

COUNCIL OF THE CITY OF DIXON, ILLINOIS  
COUNCIL CHAMBERS – CITY HALL  
REGULAR COUNCIL MEETING  
MONDAY, APRIL 20, 2020  
5:30 P.M.

CALL TO ORDER

The meeting was called to order by the Councilman Venier at 5:30pm. The meeting was held electronically, due to Governor Pritzker's Stay at Home Order.

ROLL CALL

Councilman Marshall, Oros, Venier, Considine and Mayor Arellano answered roll call. The Pledge of Allegiance was cited and the invocation was given by Councilman Oros.

PUBLIC HEARING

Councilman Venier opened the public hearing at 5:32 pm on Monday, April 20, 2020. He then asked City Manager Danny Langloss to lead the public hearing.

City Manager Langloss noted that the purpose of the public hearing is to satisfy the resident participation requirements under the Downstate Small Business Stabilization Program. The Downstate Small Business Stabilization Program has been established by the State of Illinois to provide grants of working capital funds to a community's businesses that are economically impacted by the COVID-19 virus. Funds are available for 60 days of working capital up to a grant ceiling of \$25,000 for an individual business. A total of twenty million dollars is available under the Program, which is administered by the Department of Commerce and Economic Opportunity. The City is filing 6 separate applications for local businesses for grants totaling \$101,740.

City Manager Langloss advised that notice of the public hearing was published in The Dixon Telegraph on April 11, 2020, which date is more than seven days prior to the date of the public hearing.

City Manager Langloss further advised that all applications have been available for public inspection as of April 11, 2020. Information for inspecting applications was provided in the notice of the public hearing. Additionally, residents may contact the City Clerk at (815) 288-6995 if they would like to access a copy of any of the applications. Copies will be emailed upon request.

City Manager Langloss further advised that the notice of the public hearing provided that persons with disabilities or non-English speaking persons who needed assistance to attend the public hearing could contact the City for assistance. The City did not receive any requests for such assistance.

COUNCIL OF THE CITY OF DIXON, ILLINOIS  
COUNCIL CHAMBERS – CITY HALL  
REGULAR COUNCIL MEETING  
MONDAY, APRIL 20, 2020  
5:30 P.M.

City Manager Langloss further advised that the City is required to maintain a sign-in sheet to document attendance at the public hearing. City Manager Langloss noted that the following elected officials and City Staff are present at the meeting either electronically or in person:

Mayor Li Arellano  
Councilman Mike Venier, who is also the temporary chairman  
Councilwoman Mary Oros  
Councilman Ryan Marshall  
Councilman Dennis Considine  
City Manager Danny Langloss  
Public Works Director /Assistant City Manager Matt Heckman  
City Clerk Keesha Blumhoff  
City Treasurer Becky Fredericks  
Building Official Tim Shipman  
Waste Water Manager Josh McNitt  
IT Manager Allen Philhower  
City Attorney Rob LeSage  
Facebook Coordinator Zach Hill

City Manager Langloss noted the sign-in sheet is also required to contain the names and addresses of any other persons attending the public hearing whether in person or electronically. City Manager Langloss invited all persons attending the meeting in person to provide their names and addresses for the sign-in sheet to City Attorney LeSage. City Manager Langloss further invited all persons attending the meeting electronically to forward their name and address to the City via the Facebook Live comment portal for the sign-in sheet. This process could be done for the remainder of the presentation.

With respect to the individual applications, City Manager Langloss noted that there are 6 applications, as follows:

1. Thomas D. Murray, P.C. requesting \$20,000. These funds will provide working capital for the business, including payroll assistance benefitting 2 employees.
2. Pathway to Healing requesting \$22,600. These funds will provide working capital for the business, including payroll assistance benefitting 2 employees.

Tucker Painting, Inc. – Has been removed.

3. Distinctive Gardens, Inc. requesting \$15,000. These funds will provide working capital for the business, including payroll assistance benefitting 8 employees.

COUNCIL OF THE CITY OF DIXON, ILLINOIS  
COUNCIL CHAMBERS – CITY HALL  
REGULAR COUNCIL MEETING  
MONDAY, APRIL 20, 2020  
5:30 P.M.

