

City of Dixon Airport Advisory Board  
AUGUST 14, 2018 - 5:00 PM at Dixon Municipal Airport

**CALL TO ORDER**

The meeting was called to order at 5:02 PM by President Dan Ruckman.

**ROLL CALL**

**Present:** Mark Appelquist - Brian Brown - Dave Flenner – Dick Meggers - Dan Ruckman

**Board Members Absent:** -

**Others Present:** Airport Manager - Jim Canterbury, Dixon Pubic Works - Matt Heckman, Sauk Valley News -Rachel Rodgers, M&M AVIATION – Mike Dowell

**APPROVAL OF MINUTES**

**MOTION** by Appelquist to approve the minutes of the Airport Advisory Board Meeting of Wednesday –MAY 09, 2018. Seconded by Brown. **Voting Yea: 5 - Voting Nay: None.**

**Motion carried.**

**AIRPORT STATUS REPORT:** Jim Canterbury

- 1) **T-Hanger** – Three (2) Vacant Hangers. One (1) in “B” and “E4”
- 2) **AWOS** –Steve (Optical Scientific) and Rob Hartman (FAA) are to arrive (08/15/2018) Tomorrow to Certify AWOS. Presently functioning correctly have had it power down and needed to be reset a couple times. Mike reported seeing AWOS Reporting reduced Visibility when it was NOT. Possible bug or other debris interfering with lens.  
Additional discussion on AWOS being used on FAA reports. Ruckman reports C73 Weather is showing up on Foreflight, Dowell believes if weather report is showing on Foreflight then our AWOS must be listed on some FAA data sources. Canterbury hopes to get information on this subject from FAA inspector tomorrow.
- 3) **East side farm access** to airport now has restricted access sign installed.
- 4) **Runway Entrance Lights (RELS)** – Canterbury was unable to turn them on using Hand Held radio. Will research this.
- 5) **Ramp Lighting** –Lights repaired at Breneman Aircraft Hanger. The EAST LIGHT is not working, and Engle Electric will be notified of problem.
- 6) **IDOT Airport inspection** – Canterbury Reports his report was largely positive but listed a couple Squawks.
  - a) (1) Runway 8/26 direction sign IDOT reports sign is at 36 feet. Sign needs to be 44 feet or have Break Away Flange fittings.
  - b) (2) Lighted Runway 26 sign on Cinder Blocks needs repaired using Break Away Flange fittings. Canterbury believes that is possibly within the scope of the lighting project. Fittings were ordered when prepping for RV planes in July. Will see if signs are within the Runway Lighting project updates.
  - c) 15 TREES are needing attention for approach. Dowell adds that when he spoke with Aaron (CMT Field Engineer) that our current issues with obstruction are good with the FAA. However, those trees are identified on the CMT report for being Potential problems that will need attention in future. Canterbury voiced his frustration with the FAA having these REAL problems and being able to Identify the POTENTIAL problems from the REAL problems. Canterbury Describes the area of these trees as nearly INACCESSIBLE. The 15 dots they report on map are dots representing several 70’ trees in a ravine 20’ below grade that the report list as 50’ trees. A tree service he attempted to have do the job refused to go into this area. It is fill with water and lots of down trees and years of vine growth making it near impassable to safely cut the trees. However, Canterbury reports having a

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- hole punched into area and will continue working at it. Dowell pointed out that CMT is guiding us to be Proactive removing these trees before they become a REAL problem.
- 7) **Road Paving** – Canterbury reports the secondary drive west of primary drive was prepared for paving. This will be completed with HMA (hot mix asphalt) this year.
  - 8) **RV Plane EVENT issue** – Power was inadequate for (6) Air Cond. Units supplied by KSB in Hanger “A” for Pilot training.

**CROP DUSTER AIRCRAFT**

Ruckman ask if we had a contract with Crop Dusters using Airport. Canterbury said we only have a verbal agreement. Ruckman and others voiced reports of safety concerns mostly regarding flight patterns at airport and lack of radio communications (they do not have equipped in those planes) also concerns for what is in their trailer when stored on Ramp.

- Flight patterns not following others and have had possible intersecting runway cross traffic.
- Without radios others are unaware of Crop Dusters and possible conflicts. Dowell points out with NO line of sight from Runway 8 and Runway 12 there was both attempting to depart unaware of each other. GA pilot had to abort takeoff when he saw Crop Duster. Flenner reminds Board that is the one fatality C73 had was an intersection crash.
- Enclosed Trailer makes it an unknown safety issue by Airport Manager not knowing its contents. In addition, it is a visual presence that is not required and should not be on ramp when operation is shut down.
- Radios NOT in airplane and flying NON-STANDARD patterns when landing creates a hazard to other airplanes and pilots.

Canterbury reports speaking with pilots and operator. Pilots regret any problems and acknowledged some of them. They are of course trying to avoid repeated flights over city which also results in phone call complaints. Canterbury believes its worth 10 noise complaints flying over city if it can prevent one accident. Canterbury felt they may not want to equip 14 planes, but a few handhelds could easily be used on a few when operating from a GA field compared to their own private field.

More research for solutions needs to be made.

