor will be on military duty in August, and expecting birth of child. Will not be able to preside over the meetings. 3) Rockin' on the Rock is August 4th. 4) Liquor license B is maxed out, he has gotten a lot of interest for that license group. He may be bringing an addition to the council. Note, there is one open at the moment, but it is spoken for. 5) The council needs to work on the city manager evaluation framework & process. It is due once a year, and his is up in October. 6) Had an individual approach him regarding a Peace Walk through Page Park over to the Riverfront. It was asked if the Peoria Bridge could be closed for them. Maybe just a quick escort could be arranged, or if the side walk would be enough.

Councilman Considine – 1) Nothing to add. His comments were covered on the Petunia Festival.

Councilman Marshall – 1) Petunia Fest: as a business he had an issue with the petunia board and their lack of communication with the businesses.

Councilman Marx – None

Councilman Venier – 1) Petunia Fest: Was thankful that all came together to remedy the situation, and the errored on the side of safety of our people. Impressed with the Crabtree property on Boyd how well it has moved forward. 2) Working relationship with Slim N Hanks on their River Street property. It is back to the prior condition. 3) The council had a Reagan Home tour that needs to be rescheduled.

BOARD & COMMISSIONS REPORTS

Minutes on file: Plan Commission & Veteran's Memorial Park. The Monthly Building Report is also on file.

ORD# 3105 – ANNEXING CERTAIN TERRITORY TO THE CITY OF DIXON (628 Palmyra Rd)

Mayor noted that with the annexation of this property there is potential for other annexations to follow. City Manager noted that he spoke with the owners and since this was initiated by the City, there was no need for them to attend the meeting tonight. Mayor also noted that the Lee County Liquor Code doesn't have as much flexibility as the City, since this process took them

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into a new cycle he is waiving the fee they paid to the County. Councilman Considine moved that an Ordinance Annexing certain territory to the City of Dixon, Lee County, Illinois (628 Palmyra Road) be passed. Seconded by Councilman Venier. Voting Yea: Marx, Venier, Considine, and Mayor Arellano. Abstain Vote: Marshall. Voting Nay: None. **Motion Carried.**

AWARD BID FOR THE DEPOT AVENUE WATER MAIN MATERIALS BID
TO WATER PRODUCTS COMPANY

Assistant Manager explained that this was our second bidding process noted that since they reworked the boring bid changes needed to be made to the materials bid. Discussion ensued regarding the exact locations and when the boring bids are due. Councilman Venier moved to award the water main materials bid to Water Products Company in the amount of \$195,546.22 for the Depot Avenue Project. Seconded by Councilman Marshall. Voting Yea: Marx, Venier, Considine, Marshall, and Mayor Arellano. Voting Nay: None. **Motion Carried.**

EXECUTIVE SESSION

At 7:39pm Councilman Marshall move that the Regular Council Meeting of Monday, July 16, 2018 adjourn into Executive Session to discuss the purchase or sale of real property pursuant to Section 2(c)(5) of the Illinois Open Meetings Act. Seconded by Councilman Venier. Voting Yea: Marx, Venier, Considine, Marshall, and Mayor Arellano. Voting Nay: None. **Motion Carried.**

RECONVENE MEETING

Councilman Marshall moved that the Regular Council Meeting of Monday, July 16, 2018 reconvene into Open Session. Seconded by Councilman Considine. Voting Yea: Marx, Venier, Considine, Marshall, and Mayor Arellano. Voting Nay: None. **Motion Carried.**

ADJOURMENT

Councilman Considine moved that the Regular Council Meeting of Monday, July 16, 2018, be adjourned to meet in Regular Session on Monday, August 6, 2018 at 5:30 pm in the Council Chambers at City Hall. Seconded by Councilman Marx. Voting Yea: Marx, Venier, Considine, Marshall, and Mayor Arellano. Voting Nay: None. **Motion Carried.**

The meeting adjourned at 8:34pm.

CITY CLERK

COUNCIL OF THE CITY OF DIXON, ILLINOIS
COUNCIL CHAMBERS – CITY HALL
SPECIAL COUNCIL MEETING
MONDAY, JULY 30, 2018
5:30 P.M.

CALL TO ORDER

The meeting was called to order by Mayor Arellano at 5:30pm. Mayor gave notice that he will not be able to attend the next scheduled regular meeting. But he will be able to call in for attendance to the meeting. Councilman Venier will be presiding over the meeting.

ROLL CALL

Councilman Marx, Considine, Marshall, and Mayor Arellano answered Roll Call. Absent: Venier. The Pledge of Allegiance was cited.

VISITOR/PUBLIC COMMENT

None

CLOSURE OF 200 BLOCK RIVER STREET FOR THE PETUNIA BRASS
DRUMLINE PREVIEW SHOW

Discussion ensued regarding the closure and times of closure. Councilman Marshall moved to approve the closure of River Street from 11:30am to 1:00pm on Wednesday, August 1, 2018 for the Drumline Preview. Seconded by Councilman Marx. Voting Yea: Marx, Considine, Marshall, and Mayor Arellano. Voting Nay: None. Absent: Councilman Venier. **Motion Carried.**

EXTENSION AGREEMENT BETWEEN THE CITY OF DIXON AND
DIXON IRON & METAL, LLC WITH RESPECT TO THE CITY'S
PURCHASE OF 78 MONROE AVENUE

Attorney Lesage explained the extension agreement referencing both properties. It is promising that this would be completed within the next 60 days. He also stated we are in good standing with the EPA for the property timeline. Councilman Marx moved to approve the extension agreement between the City of Dixon and Dixon Iron Metal, LLC. with respect to the City's purchase of 78 Monroe Avenue. Seconded by Councilman Marshall. Voting Yea: Marx, Considine, Marshall, and Mayor Arellano. Voting Nay: None. Absent: Councilman Venier. **Motion Carried.**

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EXTENSION AGREEMENT BETWEEN THE CITY OF DIXON AND
WILLIAM PITCHFORD WITH RESPECT TO THE CITY'S
PURCHASE OF 86 MONROE AVENUE

Councilman Marx moved to approve the extension agreement between the City of Dixon and William Pitchford with respect to the City's purchase of 86 Monroe Avenue. Seconded by Councilman Marshall. Voting Yea: Marx, Considine, Marshall, and Mayor Arellano. Voting Nay: None. Absent: Councilman Venier. **Motion Carried.**

EXECUTIVE SESSION

At 5:41pm Councilman Considine move that the Special Council Meeting of Monday, July 30, 2018 adjourn into Executive Session to discuss the purchase or sale of real property pursuant to Section 2(c)(5) of the Illinois Open Meetings Act. Seconded by Councilman Marshall. Voting Yea: Marx, Considine, Marshall, and Mayor Arellano. Voting Nay: None. Absent: Councilman Venier. **Motion Carried.**

RECONVENE MEETING

Councilman Marshall moved that the Special Council Meeting of Monday, July 30, 2018 reconvene into Open Session. Seconded by Councilman Considine. Voting Yea: Marx, Considine, Marshall, and Mayor Arellano. Voting Nay: None. Absent: Councilman Venier. **Motion Carried.**

ADJOURMENT

Councilman Marx moved that the Special Council Meeting of Monday, July 30, 2018, be adjourned to meet in Regular Session on Monday, August 6, 2018 at 5:30pm in the Council Chambers at City Hall. Seconded by Councilman Considine. Voting Yea: Marx, Venier, Considine, Marshall, and Mayor Arellano. Voting Nay: None. **Motion Carried.**

The meeting adjourned at 6:00pm.

CITY CLERK

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice.Payment due date = 07/17/2018-08/06/2018

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
1ST AYD CORPORATION							
1166	1ST AYD CORPORATION	PSI202767	FLUORESCENT BLUE INVERTED TIP	06/27/2018	46.68	.00	
1166	1ST AYD CORPORATION	PSI202767	FREIGHT	06/27/2018	6.96	.00	
Total 1ST AYD CORPORATION:					53.64	.00	
ACE HARDWARE							
4	ACE HARDWARE	519376	TORO REPAIRS	06/02/2018	107.94	.00	
4	ACE HARDWARE	522480	BATTERY ACCURECHRG/BLACK SHA	06/25/2018	17.60	.00	
4	ACE HARDWARE	522789	QUICKCHANGE BARCLAMPS/POLYCU	06/27/2018	73.50	.00	
4	ACE HARDWARE	523963	DEHUMIDIFIER	07/06/2018	215.99	.00	
4	ACE HARDWARE	524301	EDGING PROF/WEED PRVNT	07/09/2018	51.55	.00	
4	ACE HARDWARE	524319	HITCBALL/RECEIVER ADAPTER/BAL	07/09/2018	78.74	.00	
4	ACE HARDWARE	524399	4 KEYS	07/10/2018	7.16	.00	
4	ACE HARDWARE	524487	KEYLESS PLSTC LAMPHOLDER/HEXL	07/10/2018	18.69	.00	
4	ACE HARDWARE	524502	PAINTER PAL GEL	07/10/2018	5.93	.00	
4	ACE HARDWARE	524511	DEPOT AVE/SNOW FENCE	07/10/2018	156.54	.00	
4	ACE HARDWARE	524538	STRAP HANGR GLV	07/10/2018	3.22	.00	
4	ACE HARDWARE	524580	CHAIN LOOP	07/11/2018	17.95	.00	
4	ACE HARDWARE	524711	SPARK PLUG/BLOWER	07/12/2018	2.79	.00	
4	ACE HARDWARE	524726	FLAGS/KEYS	07/12/2018	588.49	.00	
4	ACE HARDWARE	524755	LOPPER BYPASS/TRIM OVERGROWN	07/12/2018	25.19	.00	
4	ACE HARDWARE	524787	FILTERS/SPARK PLUGS/STREET BLO	07/12/2018	22.74	.00	
4	ACE HARDWARE	524844	RESPIRATOR	07/12/2018	5.93	.00	
4	ACE HARDWARE	524845	ACID MURIATIC	07/12/2018	7.19	.00	
4	ACE HARDWARE	524926	SPIRAL SCREW EXTRCTR 5PC	07/13/2018	40.48	.00	
4	ACE HARDWARE	524968	BATTERY FOR LOCATOR	07/13/2018	12.59	.00	
4	ACE HARDWARE	525011	SIMPLE GREEN/PETUNIA FESTIVAL S	07/13/2018	75.54	.00	
4	ACE HARDWARE	525272	OUTDOOR POWER EQUIP/GAS CAN	07/16/2018	179.06	.00	
4	ACE HARDWARE	525363	FLEX TUBING/TOWING SAFETY CABL	07/17/2018	26.48	.00	
4	ACE HARDWARE	525614	MOWER REPAIR	07/19/2018	271.83	.00	
4	ACE HARDWARE	525676	WELL #9; HARDWARE, HOLE SAW	07/19/2018	33.05	.00	
4	ACE HARDWARE	525708	WELL #9/HOLE SAW	07/19/2018	11.69	.00	
4	ACE HARDWARE	525853	ENGINE OIL/WEED EATERS	07/20/2018	17.94	.00	
4	ACE HARDWARE	525857	BLADES/LAWN MOWER	07/20/2018	53.97	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
4	ACE HARDWARE	526225	SPLINE TO SDS MAX ADAPTER	07/24/2018	165.06	.00	
4	ACE HARDWARE	526300	TREE TRUCK SUPPLIES	07/24/2018	13.95	.00	
4	ACE HARDWARE	526312	LOBBY CITY HALL	07/24/2018	.53	.00	
4	ACE HARDWARE	526312	CITY HALL/PW	07/24/2018	2.24	.00	
4	ACE HARDWARE	526579	CONCRETE MIX	07/26/2018	19.96	.00	
4	ACE HARDWARE	K25787	BLANK PLATE/CITY HALL	07/20/2018	.53	.00	
4	ACE HARDWARE	K25787BZ	GLUE COVE LATEX 110OZ CART	07/20/2018	7.71	.00	
4	ACE HARDWARE	K25788	NEW METERS SUPPLIES	07/20/2018	30.31	.00	
Total ACE HARDWARE:					2,370.06	.00	
AED PROFESSIONALS							
1598	AED PROFESSIONALS	62717	AUTOMATED CPR COMPRESSION DE	07/17/2018	11,995.00	.00	
Total AED PROFESSIONALS:					11,995.00	.00	
AIMS MECHANICAL LLC							
1343	AIMS MECHANICAL LLC	196	EMERGENCY REPAIR TO REMOVE/RE	07/24/2018	3,352.00	.00	
Total AIMS MECHANICAL LLC:					3,352.00	.00	
ALARM DETECTION SYSTEMS INC.							
19	ALARM DETECTION SYSTEMS INC.	SI-487545	ANNUAL FIRE ALARM TESTING/INSPE	07/09/2018	894.92	.00	
Total ALARM DETECTION SYSTEMS INC.:					894.92	.00	
AMERICAN DATABANK							
1193	AMERICAN DATABANK	1120050	BACKGROUND CHECKS	06/30/2018	76.00	.00	
Total AMERICAN DATABANK:					76.00	.00	
AMERICAN LEGION POST 12							
31	AMERICAN LEGION POST 12	4091	FLAG	07/19/2018	51.00	.00	
Total AMERICAN LEGION POST 12:					51.00	.00	
AMERICAN WATER WORKS ASSCO							
34	AMERICAN WATER WORKS ASSCO	7001569529	MEMBERSHIP RENEWAL #00330736	05/24/2018	2,009.00	.00	
Total AMERICAN WATER WORKS ASSCO:					2,009.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
ANDREWS, NATALIE							
1561	ANDREWS, NATALIE	7	SAFE PASSAGE GRANT MANAGEMEN	07/01/2018	375.00	.00	
Total ANDREWS, NATALIE:					375.00	.00	
AUCA CHICAGO MC LOCKBOX							
52	AUCA CHICAGO MC LOCKBOX	1491484497	RUG SERVICE/PSB POLICE SIDE	07/12/2018	50.63	.00	
52	AUCA CHICAGO MC LOCKBOX	1591473137	JANITORIAL SUPPLIES	07/03/2018	124.86	.00	
52	AUCA CHICAGO MC LOCKBOX	1591481235	RUBBER MATS	07/10/2018	53.70	.00	
52	AUCA CHICAGO MC LOCKBOX	1591484488	MATS	07/12/2018	82.86	.00	
52	AUCA CHICAGO MC LOCKBOX	1591489357	MATS AT PLANT	07/17/2018	53.70	.00	
52	AUCA CHICAGO MC LOCKBOX	1591489368	CITY HALL MATS	07/17/2018	102.84	.00	
52	AUCA CHICAGO MC LOCKBOX	1591497393	MATS	07/24/2018	53.70	.00	
52	AUCA CHICAGO MC LOCKBOX	1591500685	RUG SERVICE/PSB POLICE SIDE	04/26/2018	50.63	.00	
52	AUCA CHICAGO MC LOCKBOX	1591505439	CITY HALL MATS	07/31/2018	102.84	.00	
Total AUCA CHICAGO MC LOCKBOX:					675.76	.00	
AUMAN, KYLE							
1713	AUMAN, KYLE	0008	BUILD GRANT WRITING	07/17/2018	862.50	.00	
Total AUMAN, KYLE:					862.50	.00	
AUTOMATIC CONTROL SERVICES							
53	AUTOMATIC CONTROL SERVICES	4125	WELL 6 CONTROL FAILURE ISSUE/CH	07/13/2018	332.50	.00	
Total AUTOMATIC CONTROL SERVICES:					332.50	.00	
BARBECK COMMUNICATIONS							
1662	BARBECK COMMUNICATIONS	248493	2 ANTENNA FOR PORTABLES	07/19/2018	21.34	.00	
Total BARBECK COMMUNICATIONS:					21.34	.00	
BIOMERIEUX							
71	BIOMERIEUX	1212014518	P.AERUGINOSA NCTC	07/17/2018	631.58	.00	
Total BIOMERIEUX:					631.58	.00	
BLUE CROSS AND BLUE SHIELD OF ILLINOIS							
1623	BLUE CROSS AND BLUE SHIELD OF I	8 2018	AUGUST HEALTH PREMIUMS	07/26/2018	106,212.15	106,212.15	07/26/2018
1623	BLUE CROSS AND BLUE SHIELD OF I	8 2018	AUGUST HEALTH PREMIUMS	07/26/2018	537.68	537.68	07/26/2018

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
1623	BLUE CROSS AND BLUE SHIELD OF I	8 2018	AUGUST HEALTH PREMIUMS	07/26/2018	7,390.43	7,390.43	07/26/2018
1623	BLUE CROSS AND BLUE SHIELD OF I	8 2018	AUGUST HEALTH PREMIUMS	07/26/2018	7,930.24	7,930.24	07/26/2018
Total BLUE CROSS AND BLUE SHIELD OF ILLINOIS:					122,070.50	122,070.50	
BOSS CARPET ONE LLC							
1186	BOSS CARPET ONE LLC	51327	CARPET	05/25/2018	6,319.28	.00	
Total BOSS CARPET ONE LLC:					6,319.28	.00	
BREITZKA, MICHAEL R							
1749	BREITZKA, MICHAEL R	00834802	WORK BOOTS	07/14/2018	141.26	.00	
Total BREITZKA, MICHAEL R:					141.26	.00	
BYERS ENTERPRISES LLC							
1267	BYERS ENTERPRISES LLC	61343	PILOTS/PANCAKES BREAKFAST	07/12/2018	640.00	.00	
Total BYERS ENTERPRISES LLC:					640.00	.00	
C & N SUPPLY							
104	C & N SUPPLY	56056	SHIPPING LAB SAMPLES	07/16/2018	17.95	.00	
Total C & N SUPPLY:					17.95	.00	
CARD SERVICE CENTER							
493	CARD SERVICE CENTER	06 2018 0137	CLOTHING ALLOWANCE COPPOTELLI	06/03/2018	278.38	278.38	08/02/2018
493	CARD SERVICE CENTER	06 2018 0137	CLOTHING ALLOWANCE RAGAN	06/03/2018	376.08	376.08	08/02/2018
493	CARD SERVICE CENTER	06 2018 0137	MEALS @ HOMICIDE TRAINING	06/03/2018	15.64	15.64	08/02/2018
493	CARD SERVICE CENTER	06 2018 0137	CLOTHING ALLOWANCE WOLFLEY	06/03/2018	268.96	268.96	08/02/2018
493	CARD SERVICE CENTER	06 2018 0137	MEALS FOR OFFICER @ BIKE TRAINI	06/03/2018	114.77	114.77	08/02/2018
493	CARD SERVICE CENTER	06 2018 0137	BOTTLED WATER	06/03/2018	6.86	6.86	08/02/2018
493	CARD SERVICE CENTER	06 2018 0137	CLOTHING ALLOWANCE THOMAS	06/03/2018	689.33	689.33	08/02/2018
493	CARD SERVICE CENTER	07 2018 #0137	LODGING SRO CONFERENCE	07/03/2018	282.90	282.90	08/02/2018
493	CARD SERVICE CENTER	07 2018 #0137	LODGING SRO CONFERENCE	07/03/2018	303.90	303.90	08/02/2018
493	CARD SERVICE CENTER	07 2018 #0137	MEALS @SRO CONFERENCE	07/03/2018	18.11	18.11	08/02/2018
493	CARD SERVICE CENTER	07 2018 #0137	MEALS @ SRO CONF.	07/03/2018	18.00	18.00	08/02/2018
493	CARD SERVICE CENTER	07 2018 #0137	BIKE OFFICER SHIRT	07/03/2018	92.94	92.94	08/02/2018
493	CARD SERVICE CENTER	07 2018 #0137	RECOVERY COACH TRAINING	07/03/2018	50.00	50.00	08/02/2018
493	CARD SERVICE CENTER	07 2018 #0137	RECOVERY COACH TRAINING	07/03/2018	50.00	50.00	08/02/2018
493	CARD SERVICE CENTER	07 2018 #0137	MEALS @ CRSS TRAINING	07/03/2018	5.65	5.65	08/02/2018

