

COUNCIL OF THE CITY OF DIXON, ILLINOIS
REGULAR COUNCIL MEETING
COUNCIL CHAMBERS - CITY HALL
MONDAY, MAY 18, 2020
5:30 P.M.

AGENDA

How to Attend Meeting:
In person (no more than 9 people in City Hall at a time)
or
via Facebook Live
City of Dixon Illinois Government - Facebook page

1. Call to Order
2. Roll Call
3. Pledge of Allegiance/Invocation
4. Work Session
5. Approval of Minutes
6. Approval of Total Labor and Outside Claims
7. Department Reports
8. City Manager Report
9. Council Reports
 - a. Mayor Arellano
 - b. Councilman Considine
 - c. Councilman Marshall
 - d. Councilwoman Oros
 - e. Councilman Venier
10. Boards & Commissions Reports
 - a. Building Department Report
11. Visitors/Public Comment
12. Ordinances
13. Resolutions
 - a. Amending FY2019-2020 Budget – Public Safety Building-Operating Supplies

The City of Dixon, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of this meeting or facilities, contact the ADA Coordinator at (815) 288-1485 to allow the City of Dixon to make reasonable accommodations for those persons.

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AGENDA

- b. Amending FY2019-2020 Budget – Street Department-Contractual/Fuel & Oil
- c. Amending FY2019-2020 Budget – Waste Water-Contractual
- d. Amending FY2019-2020 Budget – Water-Contractual

14. Motions

- a. Discussion and possible approval of proposals with Alpha Controls & Services, LLC. to upgrade the HVAC system at the Public Safety Building.
- b. Discussion and possible approval of MOU between the City of Dixon and the Dixon Fire Fighters Association Local 1943.
- c. Ratify and Approve the payment of 18 total grants in the aggregate amount of \$33,916.00 in connection with the 2020 City of Dixon/LCIDA Small Business Stabilization Grant Program.
- d. Discussion and approval of donation to the Next Picture Show in the amount of \$25,000.

15. Adjournment

SUPPLEMENTAL INFORMATION

14. Motion

- b. The purpose of the Memorandum is to provide clarification of the temporary processes and variances concerning the unprecedented response to COVID-19.

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COUNCIL OF THE CITY OF DIXON, ILLINOIS
COUNCIL CHAMBERS – CITY HALL
REGULAR COUNCIL MEETING
MONDAY, MAY 4, 2020
5:30 P.M.

CALL TO ORDER

The meeting was called to order by the City Clerk at 5:36pm. The meeting was held electronically, due to Governor Pritzker's Stay at Home Order.

ROLL CALL

Councilman Oros, Venier, Considine, Marshall, and Mayor Arellano answered roll call.

ELECTION OF TEMPORARY CHAIRMAN

Councilman Oros moved, pursuant to 65 ILCS 5/3.1-35-35(b) to elect Ryan Marshall as Temporary Chairman to act as presiding officer for purposes of the City Council Meetings held in the month of May 2020. Seconded by Councilman Considine. Voting Yea: Oros, Venier, Considine, Marshall, and Mayor Arellano. Voting Nay: None. **Motion Carried.**

PLEDGE OF ALLEGIANCE/INVOCATION

The Pledge of Allegiance was cited and the invocation was given by Councilman Oros.

WORK SESSION
None

APPROVAL OF MINUTES

Councilman Considine moved that the minutes of the Special Session Council Meeting Friday, April 17, 2020, the Regular Session Council Meeting of Monday, April 20, 2020, and Special Session Council Meeting of Monday, April 27, 2020; be accepted and placed on file. Seconded by Councilman Venier. Voting Yea: Oros, Venier, Considine, Marshall, and Mayor Arellano. Voting Nay: None. **Motion Carried.**

APPROVAL OF TOTAL LABOR AND OUTSIDE CLAIMS

Councilman Venier moved that the Total Labor and Outside Claims in the amount of \$555,742.78 be approved and ordered paid. Seconded by Councilman Oros. Voting Yea: Oros, Venier, Considine, Marshall, and Mayor Arellano. Voting Nay: None. **Motion Carried.**

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DEPARTMENT REPORTS
None

CITY MANAGER REPORT

City Manager Langloss – Addressed the non-essential business owner who stated he is opening against the Governor’s order. Our community needs to pull together, stay strong with the order. Working with the Dixon Police and the Lee County Health Department for voluntary compliance. City of Dixon has awarded 52 grants totaling \$98,728; approximately \$110,000 with Dixon and LCIDA together.

**Paused meeting due to technical issues at 5:48pm.

**Resumed meeting at 6:12pm.

CITY MANAGER REPORT (Continued)

City Manager Langloss – readdressed the local business owner talking about reopening. The City has launched a survey related to the Build Grant with the 4th and final phase with a presentation of the phase. The survey is the information that is needed for the grant request.

COUNCIL REPORTS

Mayor Arellano – None

Councilman Considine – None

Councilman Marshall – None, other than the Star Wars fan in him: May the 4th be with you.

Councilman Oros – Opened a conversation regarding establishing a business directory. With the pandemic there is no directory to be able to contact businesses of the City for opportunities or information. Discussion ensued. The Down State Stabilization Grant – 35 of the first 40-50 submissions were ours, great job!

Councilman Venier – Thank you for donations to the Food Pantry. ABC 7 out of Chicago was in town, there will be a segment about Dixon on Wednesday 10:00pm News.

BOARD & COMMISSIONS REPORTS
Reports on file: None

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VISITOR/PUBLIC COMMENT

Tim Carlson – Are the road projects still on track???? – Answer from City: Yes, Approximately \$5million total.

Chelsey Cooksey – Thank you for your support! We appreciate you!!! # Thanks Herbal Essentials

ORD# 3198 – ORDINANCE WITH RESPECT TO DRAM SHOP INSURANCE
REQUIREMENTS FOR HOLDERS OF A CITY OF DIXON LIQUOR LICENSE
COVID-19 PANDEMIC RESPONSE

Councilman Venier moved to approve the ordinance with respect to Dram Shop Insurance requirements for Holders of a City of Dixon Liquor License – COVID-19 Pandemic Response. Seconded by Councilman Oros. Assistant City Manager/Public Works Director/Interim Liquor Commissioner Heckman explained the request. Voting Yea: Oros, Venier, Considine, Marshall, and Mayor Arellano. Voting Nay: None. **Motion Carried.**

RES# 2797-20 – AMENDING FY2019-2020 BUDGET
COUNCIL – PRINTING & PUBLISHING

Councilman Oros moved to approve the resolution amending the FY19/20 budget with respect to the Council – Printing & Publishing. Seconded by Councilman Considine. Discussion ensued. Voting Yea: Oros, Venier, Considine, Marshall, and Mayor Arellano. Voting Nay: None. **Motion Carried.**

RES# 2798-20 – AMENDING FY2019-2020 BUDGET
STREET DEPARTMENT – REPAIRS

Councilman Considine moved to approve the resolution amending the FY19/20 budget with respect to the Street Department. Seconded by Councilman Venier. Assistant City Manager/Public Works Director Heckman, discussion ensued. Voting Yea: Oros, Venier, Considine, Marshall, and Mayor Arellano. Voting Nay: None. **Motion Carried.**

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RES# 2799-20 – AMENDING FY2019-2020 BUDGET
WASTE WATER – REPAIRS & MAINTENANCE

Councilman Venier moved to approve the resolution amending the FY19/20 budget with respect to the Waste Water Department. Seconded by Councilman Oros. Voting Yea: Oros, Venier, Considine, Marshall, and Mayor Arellano. Voting Nay: None. **Motion Carried.**

RES# 2800-20 – AMENDING FY2019-2020 BUDGET
WATER DEPARTMENT

Councilman Oros moved to approve the resolution amending the FY19/20 budget with respect to the Water Department. Seconded by Councilman Venier. Voting Yea: Oros, Venier, Considine, Marshall, and Mayor Arellano. Voting Nay: None. **Motion Carried.**

RES# 2801-20 – RE-APPOINTMENT OF TERRY DUNPHY, MARCELLA KITSON, AND
RACHEL COCAR TO THE LIBRARY BOARD

Councilman Considine moved to re-appoint Terry Dunphy, Marcella Kitson, and Rachel Cocar to the Library Board for a term to commence July 1, 2020 and to end June 30, 2023, or until his/her successor is duly appointed and qualified. Seconded by Mayor Arellano. Discussion ensued. Voting Yea: Oros, Venier, Considine, Marshall, and Mayor Arellano. Voting Nay: None. **Motion Carried.**

RES# 2802-20 – AMENDING FY2020-2021 BUDGET
CITY OF DIXON/LCIDA SMALL BUSINESS STABILIZATION GRANT

Councilman Marshall moved to approve the resolution transferring remaining money from FY19/20 budget to the FY20/21 budget for City of Dixon /LCIDA Small Business Grant Program. Seconded by Councilman Oros. Finance Director Fredericks explained the request and discussion ensued. Voting Yea: Oros, Venier, Considine, Marshall, and Mayor Arellano. Voting Nay: None. **Motion Carried.**

APPROVAL OF ACCOMMODATIONS WITH RESPECT TO LIQUOR LICENSE FEES
DUE TO THE IMPACT OF THE GOVERNOR’S EXECUTIVE ORDER
WITH RESPECT TO COVID-19

Discussion ensued. Councilman Oros moved to approve for the following liquor license classes: A, B, C, D, N & I; which have been affected by the COVID-19 pandemic, that the renewal payment’s new due date be June 15, 2020. Seconded by Councilman Considine. Voting Yea: Oros, Venier, Considine, Marshall, and Mayor Arellano. Voting Nay: None. **Motion Carried.**

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RATIFY AND APPROVE THE PAYMENT OF 44 TOTAL GRANTS IN THE
AGGREGATE AMOUNT OF \$78,332 IN CONNECTION WITH THE
2020 CITY OF DIXON/LCIDA SMALL BUSINESS STABILIZATION GRANT PROGRAM

Discussion ensued. Councilman Considine moved to ratify and approve the payment of 44 total grants in the aggregate amount of \$78,332 in connection with the 2020 City of Dixon/LCIDA Small Business Stabilization Grant Program. Seconded by Councilman Venier. Discussion ensued. Voting Yea: Oros, Venier, Considine, Marshall, and Mayor Arellano. Voting Nay: None. **Motion Carried.**

ADJOURMENT

Councilman Venier moved that the Regular Council Meeting of Monday, May 4, 2020 be adjourned to meet in Regular Session on Monday, May 18 2020, at 5:30pm with electronic participation in the Council Chambers at City Hall. Seconded by Mayor Arellano. Voting Yea: Oros, Venier, Considine, Marshall, and Mayor Arellano. Voting Nay: None. **Motion Carried.**

The meeting adjourned at 6:58pm.