4. Adult Education Associates requesting \$15,830. These funds will provide working capital for the business, including payroll assistance benefitting 1 employee.
5. A Brush With Dentistry, P.C. requesting \$25,000. These funds will provide working capital for the business, including payroll assistance benefitting 8 employees.
6. Chicago Hair Style requesting \$3,310. These funds will provide working capital for the business, including payroll assistance benefitting 2 employees.

City Manager Langloss stated that all of these businesses are vital to Dixon's economy and the employment of its residents and, for those reasons, the City strongly supports the filing of these applications for grant funds. The loss of these businesses will negatively impact employment opportunities, lead to excessive vacancies in the downtown and other business centers within the City, reduce the availability of goods, services and activities that are important to our residents, and significantly reduce sales taxes and gaming revenues which fund important City programs. The Department of Commerce and Economic Opportunity is urged to approve these applications.

City Manager Langloss further advised that the public hearing requirements also mandate a discussion of the City's community development and housing needs. City Manager Langloss noted that the support and preservation of the City's small business community during the COVID-19 crisis is the City's primary community development need and thus the focus of City administration and staff. The small business community is the foundation of the City's economic and social life. The City also remains focused on the development of Viaduct Point as a hotel, retail and recreational center, the development of the I-88 corridor as a retail and manufacturing center, and the construction of a community bike and walking path with the proceeds of the ITEP grant. All of these projects will be facilitated by the preservation of the City's small business community. Additionally, the City is actively exploring ways to enhance the role of the Dixon Airport as a driver of economic and social activities and to provide needed infrastructure upgrades to other areas of the City containing retail and manufacturing centers. With respect to housing, the City has previously identified the greater availability of low and moderate priced single-family homes as the primary housing need within the City. The City is in the process of identifying areas of the City that are amenable to such housing activities and will consider annexation of real estate to the City where appropriate. In furtherance of these community development and housing needs, the City has previously established tax increment financing districts and will consider establishing additional tax increment financing districts and making economic development incentives available where reasonably necessary.

City Manager Langloss further advised that this is the part of the public hearing where the public is invited to comment on any of the applications.

COUNCIL OF THE CITY OF DIXON, ILLINOIS  
COUNCIL CHAMBERS – CITY HALL  
REGULAR COUNCIL MEETING  
MONDAY, APRIL 20, 2020  
5:30 P.M.

To this end, City Manager Langloss asked if there was anyone present in person at the public hearing who wished to comment. There was no one from the public attending the meeting in person.

City Manager Langloss also asked if there was anyone participating electronically at the public hearing who wished to comments. Such persons were invited to submit comments via the Facebook Live comment portal. City Manager Langloss allowed 3 minutes for persons to submit comments. There were no comments from the public.

There being no further public comment, City Manager Langloss advised Councilman Venier that the public hearing could be closed.

At 5:45pm, Councilman Venier noted that the public hearing is deemed closed.

WORK SESSION

None

APPROVAL OF MINUTES

Councilman Marshall moved that the minutes of the Regular Session Council Meeting Monday, April 6, 2020 and Special Session Council Meeting of Monday, April 13, 2020; be accepted and placed on file. Seconded by Councilman Oros. Voting Yea: Marshall, Oros, Venier, Considine and Mayor Arellano. Voting Nay: None. **Motion Carried.**

APPROVAL OF TOTAL LABOR AND OUTSIDE CLAIMS

Councilman Oros moved that the Total Labor and Outside Claims in the amount of \$271,455.69 be approved and ordered paid. Seconded by Councilman Marshall. Voting Yea: Marshall, Oros, Venier, Considine and Mayor Arellano. Voting Nay: None. **Motion Carried.**

APPROVAL OF YEAR-TO-DATE FINANCIALS

Councilman Considine moved that the year-to-date Financial Summary through February 2020 and March 2020 be accepted. Seconded by Councilman Marshall. Voting Yea: Marshall, Oros, Venier, Considine and Mayor Arellano. Voting Nay: None. **Motion Carried.**

DEPARTMENT REPORTS

None

COUNCIL OF THE CITY OF DIXON, ILLINOIS  
COUNCIL CHAMBERS – CITY HALL  
REGULAR COUNCIL MEETING  
MONDAY, APRIL 20, 2020  
5:30 P.M.