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
493	CARD SERVICE CENTER	07 2018 #0137	MEALS @ CRSS TRAINING	07/03/2018	20.76	20.76	08/02/2018
493	CARD SERVICE CENTER	07 2018 #0137	MEALS @ CRSS TRAINING	07/03/2018	32.56	32.56	08/02/2018
493	CARD SERVICE CENTER	07 2018 #0137	GAS CHARGE	07/03/2018	50.10	50.10	08/02/2018
493	CARD SERVICE CENTER	07 2018 #0137	KENNEL MAT (170)	07/03/2018	44.37	44.37	08/02/2018
493	CARD SERVICE CENTER	07 2018 #0137	DOG FOOD (HERY)	07/03/2018	61.68	61.68	08/02/2018
493	CARD SERVICE CENTER	07 2018 #0137	EXPLORERS (PIZZA)	07/03/2018	64.20	64.20	08/02/2018
493	CARD SERVICE CENTER	07 2018 #0137	MEALS @ SRO CONF.	07/03/2018	42.95	42.95	08/02/2018
493	CARD SERVICE CENTER	07 2018 #0137	MEALS @ SRO CONF.	07/03/2018	36.45	36.45	08/02/2018
493	CARD SERVICE CENTER	07 2018 #0137	MEALS @ SRO CONF.	07/03/2018	39.95	39.95	08/02/2018
493	CARD SERVICE CENTER	07 2018 #0137	MEALS @ SRO CONF.	07/03/2018	17.48	17.48	08/02/2018
493	CARD SERVICE CENTER	07 2018 #0137	MEALS @ SRO CONF.	07/03/2018	23.47	23.47	08/02/2018
493	CARD SERVICE CENTER	07 2018 #0137	LODGING @ CRSS TRAINING	07/03/2018	315.81	315.81	08/02/2018
493	CARD SERVICE CENTER	07 2018 #0137	LODGING @ CRSS TRAINING	07/03/2018	315.81	315.81	08/02/2018
493	CARD SERVICE CENTER	07 2018 #0137	LODGING @ CRSS TRAINING	07/03/2018	315.81	315.81	08/02/2018
493	CARD SERVICE CENTER	07 2018 #0137	MEALS @ CRSS TRAINING	07/03/2018	116.86	116.86	08/02/2018
493	CARD SERVICE CENTER	5 2018 #0137C	DUP MAY PMT	07/20/2018	197.74-	197.74-	08/02/2018
493	CARD SERVICE CENTER	5 2018 #0137C	DUP MAY PMT	07/20/2018	263.64-	263.64-	08/02/2018
493	CARD SERVICE CENTER	5 2018 #0137C	DUP MAY PMT	07/20/2018	822.10-	822.10-	08/02/2018
493	CARD SERVICE CENTER	5 2018 #0137C	DUP MAY PMT	07/20/2018	337.33-	337.33-	08/02/2018
493	CARD SERVICE CENTER	5 2018 #0137C	DUP MAY PMT	07/20/2018	234.87-	234.87-	08/02/2018
493	CARD SERVICE CENTER	5 2018 #0137C	DUP MAY PMT	07/20/2018	54.90-	54.90-	08/02/2018
493	CARD SERVICE CENTER	5 2018 #0137C	DUP MAY PMT	07/20/2018	207.60-	207.60-	08/02/2018
493	CARD SERVICE CENTER	5 2018 #0137C	DUP MAY PMT	07/20/2018	184.23-	184.23-	08/02/2018
493	CARD SERVICE CENTER	5 2018 #0137C	DUP MAY PMT	07/20/2018	99.00-	99.00-	08/02/2018
493	CARD SERVICE CENTER	5 2018 #0137C	DUP MAY PMT	07/20/2018	14.48-	14.48-	08/02/2018
Total CARD SERVICE CENTER:					1,653.89	1,653.89	
CARUS CORPORATION							
114	CARUS CORPORATION	10067607	PHOSPHATE	06/20/2018	4,507.75	.00	
114	CARUS CORPORATION	10072881	CHLORINE CYLINDERS	07/17/2018	2,042.50	.00	
114	CARUS CORPORATION	10072881	FREIGHT	07/17/2018	50.00	.00	
Total CARUS CORPORATION:					6,600.25	.00	
CENTURYLINK							
122	CENTURYLINK	07 2018 1885	WATER #304001885	07/04/2018	336.28	.00	
122	CENTURYLINK	07 2018 5726	BLDG #304025726	07/19/2018	33.86	.00	
122	CENTURYLINK	07 2018 7784	WWTP #304027784	07/19/2018	282.97	.00	
122	CENTURYLINK	07 2018 7798	CEMETERY #304007798	07/04/2018	76.81	.00	
122	CENTURYLINK	07 2018 9556	VET MEM #446099556	07/04/2018	162.27	.00	

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122	CENTURYLINK	07 2018 9672	CITY HALL #304029672	07/19/2018	92.34	.00	
122	CENTURYLINK	7 2018 #0193	TELEPHONE	07/04/2018	206.47	.00	
Total CENTURYLINK:					1,191.00	.00	
CIVIC SYSTEMS LLC							
136	CIVIC SYSTEMS LLC	CVC17026	SOFTWARE UPGRADE	07/13/2018	269.00	.00	
Total CIVIC SYSTEMS LLC:					269.00	.00	
CIVIL MATERIALS							
1539	CIVIL MATERIALS	112597	COLD PATCH	07/18/2018	2,766.00	.00	
Total CIVIL MATERIALS:					2,766.00	.00	
COAST TO COAST SOLUTIONS							
1732	COAST TO COAST SOLUTIONS	IVC0087080	LIBRARY BAGS - OFFICE	06/28/2018	117.55	.00	
1732	COAST TO COAST SOLUTIONS	IVC0087158	PUZZLES,CALENDAR - OFFICE	07/03/2018	274.10	.00	
1732	COAST TO COAST SOLUTIONS	IVC0087159	CUSTOM STICKERS - OFFICE	07/03/2018	162.61	.00	
Total COAST TO COAST SOLUTIONS:					554.26	.00	
COM ED							
146	COM ED	07 2018	1650 FRANKLIN GROVE ROAD	07/26/2018	539.25	.00	
146	COM ED	07 2018 3003	105 W RIVER #0404033003	07/25/2018	226.75	.00	
146	COM ED	07 2018 3071	PEORIA LINCOLN STATUE	07/25/2018	58.69	.00	
146	COM ED	07 2018 4005	113 W SECOND STREET	07/25/2018	2.64	.00	
146	COM ED	07 2018 5242	GALENA W RIVER	07/27/2018	164.84	.00	
146	COM ED	07 2018 9021	E RIVER/ARTESIAN PL #2027049021	07/27/2018	71.07	.00	
Total COM ED:					1,063.24	.00	
COMCAST CABLE							
148	COMCAST CABLE	07 2018 0020	FIRE #877103010060020	07/26/2018	89.85	.00	
148	COMCAST CABLE	07 2018 0059	WATER #8771103010180059	07/20/2018	89.85	.00	
148	COMCAST CABLE	07 2018 3241	SEWER #8771103020013241	07/16/2018	140.58	.00	
148	COMCAST CABLE	07 2018 6520	TRAFFIC MAINT #8771103010166520	07/27/2018	49.95	.00	
Total COMCAST CABLE:					370.23	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
COMMUNITY STATE BANK							
151	COMMUNITY STATE BANK	08 2018	12 MO CD	08/02/2018	1,500,000.00	1,500,000.00	08/02/2018
Total COMMUNITY STATE BANK:					1,500,000.00	1,500,000.00	
COMPLETE AUTOWERKS REPAIR SERVICES							
152	COMPLETE AUTOWERKS REPAIR SE	11653	LOF, WATER PUMP BELTS, MOUNTED	07/18/2018	834.08	.00	
152	COMPLETE AUTOWERKS REPAIR SE	11663	SQUAD MAINTENANCE (143,161)	07/11/2018	106.60	.00	
152	COMPLETE AUTOWERKS REPAIR SE	11668	SQUAD MAINTENANCE (143, 161)	07/11/2018	42.30	.00	
Total COMPLETE AUTOWERKS REPAIR SERVICES:					982.98	.00	
CONSTELLATION NEW ENERGY INC							
157	CONSTELLATION NEW ENERGY INC	07 2018 5103	RIVER ST/GALENA #0438165103	07/10/2018	382.18	.00	
157	CONSTELLATION NEW ENERGY INC	07 2018 7028	0 GRAHAM/DEMENT #1-8GZSOX	07/18/2018	11,526.94	.00	
157	CONSTELLATION NEW ENERGY INC	12538998301	1604 W RIVER #1-2QSHRS8	07/10/2018	57.07	.00	
Total CONSTELLATION NEW ENERGY INC:					11,966.19	.00	
CORE & MAIN LP							
1612	CORE & MAIN LP	J003337	REPLACEMENT HYDRANTS	07/19/2018	14,850.00	.00	
1612	CORE & MAIN LP	J053685	METERS	07/11/2018	864.00	.00	
1612	CORE & MAIN LP	J113021	DHS SUPPLIES	07/11/2018	3,256.01	.00	
1612	CORE & MAIN LP	J154842	DEPOT AVE/SUPPLIES	07/12/2018	214.73	.00	
1612	CORE & MAIN LP	J161869	DEPOT AVE/POLYTAPE	07/12/2018	25.86	.00	
Total CORE & MAIN LP:					19,210.60	.00	
DEMCO SOFTWARE							
1750	DEMCO SOFTWARE	INV00007418	MATERIALS DATABASE - BOOPSIE	07/20/2018	1,550.00	.00	
Total DEMCO SOFTWARE:					1,550.00	.00	
DETER, ANTONY							
1276	DETER, ANTONY	7-19-18	REIM MILEAGE@ FREEPORT IL	07/19/2018	43.13	.00	
Total DETER, ANTONY:					43.13	.00	
DINGES FIRE COMPANY							
1490	DINGES FIRE COMPANY	48811	SCBA FIT TESTING	07/17/2018	500.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
Total DINGES FIRE COMPANY:					500.00	.00	
DIRECT IN SUPPLY							
1173	DIRECT IN SUPPLY	105668	CLEANING SUPPLIES	07/11/2018	335.94	.00	
Total DIRECT IN SUPPLY:					335.94	.00	
DIXON COMMERCIAL ELECTRIC CO.							
201	DIXON COMMERCIAL ELECTRIC CO.	02424	CLEANED/TESTED LIMIT SWITCHES &	05/11/2018	337.50	.00	
201	DIXON COMMERCIAL ELECTRIC CO.	02426	125 FOXTROT/ADJ PHOTO CELL	06/14/2018	282.00	.00	
201	DIXON COMMERCIAL ELECTRIC CO.	02427	REPLACE PUMP CONTROLLER WITH	06/22/2018	122.50	.00	
Total DIXON COMMERCIAL ELECTRIC CO.:					742.00	.00	
DIXON GLASS CO INC							
203	DIXON GLASS CO INC	30854	REMOVE & REPLACE GLASS	07/31/2018	3,800.00	.00	
Total DIXON GLASS CO INC:					3,800.00	.00	
EBSCO							
235	EBSCO	1568957	ANNUAL PERIODICALS SUBSCRIPTIO	07/27/2018	2,215.30	.00	
Total EBSCO:					2,215.30	.00	
ECOLAB PEST ELIMINATION							
236	ECOLAB PEST ELIMINATION	5105952	COCKROACH/RODENT PROGRAM	06/14/2018	312.24	.00	
Total ECOLAB PEST ELIMINATION:					312.24	.00	
EMERGENCY MEDICAL PRODUCTS INC							
241	EMERGENCY MEDICAL PRODUCTS IN	1999630	AMBULANCE SUPPLIES	07/05/2018	311.00	.00	
Total EMERGENCY MEDICAL PRODUCTS INC:					311.00	.00	
EXPERIAN							
250	EXPERIAN	CD1903031354	CREDIT CHECKS	06/29/2018	27.11	.00	
Total EXPERIAN:					27.11	.00	

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FEHR GRAHAM & ASSOCIATES							
1316	FEHR GRAHAM & ASSOCIATES	82232	17-570H FY18 BROWNFIELD ASSESS	04/30/2018	4,122.50	.00	
1316	FEHR GRAHAM & ASSOCIATES	82233	17-570P FY2018 BROWNFIELD ASSES	04/30/2018	370.50	.00	
1316	FEHR GRAHAM & ASSOCIATES	83512	16-360A DEPOT WATER MAIN	06/30/2018	2,216.13	.00	
1316	FEHR GRAHAM & ASSOCIATES	83513	17-067B PRELIM ENG II BIKE PATH EX	06/30/2018	1,415.00	.00	
Total FEHR GRAHAM & ASSOCIATES:					8,124.13	.00	
FREDERICKS, BECKY							
271	FREDERICKS, BECKY	0518103	TUITION REIMBURSEMENT	07/18/2018	707.50	.00	
Total FREDERICKS, BECKY:					707.50	.00	
FYR- FYTER INC							
275	FYR- FYTER INC	68062	APW REPAIR	07/09/2018	12.95	.00	
Total FYR- FYTER INC:					12.95	.00	
GARCO INC							
1690	GARCO INC	1-506706	TRUCK RENTAL	07/16/2018	76.45	.00	
1690	GARCO INC	1-506728	TRUCK RENTAL	07/20/2018	79.85	.00	
Total GARCO INC:					156.30	.00	
GATES, GREG							
1566	GATES, GREG	7	GRANT WRITING FEE	07/19/2018	2,887.50	.00	
Total GATES, GREG:					2,887.50	.00	
GLENWOOD LYNWOOD PUBLIC LIBRARY DIST							
1733	GLENWOOD LYNWOOD PUBLIC LIBR	06282018	LOST INTERLIB LOAN AUDIOBK -ADUL	06/28/2018	50.00	.00	
Total GLENWOOD LYNWOOD PUBLIC LIBRARY DIST:					50.00	.00	
GRAINGER							
295	GRAINGER	9831672226	PORTABLE 2WAY RADIOS	06/27/2018	63.98	.00	
Total GRAINGER:					63.98	.00	
GROSHANS, JOHN							
1119	GROSHANS, JOHN	08 2018	CONTRACT MAINTENANCE	08/01/2018	2,075.00	.00	

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Total GROSHANS, JOHN:					2,075.00	.00	
HILL'S ELECTRIC MOTOR SERVICE							
333	HILL'S ELECTRIC MOTOR SERVICE	6494	JOB #12594	07/20/2018	1,470.42	.00	
Total HILL'S ELECTRIC MOTOR SERVICE:					1,470.42	.00	
HUFFMAN CAR WASH							
339	HUFFMAN CAR WASH	141283	VEHICLE WASH	06/01/2018	5.75	.00	
339	HUFFMAN CAR WASH	141349	VEHICLE WASH	06/11/2018	5.75	.00	
339	HUFFMAN CAR WASH	141394	VEHICLE WASH	06/17/2018	5.75	.00	
339	HUFFMAN CAR WASH	141469	VEHICLE WASH	06/30/2018	5.75	.00	
339	HUFFMAN CAR WASH	141502	VEHICLE WASH	07/06/2018	9.25	.00	
339	HUFFMAN CAR WASH	141546	VEHICLE WASH	07/10/2018	9.25	.00	
339	HUFFMAN CAR WASH	141677	VEHICLE WASH	07/24/2018	9.25	.00	
Total HUFFMAN CAR WASH:					50.75	.00	
HUMANA HEALTH CARE PLANS							
1475	HUMANA HEALTH CARE PLANS	0023327	AMBULANCE REFUND	07/25/2018	88.51	.00	
Total HUMANA HEALTH CARE PLANS:					88.51	.00	
IDEXX DISTRIBUTION CORP							
353	IDEXX DISTRIBUTION CORP	3033856783	SAMPLE VESSELS	07/11/2018	171.83	.00	
353	IDEXX DISTRIBUTION CORP	3033856783	FREIGHT	07/11/2018	16.76	.00	
Total IDEXX DISTRIBUTION CORP:					188.59	.00	
IL ENVIRONMENTAL PROTECTION AGENCY							
361	IL ENVIRONMENTAL PROTECTION AG	7 2018 #L17-2676	2007 TREATMENT PLANT L17-2676	07/12/2018	133,020.15	.00	
361	IL ENVIRONMENTAL PROTECTION AG	7 2018 #L17-2676	2007 TREATMENT PLANT L17-2676	07/12/2018	39,648.34	.00	
361	IL ENVIRONMENTAL PROTECTION AG	7 2018 #17-2683	2010 TREATMENT PLANT L17-2683	07/12/2018	77,571.11	.00	
361	IL ENVIRONMENTAL PROTECTION AG	7 2018 #17-2683	2010 TREATMENT PLANT L17-2683	07/12/2018	14,211.23	.00	
Total IL ENVIRONMENTAL PROTECTION AGENCY:					264,450.83	.00	
IL STATE POLICE							
379	IL STATE POLICE	063018 #L510364	FRINTPRINT SUBMISSION FOR EMPL	06/30/2018	27.00	.00	

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Total IL STATE POLICE:					27.00	.00	
INGRAM LIBRARY SERVICES							
389	INGRAM LIBRARY SERVICES	35337383	ADULT MTLS	07/05/2018	402.13	.00	
389	INGRAM LIBRARY SERVICES	35337383	CHILDREN MTLS	07/05/2018	20.32	.00	
389	INGRAM LIBRARY SERVICES	35379606	ADULT MTLS	07/09/2018	90.38	.00	
389	INGRAM LIBRARY SERVICES	35379606	YOUNG ADULT	07/09/2018	459.21	.00	
389	INGRAM LIBRARY SERVICES	35379606	CHILDREN MTLS	07/09/2018	2.82	.00	
389	INGRAM LIBRARY SERVICES	35415926	ADULT MTLS	07/11/2018	37.86	.00	
389	INGRAM LIBRARY SERVICES	35415926	CHILDREN MTLS	07/11/2018	787.22	.00	
389	INGRAM LIBRARY SERVICES	35449594	ADULT MTLS	07/13/2018	28.72	.00	
389	INGRAM LIBRARY SERVICES	35449594	YOUNG ADULT	07/13/2018	33.55	.00	
389	INGRAM LIBRARY SERVICES	35449594	CHILDREN MTLS	07/13/2018	133.53	.00	
389	INGRAM LIBRARY SERVICES	35471321	ADULT MTLS	07/16/2018	326.96	.00	
389	INGRAM LIBRARY SERVICES	35471321	CHILDREN MTLS	07/16/2018	87.85	.00	
389	INGRAM LIBRARY SERVICES	35525210	ADULT MTLS	07/30/2018	17.97	.00	
389	INGRAM LIBRARY SERVICES	35525210	CHILDREN MTLS	07/30/2018	68.57	.00	
389	INGRAM LIBRARY SERVICES	35622084	ADULT MTLS	07/26/2018	140.91	.00	
389	INGRAM LIBRARY SERVICES	35622084	CHILDREN MTLS	07/26/2018	116.63	.00	
Total INGRAM LIBRARY SERVICES:					2,754.63	.00	
JOHN DEERE FINANCIAL							
412	JOHN DEERE FINANCIAL	922755	EDGER	07/09/2018	15.11	.00	
412	JOHN DEERE FINANCIAL	922756	BLADES FOR BATWING	07/09/2018	244.55	.00	
412	JOHN DEERE FINANCIAL	923788	BLADE FOR MOWER	07/13/2018	69.69	.00	
412	JOHN DEERE FINANCIAL	925944	BACKHOE REPAIR	07/24/2018	56.49	.00	
Total JOHN DEERE FINANCIAL:					385.84	.00	
JOHNSON CONTROLS FIRE PROTECTION LP							
697	JOHNSON CONTROLS FIRE PROTEC	20311763	YEAR 4 PYMT ALARM - CONTRACT	07/02/2018	3,018.00	.00	
Total JOHNSON CONTROLS FIRE PROTECTION LP:					3,018.00	.00	
JOHNSTONE SUPPLY							
1077	JOHNSTONE SUPPLY	1021425	HVAC FILTERS	07/09/2018	107.73	.00	
Total JOHNSTONE SUPPLY:					107.73	.00	