CITY CLERK

Report Criteria:

Invoices with totals above \$.00 included.

Only paid invoices included.

[Report].Date Paid = 05/05/2020-05/18/2020

Invoice.Batch = "05-02"

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
	1612	CORE & MAIN LP	M276382	METER PROJECT REF. INV.#M017919	04/30/2020	862.24-	862.24-	05/18/2020
	1612	CORE & MAIN LP	M284368	ANCH CPLG 1', ANCH CPLG 1'6"	05/05/2020	1,219.74	1,219.74	05/18/2020
	565	NORTH'S OIL COMPANY	3050678	1400 GAL GASOHOL	05/07/2020	2,648.80	2,648.80	05/18/2020
	565	NORTH'S OIL COMPANY	3050679	1803 GAL DIESEL FUEL	05/07/2020	3,366.20	3,366.20	05/18/2020
	633	RALPH MILLS EXCAVATING INC	42437	SEWER REPAIR 11.08.2019-11.12.2019	04/28/2020	4,417.50	4,417.50	05/18/2020
	638	RENNER QUARRIES LTD.	52661	1" MINUS 59.57TN	05/08/2020	330.62	330.62	05/18/2020
	1079	WELCH BROS. BELVIDERE INC.	276537	MISC PARTS - 903 MYRTLE AVE	04/29/2020	2,336.15	2,336.15	05/18/2020
	1079	WELCH BROS. BELVIDERE INC.	276538	MISC PARTS -1033 ANN AVE	04/29/2020	1,077.10	1,077.10	05/18/2020
Total :						14,533.87	14,533.87	
COUNCIL								
COUNCIL	828	WARD MURRAY PACE & JOHNSON	159254	PROFESSIONAL SERVICES APR 2020	05/05/2020	13,925.00	13,925.00	05/18/2020
COUNCIL	828	WARD MURRAY PACE & JOHNSON	159255	PROFESSIONAL SERVICES MARCH 2	05/05/2020	176.00	176.00	05/18/2020
Total COUNCIL:						14,101.00	14,101.00	
FIRE/ POLICE COMMISSION								
FIRE/ POLICE COMMIS	836	WELLS FARGO	APRIL 2020 2638 HENRY	CONFERENCE REFUND- COLE	05/05/2020	375.00-	375.00-	05/18/2020
Total FIRE/ POLICE COMMISSION:						375.00-	375.00-	
ADMINISTRATION								
ADMINISTRATION	122	CENTURYLINK	MAY2020 029672	MAYORS OFFICE 304029672	04/19/2020	110.02	110.02	05/17/2020
ADMINISTRATION	1933	CHASE PAYMENTECH	APR2020 5946988	APR2020 NON UTILITY CC FEES	05/01/2020	510.34	510.34	05/17/2020
ADMINISTRATION	836	WELLS FARGO	04 20 4425 SHIPMAN	WATER, POP - CITY HALL	05/03/2020	30.92	30.92	05/18/2020
ADMINISTRATION	836	WELLS FARGO	APR 2020 1843 LANGLOS	LUNCH	05/03/2020	7.78	7.78	05/18/2020
ADMINISTRATION	836	WELLS FARGO	APR 2020 1843 LANGLOS	GRANT TEAM LUNCH SM BUS DOWN	05/03/2020	63.01	63.01	05/18/2020
ADMINISTRATION	836	WELLS FARGO	APR 2020 1843 LANGLOS	CITY HALL STAFF APPREC LUNCH	05/03/2020	111.23	111.23	05/18/2020
ADMINISTRATION	836	WELLS FARGO	APR 2020 1843 LANGLOS	ZOOM STANDARD PRO ANNUAL	05/03/2020	140.87	140.87	05/18/2020
ADMINISTRATION	836	WELLS FARGO	APR2020 5661	WEEDS - A.JONES BABY BIRTH	05/03/2020	50.00	50.00	05/18/2020
ADMINISTRATION	836	WELLS FARGO	APR2020 5661	WALMART - HAND SANITIZER	05/03/2020	3.97	3.97	05/18/2020
ADMINISTRATION	836	WELLS FARGO	APR2020 5661	BADAZZ PIZZERIA - CH LUNCH ADMN	05/03/2020	149.48	149.48	05/18/2020
ADMINISTRATION	1814	XPRESS BILL PAY	47083	MARCH 2020 NON UTILITY CC FEES	05/01/2020	1.90-	1.90-	05/17/2020

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
ADMINISTRATION	1814	XPRESS BILL PAY	47783	APR2020 NON UTILITY CC FEES	05/01/2020	106.61	106.61	05/17/2020
ADMINISTRATION	1814	XPRESS BILL PAY	48252	APR 2020 NON UTILITY CC FEES	05/01/2020	8.67-	8.67-	05/17/2020
Total ADMINISTRATION:						1,273.66	1,273.66	
INFORMATION TECHNOLOGY								
INFORMATION TECHN	118	CDW GOVERNMENT	XRP2339	DELL CTO BATTERY PRIMARY	04/29/2020	12.86	12.86	05/18/2020
INFORMATION TECHN	118	CDW GOVERNMENT	XSW0803	INTEL SSD D3-S4610 960 GB	05/07/2020	1,685.90	1,685.90	05/18/2020
INFORMATION TECHN	148	COMCAST CABLE	APR2020 060020	INTERNET 210 S HENNEPIN 87711030	04/26/2020	93.35	93.35	05/17/2020
INFORMATION TECHN	1577	SYNDEO NETWORKS INC	11760	FIBER OPTIC INTERNET/IP SUBNET	05/04/2020	224.99	224.99	05/18/2020
INFORMATION TECHN	749	TDG COMMUNICATIONS	16077	WEBSITE HOSTING JUNE2020-MAY20	05/01/2020	1,695.00	1,695.00	05/18/2020
INFORMATION TECHN	1329	TELCOM INNOVATIONS GROUP LLC	A55298	LABOR - REMOTE SERVICES	05/01/2020	32.50	32.50	05/18/2020
INFORMATION TECHN	836	WELLS FARGO	APR2020 4359	DUO SECURITY 2-FACTOR LOGIN SU	05/03/2020	240.00	240.00	05/18/2020
INFORMATION TECHN	836	WELLS FARGO	APR2020 4359	DMARC ANALYZER ANNUAL SUBSCRI	05/03/2020	119.88	119.88	05/18/2020
INFORMATION TECHN	836	WELLS FARGO	APR2020 4359	IPHONE 8 LIFEPROOF CASE	05/03/2020	49.50	49.50	05/18/2020
INFORMATION TECHN	836	WELLS FARGO	APR2020 4359	AMAZON PRIME SUBSCRIPTION	05/03/2020	79.00	79.00	05/18/2020
INFORMATION TECHN	836	WELLS FARGO	APR2020 4359	ZOOM-MATT HECKMAN ACCOUNT	05/03/2020	14.99	14.99	05/18/2020
INFORMATION TECHN	836	WELLS FARGO	APR2020 4359	AMAZON MUSIC SUBSCRIPTION(DOW	05/03/2020	9.99	9.99	05/18/2020
INFORMATION TECHN	836	WELLS FARGO	APR2020 4359	ESRI-ARCGIS SOFTWARE MAINT.	05/03/2020	1,000.00	1,000.00	05/18/2020
Total INFORMATION TECHNOLOGY:						5,257.96	5,257.96	
GRANT EXPENSES								
GRANT EXPENSES	698	SINNISSIPPI CENTERS INC	APR2020	SAFE PASSAGE GRANT 01.01.2020-03	05/01/2020	18,505.66	18,505.66	05/18/2020
GRANT EXPENSES	698	SINNISSIPPI CENTERS INC	APR2020	SAFE PASSAGE GRANT 04.01.2020-04	05/01/2020	5,105.74	5,105.74	05/18/2020
Total GRANT EXPENSES:						23,611.40	23,611.40	
MUNICIPAL								
MUNICIPAL	4	ACE HARDWARE	598425	FLAG	04/28/2020	116.98	116.98	05/18/2020
MUNICIPAL	52	AUCA CHICAGO MC LOCKBOX	1592256000	NYLON RUBBER MATS SERVICE	05/05/2020	109.62	109.62	05/18/2020
MUNICIPAL	1173	DIRECT IN SUPPLY	109821	HAND SOAP AND DISPENSERS CITY	04/29/2020	104.40	104.40	05/18/2020
MUNICIPAL	441	KONE INC	959552667	MAINTENANCE BILLING 5/1/20-4/30/21	05/01/2020	3,625.68	3,625.68	05/18/2020
MUNICIPAL	503	MECHANICAL INC- FREEPORT	FRE49865C	PREV MAINT. AGREEMENT - CITY HAL	04/30/2020	1,325.00	1,325.00	05/18/2020
MUNICIPAL	528	MORLEY SIGNS	MAY2020	CITY HALL SIGNAGE	05/01/2020	150.00	150.00	05/18/2020
MUNICIPAL	836	WELLS FARGO	04 20 4425 SHIPMAN	TOOLS	05/03/2020	199.00	199.00	05/18/2020
Total MUNICIPAL:						5,630.68	5,630.68	
CAPITAL FUND EXPENSES								
CAPITAL FUND EXPEN	4	ACE HARDWARE	599186	CH-BASEMENT BATHROOM RENO	05/05/2020	37.98	37.98	05/18/2020