CITY MANAGER REPORT

City Manager Langloss – It’s all about the Grants, Downstate Stabilization Program, the incredible grant program that the Council has brought to life with the action on Friday afternoon. The Unified Command group is still meeting regularly, Friday the total of COVID-19 was 17 and still is today. Acknowledged the contributions and work of staff members: Keesha Blumhoff, Attorney LeSage, Councilmembers, Matt Heckman, Finance Director Becky Fredericks, Heather McCarter, Amanda Bradshaw, Allen Philhower. We have a team that cares about and invested in Dixon, that team is this Council, our Administration, City Hall team, every member of our City across all of our departments. Everyone is contributing and we really appreciate that and their support.

COUNCIL REPORTS

Mayor Arellano – Apologized for not get the email out regarding the budget, but will talk about that during that time.

Councilman Considine – Echoed the sentiments of our leadership. Thanked whoever was instrumental at getting our Yard Waste pick up again next week, it’s very important. There are many seniors and single families who were frustrated because they didn’t have that services. So, I am glad to see it is being put back into place and thank who helped make that happen.

Councilman Marshall – None

Councilman Oros – Echo the City Manager report. Shout out to our awesome team. Things our team is doing, municipalities around us are not attempting, shows how committed our team members are to Dixon. Pushing hard to get things accomplished for our small businesses. Proud to be apart of that team. Grants have terminology that can get confusing, reminded that there are people who can help work through the process. Call City Hall or Dixon Chamber Mainstreet, Dixon Prepared has the websites, grant information, if confused call someone to help you with the process. Every business, if applicable, should take advantage of this possibility.

Councilman Venier – We are doing pretty good as a community with practicing the social distancing and stay at home order, think we can do better still a lot of activity. The park district had to remove the basketball hoops, are going to different parks to separate large groups. We are not out of the woods yet. Things can be done within the rules of the order. Let’s make a great effort to close out this month with the best practices that we can. Let’s not just flatten the curve we need to bury the curve to get to the other side to start to enjoy life as we used to. Retailers are still doing it, keep yourself safe, your customers safe. Thanks for all of the restaurants, support the restaurants. They are taking the chance to provide for us. Proud of not only our staff, but our community. It’s a great place to call home and let’s keep it that way.

COUNCIL OF THE CITY OF DIXON, ILLINOIS  
COUNCIL CHAMBERS – CITY HALL  
REGULAR COUNCIL MEETING  
MONDAY, APRIL 20, 2020  
5:30 P.M.

BOARD & COMMISSIONS REPORTS  
Reports on file: Building Department Report

VISITOR/PUBLIC COMMENT  
None

ORD# 3194 – APPROVAL OF THE FY 2020/2021 BUDGET  
FOR THE CITY OF DIXON ILLINOIS

Discussion ensued regarding the budget. Councilman Considine moved to approve the budget for the fiscal year beginning May 1, 2020 and ending April 30, 2021. Seconded by Councilman Oros. Voting Yea: Marshall, Oros, Venier, Considine. Voting Nay: Mayor Arellano. **Motion Carried.**

ORD# 3195 – AMENDING ORDINANCE NO. 2984 AND LEE OGLE ENTERPRISE  
ZONE INTERGOVERNMENTAL AGREEMENT

Councilman Oros moved to approve the ordinance amending Lee Ogle Enterprise Zone Intergovernmental Agreement with respect to the amended description of a single Lee-Ogle Enterprise Zone Connecting Strip that crosses a solar project. Seconded by Councilman Marshall. Voting Yea: Marshall, Oros, Venier, Considine and Mayor Arellano. Voting Nay: None. **Motion Carried.**

ORD# 3196 – AMENDING TITLE 3 OF THE DIXON CITY CODE FOR THE REGULATION  
OF AND APPLICATION FOR SMALL WIRELESS FACILITIES

Councilman Marshall moved to approve the Resolution amending Title 3 of the Dixon City Code for the Regulation of an Application for Small Wireless Facilities. Seconded by Councilman Considine. Voting Yea: Marshall, Oros, Venier, Considine and Mayor Arellano. Voting Nay: None. **Motion Carried.**

ORD# 3197 – AUTHORIZE THE SALE OF CERTAIN PERSONAL PROPERTY  
OWNED BY THE CITY OF DIXON  
CELLULAR DEVICES

Councilman Oros moved to authorize the disposal of Personal Property (Cellular Devices). Seconded by Councilman Marshall. Voting Yea: Marshall, Oros, Venier, Considine and Mayor Arellano. Voting Nay: None. **Motion Carried.**

COUNCIL OF THE CITY OF DIXON, ILLINOIS  
COUNCIL CHAMBERS – CITY HALL  
REGULAR COUNCIL MEETING  
MONDAY, APRIL 20, 2020  
5:30 P.M.