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KALEEL'S							
1541	KALEEL'S	6 2018 SMITH	CLOTHING SMITH S	06/28/2018	180.00	.00	
1541	KALEEL'S	6 2018 TEGELER	CLOTHING TEGELER	05/25/2018	28.00	.00	
Total KALEEL'S:					208.00	.00	
KALEEL'S CLOTHING AND PRINTING							
1049	KALEEL'S CLOTHING AND PRINTING	1458	SEASONAL SHIRTS	06/26/2018	58.00	.00	
1049	KALEEL'S CLOTHING AND PRINTING	1598	UNIFORMS	07/12/2018	129.50	.00	
1049	KALEEL'S CLOTHING AND PRINTING	1642	EMBROIDERY/MOELLER, SMITH J	07/18/2018	65.00	.00	
1049	KALEEL'S CLOTHING AND PRINTING	1643	MOELLER/4 T SHIRTS	07/18/2018	72.00	.00	
Total KALEEL'S CLOTHING AND PRINTING:					324.50	.00	
KATSS+S LLC							
1731	KATSS+S LLC	13023	TRANSPORTATION OF RENTAL EXCA	07/06/2018	800.00	.00	
Total KATSS+S LLC:					800.00	.00	
KEN NELSON AUTO PLAZA							
427	KEN NELSON AUTO PLAZA	302415	FRONT BRAKES FOR SGT'S SQUAD	06/06/2018	431.45	.00	
Total KEN NELSON AUTO PLAZA:					431.45	.00	
KITZMAN'S LTD.							
436	KITZMAN'S LTD.	384419	DEPOT AVE/LUMBER	07/06/2018	109.55	.00	
436	KITZMAN'S LTD.	385016	FOAM BOARD	07/20/2018	42.58	.00	
Total KITZMAN'S LTD.:					152.13	.00	
LAWSON PRODUCTS INC							
457	LAWSON PRODUCTS INC	9305979621	CABLE TIES/MISC ITEMS	07/18/2018	183.83	.00	
Total LAWSON PRODUCTS INC:					183.83	.00	
LEE COUNTY SHERIFF'S DEPARTMENT							
1230	LEE COUNTY SHERIFF'S DEPARTMEN	July 2018	REIM PETUNIA FESTIVAL HRS WORK	07/25/2018	2,583.85	.00	
Total LEE COUNTY SHERIFF'S DEPARTMENT:					2,583.85	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
LOESCHER HEATING AND							
478	LOESCHER HEATING AND	143849	CHECK TAD ROOM AC UNIT	07/16/2018	80.00	.00	
478	LOESCHER HEATING AND	143967	INDOOR AHU	07/17/2018	455.78	.00	
Total LOESCHER HEATING AND:					535.78	.00	
MARTIN & COMPANY EXCAVATING							
492	MARTIN & COMPANY EXCAVATING	#1052D18-1	#1052D18 - 2018 GM PROJECT	06/22/2018	164,820.98	.00	
492	MARTIN & COMPANY EXCAVATING	26402	HOTMIX	06/30/2018	1,203.00	.00	
Total MARTIN & COMPANY EXCAVATING:					166,023.98	.00	
MDS DOOR COMPANY LLC							
1688	MDS DOOR COMPANY LLC	8-0126	SERVICE CALL/REPLACE ALL ROLLE	06/29/2018	182.00	.00	
Total MDS DOOR COMPANY LLC:					182.00	.00	
MECHANICAL INC- FREEPORT							
503	MECHANICAL INC- FREEPORT	FRE105811	REPLACED MOTOR ON ROOF EXHAU	06/03/2018	1,201.84	.00	
Total MECHANICAL INC- FREEPORT:					1,201.84	.00	
MENARDS							
505	MENARDS	3880	TRIBAL MOUNT/LEADER HOSE	07/10/2018	73.65	.00	
505	MENARDS	3880	70 PINT DEHUMIDIFIER - 3	07/10/2018	417.00	.00	
505	MENARDS	4155	DEPOT AVE/BLOCKS	07/13/2018	286.20	.00	
505	MENARDS	4509	FLOORING DOWNSTAIRS CITY HALL	07/17/2018	177.93	.00	
Total MENARDS:					954.78	.00	
MIDWEST TAPE							
1227	MIDWEST TAPE	96078861	DVDS YOUTH DEPT	05/08/2018	314.09	.00	
Total MIDWEST TAPE:					314.09	.00	
MILLER BRADFORD RISBERG INC							
518	MILLER BRADFORD RISBERG INC	R00681	RENTAL CASE CX-160	07/11/2018	4,050.00	.00	
Total MILLER BRADFORD RISBERG INC:					4,050.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
MOBRE COUNSELING SERVICES LLC							
1676	MOBRE COUNSELING SERVICES LLC	07 2018	EMDR TRAINING	07/30/2018	1,550.00	.00	
Total MOBRE COUNSELING SERVICES LLC:					1,550.00	.00	
MORELAND, DEB							
1237	MORELAND, DEB	07-18-2018	FURRY FRIENDS PETTING ZOO	07/18/2018	325.00	.00	
Total MORELAND, DEB:					325.00	.00	
MORNING STAR MEDIA GROUP LTD							
1748	MORNING STAR MEDIA GROUP LTD	08-24-6725	WEBSITE DEVELOPMENT	07/19/2018	2,000.00	.00	
Total MORNING STAR MEDIA GROUP LTD:					2,000.00	.00	
MO-ST PLUMBING							
531	MO-ST PLUMBING	19177	ICE DISPENSER/ICE MACHINE REPAI	07/10/2018	309.96	.00	
531	MO-ST PLUMBING	19177	ICE DISPENSER/ICE MACHINE REPAI	07/10/2018	309.96	.00	
Total MO-ST PLUMBING:					619.92	.00	
MOTOROLA SOLUTIONS - STARCOM							
939	MOTOROLA SOLUTIONS - STARCOM	366975312018	JULY FEES FOR STARCOM RADIOS	07/01/2018	216.00	.00	
Total MOTOROLA SOLUTIONS - STARCOM:					216.00	.00	
MR. OUTHOUSE							
1107	MR. OUTHOUSE	1217	HANDICAP AT SEWER PLANT(JAN-JU	07/16/2018	450.00	.00	
Total MR. OUTHOUSE:					450.00	.00	
MUNICIPAL CLERKS OF ILLINOIS							
1457	MUNICIPAL CLERKS OF ILLINOIS	2018 BLUMHOFF	CLERK DUES	07/24/2018	65.00	65.00	07/24/2018
Total MUNICIPAL CLERKS OF ILLINOIS:					65.00	65.00	
MUNICIPAL ELECTRONICS							
533	MUNICIPAL ELECTRONICS	065690	RADAR UNIT	07/09/2018	959.52	.00	
Total MUNICIPAL ELECTRONICS:					959.52	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
MURPHY & DICKY INC							
1753	MURPHY & DICKY INC	50718-2	SHAFTS/PROPS	05/07/2018	1,316.00	.00	
Total MURPHY & DICKY INC:					1,316.00	.00	
NICHOLS GREENHOUSES							
554	NICHOLS GREENHOUSES	8 2018	PETUNIA WATERING - AUGUST	07/25/2018	4,000.00	.00	
Total NICHOLS GREENHOUSES:					4,000.00	.00	
NICOR							
555	NICOR	07 2018 0002	416 S DEMENT	07/18/2018	30.01	.00	
555	NICOR	07 2018 0004	520 E RIVER	07/18/2018	35.18	.00	
555	NICOR	07 2018 0007	1650 FRANKLIN GROVE ROAD	07/17/2018	28.81	.00	
555	NICOR	07 2018 0009	RT 38 1W CHURCH	07/17/2018	26.71	.00	
555	NICOR	07 2018 1000 9	621 W 7TH STREET	07/20/2018	27.42	.00	
555	NICOR	07 2018 1954	105 W RIVER	07/19/2018	31.16	.00	
555	NICOR	07 2018 2000 1	92 ARTESIAN #66291320001	07/18/2018	235.51	.00	
555	NICOR	07 2018 2000 2	2600 W THIRD	07/19/2018	91.48	.00	
555	NICOR	07 2018 2000 3	2400 W 1ST #44122320003	07/20/2018	55.39	.00	
555	NICOR	07 2018 9333 7	1740 N BRINTON	07/25/2018	98.86	.00	
Total NICOR:					660.53	.00	
NIMMO, KARALYN							
1730	NIMMO, KARALYN	523	BENEFIT COST ANALYSIS - BUILD GR	07/16/2018	3,000.00	.00	
Total NIMMO, KARALYN:					3,000.00	.00	
NORTHERN ILLINOIS SERVICE CO.							
564	NORTHERN ILLINOIS SERVICE CO.	8269	10" LINE STOP-DEPOT AVE	07/20/2018	6,095.00	.00	
Total NORTHERN ILLINOIS SERVICE CO.:					6,095.00	.00	
NORTH'S OIL COMPANY							
565	NORTH'S OIL COMPANY	11806	DURANGO	07/12/2018	87.50	.00	
565	NORTH'S OIL COMPANY	3048474	DEFT	07/12/2018	52.50	.00	
565	NORTH'S OIL COMPANY	3048482	GASOHOL/OCTANE	07/17/2018	559.63	.00	
565	NORTH'S OIL COMPANY	3048482	GASOHOL/OCTANE	07/17/2018	559.62	.00	
565	NORTH'S OIL COMPANY	3048497	GASOHOL/OCTANE	07/25/2018	2,824.82	.00	
565	NORTH'S OIL COMPANY	3048506	DIESEL FUEL	07/12/2018	2,868.81	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
Total NORTH'S OIL COMPANY:					6,952.88	.00	
O'BRIEN, GREG							
1734	O'BRIEN, GREG	062618	REIMBURSEMENT FOR MEALS,PARKI	06/26/2018	171.87	.00	
Total O'BRIEN, GREG:					171.87	.00	
OCLC-IHLS							
574	OCLC-IHLS	16659	OCLC COMPUTER BILLING SYSTEM	07/09/2018	200.14	.00	
Total OCLC-IHLS:					200.14	.00	
OFFICE DEPOT							
575	OFFICE DEPOT	166727222001	BREAKROOM SUPPLIES	07/19/2018	11.82	.00	
575	OFFICE DEPOT	166727222001	OFFICE SUPPLIES	07/19/2018	82.95	.00	
Total OFFICE DEPOT:					94.77	.00	
PDC LABORATORIES							
594	PDC LABORATORIES	19329446	NITRATE TESTING	07/17/2018	21.00	.00	
Total PDC LABORATORIES:					21.00	.00	
PEST CONTROL CONSULTANTS							
596	PEST CONTROL CONSULTANTS	87569	MONTHLY PEST CONTROL	07/06/2018	68.00	.00	
596	PEST CONTROL CONSULTANTS	87868	BI MONTHLY SERVICE	07/10/2018	175.00	.00	
596	PEST CONTROL CONSULTANTS	88284	MTHLY PEST CONTROL - JULY	07/17/2018	65.00	.00	
Total PEST CONTROL CONSULTANTS:					308.00	.00	
PETERSEN, MARY							
1747	PETERSEN, MARY	23741	AMBULANCE REFUND	04/05/2018	502.00	.00	
Total PETERSEN, MARY:					502.00	.00	
PETTY CASH - JENNIFER KOCH							
599	PETTY CASH - JENNIFER KOCH	7-18-18	PROGRAMS - CARD	07/18/2018	4.97	.00	
Total PETTY CASH - JENNIFER KOCH:					4.97	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
PETTY CASH - SHARRI MILLER							
1291	PETTY CASH - SHARRI MILLER	07 2018	CERTIFIED MAIL	07/31/2018	13.40	.00	
1291	PETTY CASH - SHARRI MILLER	072018	EMPLOYEE APPRECIATION	06/15/2018	28.14	.00	
1291	PETTY CASH - SHARRI MILLER	88365	ANNEXATION	07/31/2018	53.00	.00	
Total PETTY CASH - SHARRI MILLER:					94.54	.00	
PETTY CASH-CLAY WHELAN							
1751	PETTY CASH-CLAY WHELAN	073018	POSTAGE PETTY CASH	07/30/2018	141.76	.00	
1751	PETTY CASH-CLAY WHELAN	073018	MAINTENANCE AND REPAIR PETTY C	07/30/2018	80.00	.00	
1751	PETTY CASH-CLAY WHELAN	073018	MEALS PETTY CASH	07/30/2018	70.87	.00	
1751	PETTY CASH-CLAY WHELAN	073018	SMALL EQUIPMENT AND TOOLS PETT	07/30/2018	40.89	.00	
1751	PETTY CASH-CLAY WHELAN	073018	UNIFORMS PETTY CASH	07/30/2018	19.00	.00	
Total PETTY CASH-CLAY WHELAN:					352.52	.00	
PRECISION AUTOMOTIVE							
619	PRECISION AUTOMOTIVE	76149	08 GMC SIERRA MAINTENANCE	07/10/2018	47.65	.00	
Total PRECISION AUTOMOTIVE:					47.65	.00	
PTC SELECT							
624	PTC SELECT	233594	FORTINET 1-YEAR RENEWAL	07/23/2018	906.00	.00	
624	PTC SELECT	233607	FORTINET 3-YEAR RENEWAL	07/23/2018	9,073.00	.00	
Total PTC SELECT:					9,979.00	.00	
PUBLIC SAFETY CENTER							
1746	PUBLIC SAFETY CENTER	5814502	PAGER BATTERIES AND WIPES	07/13/2018	153.91	.00	
1746	PUBLIC SAFETY CENTER	5815406	SAFETY VEST	07/18/2018	27.99	.00	
Total PUBLIC SAFETY CENTER:					181.90	.00	
RALPH MILLS EXCAVATING, INC							
633	RALPH MILLS EXCAVATING, INC	42265	TRAILER RENTAL	07/10/2018	90.00	.00	
Total RALPH MILLS EXCAVATING, INC:					90.00	.00	
RENNER QUARRIES LTD.							
638	RENNER QUARRIES LTD.	49149	DEPOT AVE	07/13/2018	44.63	.00	
638	RENNER QUARRIES LTD.	49150	CA6	07/13/2018	452.94	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
638	RENNER QUARRIES LTD.	49150	DEPOT AVE/CA6	07/13/2018	1,729.38	.00	
638	RENNER QUARRIES LTD.	49206	1" MINUS	07/20/2018	3,359.53	.00	
Total RENNER QUARRIES LTD.:					5,586.48	.00	
ROCK RIVER READY MIX							
650	ROCK RIVER READY MIX	10696	SIDEWALK/N HENNEPIN	07/10/2018	428.40	.00	
Total ROCK RIVER READY MIX:					428.40	.00	
SAUK VALLEY BUILDERS INC							
1754	SAUK VALLEY BUILDERS INC	1367	INSTALLATION OF CEILING GRID	07/31/2018	2,675.00	.00	
Total SAUK VALLEY BUILDERS INC:					2,675.00	.00	
SAUK VALLEY MEDIA							
675	SAUK VALLEY MEDIA	758433	NOTICE TO BIDDERS/DEPOT AVE MAT	07/10/2018	122.85	.00	
675	SAUK VALLEY MEDIA	758434	NOTICE TO BIDDERS/DEPOT AVE JAC	07/10/2018	300.30	.00	
Total SAUK VALLEY MEDIA:					423.15	.00	
SBM STERLING BUSINESS CENTER							
677	SBM STERLING BUSINESS CENTER	414489	COPY MACHINE	07/16/2018	109.00	.00	
677	SBM STERLING BUSINESS CENTER	INV413536	CONTRACT #A8247-MX2640N-01	07/06/2018	94.29	.00	
677	SBM STERLING BUSINESS CENTER	INV414179	OFFICE FURNITURE	07/10/2018	2,890.00	.00	
Total SBM STERLING BUSINESS CENTER:					3,093.29	.00	
SCHMITT PLUMBING & HEATING							
682	SCHMITT PLUMBING & HEATING	54534	BROKE OUT CONCRETE AROUND SE	04/30/2018	900.00	.00	
682	SCHMITT PLUMBING & HEATING	54765	REPLACED APPROX 9' OF 10" SEWER	05/31/2018	2,064.00	.00	
682	SCHMITT PLUMBING & HEATING	54973	HOSE INSERTS	07/06/2018	10.90	.00	
Total SCHMITT PLUMBING & HEATING:					2,974.90	.00	
SLIM-N-HANK'S							
704	SLIM-N-HANK'S	10350	TOW BILL	02/14/2018	50.00	.00	
704	SLIM-N-HANK'S	10529	TOW BILL	02/21/2018	50.00	.00	
704	SLIM-N-HANK'S	10535	TOW BILL	02/24/2018	50.00	.00	
704	SLIM-N-HANK'S	10614	TOW BILL	03/04/2018	50.00	.00	
704	SLIM-N-HANK'S	10624	TOW BILL	03/25/2018	50.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
704	SLIM-N-HANK'S	10753	TOW BILL	03/23/2018	50.00	.00	
704	SLIM-N-HANK'S	10796	TOW BILL	04/05/2018	50.00	.00	
704	SLIM-N-HANK'S	10984	TOW BILL	03/23/2018	50.00	.00	
704	SLIM-N-HANK'S	11004	TOW BILL	03/15/2018	50.00	.00	
704	SLIM-N-HANK'S	11321	SERVICE CALL	07/05/2018	40.00	.00	
704	SLIM-N-HANK'S	17483	TOW BILL	03/25/2018	50.00	.00	
Total SLIM-N-HANK'S:					540.00	.00	
STAPLES BUSINESS CREDIT							
1649	STAPLES BUSINESS CREDIT	1620544756	MAINT SUPPLIES	07/25/2018	100.18	.00	
1649	STAPLES BUSINESS CREDIT	1620544756	OFFICE SUPPLIES	07/25/2018	60.98	.00	
Total STAPLES BUSINESS CREDIT:					161.16	.00	
STATE FARM							
1752	STATE FARM	CLAIM 131980D39	AMBULANCE REFUND	07/30/2018	470.00	.00	
Total STATE FARM:					470.00	.00	
STERLING FEDERAL BANK							
893	STERLING FEDERAL BANK	8 2018 #1	STERLING FED 12 MONTH CD	08/02/2018	300,000.00	300,000.00	08/02/2018
893	STERLING FEDERAL BANK	8 2018 #2	STERLING FED 12 MONTH CD	08/02/2018	275,000.00	275,000.00	08/02/2018
Total STERLING FEDERAL BANK:					575,000.00	575,000.00	
STERLING NAPA AUTO PARTS							
728	STERLING NAPA AUTO PARTS	952989	OIL DRY	06/27/2018	37.16	.00	
728	STERLING NAPA AUTO PARTS	953404	BATT CABLE TERMINAL	06/29/2018	1.99	.00	
728	STERLING NAPA AUTO PARTS	954060	FHP POWERATED BELT	07/06/2018	199.90	.00	
728	STERLING NAPA AUTO PARTS	954534	NEW STARTER	07/10/2018	179.99	.00	
728	STERLING NAPA AUTO PARTS	955064	OIL FILTERS	07/13/2018	7.20	.00	
728	STERLING NAPA AUTO PARTS	955423	GATOR LIGHTS FOR TRAILER	07/16/2018	38.43	.00	
728	STERLING NAPA AUTO PARTS	955509	GATOR LIGHTS FOR TRAILER	07/17/2018	6.48	.00	
728	STERLING NAPA AUTO PARTS	955878	OXYGEN SENSOR	07/19/2018	20.15	.00	
728	STERLING NAPA AUTO PARTS	956550	BACKHOE REPAIRS	07/24/2018	36.51	.00	
728	STERLING NAPA AUTO PARTS	956552	BACKHOE REPAIR	07/24/2018	4.69	.00	
Total STERLING NAPA AUTO PARTS:					532.50	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
STRAND ASSOCIATES INC							
735	STRAND ASSOCIATES INC	0140252	#1506.006 PHOSPHORUS FEASIBILIT	07/17/2018	531.27	.00	
Total STRAND ASSOCIATES INC:					531.27	.00	
SYNCB/AMAZON							
1247	SYNCB/AMAZON	437596788493	SUPPLIES FOR YOUTH/SRP EVENTS	06/21/2018	40.00	.00	
1247	SYNCB/AMAZON	443854938744	BOOK REQUEST - ADULT MTLS	06/20/2018	18.75	.00	
1247	SYNCB/AMAZON	455673848975	SUPPLIES FOR YOUTH/SRP EVENTS	06/17/2018	96.60	.00	
1247	SYNCB/AMAZON	467344779657	SUPPLIES FOR YOUTH/SRP EVENTS	06/14/2018	48.24	.00	
1247	SYNCB/AMAZON	468335896338	SUPPLIES FOR YOUTH/SRP EVENTS	06/28/2018	119.81	.00	
1247	SYNCB/AMAZON	469676498348	VESA MOUNT ADAPTER - OFFICE	06/14/2018	31.86	.00	
1247	SYNCB/AMAZON	557665353974	SUPPLIES FOR YOUTH/SRP EVENTS	06/30/2018	48.09	.00	
1247	SYNCB/AMAZON	673634475795	SUPPLIES FOR YOUTH/SRP EVENTS	06/28/2018	40.00	.00	
1247	SYNCB/AMAZON	686543978755	SUPPLIES FOR YOUTH/SRP EVENTS	06/21/2018	40.34	.00	
1247	SYNCB/AMAZON	734749594353	SUPPLIES FOR YOUTH/SRP EVENTS	06/30/2018	20.28	.00	
1247	SYNCB/AMAZON	988976799767	SUPPLIES FOR YOUTH/SRP EVENTS	06/30/2018	176.04	.00	
Total SYNCB/AMAZON:					680.01	.00	
TAPCO							
748	TAPCO	I601744	CLEAR TRANSFER TAPE	05/17/2018	337.50	.00	
748	TAPCO	I605558	BLANK SQUARE SHAPED/SHEETING	06/25/2018	573.53	.00	
748	TAPCO	I605731	LOOSE GRAVEL SIGNS	06/26/2018	721.80	.00	
748	TAPCO	I605858	BARRICADE LIGHT	06/27/2018	554.04	.00	
748	TAPCO	I606016	BARRICADE LIGHT	06/28/2018	492.60	.00	
748	TAPCO	I606413	SQUARE SHAPED/SHEETING	07/02/2018	171.92	.00	
Total TAPCO:					2,851.39	.00	
THE AUDIO VIDEO CONNECTION							
755	THE AUDIO VIDEO CONNECTION	19331	BACKUP CAMERA RADIO 1H26	07/17/2018	329.99	.00	
Total THE AUDIO VIDEO CONNECTION:					329.99	.00	
TIMBER INDUSTRIES LLC							
954	TIMBER INDUSTRIES LLC	112196A	OAKWOOD CEMETERY STORM DAMA	07/06/2018	300.00	.00	
Total TIMBER INDUSTRIES LLC:					300.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
TOTAL WATER TREATMENT SYSTEMS							
780	TOTAL WATER TREATMENT SYSTEMS	0763642	DI SERVICE TANKS	06/28/2018	78.92	.00	
	TOTAL WATER TREATMENT SYSTEMS:				78.92	.00	
TRU GREEN							
790	TRU GREEN	87592256	LAWN SERVICE	07/16/2018	43.05	.00	
790	TRU GREEN	87592439	LAWN SERVICE	07/16/2018	53.81	.00	
	Total TRU GREEN:				96.86	.00	
TWIN CITY CONSTRUCTION CO							
794	TWIN CITY CONSTRUCTION CO	#1052D18-1	1ST ST/S HENNEPIN	06/27/2018	13,909.90	.00	
	Total TWIN CITY CONSTRUCTION CO:				13,909.90	.00	
UNIFORM DEN INC							
801	UNIFORM DEN INC	95929	BODY ARMOR	07/12/2018	802.51	.00	
801	UNIFORM DEN INC	96709	SHOULDER PATCHES	07/12/2018	450.00	.00	
801	UNIFORM DEN INC	96955	CLOTH NAME TAGS	07/16/2018	17.40	.00	
	Total UNIFORM DEN INC:				1,269.91	.00	
USA BLUEBOOK							
809	USA BLUEBOOK	617095	CHLORINE TESTS	07/05/2018	125.18	.00	
809	USA BLUEBOOK	617095	FREIGHT	07/05/2018	23.78	.00	
809	USA BLUEBOOK	623280	REPL OPTICAL CAP	07/12/2018	129.39	.00	
809	USA BLUEBOOK	624322	THRU BOLT RATCHET SET	07/13/2018	434.95	.00	
809	USA BLUEBOOK	624322	FREIGHT	07/13/2018	83.24	.00	
809	USA BLUEBOOK	624322	SAFETY GLASSES/BARRICADE TAPE/	07/13/2018	762.55	.00	
809	USA BLUEBOOK	630277	HACH IRON/PHOS/FLURIDE	07/19/2019	1,067.20	.00	
809	USA BLUEBOOK	630277	FREIGHT	07/19/2019	75.99	.00	
	Total USA BLUEBOOK:				2,702.28	.00	
VERIZON WIRELESS							
819	VERIZON WIRELESS	9811163962	ADMIN	07/18/2018	150.34	.00	
819	VERIZON WIRELESS	9811163962	FIRE	07/18/2018	425.32	.00	
819	VERIZON WIRELESS	9811163962	IT	07/18/2018	18.66	.00	
819	VERIZON WIRELESS	9811163962	POLICE	07/18/2018	743.50	.00	
819	VERIZON WIRELESS	9811163962	LIBRARY	07/18/2018	47.31	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
819	VERIZON WIRELESS	9811163962	PUBLIC PROPERTY	07/18/2018	182.05	.00	
819	VERIZON WIRELESS	9811163962	STREETS	07/18/2018	47.30	.00	
819	VERIZON WIRELESS	9811163962	WASTE WATER	07/18/2018	108.18	.00	
819	VERIZON WIRELESS	9811163962	WATER	07/18/2018	127.06	.00	
819	VERIZON WIRELESS	9811163962	ZONING	07/18/2018	49.18	.00	
Total VERIZON WIRELESS:					1,898.90	.00	
VISION SERVICE PLAN (IL)							
1493	VISION SERVICE PLAN (IL)	805500349	AUGUST COBRA	07/17/2018	24.88	.00	
Total VISION SERVICE PLAN (IL):					24.88	.00	
WARD MURRAY PACE & JOHNSON							
828	WARD MURRAY PACE & JOHNSON	149816	PROF SERVICE JUNE 2018	07/13/2018	8,887.09	.00	
828	WARD MURRAY PACE & JOHNSON	149817	PROF SERVICES JUNE 2018	07/20/2018	832.50	.00	
Total WARD MURRAY PACE & JOHNSON:					9,719.59	.00	
WATER PRODUCTS CO.							
831	WATER PRODUCTS CO.	0281859	DEPOT AVE/DUCTILE CABLE/POLY W	07/18/2018	30,502.65	.00	
831	WATER PRODUCTS CO.	0281860	DEPOT AVE/DUCTILE CABLE BONDED	07/18/2018	17,809.06	.00	
831	WATER PRODUCTS CO.	0281897	TYTON GASKET/DEPOT AVE	07/20/2018	72.00	.00	
831	WATER PRODUCTS CO.	0281898	MATERIALS/DEPOT AVE	07/20/2018	21,751.75	.00	
Total WATER PRODUCTS CO.:					70,135.46	.00	
WEBB, HUNTER							
1605	WEBB, HUNTER	101012246	BOOTS	07/30/2018	119.95	.00	
1605	WEBB, HUNTER	35717	HIGH VIS SWEATSHIRT	07/30/2018	55.14	.00	
1605	WEBB, HUNTER	7 2018	CDL RENEWAL	07/11/2018	50.00	.00	
Total WEBB, HUNTER:					225.09	.00	
WEGNER, LINDA							
1686	WEGNER, LINDA	062618	REIM FOR TOLLS AND MILEAGE FOR	06/26/2018	119.20	.00	
Total WEGNER, LINDA:					119.20	.00	
WELLS FARGO VENDOR FIN SERV							
284	WELLS FARGO VENDOR FIN SERV	68576499	SHARP COPIER	07/15/2018	159.40	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
Total WELLS FARGO VENDOR FIN SERV:					159.40	.00	
WILLETT HOFMANN & ASSOC INC							
850	WILLETT HOFMANN & ASSOC INC	25263	1#1052D18 - 2018 GEN MAINT SECT N	06/27/2018	22,597.86	.00	
850	WILLETT HOFMANN & ASSOC INC	25361	JAIL SITE REVIEW	07/25/2018	941.30	.00	
Total WILLETT HOFMANN & ASSOC INC:					23,539.16	.00	
WIPFLI LLP							
854	WIPFLI LLP	1278552	DIXON RIVERFRONT AUDIT	05/21/2018	250.00	.00	
Total WIPFLI LLP:					250.00	.00	
WOLFLEY, MICHAEL							
858	WOLFLEY, MICHAEL	3751376531	REIMBURSE SGT WOLFLEY FOER DA	07/06/2018	30.00	.00	
Total WOLFLEY, MICHAEL:					30.00	.00	
Grand Totals:					2,934,914.84	2,198,789.39	