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
CAPITAL FUND EXPEN	662	RP LUMBER COMPANY INC	2005-399554	FIRECODE DRYWALL-CH BASEMENT	05/05/2020	20.48	20.48	05/18/2020
CAPITAL FUND EXPEN	1964	SECURITY BUILDERS SUPPLY CO	247621	CH BATHROOM RENOV. - DOORS, DO	04/30/2020	2,660.00	2,660.00	05/18/2020
CAPITAL FUND EXPEN	836	WELLS FARGO	04 20 4425 SHIPMAN	FLOORING - BASEMENT BATHROOM	05/03/2020	411.43	411.43	05/18/2020
CAPITAL FUND EXPEN	850	WILLETT HOFMANN & ASSOC INC	27857	PROJECT 1059D20 - DIXON LOWELL P	04/29/2020	287.10	287.10	05/18/2020
Total CAPITAL FUND EXPENSES:						3,416.99	3,416.99	
BUILDING ZONING								
BUILDING ZONING	836	WELLS FARGO	04 20 4425 SHIPMAN	CHAIR MAT	05/03/2020	150.49	150.49	05/18/2020
BUILDING ZONING	836	WELLS FARGO	APR2020 4359	ASTROBRIGHTS COLORED CARDSTO	05/03/2020	46.72	46.72	05/18/2020
BUILDING ZONING	836	WELLS FARGO	APR2020 4359	FELLOWS SHREDDER	05/03/2020	261.50	261.50	05/18/2020
BUILDING ZONING	850	WILLETT HOFMANN & ASSOC INC	27860	PLAN REVIEW - PRATT SITE	04/29/2020	669.45	669.45	05/18/2020
Total BUILDING ZONING:						1,128.16	1,128.16	
STREETS								
STREETS	33	AMERICAN TEST CENTER INC	2200878	TEST AND INSPECTION REPORT - TR	04/30/2020	470.00	470.00	05/18/2020
STREETS	33	AMERICAN TEST CENTER INC	2200879	BUCKET TRUCK TESTED	04/30/2020	470.00	470.00	05/18/2020
STREETS	52	AUCA CHICAGO MC LOCKBOX	1592251651	RUBBER MATS	04/30/2020	131.61	131.61	05/18/2020
STREETS	1539	CIVIL MATERIALS	120602	UPM PATCH MIX - 6.25TNS	04/29/2020	812.50	812.50	05/18/2020
STREETS	146	COM ED	APR 2020 013014	829 S HENNEPIN 1891013014	04/28/2020	38.72	38.72	05/18/2020
STREETS	157	CONSTELLATION NEW ENERGY INC	17085487901	1650 FRANKLIN GROVE RD - 8621604	03/27/2020	628.78	628.78	05/18/2020
STREETS	157	CONSTELLATION NEW ENERGY INC	17085508401	416 S DEMENT AVE - 8621605	03/27/2020	126.57	126.57	05/18/2020
STREETS	157	CONSTELLATION NEW ENERGY INC	17085508601	524 E RIVER ST - 8621610	03/27/2020	47.89	47.89	05/18/2020
STREETS	157	CONSTELLATION NEW ENERGY INC	17101816801	105 E RIVER RD LITE RT/52 - 8229172	03/30/2020	617.61	617.61	05/18/2020
STREETS	157	CONSTELLATION NEW ENERGY INC	17101923801	E RIVER RD - 8621583	03/30/2020	87.20	87.20	05/18/2020
STREETS	157	CONSTELLATION NEW ENERGY INC	17107343301	0 BLOODY GULCH - 8621582	03/31/2020	33.52	33.52	05/18/2020
STREETS	157	CONSTELLATION NEW ENERGY INC	17126303301	78 S GALENAVE AVE LITE 8621618	03/30/2020	355.63	355.63	05/18/2020
STREETS	157	CONSTELLATION NEW ENERGY INC	17126526501	0 RIVER ST, ALLEY S GALENA - 82291	04/02/2020	467.21	467.21	05/18/2020
STREETS	157	CONSTELLATION NEW ENERGY INC	17126780601	1604 W RIVER ST LITE - 8229166	03/30/2020	77.00	77.00	05/18/2020
STREETS	157	CONSTELLATION NEW ENERGY INC	17293628601	PAVILLION LIGHTING - 8621606	04/24/2020	126.14	126.14	05/18/2020
STREETS	157	CONSTELLATION NEW ENERGY INC	17293643201	0 PEORIA AVE - 8621614	04/24/2020	49.53	49.53	05/18/2020
STREETS	157	CONSTELLATION NEW ENERGY INC	17293662701	0 GALENA W RIVER ST - 8621608	04/24/2020	31.20	31.20	05/18/2020
STREETS	1277	FISCH MOTORS INC	39866	TRUCK TEST #7&8	04/30/2020	68.00	68.00	05/18/2020
STREETS	1277	FISCH MOTORS INC	39878	TRUCK TESTS - 18 KENWORTH, 19 KE	05/05/2020	102.00	102.00	05/18/2020
STREETS	835	HARDEN TRUCK REPAIR INC	25734	PARTS	03/12/2020	82.97	82.97	05/18/2020
STREETS	835	HARDEN TRUCK REPAIR INC	25739	PARTS	04/20/2020	392.12	392.12	05/18/2020
STREETS	436	KITZMAN'S LTD.	411290	2" GOLD INTERIOR DRYWALL SCREW	04/27/2020	9.98	9.98	05/18/2020
STREETS	436	KITZMAN'S LTD.	411847	2X12 8' SYP MCA TREATED GROUND	05/07/2020	18.29	18.29	05/18/2020
STREETS	436	KITZMAN'S LTD.	411949	DRYWALL SCREWS, PREM. SPF PRE	05/08/2020	43.22	43.22	05/18/2020
STREETS	436	KITZMAN'S LTD.	412026	4' X 1.5" SYP WOOD LATH	05/11/2020	16.99	16.99	05/18/2020

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
STREETS	555	NICOR	MAR 2020 910009	621 W SEVENTH 71846910009	03/20/2020	226.02	226.02	05/18/2020
STREETS	650	ROCK RIVER READY MIX	15744	2.00 YD 4000 PSI WINTER SERVICE W	04/28/2020	477.00	477.00	05/18/2020
STREETS	728	STERLING NAPA AUTO PARTS	043277	BATTERY CABLE LUG- LOADER	04/20/2020	13.72	13.72	05/18/2020
STREETS	728	STERLING NAPA AUTO PARTS	044693	ADAPTER TRAILER WIRE	04/30/2020	28.64	28.64	05/18/2020
STREETS	728	STERLING NAPA AUTO PARTS	045069	OIL FILTER, BATTERY CORE DEP.	05/04/2020	186.38	186.38	05/18/2020
STREETS	836	WELLS FARGO	APRIL 2020 6211 BUSKO	DISPOSABLE MASKS	05/05/2020	386.25	386.25	05/18/2020
Total STREETS:						6,622.69	6,622.69	
PUBLIC PROPERTY								
PUBLIC PROPERTY	4	ACE HARDWARE	598597	FS-MM TRIMMER, LATEX GOVES, HA	04/29/2020	65.66	65.66	05/18/2020
PUBLIC PROPERTY	52	AUCA CHICAGO MC LOCKBOX	1592259046	SHOP TOWELS	05/07/2020	9.61	9.61	05/18/2020
PUBLIC PROPERTY	836	WELLS FARGO	APR 2020 4367 M HECKM	ALL SAFE STORAGE RENT- CHRISTM	05/03/2020	257.00	257.00	05/18/2020
PUBLIC PROPERTY	836	WELLS FARGO	APRIL 2020 6211 BUSKO	DISPOSABLE MASKS	05/05/2020	386.25	386.25	05/18/2020
Total PUBLIC PROPERTY:						718.52	718.52	
CEMETERY								
CEMETERY	4	ACE HARDWARE	598597	FS-MM TRIMMER, LATEX GOVES, HA	04/29/2020	65.65	65.65	05/18/2020
CEMETERY	4	ACE HARDWARE	599073	LINE CF3, STIHL, TOROR SP FWD MO	05/04/2020	498.65	498.65	05/18/2020
CEMETERY	4	ACE HARDWARE	599410	TORO SP FWD MOWER	05/06/2020	279.00	279.00	05/18/2020
CEMETERY	52	AUCA CHICAGO MC LOCKBOX	1592259046	SHOP TOWELS	05/07/2020	9.61	9.61	05/18/2020
CEMETERY	122	CENTURYLINK	MAY 2020 007798	CEMETERY 304007798	05/04/2020	79.86	79.86	05/17/2020
Total CEMETERY:						932.77	932.77	
VETERANS PARK								
VETERANS PARK	122	CENTURYLINK	MAY2020 099556	VETERAN MEMORIAL PARK 44609955	05/04/2020	241.40	241.40	05/17/2020
Total VETERANS PARK:						241.40	241.40	
PUBLIC SAFETY BUILDING								
PUBLIC SAFETY BUILD	1166	1ST AYD CORPORATION	PSI347070	JANITORIAL SUPPLIES	03/13/2020	254.67	254.67	05/18/2020
PUBLIC SAFETY BUILD	1166	1ST AYD CORPORATION	PSI349630	DISINFECTANT CLEANER	03/20/2020	227.52	227.52	05/18/2020
PUBLIC SAFETY BUILD	1166	1ST AYD CORPORATION	PSI362270	SANITIZER WIPES	05/04/2020	143.88	143.88	05/18/2020
PUBLIC SAFETY BUILD	26	ALPHA CONTROLS & SERVICES	W35813	PART AND LABOR ON A PSB HVAC RE	04/30/2020	1,602.75	1,602.75	05/18/2020
PUBLIC SAFETY BUILD	52	AUCA CHICAGO MC LOCKBOX	001592206756	MATS	03/19/2020	89.38	89.38	05/18/2020
PUBLIC SAFETY BUILD	52	AUCA CHICAGO MC LOCKBOX	1592255996	RUG SERVICE PSB	05/05/2020	116.79	116.79	05/18/2020
PUBLIC SAFETY BUILD	118	CDW GOVERNMENT	XQB9799	HID MINIPROX READER, HID PROXPR	04/22/2020	137.33	137.33	05/18/2020
PUBLIC SAFETY BUILD	118	CDW GOVERNMENT	XQB9799	HID MINIPROX READER, HID PROXPR	04/22/2020	473.49	473.49	05/18/2020
PUBLIC SAFETY BUILD	1173	DIRECT IN SUPPLY	109821	HAND SOAP AND DISPENSERS PSB	04/29/2020	104.40	104.40	05/18/2020