**October TIPS Meeting**

Ruckman spoke with Dan (CMT) about having a Planning meeting with City and two Board members regarding this year TIPS plan for October meeting at IDOT. Appears last plan we have that Dan sent Ruckman was made for the 2015 TIPS meeting (FFY 2017-2021). Flenner ask when out last Pavement Condition Index (PCI) survey was. It was felt to be in 2017 and IDOT did it every couple year.

**BUDGET REVIEW**

Airport Budget – Ruckman asked Canterbury if there is an Airport Budget and if during Airport Manager Report he could have a Current report for the month. Appelquist asked about Crack filling as an example for our budget needs and expenses. Canterbury reports having a New Machine to seal the cracks. City will put this on work schedule as time permits.

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AUGUST 14, 2018 - 5:00 PM at Dixon Municipal Airport

**Projects for Donated Money**

Ruckman says we have about \$6,000 to work with on airport projects we feel need addressed. Appelquist suggest remodel of restrooms to handicapped assessable may be an idea to review. Canterbury felt intent of donation was for use at airport to promote airport. He suggests possibly a scholarship program toward flight lessons or similar use. Ruckman added to thought process about we had a donation offered with city matching or other donations matching would work well in something such as scholarship rather than feel others would donations for a bathroom.

**Local Airport Goals**

**Runway Lighting Project**

Ruckman as what is known regarding 8/26 Runway Lighting project. Heckman reports speaking with CMT and contractor has requested some Electrical schematics. No word on timeline to do project.

**8/26 Runway Obstructions**

Appelquist reports speaking to Aaron (CMT) when Aaron was taking photo of Gate and sign along East side access road. Original photo sent by Canterbury had been misplaced. Aaron said getting approaches reinstated would normally be a 12-month process, but he hoped to get it fast tracked to around a 6-month time frame.

**ENGINEERING FIRM CONTRACT** – Flenner voiced concern regarding when contract with CMT might expire. Suggested we look up contract, so we can better go through process outlined by IDOT and have a new contract in place Prior to is expiration. Flenner warned members the last time we had let it expire and nothing happened for months until we went through a rather lengthy process to secure a firm. Flenner believes 5 years and may be expiring in 2019 some time.

**FARM LAND LEASE** – Discussion about the 1-year contract presently being used for Farm Land Lease. Discussion seemed to feel a farmer would get better use of land and soil conditioning if a longer than one year was offered.

**Airport Goals for Local Maintenance**

Ruckman feels we need to develop a list of projects or repairs needing addressed on airport. Discussion suggested items like Hanger or Ramp lighting needing upgraded, hanger doors not working well, Segment circle around wind sock needing painting. Canterbury added there are several areas that need electrical wiring improvements. Clay tells Canterbury his hanger seems to have circuits not working or tied into circuits and unknown where the power comes from.

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**Closing Comments:** Dowell says he has expressed his Thank You in the past but again repeats Thank You to the City and Board for supporting him and his business here at Dixon.

**This past RV Aircraft Falcon Salute July 2018** is an example of the cooperation. Dowell says one goal we had was NOT losing any money hosting this event. Report showed expenses of \$765 with Event Income of \$765 from **Donations and event Supporters** (money and/or assets of equipment and vehicles) not limited to but include -

- |  |   |
|--|---|
| 1. Dixon Chamber & Main St. ... (\$500)      | 9. Open Sesame Pre-School                         |
| 2. City of Dixon..... (\$100)                | 10. Quality Inn, Al Hill Owner                    |
| 3. Dixon Municipal Airport Board             | 11. T.J. Graden                                   |
| 4. Dixon Airport Manager – Jim<br>Canterbury | 12. Jim Schielein                                 |
| 5. M & M Aviation & Friends ....(\$85)       | 13. Bruce Colmark                                 |
| 6. KSB Hospital                              | 14. Nick Simmer                                   |
| 7. Breneman Aircraft Service.... (\$75)      | 15. Schools and Churches for Chairs and<br>Tables |
| 8. Jimmy John’s Sandwiches                   |   |

**Event Statistics show –**

- |  |  |
|--|--|
| 1. 31 Airplanes (RV’s) participated ...<br>(1 cancelled due to problems) | 6. \$1,500 + Group spent for Saturday<br>Night Dinner          |
| 2. 44 crew and guest   | 7. \$?? Group spent at after dinner get<br>together Los Palmas |
| 3. 26 rooms rented at Quality Inn, Dixon                                 | 8. \$300 Group spent for Sunday Lunch                          |
| 4. 900 Gallons Fuel purchased Weekend                                    |  |
| 5. \$200 Group spent on Saturday Lunch                                   |  |

Open Sesame Pre-School had Fund Raising Breakfast at Airport by that was reported to be a success. The dollars generated is unknown unknown. (estimates of 500 people collecting near \$3,000)

**MOTION to Adjourn at 6:28 P.M. by Brown, 2nd by Appelquist - APPROVED**

**Next meeting –5:00 p.m. Wednesday – September 12, 2018**

Future Scheduled meetings - November 14, 2018

Minutes submitted by Secretary, David Flenner

REVIEWED October 9,2018 for rescheduled meeting to be held 10/09/2018