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice.Payment due date = 07/17/2018-08/06/2018

City of Dixon

YTD Financial Statements

As of June 30, 2018

City of Dixon
Cash and Investments
As of June 30, 2018

	Interest Rate	Maturity Date	<u>Operating</u>	<u>Capital Funds</u>	<u>Recovery Fund</u>	<u>Utilities</u>	<u>Retirement</u>	<u>TIF Funds</u>	<u>Restricted Capital Funds</u>	<u>Restricted Funds</u>
Checking Accounts			1,309,830	(69,202)	(536,038)	(345,831)	43,769	(171,570)	471,912	228,658
Illinois Funds			453,838	193,768	-	6,403,100	100,344	625,000	1,987,508	539,892
Pension Invest.							23,349,232			
Midland CD	1.01%	7/23/2018		1,518,981			-			-
Community State CD	1.00%	7/24/2018					302,258			-
Community State CD	1.00%	7/24/2018					277,070			-
Midland CD	0.70%	8/11/2018			1,006,546		-			-
Sauk Valley Bank CD	0.85%	8/15/2018					-			75,423
Community State CD	1.35%	10/20/2018				306,131	-	-	-	-
Midland CD	0.65%	1/23/2019				-	-	-	-	413,956
Midland CD	1.20%	1/23/2019		1,522,384			-			-
Sauk Valley Bank CD	1.44%	2/17/2019					-			716,885
Sauk Valley Bank CD	1.26%	2/17/2019				302,526				
Community State CD	1.25%	7/24/2019					1,211,205			-
Sauk Valley Bank CD	1.20%	7/24/2019					933,296			-
Sauk Valley Bank CD	1.36%	8/17/2019		1,009,090		-				
Sauk Valley Bank CD	1.04%	10/4/2019				-	-	-	-	100,000
US Bank	1.34%	11/17/2018				500,000				
Sauk Valley Bank CD	1.46%	2/17/2020				302,928				
Community State CD	2.00%	2/16/2019	502,438							
Pacific Premier	1.85%	2/21/2019			60,000					
BMO Harris	1.90%	2/21/2019			245,000					
BNY Mellon	1.85%	2/21/2019			245,000					
First State Mendota	1.90%	2/26/2019			245,000					
Goldman Sachs	2.05%	8/21/2019			245,000					
Bank United	2.10%	8/26/2019			245,000					
Wells Fargo	2.10%	8/29/2019			245,000					
Investors Bank	2.10%	9/5/2019			245,000					
Bank of W SF	1.90%	2/21/2019			245,000					
Sallie Mae Bank	2.40%	2/24/2020			245,000					
Ally Bank	2.35%	2/24/2020			245,000					
Discover Bank	2.35%	2/24/2020			245,000					
Morgan Stanley	2.40%	2/24/2020			245,000					
Sterling Federal CD	2.08%	5/10/2019				500,000	-			-
Cash and Investment Total			2,266,106	4,175,021	3,470,508	7,968,854	26,217,172	453,430	2,459,420	2,074,815

City of Dixon
FY18 Unrestricted Funds (General, Debt, Performing Arts & Ambulance)
As of June 30, 2018

% of Year Elapsed= 17%

	FY19 YTD Actual	FY19 Budget	Budget to Actual %	FY18 YTD	Prior Year to Actual %
Beginning Fund Balance	6,237,447				
RE Taxes	-	2,019,500	0%	-	
Utility & Telecom Revenue	150,287	893,000	17%	155,844	96%
Motel Tax	10,224	75,000	14%	11,866	86%
Gambling Revenue	54,402	280,000	19%	50,805	107%
Income Taxes	315,461	1,410,000	22%	239,826	132%
Sales Tax	554,213	3,264,700	17%	523,797	106%
Replacement Tax	131,740	610,000	22%	113,091	116%
Permits, Fees & Fines	41,619	362,000	11%	46,091	90%
Service Fees	179,373	825,000	22%	226,344	79%
Landfill Revenues	-	200,000	0%	-	
Other Income	20,652	76,500	27% a	17,449	118%
Interfund Transfers	-	(720,000)	0%	-	
Total Revenue	1,457,972	9,295,700	16%	1,385,113	105%
Council	18,015	227,750	8%	24,191	74%
Economic Development	23,618	123,472	19%	25,019	94%
Administration	92,181	1,111,249	8%	90,386	102%
Finance	26,763	251,062	11% c	32,226	83%
Info Tech	24,200	190,623	13%	35,973	67%
Building/ Zoning	32,687	239,433	14%	36,732	89%
Street	109,259	910,551	12%	117,025	93%
Public Property	91,826	460,628	20%	87,702	105%
Fire	286,578	3,077,720	9%	289,227	99%
Police	491,390	3,488,608	14%	527,719	93%
Band	2,582	25,000	10%	1,218	212%
Public Relations/Marketing	2,032	257,500	1%	18,838	11%
Total Expenses	1,201,130	10,363,596	12%	1,286,256	93%
Net Income	256,842	(1,067,896)	-24%	98,856	260%
Ending Fund Balance*	6,494,289				

***Fund balance break down:**

Cash	2,266,106
Interfund Loans	2,800,175
Other Assets - Liabilities	1,428,008
Debt	-
Fund Balance	6,494,289

a Band donations; Donation to EV

b Paid for Fire Consultant last year

c Salary & Benefit savings

d Software conversion

e Purchase of shirts and music

f Ronald Reagan Home Donation; King Kat Tournament

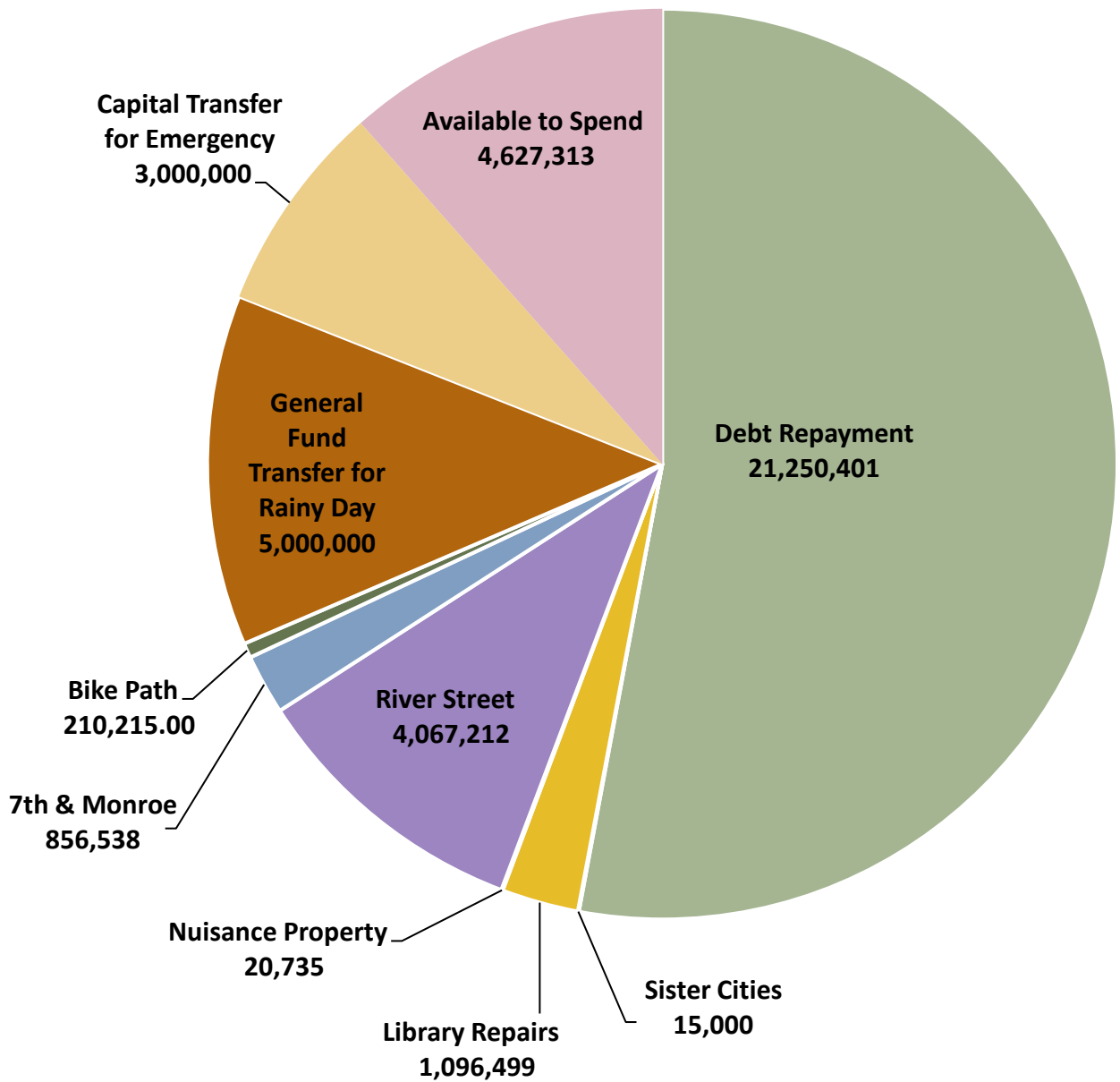
City Of Dixon
FY18 Capital Project Fund
As of June 30, 2018

		Actual	Allocations	Remaining Allocation
	Beginning Fund Balance	8,576,309		
	Transfers In	-		
	Asset Disposal Revenue	275		
	Interest Income	663		
		938		
	Infrastructure:			
Cemetery	Development		25,000	25,000
Cemetery	Terrace Walls		25,000	25,000
IT	Fiber Optic- CityHall/ PSB		5,000	5,000
Public Works	Peoria Bridge Railings		30,000	30,000
	Building:			
City Hall	Improvements	7,769	228,980	221,211
	Equipment:			
Public Works	Leaf Vac		82,000	82,000
Public Works	Dump Truck		146,000	146,000
Public Works	Backhoe		85,000	85,000
	Vehicles:			
Police	Squad Car Replacement		87,000	87,000
Zoning	Pick up		30,000	30,000
Police	Command Vehicle	32,901	38,000	5,099
Cemetery	Pick Up		31,000	31,000
	Small Tools & Equip:			
Administration	Welcome Signs		20,000	20,000
Administration	Holiday Decorations		75,000	75,000
IT	Website refresh		15,000	15,000
Zoning	Permit Software		20,000	20,000
Cemetery	Cemetery software		13,000	13,000
IT	Microsoft upgrade		40,000	40,000
IT	Internet firewall		30,000	30,000
Police	Squad Computers	16,343	30,000	13,657
IT	IT Equipment replacement	8,080		(8,080)
IT	Copier replacements		20,000	20,000
Public Works	Blinker Sign Crosswalks		15,000	15,000
Public Works	Low Bridge Warning System		15,000	15,000
Public Works	School Zone Speed Signs		8,000	8,000
				-
		65,093	1,113,980	1,010,887
	Total Ending Fund Balance*	8,512,154		

*** Fund balance break down:**

Cash	4,175,021
Interfund Loans	4,336,000
Other Assets - Liabilities	1,133
Ending Fund Balance	8,512,154

City of Dixon Recovery Fund



City of Dixon
FY18 Utilities (Water and Wastewater Funds)
As of June 30, 2018

% of Year Elapsed= 17%

	FY19 YTD Actual	FY19 Budget	Budget to Actual %	FY18 YTD	Prior Year to Actual %
Beginning Fund Balance	17,321,453				
Fees	972,260	6,122,000	16%	908,249	107%
Other Income	27,015	36,500	74%	8,820	306%
Interfund Transfers	-	-		-	
Total Revenue	999,275	6,158,500	16%	917,069	109%
Salaries	190,147	1,205,560	16%	176,957	107%
Benefits	55,545	449,860	12%	35,799	155%
Contractual Serv.	21,419	529,845	4%	68,909	31%
Supplies	19,331	255,850	8%	10,305	188%
Conf./Meeting	20	27,000	0%	225	9%
Utilities	45,149	506,000	9%	37,916	119%
Debt Service	57,250	241,687	24%	70,844	81%
Other	-	1,500	0%	356	0%
Depreciation	-	-		-	
Total Expenses	388,862	3,217,302	12%	401,310	97%
Net Income	610,412	2,941,198	21%	515,759	118%
Fund Balance*	17,931,865				