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
PUBLIC SAFETY BUILD	503	MECHANICAL INC- FREEPORT	FRE 49864C	PREV MAINT. AGREEMENT	04/30/2020	3,934.32	3,934.32	05/18/2020
PUBLIC SAFETY BUILD	790	TRU GREEN	118648716	LAWN SERVICE PSB	04/21/2020	46.55	46.55	05/18/2020
Total PUBLIC SAFETY BUILDING:						7,131.08	7,131.08	
TRAFFIC MAINTENANCE								
TRAFFIC MAINTENANC	148	COMCAST CABLE	166520	INTERNET 612 E SEVENTH ST 877110	04/27/2020	49.95	49.95	05/17/2020
TRAFFIC MAINTENANC	518	MILLER BRADFORD RISBERG INC	C03553	REFUND -WHEEL LDR	04/23/2020	114.30-	114.30-	05/18/2020
TRAFFIC MAINTENANC	518	MILLER BRADFORD RISBERG INC	W03553	WHEEL-LDR	03/04/2020	364.30	364.30	05/18/2020
Total TRAFFIC MAINTENANCE:						299.95	299.95	
WATER								
WATER	1166	1ST AYD CORPORATION	PSI358042	70% ALOCOHOL HAND SANITIZING G	04/27/2020	247.98	247.98	05/18/2020
WATER	1166	1ST AYD CORPORATION	PSI358374	NON-CONTACT INFRARED THERMO.	04/27/2020	95.70	95.70	05/18/2020
WATER	1166	1ST AYD CORPORATION	PSI360998	SANI-SPRITZ SPRAY	05/04/2020	180.30	180.30	05/18/2020
WATER	1166	1ST AYD CORPORATION	PSI60605	FACE MASKS	05/01/2020	206.36	206.36	05/18/2020
WATER	4	ACE HARDWARE	599229	CABLE TIE	05/05/2020	12.58	12.58	05/18/2020
WATER	4	ACE HARDWARE	599269	HARDWARE	05/05/2020	28.35	28.35	05/18/2020
WATER	24	ALL-SAFE OF DIXON	MAY2020 118139	FLUORIDE SAMPLE MAILING	05/04/2020	9.61	9.61	05/18/2020
WATER	1194	AQUA BACKFLOW INC.	2020-1307	WEB-BASED BACKFLOW TRACKING	05/01/2020	360.00	360.00	05/18/2020
WATER	1933	CHASE PAYMENTECH	APR 2020 5945769	APR2020 UTILITY CC FEES	05/01/2020	2,714.30	2,714.30	05/17/2020
WATER	148	COMCAST CABLE	MAY 2020 258038	BUSINESS INTERNET	05/06/2020	138.35	138.35	05/17/2020
WATER	1612	CORE & MAIN LP	M092693	CURB BOX KEY, SHUT OFF KEY, PENT	04/08/2020	778.21	778.21	05/18/2020
WATER	1612	CORE & MAIN LP	M257938	REFERENCE INV #M092693	04/27/2020	433.71-	433.71-	05/18/2020
WATER	1612	CORE & MAIN LP	M284538	4 TJ CL52 DI PIPE	05/04/2020	1,294.20	1,294.20	05/18/2020
WATER	1211	DYNEGY ENERGY SERVICES	146635420051	92 ARTESIAN PLACE 0045036075	05/04/2020	4,384.44	4,384.44	05/18/2020
WATER	1211	DYNEGY ENERGY SERVICES	146635520051	1552 DUTCH RD 0127095069	05/04/2020	1,778.89	1,778.89	05/18/2020
WATER	1211	DYNEGY ENERGY SERVICES	146635620041	420 E RIVER RD 0655112011	04/29/2020	1,744.81	1,744.81	05/18/2020
WATER	1211	DYNEGY ENERGY SERVICES	146635720051	1125 N JEFFERSON 0822025034	05/04/2020	618.17	618.17	05/18/2020
WATER	1211	DYNEGY ENERGY SERVICES	146635920051	0 CHICAGO AVE 2607077030	04/30/2020	345.85	345.85	05/18/2020
WATER	1211	DYNEGY ENERGY SERVICES	146636020051	1329 N GALENA AVE 5526002009	05/04/2020	5,589.40	5,589.40	05/18/2020
WATER	1211	DYNEGY ENERGY SERVICES	146636120051	1512 S COLLEGE - 5547096047	04/30/2020	375.81	375.81	05/18/2020
WATER	1211	DYNEGY ENERGY SERVICES	146636220051	1025 NACHUSA AVE 5610052004	05/04/2020	3,254.79	3,254.79	05/18/2020
WATER	1211	DYNEGY ENERGY SERVICES	146636320051	1100 WARP RD 5946131009	05/04/2020	4,793.53	4,793.53	05/18/2020
WATER	1211	DYNEGY ENERGY SERVICES	146636420051	1952 LOWELL PARK RD - 7878029001	04/30/2020	171.51	171.51	05/18/2020
WATER	1211	DYNEGY ENERGY SERVICES	146636520051	2019 LOWELL PARK RD - 8907019049	04/30/2020	109.22	109.22	05/18/2020
WATER	1211	DYNEGY ENERGY SERVICES	146636620051	1740 BRINTON - 9138144009	04/30/2020	153.79	153.79	05/18/2020
WATER	937	GASVODA & ASSOCIATES INC.	2000988	FOOT VALVE ASSEMBLY, TUBING CO	05/07/2020	89.90	89.90	05/18/2020
WATER	339	HUFFMAN CAR WASH	145743	CAR WASH	05/01/2020	9.25	9.25	05/18/2020
WATER	1049	KALEEL'S CLOTHING AND PRINTING	APR2020 1	J.SMITH - HI VIS SHIRT	04/24/2020	23.00	23.00	05/18/2020

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
WATER	492	MARTIN & COMPANY EXCAVATING	20114151	HMA PATCH - DEPOT AND FIFTH, DEP	05/05/2020	1,850.00	1,850.00	05/18/2020
WATER	555	NICOR	APR 2020 593337	1740 N BRINTON AVE - 99-49-75-9333-	04/28/2020	118.78	118.78	05/18/2020
WATER	555	NICOR	APR 2020 930232	2019 LOWELL PARK RD - 90-11-69-302	04/28/2020	112.56	112.56	05/18/2020
WATER	555	NICOR	APR2020 356015	1952 LOWELL PARK RD- 70-38-23-560	04/28/2020	118.58	118.58	05/18/2020
WATER	596	PEST CONTROL CONSULTANTS	211797	MONTHLY PEST CONTROL	05/05/2020	68.00	68.00	05/18/2020
WATER	627	QUALITY READY MIX CONCRETE INC	31336	6 BAG 4000 7TH & DIXON	04/14/2020	157.50	157.50	05/18/2020
WATER	728	STERLING NAPA AUTO PARTS	0044774	MICFIBER TERRY 12PK	05/01/2020	15.29	15.29	05/18/2020
WATER	728	STERLING NAPA AUTO PARTS	045189	SHOCK GAS GRANDE FLEET FRONT	05/05/2020	110.98	110.98	05/18/2020
WATER	728	STERLING NAPA AUTO PARTS	045237	GRINDING-CUT OFF WHEEL	05/05/2020	15.18	15.18	05/18/2020
WATER	728	STERLING NAPA AUTO PARTS	045272	AIR HAMMER	05/05/2020	115.00	115.00	05/18/2020
WATER	836	WELLS FARGO	04 20 3949 HUYETT	MEG DRTU	05/03/2020	40.02	40.02	05/18/2020
WATER	836	WELLS FARGO	APR2020 4359	TP-LINK FIBER MEDIA CONVERTERS	05/03/2020	114.16	114.16	05/18/2020
WATER	836	WELLS FARGO	APR2020 4359	TRIPPLITE FIBER PATCH CABLES	05/03/2020	64.40	64.40	05/18/2020
WATER	836	WELLS FARGO	APR2020 4359	TRIPPLITE FIBER PTACH CABLES	05/03/2020	102.54	102.54	05/18/2020
WATER	836	WELLS FARGO	APR2020 5661	USPS MAILING - EPA PYMT	05/03/2020	26.35	26.35	05/18/2020
WATER	836	WELLS FARGO	APRIL 2020 6211 BUSKO	DISPOSABLE MASKS	05/05/2020	386.25	386.25	05/18/2020
WATER	1814	XPRESS BILL PAY	47083	MARCH 2020 NON UTILITY CC FEES	05/01/2020	46.49-	46.49-	05/17/2020
WATER	1814	XPRESS BILL PAY	47783	APR2020 NON UTILITY CC FEES	05/01/2020	538.95	538.95	05/17/2020
WATER	1814	XPRESS BILL PAY	48252	APR 2020 NON UTILITY CC FEES	05/01/2020	43.82-	43.82-	05/17/2020

Total WATER:

32,938.82 32,938.82

SEWAGE TREATMENT

SEWAGE TREATMENT	1166	1ST AYD CORPORATION	PSI358299	DISPOSABLE LATEX GLOVES, OIL&W	04/27/2020	371.72	371.72	05/18/2020
SEWAGE TREATMENT	4	ACE HARDWARE	596608	WRK GLOVES	04/09/2020	19.79	19.79	05/18/2020
SEWAGE TREATMENT	4	ACE HARDWARE	599233	HARDWARE, CLOGBUSTER, WASHR	05/05/2020	29.83	29.83	05/18/2020
SEWAGE TREATMENT	4	ACE HARDWARE	599234	BATTERIES,	05/05/2020	25.98	25.98	05/18/2020
SEWAGE TREATMENT	52	AUCA CHICAGO MC LOCKBOX	1592248691	RUBBER MATS	04/28/2020	68.98	68.98	05/18/2020
SEWAGE TREATMENT	52	AUCA CHICAGO MC LOCKBOX	1592255999	RUBBER MATS	05/05/2020	68.98	68.98	05/18/2020
SEWAGE TREATMENT	122	CENTURYLINK	MAY 2020 027784	2600 W THIRD 304027784	04/19/2020	326.26	326.26	05/17/2020
SEWAGE TREATMENT	1933	CHASE PAYMENTECH	APR 2020 5945769	APR2020 UTILITY CC FEES	05/01/2020	2,714.31	2,714.31	05/17/2020
SEWAGE TREATMENT	1992	CJL & M LLC	402	CONTRACTUAL APRIL 2020	05/01/2020	2,310.00	2,310.00	05/18/2020
SEWAGE TREATMENT	157	CONSTELLATION NEW ENERGY INC	17101648401	1731 TILTON PARK DR - 8621613	03/30/2020	46.50	46.50	05/18/2020
SEWAGE TREATMENT	157	CONSTELLATION NEW ENERGY INC	17101653901	926 E RIVER RD - 8621607	03/30/2020	69.47	69.47	05/18/2020
SEWAGE TREATMENT	157	CONSTELLATION NEW ENERGY INC	17101688301	706 E FELLOWS ST - 8621612	03/30/2020	70.66	70.66	05/18/2020
SEWAGE TREATMENT	157	CONSTELLATION NEW ENERGY INC	17101774001	976 TAYLOR CT 8621617	03/30/2020	178.85	178.85	05/18/2020
SEWAGE TREATMENT	157	CONSTELLATION NEW ENERGY INC	17101951101	128 LIBERTY CT - 8621603	03/30/2020	35.56	35.56	05/18/2020
SEWAGE TREATMENT	157	CONSTELLATION NEW ENERGY INC	17101967801	0 LOWELL PARK RD 8621609	03/30/2020	217.68	217.68	05/18/2020
SEWAGE TREATMENT	157	CONSTELLATION NEW ENERGY INC	17107337201	1670 BRANDYWINE LANE - 8621611	03/26/2020	72.37	72.37	05/18/2020
SEWAGE TREATMENT	201	DIXON COMMERCIAL ELECTRIC CO.	02544	OLD CUTLER HAMMER DISPLAYED V	04/22/2020	241.00	241.00	05/18/2020
SEWAGE TREATMENT	104	FARMCHAINS	57982	SHIPPING & HANDLING COOLER TO E	05/05/2020	247.98	247.98	05/18/2020

