

City of Dixon Airport Advisory Board
January 10, 2019 - 5:00 PM at Dixon Municipal Airport

CALL TO ORDER

The meeting was called to order at 5:26 PM by Mark Appelquist

ROLL CALL

Present: Mark Appelquist - Dave Flenner – Dick Meggers - Dan Ruckman

Board Members Absent: - Brian Brown

Others Present: Airport Manager - Jim Canterbury, Dixon Pubic Works - Matt Heckman – Nick Simmer of M & M Aviation

APPROVAL OF MINUTES

Mark Appelquist asked if it would be possible to have the minutes completed and sent to the board earlier than has been done in the past. Flenner responded only if they appointed a new Secretary. Flenner has stated in past he would like to get this report done sooner but has been unable to make it happen. In his opinion it probably will only happen if another were appointed Secretary.

MOTION by Meggers to approve the **NOVEMBER 14, 2018** minutes with one correction (New Business – correct “**2016** Meeting Schedule” to “**2019** Meeting Schedule”).

Seconded by Appelquist. **Voting Yea: 4 - Voting Nay: None - Absent 1**

Motion carried.

AIRPORT STATUS REPORT: Jim Canterbury

- 1) **Maintenance Hanger Ramp Light (Clay’s Hanger)** – Regarding the EAST Ramp Light Fixture is now working but the 4 street lights on driveway have quit. There appears to be related problems that require additional work.
- 2) **Marquee sign** – Engle Electric came to inspect sign for problem – no report
- 3) **Road Paving** – Canterbury reports paving is DONE.
- 4) **IDOT Airport inspection** – FAA 5010 Inspection report dated 08/14/2018
 - **Trees needing Proactive Trimming or removal – NO progress**
 - **Crops were noted within East Approach – NO progress**
- 5) **Runway End Identifier Lights (REILs)** – Ruckman reports only Right side working.
- 6) **T-Hanger Empty** (1) in “B” and “E4”
- 7) **AWOS** – Has been working fine. About 30 days back it was inspected. Now it is not working because the DCP board is bad. Technician is presently in Montana and will advise Canterbury when he can come.
- 8) **Windsock** – replaced and a spare windsock in stock.
Bonus – One Sock ordered from a 2nd company showed up about a month latter. This was the wrong size. However, it fit the frame on the west end of Rwy 8/26 so that Windsock is now functioning also.
- 9) **Beacon** – Has been blowing lights and there is a problem with motor. The gears are sheared so it is not rotating.
- 10) **Fuel Credit Card printer** is not issuing receipts.

Scholarship Fund - Appelquist

Fund donations reached \$22,801. Mike Venier is working on a Donor Plaque.

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TIP's (Transportation Improvement Program) – Matt Heckman

- **RUNWAY 8/26 Light PROJECT** – Contractor J.F. Edwards wants to start as soon as weather permits.
- **RUNWAY 12/30** – June letting scheduled
- **North Parameter Fence** – Combining Phase #1 and Phase #2 one project.
- **Taxiway Lighting** – in Planning.
- T- Hanger C - update
- Rehabilitate Taxiway
- Rehabilitate Runway 8/26
- Replace T-Hanger B

Canterbury added the City Crews intend to get to crack cleaning and sealing in 2019. 2018 went from summer to winter for them. The early fall period they want to do this project skipped past them this year.

Local Airport Goals & Local Maintenance

No update – (*Heckman wants to merge the two lists and then outside of board meeting we can add and prioritize items that need serviced.*)

PUBLIC EVENTS for 2019

Ruckman – Would like to see if we can have an event with possible vendors for breakfast and other services. It would be great if we good get a share of the profits to apply toward the scholarship fund. There is possibly a Military Special Ops Parachute Jump Team that would come when we have a public event.

NEW BUSSINESS

FAA notice VOR closings – Heckman –

- Polo shut down schedule for 2022
- Rockford shut down schedule for 2025

Office Space – Brian has moved out of the Offices here. We now have two office available for rent the we should look for suitable tenant.

2019 Meeting Schedule – Flenner submitted a 12-month calendar outline highlighting the Second Wednesday meeting guideline for all 12 months (Yellow Odd Months and Blue Even Months). No adjustments were made for conflicts as he did not feel there were any Known conflicts at this time.

MOTION by Appelquist to schedule meeting for the 2nd Wednesday of Odd months for 2019 at 5:00 p.m. Seconded by Meggers. **Voting Yea: 4 - Voting Nay: None - Absent 1**

Motion carried.

Adjourn at 6:36 P.M.

Next meeting –5:00 p.m. Wednesday – MARCH 13th, 2019

Future Scheduled meetings – May 8th, July 10th, September 11th, November 13th, 2019

Minutes submitted by Secretary, David Flenner