*** Fund balance break down:**

Cash	7,968,854
Interfund Loans	(4,000,175)
Other Assets - Liabili	995,636
Capital Assets	25,976,578
Debt	(13,009,029)
Fund Balance	17,931,865

a Additional Utility employee added in December 2018

b Retirement plan contributions new in FY18

City of Dixon
FY18 Pension Funds (IMRF, FICA, Fire and Police Pensions)
 As of June 30, 2018

% of Year Elapsed= 17%

	FY18 YTD		Budget to		Prior Year
	Actual	FY18 Budget	Actual %	FY17 YTD	to Actual
					%
Beginning Fund Balance	26,441,385				
Local Taxes	-	1,331,000	0%	(200,000)	0%
Employee Contributions	23,498	350,000	7% b	59,327	40% b
Investment Income	104,458	812,000	13%	310,134	34%
Transfers	-	385,000		200,000	
Total Revenue	127,957	2,878,000	4%	369,461	35%
Benefits	265,652	2,415,000	11% a	472,690	56% a
Contractual Services	7,368	195,000	4%	18,067	41% a
Other	-	10,000	0%	-	
Total Expenses	273,020	2,620,000	10%	490,757	56%
Net Income	(145,063)	258,000	-56%	(121,295)	120%
Ending Fund Balance*	26,296,321				

*** Fund balance break down:**

Cash	26,217,172
Other Assets - Liabilities	79,149
Fund Balance	26,296,321

a Public Safety Pensions one month in arrears

b Utilities have to pay their IMRF & Social Security for FY 18; Public Safety Pensions one month in arrears

City of Dixon
FY18 TIF Funds
As of June 30, 2018

		FY19 YTD		
		Actual	FY19 Budget	FY18 YTD
Beginning Fund Balance		(3,882,570)		
Revenue:				
Local Taxes	-	346,000	-	
Interest Income	0	-	9	
	0	346,000	9	
Expenses:				
Downtown Street-scape	-	-	1,540	a
Other	-	405,000	-	
Total Expenses	-	405,000	1,540	
Net Income		0	(59,000)	(1,531)
Ending Fund Balance*		(3,882,570)		

*** Fund balance break down:**

Cash	453,430
Interfund Loans	(4,336,000)
Other Assets - Liabilities	-
Fund Balance	(3,882,570)

a Streetscape finalized in FY18

City of Dixon
FY18 Restricted Capital Funds (MFT, Infrastructure)
As of June 30, 2018

	<u>FY19 YTD Actual</u>	<u>FY19 Budget</u>	<u>FY18 YTD</u>
Beginning Fund Balance	2,456,927		
State Taxes	202,406	-	164,819
Other Income	6,719	-	1,637
Total Revenue	<u>209,125</u>	<u>-</u>	<u>166,456</u>
Capital Improvements	37,409	2,584,000	-
Total Expenses	<u>37,409</u>	<u>2,584,000</u>	<u>-</u>
Net Income	<u>171,716</u>	<u>(2,584,000)</u>	<u>166,456</u>
Ending Fund Balance*	<u><u>2,628,644</u></u>		

*** Fund balance break down:**

Cash	2,459,420
Other Assets - Liabilities	169,224
Fund Balance	<u><u>2,628,644</u></u>

City of Dixon
**FY18 Restricted Funds (Airport, Library, Working Cash, Police Fines
 Medical Self Ins., Oakwood Endowment, Grants, Trusts)**
 As of June 30, 2018

% of Year Elapsed= 17%

	FY19 YTD Actual	FY19 Budget	Budget to Actual %	FY18 YTD	Prior Year to Actual %
Beginning Fund Balance	2,101,186				
Local Taxes	-	534,000	0%	-	
State Taxes	19,685	66,800	29% b	8,972	219% b
Fees	10,841	86,500	13%	300,453	4%
Other Income	11,085	144,625	8%	17,213	64%
Interfund Transfers	-	(65,000)	0%	-	
Total Revenue	41,610	766,925	5%	326,638	13%
Salaries	61,165	348,280	18%	56,787	108%
Benefits	11,300	87,535	13%	74,313	15%
Contractual Services	2,483	175,200	1%	192,616	1% a
Supplies	19,136	148,550	13%	15,022	127%
Conference/Meeting	2,780	12,500	22%	4,111	68%
Utilities	646	11,500	6%	106	607%
Other	747	55,864	1%	694	108%
Capital Outlay	43,694	47,000	93% c	3,500	1248% c
Total Expenses	141,952	886,429	16%	347,149	41%
Net Income	(100,342)	(119,504)	84%	(20,511)	489%
Fund Balance*	<u>2,000,844</u>				

*** Fund balance break down:**

Cash	2,074,815
Interfund Loans	(13)
Other Assets - Liabilities	(73,958)
Debt	-
Fund Balance	<u>2,000,844</u>

a Self insured medical ins ended on 12/31/17

b Safe Passage Grant Revenue - not received last year

c Library Improvements

MEETING MINUTES OF THE DIXON PUBLIC LIBRARY BOARD OF TRUSTEES

Monday, June 11, 2018

In attendance: Director Antony Deter, Marcella Kitson, Carol Linkowski, Susan Carlson, Peter Shaw, Barb Coss, Terry Dunphy & Tracey Lawton

Absent: Glen Hughes, Rachel Cocar

Meeting Location: Teaching and Development Room on the lower level of the Dixon Public Library

Vice President Peter Shaw called the meeting to order at 5:33 pm

Citizens Present: There were no citizens present

Citizen's Comments: There were no citizen's written or emailed comments.

Trustee's Comments: Carol Linkowski mentioned that while at the Urbana Free Library, she saw that they had microscopes, a model of an eye and other items for loan. This brought up possibilities for the Dixon Library.

Approval of the Minutes: Marcela Kitson made a motion to approve the May Meeting Minutes of the Dixon Public Library Board of Trustees as presented. Susan Carlson seconded the motion, and the motion was approved.

President's Report:

- There was none due to President Hughes being on vacation

Director's Report:

- Alan Hulstedt, Carol Linkowski, Susan Carlson and Director Deter met to discuss project ordering in the Capital Plan. Copies were distributed. It was explained that the ordering was according to safety issues.
- Director Deter took the Board into the room to show the now working sump pump along with the back-up. There was also an alarm ordered that if triggered, because of the sump pump failing, will automatically text the Director.
- The Director also distributed 3-D pictures of a desk that he would like from SBM; it is not currently part of the Capital Plan because he just received the information from SBM. Carol Linkowski asked if it had to be in the Capital Plan, and Director Deter answered that because it is not a budgeted item, it would need to come out of the Capital Fund.
- The staff retreat/training had a dementia presentation in the morning. Then a nurse from KSB did a basic first aid training, CPR training and AD training. The afternoon was filled with break

out sessions. The day provided both education and comradery that have the staff enthusiastic about many of the ideas.

- There has been a decrease in youth books being checked out. Director Deter will discuss with staff after the Summer Reading Program is over what to do about the decrease. In addition, using the new WIFI counters, it showed 604 people have used our WIFI and several used the WIFI on Sundays even with the Library closed.

Treasurer's Report:

Terry Dunphy changed one of the CDs and realized that only her name was on the CD. As per the resolution passed earlier in the year, all of the current officers names were added onto the CD. Carol Linkowski made a motion to ratify the Treasurer's Report for May. Barb Coss seconded the motion and a verbal vote was taken:

Terry Dunphy: aye

Peter Shaw: aye

Barb Coss: aye

Carol Linkowski: aye

Susan Carlson: aye

Marcella Kitson: aye

Tracey Lawton: aye

The motion was carried.

Invoices and Expenditures: Susan Carlson made a motion to ratify the Library Invoices and Expenditures for May. Marcella Kitson seconded the motion and a verbal vote was taken:

Terry Dunphy: aye

Peter Shaw: aye

Susan Carlson: aye

Carol Linkowski: aye

Barb Coss: aye

Marcella Kitson: aye

Tracey Lawton: aye

The motion was carried.

Committee Reports:

- ❖ **Finance and Budget:** none
- ❖ **Building and Grounds:** This will be covered in the agenda later.
- ❖ **Personnel and Salary:** This will be covered in the agenda later.
- ❖ **By-Laws, Policies, and Procedures:** none
- ❖ **Technology and Technology Resources:** none

Unfinished Business:

- The Nominations Committee has reported that all current officers agreed to continue on for next year.
- The evaluation document was tabled by Peter Shaw as acting president because Amanda Bradshaw was not able to meet, largely due to circumstances arising from the shooting at Dixon High School.
- Section 6, part E dealing with fines has 3 suggested changes. The first is that both adult and youth borrowing and computer privileges will be suspended at \$10. Second #3 would be removed from the policy. In addition, youth patrons would be able to pay off their fines with a "Read Off" contract. There was some concern that parents will fill out the contract without the reading being done; however, Director Deter said that both he and the staff agree that the library is offering a way for youth to continue to use the library, and the risk is worth having youth continue to use the Library. Section 6, part F dealing with collections was discussed. The use of a collection agency was brought up again. It was suggested that patrons with enough overdue materials may be charged a fee of \$10 to cover the cost of the agency. Currently, there is close to \$15,000 of materials missing from the Library. The goal is to get the materials back. Susan Carlson made a motion that the suggested changes in Section 6, part E, including the fine amount being moved to \$10, and part F be ratified. Terry Dunphy seconded the motion, and the motion was carried.

New Business:

- Carol Linkowski moved to accept the nominations presented by the Nominations Committee. Marcella Kitson seconded the motion, and the motion was carried. After the vote, all officers from last year were re-elected. Officers will be:

President: Glen Hughes
 Vice President: Peter Shaw
 Secretary: Tracey Lawton
 Treasurer: Terry Dunphy

- Non-resident card offering and fee was discussed. Using the formula, the new amount for non-resident card would be \$72.28. Carol Linkowski made a motion to continue to offer non resident library cards at \$70 per year beginning January 1, 2019. Marcella Kitson seconded this, and the motion was carried.
- As stated earlier, the projects for the Capital Plan for 2018-2019 have been ordered according to priority. The furniture for the director's office is not included in the amount for the presented Capital Plan. Since the plan was made, the air conditioner in the Teaching and Developing Room began leaking freon. There are no parts available and it is illegal to refill a leaking air conditioner with freon, so the Director will get estimates for a replacement unit. After looking at the expenditures, it was recommended that money be moved from the Restricted Fund to the Reserve Capital Fund. Carol Linkowski moved to add the Director's furniture to the Capital Plan and accept the draft of the Capital Plan with the modification. Barb Coss seconded the motion, and the motion carried. Carol Linkowski moved to transfer \$35,000 from the Restricted Fund to the Capital Fund. Susan Carlson seconded it. A verbal vote was taken.

Terry Dunphy: aye

Peter Shaw: aye
Susan Carlson: aye
Carol Linkowski: aye
Barb Coss: aye
Marcella Kitson: aye
Tracey Lawton: aye
The motion was carried.

At 6:57pm, Marcella Kitson made a motion to adjourn with Terry Dunphy seconding the motion. The meeting was adjourned at 6:57pm.

Respectfully Submitted,
Tracey Lawton, Secretary

Minutes of the June 27th, 2018 Veteran's Memorial Park Committee

Present Dave Lahey Keane Hudson Charlie Thomas Butch Daum
Dave Neel Brad Pfeiffer Al Wikoff Randy Hardin
Terry Stephanitch Mike McCarty Mike Mills Tom Bushman

The meeting opened at 6:30 pm with the pledge of allegiance.

Minutes of the last meeting were presented and a motion to accept them was made by Charlie T. seconded by Dave N. and passed by voice vote.

Public comment: None

Financial report was presented and discussed. A motion to accept the report was made by Mike Mc. And seconded by Butch D. and passed by voice vote.

Artifacts: Al W. Nothing to add

Grounds: Dave L. will try to get the high weeds mowed. Scott may have to wait until august to seed the new ground due to growing season. Flags to decorate the park to be put up after 4:30 pm on July 3rd. Pick up Monday July 9th at 9am. It would be nice to have a couple of commissioners at the park for the fireworks, to kind of keep an eye on things.

Legacy Stones: Next ceremony October 14th, 2018.

New building: Mike M. Meeting with Tom Houck. He will check setbacks and sewer and water situation. Can we build on piers? It would save costs. Who can we get to make up a formal presentation to potentially get corporate sponsors? Discussion followed. After frame of the building goes up we have 1 year to get the floor poured before the possibility of mold. Should we proceed with this? Dave L called a special meeting July 12th at 6:30 PM to decide on this.

Flags: Keane H. New flags were dropped off with double stitched seams.

Old Business

Second gun raffle: Al W. It may be too soon to go back again for sales. Later in the year with maybe a 1911 pistol included for the Exelon people, they buy a lot of tickets.

Weapons issue: Dave L. Mayor has put him off twice, dave neds to speak with him and will try again.

New Business

Marine Corps artifact: Randy H. Through Rep Kinzinger received a contact at the Marine Corps Museum and downloaded many pages of paperwork to fill out. Randy will start the process.

New Look sign: Dave L. A sign showing the potential for future park growth, with a donation box attached.

Flags to be set out: Dave L. Already discussed.

Commissioners comments

Keane H. somebody attempted to break into the HQ June 11th. They were not successful. There is homeless person who hangs out in the quiet area. He has been asked to leave but comes

back. It can be intimidating to park visitors. His identity is known, Charlie T. Suggests we get the city to issue a trespass letter to him and then if found on the grounds he can be arrested for being on city property. The city attorney can do this.

Keane H. the Memorial plaque is up to date. Fine Line in Sterling does a close second to the original engraving.

Keane H. a new motion light will be put up.

Tom B. a lady at eh re-enactment came up and has a pistol among other items to donate to the park. Discussion on receiving firearms. Tom B will check with the Dixon PD.

Butch D. We could use more signs to stay off artifacts. We will contact Moreland to get them.

Randy H. added some signs about 24 hour surveillance would also be good. These will be gotten also.

Tom B. Needs a swap for July 8th. Randy H. Needs a swap for July 21st, for any day not in July.

Dave N. We have an offer for the 4 gravesites, \$250 each. Consensus was to go ahead with the sale.

Motion to adjourn was made by Tom B and seconded by Mike M. Meeting was adjourned at 8:12 pm.

Next meeting will July 25th at 6:30 pm at the HQ, a Special meeting will be held July 12th at 6:30 at the HQ.

Submitted by Randy Hardin



COUNCIL ACTION FORM

Date: 8/1/2018

Presented By: Allen Philhower

Subject: Disposal of Personal Property Agenda Item: 14A

Description:

Request for Sale of used or damaged electronic devices, that are no longer needed for City purposes.

FINANCIAL

Is this a budgeted item? YES ☐ NO ☐

Line Item #: _____ Title: _____

Amount Budgeted: 0.00

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Info Technology

Is this item in the CIP? YES ☐ NO ☐ CIP Project Number: _____

COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

Recommendation:

The Staff recommends authorizing the City Manager to sell the described property in the manner he so chooses, including disposing of the property or selling it for scrap.

Required Action

ORDINANCE☒ RESOLUTION☐ MOTION☐ NO ACTION REQUIRED☐

Additional Comments:

All items have been securely cleared of data.

MOTION BY: _____ SECONDED BY: _____

TO authorize the Sale of Personal Property (Cellular Devices and Computer Equipment).

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Considine	Councilman Marshall	Councilman Marx	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CITY OF DIXON

ORDINANCE NO. _____

**AN ORDINANCE AUTHORIZING THE SALE OF CERTAIN PERSONAL
PROPERTY OWNED BY THE CITY OF DIXON
(Cellular Devices and Computer Equipment)**

ADOPTED BY THE COUNCIL

OF THE CITY OF DIXON

THIS 6th DAY OF AUGUST, 2018

Published in pamphlet form by authority of the Council of the City of Dixon, this ____
day of August 2018.

ORDINANCE NO. _____

**AN ORDINANCE AUTHORIZING THE SALE OF CERTAIN PERSONAL
PROPERTY OWNED BY THE CITY OF DIXON
(Cellular Devices and Computer Equipment)**

WHEREAS, the City of Dixon, Illinois (the "City") owns and has utilized previously the following described personal property (the "Property"):

Description	Description
Apple iMac Mid 2011 27"	Apple Mac Mini Mid 2011
Apple iMac Mid 2011 27"	Apple Mac Mini Mid 2010
Apple iMac Late 2012 27"	iPhone 6, 16GB Space Grey
Apple Mac Mini Late 2012	iPhone 6, 16GB Spare Grey
Apple Mac Mini Late 2012	iPhone 8 Plus, 64GB
Sanyo 40" DP4023 TV	Nobilis Computer
Axis 211 Camera (Qty 2)	Dell Poweredge 2950 (Qty 2)
HP Colar Laserjet 2840	HP Proliant ML350
HP Color Laserjet 4600	Panasonic Toughbook CF-31 (Qty 2)
Canon CanoScan LiDE 600F	HP Pro 6300 SFF (Qty 6)
HP z400 Workstation	Dell 17" Monitor (Qty 7)
Dell Vostro 230	1 TB Hard Drive (Qty 2)
240 GB Hard Drive (Qty 3)	120 GB Hard Drive (Qty 2)
250 GB Hard Drive	Lexmark T630 Printer
500 GB Hard Drive (Qty 7)	Shart MXC400P Printer
320 GB Hard Drive	

WHEREAS, pursuant to the provisions of 65 ILCS 5/11-76-4, the City may sell personal property it owns which is no longer necessary or useful to it upon the passage of an ordinance authorizing the sale approved by a majority of the corporate authorities then holding office; and

WHEREAS, the City Council has reviewed the needs of the City with reference to the Property and has made a careful study of said needs; and

WHEREAS, it is the opinion of the City Council that the Property is no longer necessary or useful to or for the best interests of the City.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Dixon, Illinois as follows:

SECTION 1: The forgoing recitals are incorporated herein as findings of the City Council by the City of Dixon.

SECTION 2: Pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the City Council finds that the Property described above, and now owned by the

Ord. No. _____

City, is no longer necessary or useful to the City and that the best interests of the City will be served by its sale.

SECTION 3: Pursuant to said Section 11-76-4, the City Manager be and he is hereby authorized and directed to sell or dispose of the Property upon such terms and for such price as he deems in the best interest of the City, including, but not limited to, the sale or disposal of the Property for scrap.

SECTION 4: The provisions and sections of this Ordinance shall be deemed to be separable, and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

SECTION 5: All ordinances and parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 6: The City Clerk is hereby authorized and directed to publish this Ordinance in pamphlet form.

SECTION 7: This Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

Passed by the Mayor and the City Council of the City of Dixon on the 6th day of August, 2018.

Mayor

Attest:

City Clerk



COUNCIL ACTION FORM

Date: 8/6/18

Presented By: _____

Subject: Temporary Encroachment (120 W River St) Agenda Item: 15A

Description:

JCJR, LLC has filed a request for a temporary encroachment onto the West portion of the Beanblossom parking area to permit the construction of an 8" x 15" high curb immediately adjacent to the East side of the building, the extension of the existing roofline two feet past the walls of the East side of the building, the installation of a concrete safety ballast at the Southeast corner of the building and the reconstruction of the existing drive-up window near the Northeast corner of the building. The building department and Assistant Manager Heckman have reviewed and approved the plans submitted by the petitioner. JCJR, LLC holds a permanent easement granting vehicular ingress and egress across the Westerly 15.6 feet of the Beanblossom parking area for vehicular traffic.

FINANCIAL

Is this a budgeted item? YES ☐ NO ☐

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES ☐ NO ☐ CIP Project Number: _____

COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

Recommendation:

Required Action

ORDINANCE ☐ RESOLUTION ☒ MOTION ☐ NO ACTION REQUIRED ☐

Additional Comments:

MOTION BY: _____ SECONDED BY: _____

TO approve the request for temporary encroachment from JCJR, LLC with respect to the
property at 120 W. River Street.