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
SEWAGE TREATMENT	104	FARMCHAINS	57993	SHIPPING & HANDLING COOLER TO E	05/07/2020	128.32	128.32	05/18/2020
SEWAGE TREATMENT	596	PEST CONTROL CONSULTANTS	208086	MONTHLY PEST CONTROL	05/06/2020	175.00	175.00	05/18/2020
SEWAGE TREATMENT	638	RENNER QUARRIES LTD.	52662	1" MINUS 9.43TN	05/08/2020	55.64	55.64	05/18/2020
SEWAGE TREATMENT	662	RP LUMBER COMPANY INC	205-406358	MEGA BIT HOLDER, HILLMAN FASTEN	05/06/2020	20.73	20.73	05/18/2020
SEWAGE TREATMENT	728	STERLING NAPA AUTO PARTS	041921	DEF 2.5 GAL	04/09/2020	39.96	39.96	05/18/2020
SEWAGE TREATMENT	728	STERLING NAPA AUTO PARTS	044110	OIL FILTER, OIL	04/27/2020	44.43	44.43	05/18/2020
SEWAGE TREATMENT	728	STERLING NAPA AUTO PARTS	044160	OIL, OIL FILTER, FILTER WRENCH	04/27/2020	39.96	39.96	05/18/2020
SEWAGE TREATMENT	728	STERLING NAPA AUTO PARTS	044364	OIL FILTER	04/28/2020	10.99	10.99	05/18/2020
SEWAGE TREATMENT	728	STERLING NAPA AUTO PARTS	044383	GREASE FITTINGS	04/28/2020	7.98	7.98	05/18/2020
SEWAGE TREATMENT	836	WELLS FARGO	APR2020 4359	TRIPPLITE FIBER PTACH CABLES	05/03/2020	21.44	21.44	05/18/2020
SEWAGE TREATMENT	836	WELLS FARGO	APRIL 2020 6211 BUSKO	DISPOSABLE MASKS	05/05/2020	386.25	386.25	05/18/2020
SEWAGE TREATMENT	1814	XPRESS BILL PAY	47083	MARCH 2020 NON UTILITY CC FEES	05/01/2020	46.49-	46.49-	05/17/2020
SEWAGE TREATMENT	1814	XPRESS BILL PAY	47783	APR2020 NON UTILITY CC FEES	05/01/2020	538.95	538.95	05/17/2020
SEWAGE TREATMENT	1814	XPRESS BILL PAY	48252	APR 2020 NON UTILITY CC FEES	05/01/2020	43.82-	43.82-	05/17/2020
Total SEWAGE TREATMENT:						8,495.26	8,495.26	

FIRE

FIRE	1166	1ST AYD CORPORATION	PSI349630	DISINFECTANT CLEANER	03/20/2020	113.76	113.76	05/18/2020
FIRE	1166	1ST AYD CORPORATION	PSI358305	GLOVES	04/23/2020	202.20	202.20	05/18/2020
FIRE	4	ACE HARDWARE	595765	STATION SUPPLIES- SPRING CLEANI	04/01/2020	63.65	63.65	05/18/2020
FIRE	4	ACE HARDWARE	595874	N95 MASKS	04/02/2020	41.38	41.38	05/18/2020
FIRE	4	ACE HARDWARE	595943	STATION SUPPLIES	04/02/2020	31.47	31.47	05/18/2020
FIRE	4	ACE HARDWARE	596027	STATION SUPPLIES	04/03/2020	28.76	28.76	05/18/2020
FIRE	4	ACE HARDWARE	596098	SPRAYER	04/04/2020	8.99	8.99	05/18/2020
FIRE	4	ACE HARDWARE	596183	CREDIT RETURN	04/05/2020	31.47-	31.47-	05/18/2020
FIRE	4	ACE HARDWARE	596466	GARDEN HOSE ADAPTER	04/08/2020	6.29	6.29	05/18/2020
FIRE	4	ACE HARDWARE	596471	CREDIT RETURN	04/08/2020	6.29-	6.29-	05/18/2020
FIRE	4	ACE HARDWARE	596471	STATION SUPPLIES	04/08/2020	4.13	4.13	05/18/2020
FIRE	4	ACE HARDWARE	596471	STATION SUPPLIES	04/08/2020	5.03	5.03	05/18/2020
FIRE	4	ACE HARDWARE	596542	STATION SUPPLIES	04/08/2020	18.86	18.86	05/18/2020
FIRE	4	ACE HARDWARE	596783	STATION SUPPLIES	04/10/2020	6.29	6.29	05/18/2020
FIRE	4	ACE HARDWARE	596905	STATION SUPPLIES	04/11/2020	15.29	15.29	05/18/2020
FIRE	4	ACE HARDWARE	596935	STATION SUPPLIES	04/13/2020	9.43	9.43	05/18/2020
FIRE	4	ACE HARDWARE	598425	STATION SUPPLIES	04/28/2020	.27	.27	05/18/2020
FIRE	4	ACE HARDWARE	598520	STATION SUPPLIES	04/28/2020	33.52	33.52	05/18/2020
FIRE	4	ACE HARDWARE	598809	STATION SUPPLIES	04/30/2020	4.76	4.76	05/18/2020
FIRE	1537	AIR ONE EQUIPMENT	156218	HOSE GASKETS	05/04/2020	95.00	95.00	05/18/2020
FIRE	33	AMERICAN TEST CENTER INC	2200877	LADDER TESTING	04/30/2020	1,236.00	1,236.00	05/18/2020
FIRE	1662	BARBECK COMMUNICATIONS	80000750	ANNUAL MAINTENANCE AGREEMENT	04/01/2020	3,912.72	3,912.72	05/18/2020
FIRE	1490	DINGES FIRE COMPANY	09667	HELMET FRONTS	05/07/2020	165.40	165.40	05/18/2020

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
FIRE	1173	DIRECT IN SUPPLY	109821	GLOVES- FD	04/29/2020	129.50	129.50	05/18/2020
FIRE	241	EMERGENCY MEDICAL PRODUCTS IN	2148141	GLOVES	03/28/2020	109.74	109.74	05/18/2020
FIRE	241	EMERGENCY MEDICAL PRODUCTS IN	2165104	GLOVES	05/07/2020	109.74	109.74	05/18/2020
FIRE	1800	IAFC	MAY 2020 IAFC	MEMBERSHIP DUES AUG 2020- JULY	05/03/2020	215.00	215.00	05/18/2020
FIRE	2586	IFSAP MEMBERSHIP	MAY 2020	YEARLY MEMBERSHIP DUES- LAURE	04/01/2020	45.00	45.00	05/18/2020
FIRE	1541	KALEEL'S	6683	UNIFORMS	05/09/2020	68.00	68.00	05/18/2020
FIRE	427	KEN NELSON AUTO PLAZA	358786	OIL CHANGE SQUAD 5	05/06/2020	150.26	150.26	05/18/2020
FIRE	471	LEXIPOL LLC	INV337	ANNUAL LEXIPOL POLICY PROCEDU	04/01/2020	7,446.00	7,446.00	05/18/2020
FIRE	504	MEDICAL PRODUCTS GROUP LLC	354700	OXYGEN D	05/01/2020	8.75	8.75	05/18/2020
FIRE	504	MEDICAL PRODUCTS GROUP LLC	355347	OXYGEN D	05/01/2020	8.75	8.75	05/18/2020
FIRE	504	MEDICAL PRODUCTS GROUP LLC	355349	OXYGEN M	05/01/2020	16.00	16.00	05/18/2020
FIRE	504	MEDICAL PRODUCTS GROUP LLC	355367	OXYGEN M125	05/01/2020	21.00	21.00	05/18/2020
FIRE	1071	OLIVER'S FOOD PRIDE	2335	BOTTLED WATER	05/10/2020	11.96	11.96	05/18/2020
FIRE	1071	OLIVER'S FOOD PRIDE	2814	WATER AND COFFEE	05/06/2020	12.98	12.98	05/18/2020
FIRE	1071	OLIVER'S FOOD PRIDE	2946	BOTTLED WATER	04/12/2020	29.94	29.94	05/18/2020
FIRE	1072	PHYSICIANS IMMEDIATE CARE	4150163	VACCINE	04/22/2020	90.00	90.00	05/18/2020
FIRE	836	WELLS FARGO	APRIL 2020 6211 BUSKO	BOAT PARTS	05/05/2020	22.29	22.29	05/18/2020
FIRE	836	WELLS FARGO	APRIL 2020 6211 BUSKO	CANCELED ORDER- LOST IN MAIL	05/05/2020	13.99-	13.99-	05/18/2020
FIRE	836	WELLS FARGO	APRIL 2020 6211 BUSKO	EMS SPRAY BOTTLES	05/05/2020	9.79	9.79	05/18/2020
FIRE	836	WELLS FARGO	APRIL 2020 6211 BUSKO	UNIFORM PANTS	05/05/2020	120.46	120.46	05/18/2020
FIRE	836	WELLS FARGO	APRIL 2020 6211 BUSKO	SPRING UNIFORM	05/05/2020	169.96	169.96	05/18/2020
FIRE	836	WELLS FARGO	APRIL 2020 6211 BUSKO	PAGER BATTERIES	05/05/2020	74.25	74.25	05/18/2020
FIRE	836	WELLS FARGO	APRIL 2020 6211 BUSKO	DISPOSABLE MASKS	05/05/2020	386.25	386.25	05/18/2020
Total FIRE:						15,207.07	15,207.07	