RES# 2769-20 – AMENDING FY2019-2020 BUDGET  
COUNCIL /ECONOMIC DEVELOPMENT

Councilman Marshall moved to approve the resolution amending the FY20 budget with respect to the Council and Economic Development budgets. Seconded by Councilman Oros. Voting Yea: Marshall, Oros, Venier, Considine and Mayor Arellano. Voting Nay: None. **Motion Carried.**

RES# 2770-20 – AMENDING FY2019-2020 BUDGET  
POLICE OVERTIME

Councilman Oros moved to approve the resolution amending the FY20 budget with respect to the Police Department's Overtime line item. Seconded by Councilman Considine. Councilman Marshall left the meeting at 6:46pm. Attorney LeSage asked for the motion to be re-read stating FY19/20. Councilman Oros moved to approve the resolution amending the FY19/20 budget with respect to the Police Department's Overtime line item. Seconded by Councilman Considine. Councilman Marshall returned to the meeting at 6:48pm (during the second reading of the motion). Voting Yea: Marshall, Oros, Venier, Considine and Mayor Arellano. Voting Nay: None. **Motion Carried.**

RES# 2771-20 – AMENDING FY2019-2020 BUDGET  
PUBLIC SAFETY BUILDING

Councilman Marshall moved to approve the resolution amending the FY19/20 budget with respect to the Public Safety Building line items. Seconded by Councilman Oros. Voting Yea: Marshall, Oros, Venier, Considine and Mayor Arellano. Voting Nay: None. **Motion Carried.**

RES# 2772-20 – AMENDING FY2019-2020 BUDGET  
WASTE WATER

Councilman Oros moved to approve the resolution amending the FY19/20 budget with respect to the Waste Water Department. Seconded by Councilman Marshall. Voting Yea: Marshall, Oros, Venier, Considine and Mayor Arellano. Voting Nay: None. **Motion Carried.**

City Manager Langloss explained that the proceeding budget adjustments were just transitioning of money between budget line items, have to spend within the line items. There is no new money being approved, just movement between line items.

COUNCIL OF THE CITY OF DIXON, ILLINOIS  
COUNCIL CHAMBERS – CITY HALL  
REGULAR COUNCIL MEETING  
MONDAY, APRIL 20, 2020  
5:30 P.M.

RES# 2773-20 – SMALL BUSINESS STABILIZATION PROGRAM  
THOMAS D. MURRAY, P.C.

Councilman Considine moved to approve the Resolution of Support for Thomas D. Murray, P.C. Seconded by Councilman Marshall. Voting Yea: Marshall, Oros, Venier, Considine and Mayor Arellano. Voting Nay: None. **Motion Carried.**

RES# 2774-20 – SMALL BUSINESS STABILIZATION PROGRAM  
PATHWAY TO HEALING

Councilman Marshall moved to approve the Resolution of Support for Pathway to Healing. Seconded by Councilman Oros. Voting Yea: Marshall, Oros, Venier, Considine and Mayor Arellano. Voting Nay: None. **Motion Carried.**

SMALL BUSINESS STABILIZATION PROGRAM  
TUCKER PAINING, INC

Stricken

RES# 2775-20 – SMALL BUSINESS STABILIZATION PROGRAM  
DISTINCTIVE GARDENS, INC

Councilman Oros moved to approve the Resolution of Support for Distinctive Gardens, Inc. Seconded by Councilman Marshall. Voting Yea: Marshall, Oros, Venier, Considine and Mayor Arellano. Voting Nay: None. **Motion Carried.**

RES# 2776-20 – SMALL BUSINESS STABILIZATION PROGRAM  
ADULT EDUCATION ASSOCIATES

Councilman Marshall moved to approve the Resolution of Support for Adult Education Associates. Seconded by Councilman Oros. Voting Yea: Marshall, Oros, Venier, Considine and Mayor Arellano. Voting Nay: None. **Motion Carried.**

RES# 2777-20 – SMALL BUSINESS STABILIZATION PROGRAM  
A BRUSH WITH DENTISTRY, P.C.