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Considine	Councilman Marshall	Councilman Marx	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RESOLUTION # _____

RESOLUTION GRANTING TEMPORARY ENCROACHMENT

WHEREAS, JCJR, LLC, Petitioner, is the owner of the real estate and improvements located at 120 W. River Street, Dixon, Illinois (“Petitioner’s Property”); and

WHEREAS, Petitioner’s Property is located immediately adjacent to the Westerly portion of Beanblossom parking lot; and

WHEREAS, the City Council of the City of Dixon has been requested to grant a temporary encroachment to Petitioner on the Westerly portion of Beanblossom parking lot so as to permit the construction and location of the following improvements: (1) the extension of the roofline two (2) feet past the existing Easterly wall of the building on Petitioner’s Property; (2) an 8” wide by 15 “ high curb located adjacent to the existing Easterly wall of the building on Petitioner’s Property; (3) the installation of a concrete safety ballastor at the Southeast corner of the building on Petitioner’s Property; and (4) the reconstruction of the existing drive-up window on the Northeast corner of the building on Petitioner’s property; and

WHEREAS, Petitioner has previously provided the City with contractor drawings showings the location and design of the aforesaid improvements; and

WHEREAS, Petitioner has further requested that the City allow the encroachment to remain on a temporary basis until such time as the City may require that the encroachments be removed; and

WHEREAS, said temporary encroachments are of the type of encroachments that may be granted under Title III, Chapter 16, Section 3-16-7 of the Dixon City Code; and

WHEREAS, the City Council has determined that it would be in the best interests of the City to grant said request.

NOW, THEREFORE, BE IT RESOLVED by the Council for the City of Dixon that the request of JCJR, LLC for temporary encroachments to permit the construction and location of the improvements set forth in the recitals hereto on the Westerly portion of Beanblossom parking lot located adjacent to Petitioner’s Property, as shown in the contractor drawings Petitioner submitted to the City, is the type of request which can be and it is hereby granted pursuant to Title III, Chapter 16, Section 3-16-7 of the Dixon City Code.

BE IT FURTHER RESOLVED that the granting of permission for temporary encroachments by the City Council for the aforesaid improvements is expressly subject to the provisions of Title III, Chapter 16, Section 3-16-8 of the Dixon City Code which provides that

Resolution # _____

such temporary encroachment is subject to the termination provisions provided for in said Section 3-16-8 and is further expressly subject to the condition that all improvements are constructed as shown in the contractor drawings Petitioner submitted to the City.

This Resolution read and approved this _____ day August, 2018.

Mayor

ATTEST:

City Clerk

August 1, 2018

City of Dixon
121 W. Second St.
Dixon, IL 61021


JCJR, LLC (Jim and Cheri Marshall) are the owners of the building located at 120 W. River Street in Dixon.

In working on major renovations, we would like to enhance the look, safety and water runoff of the building where it adjoins Beanblossom Parking lot by:

- Extending the roofline two feet past the walls of the building
- Installing an 8" x 15" high curb
- Install a ballastor at the south east corner of the building
- Rebuild the drive-up window on the northeast corner of the building (which is noted in the current easement)

The plan is not to extend out any further than several objects that currently are along the west side of Beanblossom.

Thank you,



Jim and Cheri Marshall



COUNCIL ACTION FORM

Date: 08/06/2018

Presented By: Danny Langloss

Subject: City Hall 1st Floor Improvements Agenda Item: 16A

Description:

Sealed bids were solicited for the Dixon City Hall 1st Floor Improvements Project. The base bid consists of remodeling the first floor to create an improved customer service/work area. The alternate bid includes a series of windows on the north wall of City Hall and also an emergency exit.

Three bids were received:

Winter Construction, Freeport IL Base: \$115,450.00 Alt.: \$49,500.00 Total Bid: \$164,950.00

Sjostrom & Sons, Rockford IL Base: \$108,119.00 Alt: \$32,000.00 Total Bid: \$140,119.00

Swedberg & Associates, Sycamore IL Base: \$101,000.00 Alt.: \$34,800.00 Total Bid: \$135,800.00

The engineer's estimate for the base and alternate bids totaled \$150,00.00. The low bidder, Swedberg & Associates sealed bid is \$14,200 (9.47%) under the estimate.

FINANCIAL

Is this a budgeted item? YES ☒ NO ☐

Line Item #: _____ Title: City Hall

Amount Budgeted: \$200,000.00

Actual Cost: \$135,800.00

Under/Over: _____

Funding Sources:

31-210-6410 Capital _____

Departments:

Is this item in the CIP? YES ☐ NO ☐ CIP Project Number: _____

COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

None

Recommendation:

City staff and the City's consultant recommend that Council award the contract for the Dixon City Hall 1st Floor Improvements to Swedberg & Associates for their low-bid amount (base and alternate) of \$135,800.00.

Required Action

ORDINANCE ☐ RESOLUTION ☐ MOTION ☒ NO ACTION REQUIRED ☐

Additional Comments:

MOTION BY: _____ SECONDED BY: _____

TO award the contract for the Dixon City Hall 1st Floor Improvements to Swedberg & Associates
in the amount of \$135,800.00.

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Considine	Councilman Marshall	Councilman Marx	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



July 23, 2018

City of Dixon
121 West 2nd Street
Dixon, Illinois 61021

Attn: Mr. Matt Heckman
Public Works Director

Re: Dixon City Hall 1st Floor Improvements Project
Award Recommendation
WHA #1436D17

Dear Matt:

Proposals for the Dixon City Hall 1st Floor Improvements Project were received and opened on July 20, 2018 at 11:00 a.m. at Dixon City Hall Council Chambers. The project was publicly advertised on June 27, 2018, a pre-bid meeting was held on July 6, 2018, and eight (8) contractors and three (3) plan rooms requested and were provided bid documents. Three (3) bid proposals were received, opened and read aloud. Two (2) addenda were issued prior to the bid opening. All proposals were submitted with the required bid security. The proposals were reviewed for completeness and read aloud. A tabulation of all the bids, including a listing of items to be submitted with the proposal, was later verified. A certified copy of the Tabulation of Bids is attached for your information.

BIDDING IRREGULARITIES

None.

SUMMARY OF BIDS

The low bid of \$135,800.00 was \$14,200.00 and 9.47% under our estimate of \$150,000.00. A tabulation of all the bids comparing them to our estimate in dollars and percentages is as follows:

CONTRACTOR	BASE BID	ALT BID #1	TOTAL	\$ Over/Under Estimate	% Over/Under Estimate
Winter Construction Company Freeport, Illinois	\$115,450.00	\$49,500.00	\$164,950.00	\$14,950.00 ↑	9.97% ↑
Sjostrom & Sons, Inc. Rockford, Illinois	\$108,119.00	\$32,000.00	\$140,119.00	\$ 9,881.00 ↓	6.59% ↓
Swedberg & Associates, Inc. Sycamore, Illinois	\$101,000.00	\$34,800.00	\$135,800.00	\$14,200.00 ↓	9.47% ↓

Mr. Matt Heckman
Director of Public Works
City of Dixon
July 23, 2018
Page 2

PROJECT AWARD

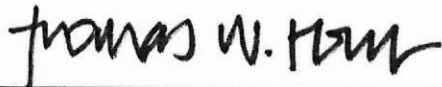
The bids were competitive, with Swedberg & Associates, Inc. submitting the low base bid and low total bid of \$135,800.00, which is \$14,200.00 below our estimate and \$4,319.00 below the next lowest bidder. The Swedberg & Associates, Inc bid proposal had no bidding irregularities. Therefore, we recommend awarding the contract to Swedberg & Associates, Inc., 1135 East State Street, Sycamore, IL 60178 for both the Base Bid work and Additive Alternate #1 work in the amount of \$135,800.00.

Enclosed are three (3) copies of the Notice of Award for Swedberg & Associates, Inc. The City Manager will need to sign each copy of the Notice of Award after the City Council awards the project and return all executed copies of the Notice of Award to our office.

Please feel free to call if you have any questions, or we are willing to meet with you at your convenience to discuss the bid award in more detail.

Sincerely,

WILLETT, HOFMANN & ASSOCIATES, INC.

BY 
Thomas W. Houck, AIA, PE, LEED AP^{BD+C}
Vice-President
Architect
Engineer

TWH:rv

Encl.

cc: Danny Langloss, Jr., City Manager w/ Encl.
Curt Phillips, Public Property Department Manager w/ Encl.
Keesha Blumhoff, City Clerk w/ Encl.
e-File

CITY OF DIXON, ILLINOIS
CITY HALL 1ST FLOOR IMPROVEMENTS PROJECT 2018
WHA No. 1436D17

TABULATION OF BIDS

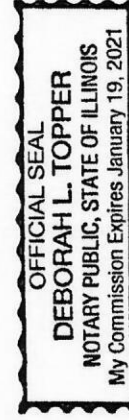
BID OPENING: July 20, 2018
11:00 A.M.
Dixon City Hall

CONTRACTOR	Winter Construction	Sjostrom & Sons, Inc.	Swedberg & Associates, Inc.
ACKNOWLEDGE RECEIPT OF ADDENDA 1 & 2	Yes	Yes	Yes
LUMP SUM BASE BID	\$115,450.00	\$108,119.00	\$101,000.00
LUMP SUM ALTERNATE BID 1	\$49,500.00	\$32,000.00	\$34,800.00
BID SIGNATURE AND BID SECURITY	Yes	Yes	Yes
TAX CERTIFICATION	Yes	Yes	Yes
NON-COLLUSION AFFIDAVIT	Yes	Yes	Yes

The undersigned hereby certifies that he has carefully compared the foregoing tabulation with the executed copy of the proposals submitted by the bidders and that this is a true and correct record of such proposals, which were publicly opened and read aloud on July 20, 2018 at City Hall in Dixon, Illinois.

Thomas W. Topper
Willett, Hofmann & Associates, Inc.

ATTEST: Deborah L. Topper
Notary Public



NOTICE OF AWARD

To: Swedberg & Associates, Inc.
1135 East State Street
Sycamore, IL 61078

Project Description: CITY OF DIXON, ILLINOIS
2018 CITY HALL 1ST FLOOR IMPROVEMENTS PROJECT

The OWNER has considered the Proposal (Bid) submitted by you for the above described WORK in response to its Invitation for Bids dated June 27, 2018.

You are hereby notified that your Proposal (Bid) has been accepted.

You are required by the Invitation for Bids to execute the CONTRACT and furnish the required CONTRACTOR'S PERFORMANCE AND PAYMENT Bonds and CERTIFICATE OF INSURANCE within fifteen (15) calendar days from the date of this Notice to you.

If you fail to execute said CONTRACT and to furnish said Bonds and Insurance Certificates within fifteen (15) calendar days from this notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your Proposal (Bid) as abandoned and as a forfeiture of your Bid Bond. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this Notice of Award to the OWNER.

Dated this ____ day of _____, 20____.

City of Dixon, Illinois
OWNER

ACCEPTANCE OF NOTICE OF AWARD

Receipt of the above Notice of Award is hereby acknowledged by

this ____ day of _____, 20____

By: _____

Title: _____

NOTICE OF AWARD

To: Swedberg & Associates, Inc.
1135 East State Street
Sycamore, IL 61078

Project Description: CITY OF DIXON, ILLINOIS
2018 CITY HALL 1ST FLOOR IMPROVEMENTS PROJECT

The OWNER has considered the Proposal (Bid) submitted by you for the above described WORK in response to its Invitation for Bids dated June 27, 2018.

You are hereby notified that your Proposal (Bid) has been accepted.

You are required by the Invitation for Bids to execute the CONTRACT and furnish the required CONTRACTOR'S PERFORMANCE AND PAYMENT Bonds and CERTIFICATE OF INSURANCE within fifteen (15) calendar days from the date of this Notice to you.

If you fail to execute said CONTRACT and to furnish said Bonds and Insurance Certificates within fifteen (15) calendar days from this notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your Proposal (Bid) as abandoned and as a forfeiture of your Bid Bond. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this Notice of Award to the OWNER.

Dated this ____ day of _____, 20____.

City of Dixon, Illinois
OWNER

ACCEPTANCE OF NOTICE OF AWARD

Receipt of the above Notice of Award is hereby acknowledged by

this ____ day of _____, 20____

By: _____

Title: _____

NOTICE OF AWARD

To: Swedberg & Associates, Inc.
1135 East State Street
Sycamore, IL 61078

Project Description: CITY OF DIXON, ILLINOIS
2018 CITY HALL 1ST FLOOR IMPROVEMENTS PROJECT

The OWNER has considered the Proposal (Bid) submitted by you for the above described WORK in response to its Invitation for Bids dated June 27, 20 18.

You are hereby notified that your Proposal (Bid) has been accepted.

You are required by the Invitation for Bids to execute the CONTRACT and furnish the required CONTRACTOR'S PERFORMANCE AND PAYMENT Bonds and CERTIFICATE OF INSURANCE within fifteen (15) calendar days from the date of this Notice to you.

If you fail to execute said CONTRACT and to furnish said Bonds and Insurance Certificates within fifteen (15) calendar days from this notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your Proposal (Bid) as abandoned and as a forfeiture of your Bid Bond. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this Notice of Award to the OWNER.

Dated this ___ day of _____, 20___.

City of Dixon, Illinois
OWNER

ACCEPTANCE OF NOTICE OF AWARD

Receipt of the above Notice of Award is hereby acknowledged by

this _____ day of _____, 20___

By: _____

Title: _____



COUNCIL ACTION FORM

Date: 8/1/2018

Presented By: Allen Philhower

Subject: Intergovernmental Agreement for GIS

Agenda Item: 16B

Description:

The agreement provides for hosting of the City's GIS data on Lee County's existing ArcGIS servers, and allowing access to both the GIS data already hosted by Lee County as well as the City's data in one unified location. Currently the City's GIS data is hosted locally on 3 separate desktop computers, with no ArcGIS server in place, and is not available on our portable devices. Research has been done on a variety of options to better manage our GIS systems, including building our own ArcGIS Servers in house (either with in-house employees or through an outside contractor), hosting our data on ESRI's ArcGIS cloud services or another provider, or through an agreement with Lee County. It was determined that having Lee County host the data would be the most efficient solution, and at the same time works to eliminate redundant government services. Through the agreement, Lee County will review our data for inconsistency and convert it to standards based data, as well as assist in setting up collection systems so that future GIS data can be collected by the City and imported into the system.

NOTE: ESRI (Environmental Systems Research Institute, Inc.) is the parent company that owns the ArcGIS software program, which is the current program used by both the City and County for GIS data entry and viewing. The City will still maintain its existing desktop licenses that renew annually, as they will be used for data entry.

FINANCIAL

Is this a budgeted item? YES ☒ NO ☐

Line Item #: _____ Title: _____

Amount Budgeted: \$20,000

Actual Cost: \$13,300

Under/Over: \$6,700

Funding Sources:

51-250-5340 \$5,985 (45%)

01-160-5340 \$1,330 (10%)

52-260-5340 \$5,985 (45%)

Departments:

Water

Info Tech

Waste Water

Is this item in the CIP? YES ☐ NO ☒ CIP Project Number: _____

COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

Recommendation:

Approval of the Intergovenmental Services Agreement between Lee County, Illinois and the City of Dixon, Illinois for GIS Geodatabase hosting and related services.

Required Action

ORDINANCE☐ RESOLUTION☐ MOTION☒ NO ACTION REQUIRED☐

Additional Comments:

MOTION BY: _____ SECONDED BY: _____

TO approve the ntergovenmental Services Agreement between Lee County, Illinois and the
City of Dixon, Illinois for GIS Geodatabase hosting and related services.

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Considine	Councilman Marshall	Councilman Marx	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

INTERGOVERNMENTAL SERVICES AGREEMENT
Between
LEE COUNTY, ILLINOIS and the CITY OF DIXON, ILLINOIS

This intergovernmental agreement (this "Agreement") is made this **1st day of September, 2018** by and between LEE COUNTY, a municipal corporation organized and existing under the laws of the State of Illinois (hereinafter referred to as "LEE COUNTY") and the DIXON, ILLINOIS, a municipal corporation organized and existing under the laws of the State of Illinois (hereinafter referred to as "DIXON").

WITNESSETH:

WHEREAS, the LEE COUNTY is offering GIS Geodatabase hosting and related services to local municipal organizations; and

WHEREAS, DIXON desires to retain the services of the LEE COUNTY to host and maintain their GIS data layers on county servers; and

WHEREAS, LEE COUNTY and DIXON desire to reduce redundancies and costs by sharing common data layers.

NOW THEREFORE, for and in consideration of the mutual covenants contained herein the parties agree as follows:

1. **SERVICES:** LEE COUNTY shall provide hosting and related services to DIXON in accordance with the terms of the Agreement. The services to be provided by LEE COUNTY are described in Schedule "A" attached hereto and incorporated into this Agreement and hereafter referred to as the "Services."
2. **CONSIDERATION:**
 - a. In consideration for the Services provided, DIXON agrees to compensate LEE COUNTY in accordance with the Fee Schedule outlined in Schedule "A".
 - b. LEE COUNTY shall invoice DIXON for the Services on a mutually agreeable basis as outlined in Schedule "A".
3. **AGREEMENT TERM:**
 - a. The term of this Agreement shall commence on the date of this Agreement and shall continue for successive one-year periods which shall automatically renew on May 1st of each year (hereinafter referred to as the "Effective Date") under the same terms and conditions set forth herein without further documentation being required, subject to the right of revision as described below by either party, and unless and until either party terminates the Agreement in accordance with Section 15 (herein the "Term"). The parties acknowledge that the first year of this Agreement shall be for an abbreviated 8 month term.
 - b. LEE COUNTY reserves the right to amend the Fee Schedule outlined in Schedule "A" upon written notice to Dixon of such proposed revisions given at least ninety (90) days prior to the Effective Date of the next Term. Such revision will take effect on the Effective Date of the next Term.

INTERGOVERNMENTAL SERVICES AGREEMENT
Between
LEE COUNTY, ILLINOIS and the CITY OF DIXON, ILLINOIS

- c. If such proposed revisions are unacceptable to DIXON, DIXON may terminate the Agreement pursuant to Section 15. In the event DIXON continues to use the Services after the Effective Date, DIXON is deemed to have accepted the revisions as proposed in the Notice of Revision.
4. **ALLOCATION OF TIME:** LEE COUNTY agrees to allocate *an average* of 10 hours per week for DIXON Services. In order to meet LEE COUNTY obligations and priorities, LEE COUNTY reserves the right to alter the hours on a week to week basis, so long as the average allocation is 10 hours per week.
5. **SUPPORT SERVICES:** LEE COUNTY shall provide technical and support services (“Support Services”) to DIXON on regular business days (excluding holidays) during normal business hours (8:00 am to 4:30 pm) Monday through Friday via telephone, email, remote, or in-person. LEE COUNTY’s Support Services shall be limited to matters pertaining to this Agreement. LEE COUNTY does not provide support for any third-party software downloaded from the Internet or otherwise acquired and incorporated by DIXON.
6. **LEE COUNTY STAFF VACANCY:** In the event the Lee County GIS Analyst position is vacant, or expected to be vacant, for more than 14 consecutive days for any reason, LEE COUNTY will notify DIXON in writing. At such time, LEE COUNTY and DIXON will determine a mutually acceptable course of action which may include temporary suspension of services, or a termination of the agreement per Section 15 of the Agreement.
7. **DISK SPACE:** LEE COUNTY will provide up to 100 gigabytes (gb) of hard disk storage for DIXON data. In the event that DIXON exceeds its allotted disk space, LEE COUNTY shall notify and collaborate with DIXON to determine a course of action which may include deleting data files or supplemental charges for additional disk space.
8. **BACK-UP DATA AND DISASTER RECOVERY:**
 - a. LEE COUNTY shall back up the geodatabases and DIXON’s data daily and retain those back-ups.
 - b. In the event DIXON’s data is lost from LEE COUNTY servers, LEE COUNTY shall restore the back-up data to DIXON’s servers.
 - c. LEE COUNTY shall not be responsible for files that cannot be recovered due to corrupt data or a disaster or an event not in control of LEE COUNTY.
9. **CONFIDENTIALITY:** LEE COUNTY shall not disclose to any third party or use any Content (as hereafter defined) provided by DIXON to LEE COUNTY under this Agreement, it being the explicit understanding of the parties hereto that such Content is not for public review or dissemination. Further, LEE COUNTY shall only allow its IT/GIS Director and GIS Analyst to have access to such Content. Notwithstanding the foregoing, DIXON may, from time to time, and in writing, advise and direct LEE COUNTY that certain Content and custom layers of DIXON may be available for public access and, in such event, LEE COUNTY shall comply with such direction.