POLICE

POLICE	1662	BARBECK COMMUNICATIONS	80000771	JUNE RADIO MAINTENANCE	05/01/2020	433.36	433.36	05/18/2020
POLICE	427	KEN NELSON AUTO PLAZA	323622	VARIOUS REPAIRS #0546	04/30/2020	319.12	319.12	05/18/2020
POLICE	451	LAMENDOLA, JASON	4026963045	REIMBURSE JASON LAMENDOLA DAT	04/09/2020	30.00	30.00	05/18/2020
POLICE	1230	LEE COUNTY SHERIFF'S DEPARTMEN	JUNE 2020	JUNE POLICE DISPATCHING	05/06/2020	16,821.60	16,821.60	05/18/2020
POLICE	939	MOTOROLA SOLUTIONS - STARCOM	4938920200331	MAY RADIO MAINTENANCE	05/01/2020	216.00	216.00	05/18/2020
POLICE	2464	MUNICIPAL SYSTEMS INC	18991	MUNICIPAL HEARING SOFTWARE AP	05/08/2020	850.00	850.00	05/18/2020
POLICE	836	WELLS FARGO	APRIL 20 #1308 WHELAN	POSTAGE	05/03/2020	6.95	6.95	05/18/2020
POLICE	836	WELLS FARGO	APRIL 20 #1308 WHELAN	FRONT SIGHT	05/03/2020	39.90	39.90	05/18/2020
POLICE	836	WELLS FARGO	APRIL 20 #1308 WHELAN	POSTAGE	05/03/2020	7.75	7.75	05/18/2020
POLICE	836	WELLS FARGO	APRIL 20 #1308 WHELAN	MAGAZINES	05/03/2020	126.07	126.07	05/18/2020
POLICE	836	WELLS FARGO	APRIL 20 #4383	SERGEANTS EXAM E-BOOK	05/03/2020	44.99	44.99	05/18/2020
POLICE	836	WELLS FARGO	APRIL 20 #4383	PARTIAL ORDER GLOVES	05/03/2020	37.90	37.90	05/18/2020
POLICE	836	WELLS FARGO	APRIL 20 #4383	CAR WASH	05/03/2020	5.00	5.00	05/18/2020
POLICE	836	WELLS FARGO	APRIL 20 #4383	BOOTS COPPOTELLI	05/03/2020	99.45	99.45	05/18/2020

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
POLICE	836	WELLS FARGO	APRIL 20 #4383	POSTAGE	05/03/2020	17.99	17.99	05/18/2020
POLICE	836	WELLS FARGO	APRIL 20 #9714	TABLE SKIRT	05/03/2020	415.00	415.00	05/18/2020
POLICE	836	WELLS FARGO	APRIL 20 #9714	DRONE	05/03/2020	553.75	553.75	05/18/2020
POLICE	836	WELLS FARGO	APRIL 20 #9714	FAULTY GOGGLE CREDIT	05/03/2020	148.05-	148.05-	05/18/2020
Total POLICE:						19,876.78	19,876.78	
LIBRARY								
LIBRARY	1775	AMAZON CAPITAL SERVICES INC	1313-1XCJ-61D9	NITRILE GLOVES 2 SIZES	04/28/2020	81.75	81.75	05/18/2020
LIBRARY	1775	AMAZON CAPITAL SERVICES INC	1LWD-79QR-3XD3	WIRELES ACCESS POINT * 3	05/04/2020	133.92	133.92	05/18/2020
LIBRARY	1775	AMAZON CAPITAL SERVICES INC	1WL1-R3PH-9WN3	TRIPOD/STAND/SHUTTER YOUTH DE	05/06/2020	29.99	29.99	05/18/2020
LIBRARY	86	BOOKS ON FIRST	10220729	GIFT CERT/CARDS: 10X10	05/04/2020	100.00	100.00	05/18/2020
LIBRARY	148	COMCAST CABLE	MAY2020 248583	221 S HENNEPIN 8771103010248583	05/02/2020	140.14	140.14	05/17/2020
LIBRARY	277	GALE/CENGAGE LEARNING	70309718	BALANCE DUE AMT ON APR LP BK	04/29/2020	23.25	23.25	05/18/2020
LIBRARY	389	INGRAM LIBRARY SERVICES	45385079	ADULT MTLs - BOOKS	04/30/2020	244.34	244.34	05/18/2020
LIBRARY	389	INGRAM LIBRARY SERVICES	45385079	CHILDREN - BOOKS	04/30/2020	44.24	44.24	05/18/2020
LIBRARY	389	INGRAM LIBRARY SERVICES	45483903	ADULT MTLs - BOOKS	05/05/2020	1,017.77	1,017.77	05/18/2020
LIBRARY	539	J.D. POWER	ORD36122	SUBSCR RENEWAL USED CAR GUIDE	05/05/2020	160.00	160.00	05/18/2020
LIBRARY	1718	MANGO LANGUAGES	INV006681	DATABASE/MANGO CONVERSATIONS	04/22/2020	1,149.91	1,149.91	05/18/2020
LIBRARY	1691	PROQUEST LLC	70622355	DATABASE: NEWSPAPERS.COM-IL	05/01/2020	1,698.11	1,698.11	05/18/2020
LIBRARY	1691	PROQUEST LLC	70625064	DATABASE: ANCESTRY LIBRARY	05/01/2020	1,390.50	1,390.50	05/18/2020
LIBRARY	2603	THE GALECIA GROUP	1083	SRP: BOOKPOINTS HOST PROGRAM	04/24/2020	1,000.00	1,000.00	05/18/2020
LIBRARY	836	WELLS FARGO	APR 2020 7655 AD	FACEBOOK ADS APR 13-20/APR 22-28	05/03/2020	50.00	50.00	05/18/2020
Total LIBRARY:						7,263.92	7,263.92	
AIRPORT								
AIRPORT	4	ACE HARDWARE	599264	PAPER TAGS	05/05/2020	5.84	5.84	05/18/2020
AIRPORT	52	AUCA CHICAGO MC LOCKBOX	1592251642	MATS, MOP SOLUTION, CRT PAPER,	04/30/2020	119.76	119.76	05/18/2020
AIRPORT	148	COMCAST CABLE	MAY 2020 223651	1650 FRANKLIN GROVE RD 877110301	05/01/2020	187.07	187.07	05/17/2020
AIRPORT	157	CONSTELLATION NEW ENERGY INC	17116316201	1650 FRANKLIN GROVE RD. - 8621619	03/27/2020	31.47	31.47	05/18/2020
AIRPORT	746	SYN-TECH SYSTEMS INC	206002	ANNUAL SERVICE AGMT 6/11/19-6/10/	04/24/2020	1,675.00	1,675.00	05/18/2020
AIRPORT	836	WELLS FARGO	Apr 2020 4781 Canterbury	PAPER, THERMAL - 9PK	05/03/2020	36.04	36.04	05/18/2020
AIRPORT	836	WELLS FARGO	Apr 2020 4781 Canterbury	TRANSCIEVER -1EACH	05/03/2020	267.60	267.60	05/18/2020
Total AIRPORT:						2,322.78	2,322.78	
PUBLIC RELATIONS & MARKETING								
PUBLIC RELATIONS &	1583	DIXON CHAMBER OF COMMERCE &	MAY 2020	MARKETING -MAY 2020	05/06/2020	62,500.00	62,500.00	05/18/2020

Segment	DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
Total PUBLIC RELATIONS & MARKETING:							62,500.00	62,500.00	
Grand Totals:							233,129.76	233,129.76	

Report Criteria:

Invoices with totals above \$.00 included.

Only paid invoices included.

[Report].Date Paid = 05/05/2020-05/18/2020

Invoice.Batch = "05-02"

City of Dixon - Department of Building & Zoning
Monthly Summary Building Permit Report - April 2020

<u>Type</u>	<u>April</u>
New/Renew Contractor Reg	9
New Residential	5
New Multi-Family	0
New Commercial	0
Resid Add/Rem/Repair	9
Non-Resid Add/Rem/Repair	5
Roof	25
Siding, windows	4
Utility shed	1
Deck, porch, patio	13
Demolition	1
Driveway, sidewalk	3
Garage	1
Parking lot	1
Pool	2
Fence, retaining wall	11
Sign, temp sign	0
Sewer, water connect	1
Sewer, water repair	1
Electrical	6
R.O.W	6
Sidewalk Program	0
Rubbish Dumpster	0
Total Contractors/Permits/Sidewalks	104
Total Permit/Other Fees	\$6,634.86
Total Construction Costs	\$906,184.47



COUNCIL ACTION FORM

Date: 05/18/2020

Presented By: Shipman

Subject: Budget Resolution - Public Safety Building Agenda Item: 13a

Description:

The resolution adds \$750 to the PSB operating supplies and reduces OT in the PSB budget by \$750.

FINANCIAL

Is this a budgeted item? YES ☒ NO ☐

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES ☐ NO ☐ CIP Project Number: _____

COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

Recommendation:

Approve the resolution.

Required Action

ORDINANCE ☐

RESOLUTION ☒

MOTION ☐

NO ACTION REQUIRED ☐

Additional Comments:

MOTION BY: _____ SECONDED BY: _____

MOVE TO approve the FY19/20 Budget resolution with respect to the Public Safety Building.

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Considine	Councilman Marshall	Councilwoman Oros	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RESOLUTION NO. _____

**RESOLUTION AMENDING 2019-2020 BUDGET
(Public Safety Building – Operating)**

WHEREAS, pursuant to 65 ILCS 5/8-2-9.6, the City Council may amend the annual budget of the City of Dixon by a vote of two-thirds of the corporate authorities then holding office; and

WHEREAS, the City Council has reviewed the needs of the City of Dixon and deems it advisable and in the best interests of the City of Dixon to amend the budget for fiscal year 2019-2020 by amending line items within the Public Safety Building budget to accommodate additional operating supplies; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Dixon that the Finance Director of the City is hereby authorized and directed to amend the budget for fiscal year 2019-2020 by increasing the line item for “Operating Supplies” by \$750 and decreasing the line item for “Overtime” by \$750 all within the Public Safety Building budget.

BE IT FURTHER RESOLVED that the City Council finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by reference.

BE IT FURTHER RESOLVED that all resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, hereby repealed.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect from and after the date of its passage and approval, and publication as required by law.

This Resolution read and approved this 18th day of May, 2020.

Mayor

Attest:

City Clerk



COUNCIL ACTION FORM

Date: 05/18/2020

Presented By: Matt Heckman

Subject: Amend Budget - Street Dept. Agenda Item: 13b

Description:

This resolution will increase the following budget line items within the Street Dept. budget:

Fuel and Oil \$1,500

Contractual \$2,000

and decrease the following items within Street Dept. budget:

Mileage/Meal Allowance \$3,500

All funds are being moved around within the FY20 budget, this is not a request for additional funding.