Councilman Considine moved to approve the Resolution of Support for A Brush with Dentistry, P.C. Seconded by Councilman Marshall. Voting Yea: Marshall, Oros, Venier, Considine and Mayor Arellano. Voting Nay: None. **Motion Carried.**



COUNCIL OF THE CITY OF DIXON, ILLINOIS  
COUNCIL CHAMBERS – CITY HALL  
REGULAR COUNCIL MEETING  
MONDAY, APRIL 20, 2020  
5:30 P.M.

RES# 2778-20 – SMALL BUSINESS STABILIZATION PROGRAM  
CHICAGO HAIR STYLE

Councilman Oros moved to approve the Resolution of Support for Chicago Hair Style. Seconded by Councilman Marshall. Voting Yea: Marshall, Oros, Venier, Considine and Mayor Arellano. Voting Nay: None. **Motion Carried.**

APPROVAL OF AN AGREEMENT FOR GRANT WRITING  
WITH SYNCONN SOLUTIONS

Councilman Marshall moved to approve the agreement for grant writing with SynConn Solutions. Seconded by Councilman Considine. City Manager explained the request. Voting Yea: Marshall, Oros, Venier, Considine and Mayor Arellano. Voting Nay: None. **Motion Carried.**

APPROVAL TO WAIVE THE FORMAL BIDDING PROCESS FOR THE REPAIRS  
NEEDED ON THE BUILDING AT 87 S. HENNEPIN AVENUE

Councilman Oros moved to waive the bidding process for repairs to 87 S. Hennepin Avenue. Seconded by Marshall. Voting Yea: Marshall, Oros, Venier, Considine and Mayor Arellano. Voting Nay: None. **Motion Carried.**

APPROVAL FOR REPAIRS OF THE BUILDING AT 87 S. HENNEPIN AVENUE

Councilman Oros moved to approve the repairs to the building at 87 S. Hennepin Avenue. Seconded by Councilman Marshall. City Manager Langloss and Building Official Shipman explained the request, and discussion ensued. Voting Yea: Marshall, Oros, Venier, Considine and Mayor Arellano. Voting Nay: None. **Motion Carried.**

APPROVAL TO WAIVE THE FORMAL BIDDING PROCESS FOR THE UV  
DISINFECTION BANK B AT THE WASTE WATER TREATMENT PLANT

Councilman Oros moved to waive the bidding process for improvements to UV system at the WasteWater Treatment Plant. Seconded by Councilman Marshall. Public Works Director/ Assistant City Manager Heckman explained the request and reasons for waiving bids, and discussion ensued. Voting Yea: Marshall, Oros, Venier, Considine and Mayor Arellano. Voting Nay: None. **Motion Carried.**

COUNCIL OF THE CITY OF DIXON, ILLINOIS  
COUNCIL CHAMBERS – CITY HALL  
REGULAR COUNCIL MEETING  
MONDAY, APRIL 20, 2020  
5:30 P.M.

APPROVAL FOR THE UV DISINFECTION BANK AT THE  
WASTE WATER TREATMENT PLANT

Councilman Marshall moved to approve the work to be performed by Piedmont Technical Services at the WasteWater Treatment Plant. Seconded by Councilman Considine. Voting Yea: Marshall, Oros, Venier, Considine and Mayor Arellano. Voting Nay: None. **Motion Carried.**

COMMENTS

City Manager Langloss stated that there were some comments on the Facebook Live comments regarding the Street Program. The street project is out for bid, the recommendations will be made after the bids come back, and final decisions will formally be released.

ADJOURMENT

Councilman Marshall moved that the Regular Council Meeting of Monday, April 20, 2020 be adjourned to meet in Regular Session on Monday, May 4, 2020, at 5:30pm in the Council Chambers at City Hall or electronically. Seconded by Mayor Arellano. Voting Yea: Marshall, Oros, Venier, Considine and Mayor Arellano. Voting Nay: None. **Motion Carried.**

The meeting adjourned at 7:13pm.

---

CITY CLERK