INTERGOVERNMENTAL SERVICES AGREEMENT
Between
LEE COUNTY, ILLINOIS and the CITY OF DIXON, ILLINOIS

10. CLIENT CONTENT:

- a. DIXON acknowledges that responsibility for all content provided by DIXON to LEE COUNTY for the performance of the Services ("Content") is the sole and exclusive responsibility of DIXON and that LEE COUNTY will not be held responsible in any way for any copyright infringement or violation, or the violation of any other person's rights or the violation of any laws, including but not limited to infringement or misappropriation of copyright, trademark or other property right of any person or entity, arising out of or relating to the Content.
- b. DIXON acknowledges and agrees that LEE COUNTY may elect at its sole discretion to monitor the Content; provided that such monitoring shall only be performed by LEE COUNTY'S IT/GIS Director and GIS Analyst. LEE COUNTY shall have the right, but not the obligation, to remove Content that is deemed, in LEE COUNTY's sole discretion, harmful, offensive, in violation of any provision of this Agreement or breaches any law. LEE COUNTY shall promptly notify DIXON in writing of any such removal of Content.
- c. DIXON agrees to indemnify and save harmless LEE COUNTY from and against all losses, damages, actions or causes of action, suits, claims, demands, penalties and interest arising in connection with or out of any such Content provided by DIXON, except to the extent that the same arise out of LEE COUNTY'S breach of this Agreement or its negligence or willful misconduct.

11. COMPLIANCE WITH THE LAW:

- a. DIXON acknowledges and agrees that LEE COUNTY may elect at its sole discretion to monitor the activities of DIXON on its servers or website; provided that such monitoring shall only be performed by LEE COUNTY'S IT/GIS Director and GIS Analyst. DIXON agrees to use the Services and the website for legal purposes only. In the event that LEE COUNTY becomes aware or reasonably believes, in its sole discretion, that the servers or website is being used for illegal purposes, LEE COUNTY shall be entitled to immediately terminate the Agreement and the Services without notice in addition to any remedies to which it may be entitled under law. LEE COUNTY shall promptly notify DIXON in writing of any such termination.
- b. DIXON agrees to indemnify and hold harmless LEE COUNTY from and against all that LEE COUNTY supplies as part of the Services, except to the extent that the same arise out of LEE COUNTY'S breach of this Agreement or its negligence or willful conduct. DIXON owns and shall continue to own all new custom layers built specifically for DIXON.

- 12. INTELLECTUAL PROPERTY RIGHTS:** LEE COUNTY owns and shall continue to own all proprietary rights in all code and content that LEE COUNTY supplies as part of the Services. DIXON owns and shall continue to own all new custom layers built specifically for DIXON and CONTENT supplied by DIXON.

INTERGOVERNMENTAL SERVICES AGREEMENT
Between
LEE COUNTY, ILLINOIS and the CITY OF DIXON, ILLINOIS

13. REPRESENTATIONS, WARRANTIES AND INDEMNIFICATIONS:

- a. LEE COUNTY represents and warrants to DIXON that:
 - i. LEE COUNTY has the right and capacity to enter into this Agreement and fully perform all of its obligations hereunder.
 - ii. LEE COUNTY shall use reasonable efforts to perform the Services as described in Schedule "A" attached hereto (except to the extent the Services are modified by the parties from time to time by mutual written agreement) and shall provide such Services in a professional manner consistent with industry standards.
 - iii. Other than the express warranties stated above, LEE COUNTY makes no other representations or warranties hereunder of any kind, either express or implied, in relation to the Services, including but not limited to any warranty of merchantability and/or fitness for any particular purpose. In no event shall LEE COUNTY be liable, directly or indirectly, for any special or consequential or incidental damages including but not limited to loss of anticipated profits, loss of revenue or loss of data, or as a result of any interruption of service.
- b. DIXON represents and warrants to LEE COUNTY that:
 - i. DIXON has the right and capacity to enter into this Agreement and fully perform all of its obligations hereunder.
 - ii. All Content provided hereunder shall be wholly original to DIXON or DIXON has acquired the necessary rights from third parties to contribute such Content and include it in any maps or websites, and Content shall not violate any laws of any country and shall not infringe any other party's copyright, patent, trademark or other intellectual property right.
 - iii. DIXON shall not, nor shall it allow, authorize or assist any third party to use the geodatabases or websites for any illegal purpose whatsoever.
- c. Each of the parties hereto agree to indemnify and hold harmless the other, and any of its respective successors, licensees and assigns, from any and all losses, costs, liabilities, damages and expenses (including reasonable lawyers' fees) resulting any breach of any representation, warranty and/or covenant under this Agreement.

14. AMENDMENTS:

- a. This Agreement, including the recitals and schedules, may be amended from time to time with the mutual consent of LEE COUNTY and DIXON.
- b. No amendments or variations of the terms and conditions of this Agreement shall be valid unless the same are in writing and signed by both parties thereto.

INTERGOVERNMENTAL SERVICES AGREEMENT
Between
LEE COUNTY, ILLINOIS and the CITY OF DIXON, ILLINOIS

15. TERMINATION:

- a. Either party may terminate this Agreement at any time on sixty (60) days written notice to the other. LEE COUNTY will export DIXON's custom layers to a standard non-enterprise geodatabase upon termination.
- b. Either party may terminate this Agreement in the event the other party is in material breach of any provision of this Agreement upon ten (10) business days' prior written notice, unless the party receiving notice corrects the default within such ten (10) business-day period.
- c. Notwithstanding the foregoing, pursuant to Section 11 and 13, , LEE COUNTY can immediately terminate this Agreement and withdraw the Services in the event that in the sole discretion of LEE COUNTY, it determines that:
 - i. DIXON is using or allowing, authorizing or assisting the geodatabases or websites to be used for illegal purposes; or
 - ii. Content is in breach of any law or any right of any third party, including but not limited to any right of copyright, trademark, or other property right of any person or entity; or
 - iii. DIXON downloads or installs third party software to its geodatabases or websites without the express written authorization of LEE COUNTY.

16. NOTICE:

- a. Any notice required or permitted to be given hereunder shall be in writing and shall be deemed given:
 - i. When delivered personally to the individual designated below; or
 - ii. On the third business day after sent by registered or certified mail, postage prepaid, addressed as follows:

TO DIXON:

Contact: Danny Langloss/City Manager
Address: 121 W. Second St., Dixon, Illinois 61021
Phone: (815) 288-1485
E-mail: danny.langloss@discoverdixon.org

TO LEE COUNTY:

Contact: Lee County Board Chairman
Address: 112 E. Second Street, Dixon, IL 61021
Phone: 815-288-5676
E-mail: leecochair@countyoflee.org

INTERGOVERNMENTAL SERVICES AGREEMENT
Between
LEE COUNTY, ILLINOIS and the CITY OF DIXON, ILLINOIS

17. **INDEPENDENT CONTRACTORS:** LEE COUNTY and DIXON are independent contractors and neither shall act as the other's agent, or be deemed an agent or employee of the other, nor shall this Agreement be interpreted as creating a partnership or joint venture or otherwise.
18. **FORCE MAJEURE:** Neither party hereto shall be responsible for any losses or damages to the other occasioned by delays in the performance or non-performance of any of said party's obligations when caused by acts of God, strike, acts of war, inability of supplies or material or labor or any other cause beyond the reasonable control of said parties.
19. **SEVERABILITY:** In the event any portion of this Agreement is deemed to be invalid or unenforceable, such portion shall be deemed severed and the parties agree that the remaining portions of this Agreement shall remain in full force and effect.
20. **ASSIGNMENT:** Neither party may assign or otherwise transfer this Agreement without the written consent of the other party. This Agreement shall ensure to the benefit of and bind the parties hereto and their respective legal representatives, successors and assigns.
21. **GOVERNING LAW:** This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois.
22. **ENTIRE AGREEMENT:** This Agreement, including the recitals and schedules, set forth the entire agreement between the parties with respect to the subject matter hereof and, subject to LEE COUNTY's right of revision as set out in subsection 3(b) herein, the Agreement shall be amended only in writing signed by both parties.
23. **COUNTERPARTS:** This Agreement may be executed in counterparts in the same form and such parts so executed shall together form one original document and be read and construed as if one copy of the Agreement had been executed.

IN WITNESS WHEREOF, the parties have executed this Agreement effective this _____ day of _____, 2018.

LEE COUNTY ILLINOIS

DIXON, ILLINOIS

By: _____
Lee County Board Chairman

By: _____
Mayor

Attest:

Attest:

By: _____
Lee County Clerk

By: _____

INTERGOVERNMENTAL SERVICES AGREEMENT
Between
LEE COUNTY, ILLINOIS and the CITY OF DIXON, ILLINOIS

SCHEDULE A

1. SERVICES

- a. Database Administration
 - i. Merging relevant data (ie: Sanitary North and South)
 - ii. QAQC and standardization including finding and fixing common errors such as misspellings, and standardizing mixed data. LEE COUNTY will automate error correction to the degree allowed by DIXON data, leveraging LEE COUNTY data as a reference where possible. DIXON will be responsible for investigating and when necessary, dispatching field collectors to correct those data errors not correctable by automation.
- b. Field Creation
 - i. Adding data columns for field collectors to develop or maintain data layers
- c. Domain creation
 - i. Create drop down menus with apps to limit data entry to valid input only
- d. Map Design/Layout
 - i. Adjust symbols, labels and colors to suit usage
- e. Layer/Map/App hosting
 - i. Provide viewable and/or editable maps published on LEE COUNTY server
 - ii. Fee schedule includes LEE COUNTY parcel data including ownership information
 - iii. Fee schedule does not include any aerial photography purchased by LEE COUNTY after the original date of this Agreement.
- f. App Creation and customization
 - i. Provide viewable/editable applications, limited to those available via ESRI WebAppBuilder features.
 - ii. Fee schedule does not include writing custom widget code, however, upon request of DIXON and for a mutually agreed upon fee, LEE COUNTY can provide additional customization.
- g. Map Copies
 - i. LEE COUNTY will create custom PDF or printed maps for project areas and deliver to DIXON or DIXON contractors. Plotter printer supports 36" width/height by any length.
- h. Liaison
 - i. LEE COUNTY will act as liaison to DIXON contractors, handling data requests, ensuring data from contractors is in a format compatible with LEE COUNTY geodatabases, and accurate data is provided to DIXON contractors.

2. FEE SCHEDULE

- i. Fee of \$20,000 payable in advance annually on or before thirty (30) days after the Effective Date. Notwithstanding the foregoing, the fee for the first abbreviated year of this Agreement shall be \$13,300 and shall be payable on or before October 1, 2018. In the event of any termination or cancellation of this Agreement, the paid fee shall be prorated as of the date of termination or cancellation based on the number of days elapsed in the applicable term and any unused portion shall be paid by LEE COUNTY to the CITY within thirty (30) days thereafter.



COUNCIL ACTION FORM

Date: 08/06/2018

Presented By: Matt Heckman

Subject: 5-Year Waterworks Improvement Plan Agenda Item: 16C

Description:

Obtaining access to funds via the IEPA's Public Water Supply Revolving Fund Loan would allow the City to replace aging and undersized water mains quickly and also maximize the purchase power of each dollar spent on this endeavor.

Staff wishes to enter into an Agreement for Professional Services with Willett Hofmann and Associates to develop and submit the required 5-year Project Plan Report to the Illinois EPA. Cost for plan development and submittal is a lump sum fee of \$18,000.00.

FINANCIAL

Is this a budgeted item? YES ☒ NO ☐

Line Item #: _____ Title: _____

Amount Budgeted: \$18,000.00

Actual Cost: \$18,000.00

Under/Over: _____

Funding Sources:

51-000-1920 Utility Capital _____

Departments:

Water _____

Is this item in the CIP? YES ☐ NO ☒ CIP Project Number: _____

COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

None

Recommendation:

That Council approve the Professional Services Agreement with Willett Hofmann and Associates to develop and submit a 5-year Project Plan Report to the Illinois EPA for the purpose of accessing Public Water Supply Revolving Fund Loan monies. Cost for this service is \$18,000.00.

Required Action

ORDINANCE ☐ RESOLUTION ☐ MOTION ☒ NO ACTION REQUIRED ☐

Additional Comments:

MOTION BY: _____ SECONDED BY: _____

TO approve the Professional Services Agreement with Willett Hofmann and Associates to develop and submit a 5-year Project Plan Report to the Illinois EPA for the purpose of participating in the Public Water Supply Revolving Fund Loan program.

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Considine	Councilman Marshall	Councilman Marx	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



July 24, 2018

City of Dixon
121 W. 2nd Street
Dixon, Illinois 61021

Attn: Mr. Matt Huyett
Water Department Manager

Re: IEPA Project Plan Report
Water Distribution System Improvements
Engineering Proposal

Dear Matt:

In response to your request, Willett, Hofmann & Associates, Inc. is pleased to submit the following proposal for Professional Services for your review and consideration. The scope of services described herein is based on our present understanding of the needs of the Project.

PROJECT UNDERSTANDING:

- The City wants to obtain IEPA Public Water Supply Revolving Fund Loan funding for the replacement of aging and undersized water mains in the distribution system.

SCOPE OF PROFESSIONAL SERVICES:

- Conduct an initial project meeting with City to review project scope and schedule and inspect the existing water system facilities.
- Prepare a Project Plan Report including exhibits for the water distribution system improvements in accordance with the requirements of Title 35 of the Illinois Administrative Code, Subtitle F, Part 662, Subpart E: Project Planning Requirements for Loan Projects, Section 662.510 Loan Applicants Responsibilities During Project Planning, which is part of the Procedures for Issuing Loans from the Public Water Supplies Loan Program.
- Prepare the IEPA Project Plan Report Submittal Checklist form.
- Prepare the IEPA Funding Nomination for Loan Assistance For Public Drinking Water Facilities form.
- Prepare the IEPA Loan Applicant Environmental Checklist form.
- Conduct a final project meeting to review the completed Project Plan report with the City.

FEE FOR PROFESSIONAL SERVICES:

- Willett, Hofmann & Associates, Inc. proposes to provide the Professional Services described above for a lump sum fee of \$18,000.00.

SCHEDULE OF WORK TO BE DONE:

- We will complete the Scope of Professional Services detail above in eight (8) weeks after the approval of our agreement.

DELIVERABLES:

- Provide the City with ten (10) copies and a pdf of the Project Plan Report.
- Provide the City with executed copies of the IEPA Project Plan Report Submittal Checklist form, IEPA Funding Nomination for Loan Assistance For Public Drinking Water Facilities form and IEPA Loan Applicant Environmental Checklist form.
- Submit the Project Plan report and pre-application forms to the IEPA Infrastructure Financial Assistance Section.

TERMS & CONDITIONS:

- The attached Terms and Conditions are made a part of this Agreement. Additional Services requested above and beyond those described herein shall be provided and performed as outlined on the attached Terms and Conditions.

This proposal is valid for thirty (30) calendar days from the date of this proposal.

The proposed **scope of services** described above are negotiable, however if the proposed services and terms meet with your approval, please sign both copies of this letter agreement and return one copy to our office.

PROPOSAL ACCEPTED:

I hereby authorize this work to proceed as outlined above and have read and accept the attached Terms and Conditions.

By _____

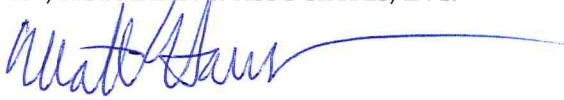
Name/Title Danny Langloss, City Manager

Date _____

Thank you for your interest in Willett, Hofmann & Associates, Inc. and for this opportunity to be of service. We look forward to working with you on this project. If you have any questions, please do not hesitate to call.

Sincerely,

WILLETT, HOFMANN & ASSOCIATES, INC.

BY 
Matt Hansen, P.E.

MH:dt

Encl.

cc: Matt Heckman, Public Works Director
File



TERMS AND CONDITIONS – CITY OF DIXON, ILLINOIS

Standard of Care: Services provided by Willett, Hofmann & Associates, Inc., hereinafter referred to as “WHA”, under this Agreement will be performed in a manner consistent with the human degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

Additional Services: When Additional Services beyond the defined scope are requested, an amendment will be prepared for approval by the Client prior to commencing work. Additional Services shall be performed on a time and material basis at Standard Hourly Rates in effect at the time the services are performed, or for a negotiated fee.

Billing / Payment: The Client agrees to pay for all services performed and all costs incurred by WHA. Invoices for services shall be submitted either upon completion of such services or on a monthly or otherwise regular or logical basis. Invoices shall be due and payable within 30 days of invoice date. Client shall notify WHA of any objections to the invoice within five (5) working days of receipt. Payment of any invoice indicates Client’s acceptance of this Agreement and satisfaction with the services provided. Payment of invoices is in no case subject to unilateral discounting, back charges, or set offs by the Client, and payment is due regardless of suspension or termination of this Agreement by either party. Accounts unpaid 60 days after the invoice date may be subject to a monthly service charge on the unpaid balance. In the event that any portion of an account remains unpaid after 120 days after the invoice date, WHA may institute collection action and the Client shall pay all costs of collection, including reasonable attorney’s fees.

Termination, Suspension or Abandonment: In the event of termination, suspension or abandonment of the project, WHA shall be equitably compensated for services performed. Either the Client or WHA may terminate this Agreement after giving no less than seven (7) days’ written notice if the other party substantially fails to perform in accordance with the terms of the Agreement.

Indemnification: WHA agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors and employees (collectively, Client) against all damages, liabilities or costs, including reasonable attorney’s fees and defense costs, to the extent caused by WHA’s negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom WHA is legally liable.

The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless WHA, its officers, directors, employees and subconsultants (collectively, WHA) against all damages, liabilities or costs, including reasonable attorney’s fees and defense costs, to the extent caused by the Client’s negligent acts in connection with the Project and the acts of its contractors, subcontractors or consultants or anyone for whom the Client is legally liable.

Neither the Client nor WHA shall be obligated to indemnify the other party in any manner whatsoever for the other party’s own negligence or for the negligence of others.

Certification, Guarantees and Warranties: WHA shall not be required to execute any document that would result in certifying, guaranteeing or warranting the existence of any conditions.

Dispute Resolution: Any claims or disputes between the Client and WHA arising out of the services provided by WHA or out of this Agreement shall be submitted to non-binding mediation. The Client and WHA agree to include a similar mediation agreement with all contractors, subconsultants, subcontractors, suppliers and fabricators, providing for mediation as the primary method of dispute resolution among all parties. The laws of the State of Illinois will govern the validity of this Agreement, its interpretation and performance. Any litigation arising in any way from this Agreement shall be brought in the courts of that State.



TERMS AND CONDITIONS – CITY OF DIXON, ILLINOIS

Construction Means and Methods: WHA shall not be responsible for, nor have control over or charge of, construction means, methods, sequence, techniques, or procedures, or for any health or safety precautions required by any regulatory agencies in connection with the project.

Construction Observation: When WHA does not provide construction observation services, it is agreed that the professional services of WHA do not extend to or include the review or site observation of the Contractor's work, performance, or pay request approval. In this situation, during construction, the Client assumes the role of the design professional and will hold harmless WHA for the failure of the Contractor's work to conform to the design intent and the contract documents.

Adjustments, Changes or Additions: It is understood that adjustments, changes, or additions may be necessary during construction. The Client will maintain a contingency fund until construction is completed to pay for field changes, adjustments, or increased scope items. If WHA is performing Construction Observation, all change order amounts requested by Contractors constructing WHA designed items shall be submitted to WHA for review prior to being approved by contract holder. WHA will not approve amounts requested that are above a normal bid amount for the work involved. In no case will costs be assessed to WHA at the discretion of the Contractor, the Client, or the Owner without prior agreement and approval of WHA. WHA shall not be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the Project.

Project Signs: Project signs displayed at the construction site shall include "Willett, Hofmann & Associates, Inc." as the design professional for the applicable discipline. Articles for publication regarding this project shall acknowledge Willett, Hofmann & Associates, Inc. as the design professional for the applicable discipline.

Electronic Files: The Client hereby grants permission for WHA to use information and data provided by the Client, including electronic background information produced or provided by the Client in the completion of the project. The Client also grants permission to WHA to release WHA's documents (including their backgrounds) electronically to consultants, contractors, and vendors as required in the execution of the project. Before release, WHA will require an executed waiver of liability for the use of any electronic documents and may charge a fee for this information.

Use of Documents: Documents prepared by WHA are instruments of service for use solely with respect to the project. WHA shall retain all common law, statutory and other reserved rights, including the copyright. The Client shall not reuse or permit the reuse of WHA's documents except by mutual agreement in writing.