FINANCIAL

Is this a budgeted item? YES ☐ NO ☐

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Street Department

Is this item in the CIP? YES ☐ NO ☐ CIP Project Number: _____

COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

None.

Recommendation:

Approve the resolution.

Required Action

ORDINANCE ☐ RESOLUTION ☒ MOTION ☐ NO ACTION REQUIRED ☐

Additional Comments:

MOTION BY: _____ SECONDED BY: _____

TO approve the resolution amending the FY19-20 budget with respect to the Street Department
Contractual and Fuel & Oil.

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Considine	Councilman Marshall	Councilwoman Oros	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RESOLUTION NO. _____

**RESOLUTION AMENDING 2019-2020 BUDGET
(Street Department – Contractual/Fuel & Oil)**

WHEREAS, pursuant to 65 ILCS 5/8-2-9.6, the City Council may amend the annual budget of the City of Dixon by a vote of two-thirds of the corporate authorities then holding office; and

WHEREAS, the City Council has reviewed the needs of the City of Dixon and deems it advisable and in the best interests of the City of Dixon to amend the budget for fiscal year 2019-2020 by amending line items within the Street Department budget to accommodate additional fuel and contractual needs; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Dixon that the Finance Director of the City is hereby authorized and directed to amend the budget for fiscal year 2019-2020 by increasing the line item for “Fuel & Oil” by \$1,500 and increasing the line item for “Contractual” by \$2,000; and decreasing the line item for “Mileage/Meal Allowance” by \$3,500 all within the Street Department budget.

BE IT FURTHER RESOLVED that the City Council finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by reference.

BE IT FURTHER RESOLVED that all resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, hereby repealed.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect from and after the date of its passage and approval, and publication as required by law.

This Resolution read and approved this 18th day of May, 2020.

Mayor

Attest:

City Clerk



COUNCIL ACTION FORM

Date: 05/18/2020

Presented By: Matt Heckman

Subject: Amend Budget - Wastewater Dept. Agenda Item: 13c

Description:

This resolution will increase the following budget line items within the Wastewater budget:

Contractual \$7,000

and decrease the following items within Wastewater budget:

Full-Time Wages \$10,000

All funds are being moved around within the FY20 budget, this is not a request for additional funding.

FINANCIAL

Is this a budgeted item? YES ☐ NO ☐

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Wastewater

Departments:

Wastewater

Is this item in the CIP? YES ☐ NO ☐ CIP Project Number: _____

COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

None.

Recommendation:

Approve the resolution.

Required Action

ORDINANCE ☐ RESOLUTION ☒ MOTION ☐ NO ACTION REQUIRED ☐

Additional Comments:

MOTION BY: _____ SECONDED BY: _____

TO approve the resolution amending the FY19-20 budget with respect to the Wastewater Department Contractual.

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Considine	Councilman Marshall	Councilwoman Oros	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RESOLUTION NO. _____

**RESOLUTION AMENDING 2019-2020 BUDGET
(Wastewater Department – Contractual)**

WHEREAS, pursuant to 65 ILCS 5/8-2-9.6, the City Council may amend the annual budget of the City of Dixon by a vote of two-thirds of the corporate authorities then holding office; and

WHEREAS, the City Council has reviewed the needs of the City of Dixon and deems it advisable and in the best interests of the City of Dixon to amend the budget for fiscal year 2019-2020 by amending line items within the Wastewater Department budget to accommodate additional contractual expense; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Dixon that the Finance Director of the City is hereby authorized and directed to amend the budget for fiscal year 2019-2020 by increasing the line item for “Contractual” by \$7,000 and decreasing the line item for “Full Time Wages” by \$7,000 all within the Wastewater Department budget.

BE IT FURTHER RESOLVED that the City Council finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by reference.

BE IT FURTHER RESOLVED that all resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, hereby repealed.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect from and after the date of its passage and approval, and publication as required by law.

This Resolution read and approved this 18th day of May, 2020.

Mayor

Attest:

City Clerk



COUNCIL ACTION FORM

Date: 05/18/2020

Presented By: Heckman/Huyett

Subject: Amend Budget - Water Dept. Agenda Item: 13d

Description:

This resolution will increase the following budget line items within the Water budget:

Contractual \$3,500

and decrease the following items within Water budget:

Workman's Comp \$3,500

All funds are being moved around within the FY20 budget, this is not a request for additional funding.

FINANCIAL

Is this a budgeted item? YES ☐ NO ☐

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Water

Departments:

Water

Is this item in the CIP? YES ☐ NO ☐ CIP Project Number: _____

COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

None.

Recommendation:

Approve the resolution.

Required Action

ORDINANCE ☐ RESOLUTION ☒ MOTION ☐ NO ACTION REQUIRED ☐

Additional Comments:

MOTION BY: _____ SECONDED BY: _____

TO approve the resolution amending the FY19-20 budget with respect to the Water Department
Contractual.

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Considine	Councilman Marshall	Councilwoman Oros	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RESOLUTION NO. _____

**RESOLUTION AMENDING 2019-2020 BUDGET
(Water Department – Contractual)**

WHEREAS, pursuant to 65 ILCS 5/8-2-9.6, the City Council may amend the annual budget of the City of Dixon by a vote of two-thirds of the corporate authorities then holding office; and

WHEREAS, the City Council has reviewed the needs of the City of Dixon and deems it advisable and in the best interests of the City of Dixon to amend the budget for fiscal year 2019-2020 by amending line items within the Water Department budget to accommodate additional contractual expense; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Dixon that the Finance Director of the City is hereby authorized and directed to amend the budget for fiscal year 2019-2020 by increasing the line item for “Contractual” by \$3,500 and decreasing the line item for “Workmen’s Comp” by \$3,500 all within the Water Department budget.

BE IT FURTHER RESOLVED that the City Council finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by reference.

BE IT FURTHER RESOLVED that all resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, hereby repealed.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect from and after the date of its passage and approval, and publication as required by law.

This Resolution read and approved this 18th day of May, 2020.

Mayor

Attest:

City Clerk



COUNCIL ACTION FORM

Date: 04/18/2020

Presented By: Allen Philhower/Tim Shipman

Subject: HVAC Controls Upgrade Agenda Item: 14a

Description:

Upgrade of the HVAC controls server and software including hardware controllers to integrate with the existing equipment so that communications can reach the management server. Alpha Controls will also perform an energy assessment to potentially reduce utility costs. The current system is no longer supported by the software vendor, and the operating system of the server is out of date and no longer supported. The hardware controllers also have security vulnerabilities that require replacement of the devices in order to secure the system. The upgrade will provide more detailed controls and monitoring of the HVAC system at the Public Safety Building. The proposal includes an annual maintenance agreements which includes hardware warranty and facility optimization to further reduce energy consumption.

FINANCIAL

Is this a budgeted item? YES ☒ NO ☐

Line Item #: 31-210-6300 Title: Capital - Building

Amount Budgeted: \$44,000.00

Actual Cost: \$43,124.00

Under/Over: under \$876.00

Funding Sources:

Capital

Departments:

Public Safety Building

Information Technology

Is this item in the CIP? YES ☒ NO ☐ CIP Project Number: PSBD-18-01

COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

Recommendation:

Approve the proposals with Alpha Controls & Services, LLC to upgrade the HVAC system at the Public Safety Building.

Required Action

ORDINANCE☐

RESOLUTION☐

MOTION☒

NO ACTION REQUIRED☐

Additional Comments:

MOTION BY: _____ SECONDED BY: _____

MOVE TO _____

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Considine	Councilman Marshall	Councilwoman Oros	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PROPOSAL



Proposed By
Jeff Francis

Account Executive
M: 815-520-4237
E: jefff@alphaacs.com
4104 Charles St
Rockford, IL
61108

Proposal for Temperature Controls
City Of Dixon

Proposal #: ACS19-0058
Proposal Date: March 3, 2020

General Scope

- Engineered control drawings.
- Startup, checkout, Owner training, commissioning, and 1-year warranty.
- Provide graphics, trends, and alarms for a browser based control system that provides remote access to the building system including the following:
 - Text alarms, historical trend data and click and drag scheduling of equipment for week days, holidays, and special events.
 - NOTE: Owner to maintain IT system to support browser based graphics.

Exclusions

- Fire and/or fire/smoke dampers, life safety products and/or electrical or sheet metal installation labor
- Access doors, patching and/or painting
- Overtime and/or Shift/Premium Time
- Bonding and Permits
- Federal, State and Local Taxes
- Smoke detectors and/or modifications to fire alarm system

Base Bid

Demolition

- Network Controller only field devices to stay in place

Commissioning and Training

- Training on new system

Central Equipment Network - GUI

- Network controller installed in a local control panel
 - Recommissioning of the existing controllers
-

PROPOSAL



AS Upgrade Network Controller

Following Systems

- 5 AHU's MNL-800 points (Typical Of 14)
- VAV Points (Typical Of 39)
- Hot Water System (Typical Of 1)
- Gen points (Typical Of 9)

Total Proposal: \$38,214.00

The standard terms and conditions of sale are attached and are a part hereof:

Proposed By

Name Jeff Francis
Title Account Executive
Company Alpha Controls & Services, LLC.
Date 3/3/2020

Accepted By

Name _____
Title _____
Company _____
Date _____

NOTWITHSTANDING ANY INCONSISTENT OR ADDITIONAL TERMS THAT MAY BE EMBODIED IN YOUR PURCHASE ORDER, SELLER WILL ACCEPT YOUR ORDER SUBJECT ONLY TO THE TERMS OF THE WRITTEN CONTRACT BETWEEN US UNDER WHICH YOUR ORDER IS PLACED. IF NO SUCH CONTRACT EXISTS SELLER WILL ACCEPT YOUR ORDER ONLY ON THE EXPRESS CONDITION THAT YOU ASSENT TO THE TERMS AND CONDITIONS CONTAINED ABOVE AND ON THE REVERS SIDE HEREOF; AND YOUR ACCEPTANCE AND RECEIPT OF THE GOODS SHIPPED HEREUNDER SHALL CONSTITUTE ASSENT TO SUCH TERMS AND CONDITIONS

PROPOSAL



All goods, services, and Firmware furnished by Alpha Controls & Services ("Supplier") are governed by these standard terms and conditions, and every agreement or other undertaking by Supplier is expressly conditioned on assent hereto by the buyer, and any end user with whom Supplier undertakes to deal, of Supplier's goods, services, and Firmware ("Customer"). These standard terms and conditions supersede all inconsistent printed terms submitted by Customer prior to Supplier's order acknowledgment. They may be varied only by a typed or legibly handwritten notation on the face of Supplier's quotation or order acknowledgment, Customer's purchase order form, or similar documents. Product and sales policy sheets and the like published from time to time by Supplier shall supplement but not supersede these standard terms and conditions. SUPPLIER IS NOT BOUND TO FURNISH ITS GOODS, SERVICES OR FIRMWARE EXCEPT IN ACCORDANCE WITH THE TERMS OF ITS ORDER ACKNOWLEDGMENT, FIRM QUOTATION, OR OTHER SIMILAR DOCUMENT ISSUED OVER THE SIGNATURE OF AN AUTHORIZED EMPLOYEE OF SUPPLIER. SUPPLIER'S REPRESENTATIVES, DISTRIBUTORS, DEALERS AND OTHER NON-EMPLOYEES HAVE NO AUTHORITY TO BIND SUPPLIER.