Assignment: Neither party to this Agreement shall transfer, sublet or assign any rights or duties under or interest in this Agreement, including, but not limited to, monies that are due or monies that may be due, without the prior written consent of the other party. Subcontracting to subconsultants, normally contemplated by WHA as a generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.



Effective April 1, 2018

**GENERAL RATES FOR ENGINEERING SERVICES
(FIELD AND OFFICE)**

CLASSIFICATION OF EMPLOYEE	REGULAR HOURLY RATE		OVERTIME RATE
	From	To	
Principal Engineering Manager	\$147.00	\$226.00	Regular Rate
Engineering Manager	\$128.00	\$196.00	Regular Rate
Civil Engineer IV	\$115.00	\$177.00	Regular Rate
Civil Engineer III	\$91.00	\$165.00	Regular Rate
Civil Engineering Intern II	\$82.00	\$144.00	Regular Rate
Civil Engineering Intern I	\$70.00	\$119.00	Regular Rate
Principal Architectural Manager	\$128.00	\$196.00	Regular Rate
Architect IV	\$118.00	\$183.00	Regular Rate
Architect III	\$112.00	\$171.00	Regular Rate
Architectural Intern II	\$94.00	\$147.00	Regular Rate
Architectural Intern I	\$76.00	\$119.00	Regular Rate
Prof. Land Surveyor Manager	\$100.00	\$156.00	Regular Rate
Prof. Land Surveyor IV	\$85.00	\$132.00	Regular Rate
Prof. Land Surveyor III	\$76.00	\$119.00	Regular Rate
Prof. Land Surveyor (SIT) II	\$67.00	\$104.00	Regular Rate
Prof. Land Surveyor (SIT) I	\$61.00	\$92.00	Regular Rate
Technician IV	\$73.00	\$113.00	1.3 x Regular Rate
Technician III	\$65.00	\$98.00	1.3 x Regular Rate
Technician II	\$61.00	\$92.00	1.3 x Regular Rate
Technician I	\$51.00	\$83.00	1.3 x Regular Rate
Survey Worker Foreman	\$76.00	\$119.00	1.3 x Regular Rate
Survey Worker	\$70.00	\$107.00	1.3 x Regular Rate
Administrative Assistant	\$45.00	\$80.00	1.3 x Regular Rate
Expenses and Materials	At Cost		

The above hourly rates shall be applicable for a period of one year from the date hereon, after which time they shall be subject to adjustments to reflect payroll cost.

Generally field crews work a nine-hour day, which involves an hour of overtime each day. The rates for field personnel apply office to office exclusive of the lunch period.



COUNCIL ACTION FORM

Date: 8/06/2018

Presented By: Matt Heckman

Subject: Ann Avenue Water Main Replacement Engineering Agenda Item: 16D

Description:

This Council Action Form is proposing that the City enter into an engineering agreement with Willett Hofmann & Associates for the replacement of the water main along Ann Avenue.

The proposal includes the design and construction engineering for the replacement of approximately 1,600 feet of water main along Ann Avenue from Tilton Park Drive to Prescott Avenue, and to install new water services from the new main to the curb stop near the property line.

This project will be completed in house by the water division in FY20. It should be noted that this project is being done prior to resurfacing that is scheduled to occur the following year.

Total cost of engineering is \$21,200.00

FINANCIAL

Is this a budgeted item? YES ☒ NO ☐

Line Item #: _____ Title: Ann Ave. Water Main Replacement

Amount Budgeted: \$20,000.00

Actual Cost: \$21,200.00

Under/Over: \$1,200.00 Over

Funding Sources:

51-000-1920 Utility Capital _____

Departments:

Water _____

Is this item in the CIP? YES ☒ NO ☐ CIP Project Number: WATR-19-12

COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

None

Recommendation:

Staff recommends council approve the engineering agreement with Willett Hofmann and Associates for the Design and Construction Engineering for the water main replacement along Anne Avenue for \$21,200.00.

Required Action

ORDINANCE ☐ RESOLUTION ☐ MOTION ☒ NO ACTION REQUIRED ☐

Additional Comments:

MOTION BY: _____ SECONDED BY: _____

TO approve the engineering agreement between the City and Willett Hofmann and Associates
for the design and construction engineering for the Anne Avenue water main replacement
for 21,200.00.

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Considine	Councilman Marshall	Councilman Marx	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ENGINEERING AGREEMENT

FOR

**CITY OF DIXON
LEE COUNTY, ILLINOIS
WATER DEPARTMENT**

Ann Avenue Water Main Replacement



**WILLETT HOFMANN
& ASSOCIATES INC**

ENGINEERING ARCHITECTURE LAND SURVEYING

809 EAST 2ND STREET, DIXON, IL 61021-0367
T: 815-284-3381 DESIGN FIRM: #184-000918

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THIS AGREEMENT made between the City of Dixon, Lee County, Illinois (hereinafter called the OWNER) and WILLETT, HOFMANN & ASSOCIATES, INC., 809 East Second Street, Dixon, ILLINOIS (hereinafter called the ENGINEER).

WITNESSETH, that whereas the OWNER intends to replace approximately 1,600 feet of water main on Ann Avenue from Tilton Park Drive to Prescott Avenue and construct new water services from the new main to the curb stop near the property line for approximately 39 water customers. (hereinafter called the Project).

NOW, THEREFORE, The OWNER and the ENGINEER in consideration of the mutual covenants hereinafter set forth agree as follows:

SECTION 1 - SERVICES OF THE ENGINEER

1.1 General

1.1.1. The ENGINEER agrees to perform professional services in connection with the Project as hereinafter stated.

1.1.2. The ENGINEER will serve as the OWNER's professional representative in all phases of the Project, and will give consultation and advice to the OWNER during the performance of his services.

1.2 Design Phase

During the design phase the ENGINEER will:

1.2.1. Provide the necessary engineering topographical surveys on Ann Avenue from Tilton Park Drive to Prescott Avenue.

1.2.2. Prepare the detailed engineering construction drawings and technical specifications for the project. The Dixon Water Department will be constructing the project with their own staff, so no contract booklet will be prepared for bidding.

1.2.3. Prepare IEPA Public Water Supply construction permit application for the project.

1.2.4. Provide a summary of quantities of the water main materials needed for the project based on the completed construction drawings.

1.2.5. Furnish copies of the construction drawings and technical specifications.

1.2.6. Prepare bidding and contract documents for the procurement of the water main materials needed for the project.

1.3 Construction Phase

During the construction phase the ENGINEER will:

- 1.3.1. Answer Water Department staff questions during the construction of the Project.
- 1.3.2. Set construction stakes to establish line and grade of the work to such extent as to control and reference the construction.
- 1.3.3. Revise the construction drawings to reflect the changes made during construction as furnished to the ENGINEER and to represent graphically the locations of the improvements and, although the drawings are not warranted as to their accuracy, the location of the improvements shown can be found within reasonable tolerance.
- 1.3.4. Obtain GPS locations for the new valve, fire hydrants and curb stops.
- 1.3.5. Revised the City's water map booklet Pages 31, 41 and 51 to reflect the Ann Avenue water main improvements.
- 1.3.6. Assist the OWNER in obtaining and evaluating bids and awarding a contract for the water main materials needed for the project.

SECTION 2 - ADDITIONAL SERVICES OF THE ENGINEER

2.1 General

If authorized in writing by the OWNER, the ENGINEER will furnish or obtain from others additional services of the following types which will be paid for by the OWNER as indicated in Section 5.1.3.

- 2.1.1. Furnishing core borings, probings or subsurface explorations; hydrographic surveys; laboratory testing and inspection of samples or materials; and other special consultation.
- 2.1.2. Additional services due to significant changes in general scope of the Project or its design including, but not limited to, changes in size, complexity, or character of construction.
- 2.1.3. Revising previously approved studies, reports, design documents, drawings or specifications.
- 2.1.4. Preparing documents for bids requested by the OWNER for work which is not executed.
- 2.1.5. Preparing detailed renderings, exhibits or scale models for the Project.
- 2.1.6. Additional or extended services during construction made necessary by: (1) work damaged by fire or other cause during construction; (2) prolongation of the construction contract time by more than 25%; (3) acceleration of the work schedule involving services beyond normal working hours; and (4) contract default due to delinquency or insolvency.
- 2.1.7. Additional services and costs necessitated by out of town travel required of the ENGINEER other than visits to the Project as required by Section 1.

2.1.8. Serving as an expert witness for the OWNER in any litigation or other proceeding involving the Project.

2.1.9. Additional services in connection with the Project not otherwise provided for in this Agreement.

SECTION 3 - THE OWNER'S RESPONSIBILITIES

The OWNER will:

3.1. Provide full information as to his requirements for the Project.

3.2. Assist the ENGINEER by placing at his disposal all available information pertinent to the site of the Project including previous reports and any other data relative to design and construction of the Project.

3.3. Guarantee access to and make all provisions for the ENGINEER to enter upon public and private lands as required for the ENGINEER to perform his work under this Agreement.

3.4. Examine all studies, reports, sketches, estimates, specifications, drawings, proposals and other documents presented by the ENGINEER and shall render in writing decisions pertaining thereto within a reasonable time so as not to delay the work of the ENGINEER.

3.5. Advertise for Proposals from bidders, open the proposals at the appointed time and place, and pay for all costs incident thereto.

3.6. Provide such legal, accounting and insurance counseling services as may be required for the Project.

3.7. Designate in writing a person to act as OWNER's representative with respect to the work to be performed under this Agreement, and such person shall have complete authority to transmit instructions, receive information, interpret and define OWNER's policies and decisions with respect to materials, equipment elements and systems pertinent to the work covered by this Agreement.

3.8. Give prompt written notice to the ENGINEER whenever the OWNER observes or otherwise becomes aware of any defect in the Project.

3.9. Obtain approval of all governmental authorities having jurisdiction over the Project and such approvals and consents from such other individuals or bodies as may be necessary for completion of the Project.

3.10. Furnish, or direct the ENGINEER to provide at the OWNER's expense, necessary additional services as stipulated in Section 2 of this Agreement, or other services as required.

3.11. To furnish the ENGINEER with a description of and the names of owners and lien holders of property adjacent to the proposed improvement, where such data is needed for the preparation of plans and/or right of way or easement plats.

SECTION 4 - PERIOD OF SERVICE

4.1. Unless sooner terminated as provided in Section 6.1, this Agreement shall remain in force: (1) for a period which may reasonably be required for the design, award of contracts and construction of the Project, including extra work and any required extension thereto; or (2) in case construction is not commenced, for a period of 12 months after the completion of any phase of the work.

SECTION 5 - PAYMENTS TO THE ENGINEER

5.1. The OWNER will pay the ENGINEER for the services performed as follows:

5.1.1. For all work under the Design Phase, the OWNER shall pay the ENGINEER, a lump sum fee of \$15,800. Such basic fee shall be due and payable as follows:

Monthly during the design phase of the ENGINEER's work, he shall be paid an amount equal to the percentage of work performed by the lump sum fee. From the partial payments thus computed each month, there shall be deducted all previous partial fee payments made to the ENGINEER.

5.1.2. For all work under the Construction Phase of the Project, the OWNER shall pay the ENGINEER an amount equal to the established billing rates of the ENGINEER – Billing Rate being defined herein as payroll, social security, retirement deductions, unemployment tax, insurance overhead and profit. In addition, all materials and out-of-pocket expenses shall be paid at their actual cost to the ENGINEER; that payment for such services will be made monthly to the ENGINEER during the course of the ENGINEER's work, upon his submission to the OWNER of an itemized statement showing such time, rates and employees' names.

5.1.3. For "Additional Services" performed:

5.1.3.1. By personnel assigned to the regularly established office of the ENGINEER, an amount equal to the established billing rates of the ENGINEER as defined in Section 5.1.2. above.

5.1.3.2. In connection with administering sub-contracts for services by others than described in Section 5.1.3.1. ante, an amount equal to the actual costs billed to the ENGINEER, plus 5% to cover overhead and handling.

5.1.3.3. In addition, all materials and out-of-pocket expenses shall be paid at their actual cost to the ENGINEER; that payment for such services will be made monthly to the ENGINEER during the course of the ENGINEER's work, upon his submission to the OWNER of an itemized statement showing such time, rates and employees' names.

5.1.4. As per Section 2.1, the OWNER authorizes the ENGINEER to perform the work as detailed below. The authorized design and construction phase work is estimated to be \$21,200, and work will not be performed in excess of this amount without prior authorization by the OWNER.

Design	\$ 15,800
Construction	<u>\$ 5,400</u>
TOTAL	\$ 21,200

5.2 General

5.2.1. If any portion of the Project is not bid or put under contract for a period of 6 months after completion of the design phase, the ENGINEER's compensation shall be in accordance with the Section 5.1.

5.2.2. If this Agreement is terminated upon completion of any phase of the ENGINEER's services, the progress payments to be made in accordance with Section 5.1. on account of that and all prior phases shall constitute total payment for services rendered; if terminated during any phase of the work, the ENGINEER shall be paid for services performed during such phase on the basis of his reasonable estimate of the portion of such phase completed prior to termination. In the event of any termination, the ENGINEER shall be paid all terminal expenses resulting therefrom plus payment for additional services then due.

5.2.3. If, prior to termination of this Agreement, any work designed or specified by the ENGINEER during any phase of the work is suspended in whole or in part for more than three months, or abandoned, after written notice from the OWNER, the ENGINEER shall be paid for services performed on account of it prior to receipt of such notice from the OWNER as provided in Section 5.2.2. for termination during any phase of the work.

SECTION 6 - GENERAL CONSIDERATIONS

6.1 Termination

This agreement may be terminated by the OWNER upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the OWNER all drawings, specifications, partial and completed estimates and data, if any completed pursuant to the agreement up to date of termination with the understanding that all such material becomes the property of the OWNER. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 5.2 of PAYMENTS TO THE ENGINEER.

6.2 Indemnification

The ENGINEER will indemnify and hold harmless the OWNER and its agents and employees from and against all claims, damages, losses and expenses, including attorney fees arising out of or resulting from the performance of the Engineering Services under this Agreement which is caused in whole or in part by any negligent or willful act or omission of the ENGINEER or anyone directly or indirectly employed by the ENGINEER or any one for whose acts the ENGINEER may be liable.

6.3 Ownership of Documents

THIS SECTION HAS BEEN DELETED.

6.4 Estimates

Since the ENGINEER has no control over the cost of labor and materials, or over competitive bidding and market conditions, the estimates of construction cost provided for herein are to be made on the basis of his experience and qualifications, but the ENGINEER does not guarantee the accuracy of such estimates as compared to the contractor's bids or the Project construction cost.

6.5 Insurance

The ENGINEER shall secure and maintain such insurance as will protect him from claims under the Workmen's Compensation Acts and from claims for bodily injury, death, or property damage which may arise from the performance of his services under this agreement. ENGINEER shall cause the OWNER to be named as an additional insured on such coverage.

GENERAL LIABILITY	
EACH OCCURRENCE	\$1,000,000
DAMAGE TO RENTED PREMISES (Ea occurrence)	\$500,000
MED EXP (Any one person)	\$10,000
PERSONAL & ADV INJURY	\$1,000,000
GENERAL AGGREGATE	\$2,000,000
PRODUCTS – COMP/OP AGG	\$2,000,000
AUTOMOBILE LIABILITY	
COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
UMBRELLA LIABILITY	
EACH OCCURRENCE	\$5,000,000
AGGREGATE	\$5,000,000
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	
E.L. EACH ACCIDENT	\$1,000,000
E.L. DISEASE – EA EMPLOYEE	\$1,000,000
E.L. DISEASE – POLICY LIMIT	\$1,000,000

6.6 Successors and Assigns

The OWNER and the ENGINEER each binds himself and his partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement; except as above, neither the OWNER nor the ENGINEER shall assign, sublet or transfer his interest in this Agreement without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any public body which may be a party hereto.

SECTION 7 - SPECIAL PROVISIONS

The OWNER and the ENGINEER mutually agree that this Agreement shall be subject to the following special provisions, which together with the provisions hereof and the exhibits hereto represent the entire Agreement between the OWNER and the ENGINEER; they may only be altered, amended or repealed by a duly executed written instrument.

All additions and deletions made in the printed words of this Agreement were so made prior to its execution by the parties hereto.

That the ENGINEER certifies that the services of anyone that has been debarred or suspended under the Federal Executive Order 12549 has not or will not be used for planning, design and construction work.

TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

Under Title VI of the Civil Rights Act of 1964, no person shall, on the ground of race, color, creed, religion, sex, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

SECTION 109 OF TITLE 1 OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974

No person in the United States shall on the grounds of race, color, creed, religion, sex, or national origin be excluded from participation in, be denied benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under this title.

INTEREST OF MEMBERS OF A UNIT LOCAL GOVERNMENT OR OTHER PUBLIC OFFICIALS

No member of the governing body of the Unit of Local Government and no other officer, employee, public official, or agent of the Unit of Local Government who exercises any functions or responsibilities in connection with the planning or carrying out of the project, shall have any personal financial interest, direct or indirect, in this contract; and the Consultant shall take appropriate steps to assure compliance.

INTEREST OF CONSULTANT AND EMPLOYEES

The Consultant covenants that he/she presently has no interest and shall not acquire interest, direct or indirect, in the study area or any parcels therein or any other interest which would conflict in any manner or degree with the performance of his/her services hereunder. The Consultant further covenants that in the performance of this contract, no person having such interest shall be employed.

EQUAL EMPLOYMENT OPPORTUNITY

During the performance of work under this Agreement, the ENGINEER, for himself, his assignees and successors in interest agrees to conform to the requirements of the "Special Provisions for Fair Employment Practices" of the Illinois Department of Transportation. The words "contract" and "contractor" in the special provision shall be interpreted to mean "Agreement" and "ENGINEER" respectively.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement.

OWNER:

CITY OF DIXON, ILLINOIS

BY _____

Title City Manager

Date _____

ENGINEER:

WILLETT, HOFMANN & ASSOCIATES, INC.

BY Ronald J. Steinkamp

Title President

ATTEST:

BY fron

Title Secretary

(SEAL)





Effective April 1, 2018

**GENERAL RATES FOR ENGINEERING SERVICES
 (FIELD AND OFFICE)**

CLASSIFICATION OF EMPLOYEE	REGULAR HOURLY RATE		OVERTIME RATE
	From	To	
Principal Engineering Manager	\$147.00	\$226.00	Regular Rate
Engineering Manager	\$128.00	\$196.00	Regular Rate
Civil Engineer IV	\$115.00	\$177.00	Regular Rate
Civil Engineer III	\$91.00	\$165.00	Regular Rate
Civil Engineering Intern II	\$82.00	\$144.00	Regular Rate
Civil Engineering Intern I	\$70.00	\$119.00	Regular Rate
Principal Architectural Manager	\$128.00	\$196.00	Regular Rate
Architect IV	\$118.00	\$183.00	Regular Rate
Architect III	\$112.00	\$171.00	Regular Rate
Architectural Intern II	\$94.00	\$147.00	Regular Rate
Architectural Intern I	\$76.00	\$119.00	Regular Rate
Prof. Land Surveyor Manager	\$100.00	\$156.00	Regular Rate
Prof. Land Surveyor IV	\$85.00	\$132.00	Regular Rate
Prof. Land Surveyor III	\$76.00	\$119.00	Regular Rate
Prof. Land Surveyor (SIT) II	\$67.00	\$104.00	Regular Rate
Prof. Land Surveyor (SIT) I	\$61.00	\$92.00	Regular Rate
Technician IV	\$73.00	\$113.00	1.3 x Regular Rate
Technician III	\$65.00	\$98.00	1.3 x Regular Rate
Technician II	\$61.00	\$92.00	1.3 x Regular Rate
Technician I	\$51.00	\$83.00	1.3 x Regular Rate
Survey Worker Foreman	\$76.00	\$119.00	1.3 x Regular Rate
Survey Worker	\$70.00	\$107.00	1.3 x Regular Rate
Administrative Assistant	\$45.00	\$80.00	1.3 x Regular Rate
Expenses and Materials	At Cost		

The above hourly rates shall be applicable for a period of one year from the date hereon, after which time they shall be subject to adjustments to reflect payroll cost.

Generally field crews work a nine-hour day, which involves an hour of overtime each day. The rates for field personnel apply office to office exclusive of the lunch period.