1. **Firmware.** The terms "goods" as used herein shall include Firmware which shall mean the set of instructions, consisting of symbolic language, processes, logic, routines, and programmed information in the form of firm or soft media relating to any of the goods and all revisions and modifications thereof.

2. **Price/Delivery Terms.** Unless otherwise provided on Supplier's order acknowledgment, price and delivery terms are FOB Supplier's plant and do not include sales, use, or other taxes. Supplier may, at its option, make partial shipments and invoice for same.

3. **Payment/Credit/Security.** Payment terms for buyers with a credit standing deemed adequate by Supplier are net 30 days from date of invoice. Supplier shall be entitled to charge interest thereafter at a rate permitted by law, but in no event to exceed 1½% per month. Whenever Supplier in good faith deems itself insecure, Supplier may cancel any outstanding contracts with Customer, revoke its extension of credit to Customer, reduce any unpaid debt by enforcing its security interest, created hereby, in all goods (and proceeds therefrom) furnished by Supplier to Customer, and take any other steps necessary or desirable to secure Supplier with respect to Customer's payment for goods and services furnished or to be furnished by Supplier.

In the event Customer for any reason withholds payment of any amount due Supplier, Supplier may declare itself insecure and suspend further shipment to Customer until Customer places the withheld amount in escrow and gives adequate security for further shipment or until Customer satisfies Supplier that Customer was entitled to withhold such amount. Supplier shall be entitled to recover from Customer all costs, including reasonable attorney's fees, incurred by Supplier in connection with the collection of any amount due Supplier.

4. **Cancellation by Customer.**

(a). Except as provided in sub-paragraph (b) below, Customer's wrongful non-acceptance or repudiation of a contract to purchase Supplier's goods or services shall entitle Supplier to recover the price or, where an action for the price is not permitted by law, damages, as provided by law, including Supplier's lost profits. In this connection all goods purchased and all services furnished by Supplier in complete or partial fulfillment of a special order from Customer shall be deemed identified to the contract between Supplier and Customer.

(b). Customer's wrongful non-acceptance or repudiation of a contract to purchase from Supplier goods which Supplier generally carries in inventory as stock items (or which are otherwise readily resalable by Supplier at a reasonable price) shall entitle Supplier to recover damages, as provided by law, including Supplier's lost profits.

5. **Warranty.** Supplier warrants that all new and unused goods furnished by Supplier are free from defect in workmanship and material as of the time and place of delivery by Supplier. Except for goods and services furnished by Supplier through its employees arising out of orders solicited by Supplier's Representatives and duly accepted by Supplier, Supplier does not warrant, and shall not be liable for, the quality of any goods or services furnished or to be furnished by representatives, distributors, dealers or other non-employees of Supplier.

As a matter of general warranty policy, Supplier honors an original buyer's warranty claim in the event of failure, within 12 months from the day of delivery by Supplier to the site for Alpha Controls & Services equipment and for Building Management Systems goods, which have been installed and operated under normal conditions and in accordance with generally accepted industry practices. This general warranty policy may be expanded or limited for particular categories of products or customers by information sheets published by Supplier from time to time:

The express warranties provided above are in lieu of all other warranties, express or implied. IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PARTICULAR PURPOSES ARE EXCLUDED WITH RESPECT TO ANY AND ALL GOODS AND SERVICES FURNISHED BY SUPPLIER.

In case of Supplier's breach of warranty or any other duty with respect to the quality of any goods, the sole and exclusive remedies therefore shall be, at Supplier's option, (1) repair, (2) replacement, or (3) payment of or credit for the purchase price (less reasonable depreciation based upon actual use) upon return of the non-conforming goods or parts.

Return authorization must be obtained from Supplier prior to the return of any defective material. All unauthorized returns will be sent back, freight collect, to the Customer. All returns must be made with transportation prepaid by the Customer. Supplier's examination of the units must disclose to its satisfaction that defects exist and have not been caused by misuse, neglect, improper installation, repair, alteration or accident before replacement is made or credit issued.

6. **Force Majeure.** Supplier and Customer assume the non-occurrence of the following contingencies which, without limitation, might render performance by Supplier impractical: strike, riots, fires, war, late or non-delivery by suppliers to Supplier, and all other contingencies beyond the reasonable control of supplier.

7. **No Consequential Damages.** Under no circumstances shall Supplier be liable to any person (including distributor) for loss of use, income, or profit or for incidental, special or consequential or other similar damages, arising, directly or indirectly out of or occasioned by the sale, operation, use, installation, repair or replacement of the goods or services, whether such damages are based on a claim of breach of express or implied warranties (including merchantability or fitness for a particular purpose), tortious conduct (including negligence and strict liability) or any other cause of action, except only in the case of personal injury where applicable law requires such liability.

8. **Governing Law.** The law of the State of Illinois shall govern all transactions to which these standard terms and conditions apply.

9. **Prices** in this quotation remain in effect for 45 days from date of issue.

PROPOSAL



Proposed By

Jeff Francis

Sales Executive

M: 815.520.4237

E: jefff@alphaacs.com

4104 Charles Street

Rockford, IL 61108

Proposal for Facility Optimization

City of Dixon PSB

Proposal #: ACS20-0826

Proposal Date: March 3, 2020

We will use your HVAC data to create ACTIONABLE SOLUTIONS.

What we do is: help your staff really know your HVAC Systems.

monitor your HVAC systems 24/7.

analyze and interpret the operational information and define corrective action.

proactively identify issues with your HVAC System.

coordinate with your staff for a timely, and accurate solution to identified issues.

report monthly the performance findings, actions and needs.

onsite 4 visits per year and remote support to investigate reported findings, and correct where possible.

reduce your energy consumption and improve occupant comfort.

Automated runtime monitoring reports on all scheduled equipment.

EcoStruxure System – Software Upgrades and Hardware Replacement Coverage

Across your monitored facilities you have approximately **\$33,950.00** of Building Automation System Controllers

- Included in this contract is the hardware replacement cost of EcoStruxure and I/A Series Network controllers in the event of a non-act of God failure. In the event labor exceeds available contract hours, cost of controller replacement will be billed as a contract extra.
- Included in this contract is a yearly software upgrade of EcoStruxure Automation Servers and Enterprise Server. This practice will assure that your system continues to run optimally at current rev levels and latest Security measures.

We are pleased to present this Facility Optimization Agreement. This continuous monitoring offer assures energy efficient operation of HVAC systems, maintains tenant comfort, and provides structured and proactive maintenance services.

The annual fee for the next (5) years for your Facility Optimization Agreement is **\$4,910.00**

Thank you,

Jeff Francis

Accepted By

Signature _____

Name _____

Title _____

Company _____

Date _____

Terms of Payment: This Service Agreement shall begin on the 1st day of the month, following the signed proposal date and shall continue for the agreed upon number years. After the initial term, either party may renew this agreement upon thirty-(30) day's written notice prior to the anniversary date of the agreement. The contract price shall be subject to adjustment with renewal. Material pricing will be based on the current Schneider Electric WWL price schedule at all times during the contract period. This agreement is paid in advance on a quarterly basis, with first payment due within 30 days of issuance of agreement. All subsequent invoices will be due at the beginning of each subsequent quarter under standard terms.

PROPOSAL



Facility Optimization Schedule

Alpha Controls & Services will maintain the system or equipment listed in the Equipment Schedule:

I. SCHEDULED SITE VISITS

- a. Specially trained technicians, engineers and mechanics are available to conduct the necessary tasks to ensure that your systems equipment is properly maintained.
- b. All work will be conducted during normal working hours (7am to 5pm, Monday through Friday, excluding holidays).
- c. Each piece of covered equipment is continuously monitored and receives targeted investigation as identified through the Facility Optimization tools.
- d. Each scheduled call has a specific set of tasks detailing exactly what needs to be performed and what special skills, tools or instruments are required to keep equipment operating at peak level.
- e. A typical scheduled call will consist of;
Adjust, calibrate, or repair as appropriate/required as directed by the Facility Optimization Team; the applicable temperature sensors, humidity sensors, actuators, damper linkages, valves & assemblies, power supplies, controllers, input/output points, transmitters, transducers, GUI database, etc.
- f. A service report will be completed after each call and provided to the Customer. A duplicate record will be maintained at Alpha Controls & Services to document the work performed.

II. REPAIR SERVICES

During a scheduled onsite visit if it is determined that a repair to the covered system, or a replacement of a component within the system would be beneficial/necessary, the following schedules apply:

- a. If a defect is identified through the course of the scheduled activities, Alpha Controls & Services will advise the Customer of the situation and will invoice the customer at the FOA material pricing level for any material not covered under the contract. If the Customer identifies a defect, and notifies Alpha Controls & Services of the situation, Alpha Controls & Services will invoice the customer for work performed, as an extra to the contract, at FOA labor rates. Material will be charged per contract terms. In all cases, work will proceed following approval by an authorized agent of the Customer.
- b. Emergency (After hours, Weekend, Holiday) pricing will be the Alpha Controls & Services FOA labor rate plus required premiums.

Equipment Schedule: (Note: use snipping tool to get screen shot from estimate. X out all hours to show visit schedule. Delete this note when complete.)

PROPOSAL



This proposal, including the attached pages constitutes the entire agreement and shall become a valid contract after customer acceptance and credit approval by Alpha Controls & Services. This agreement supersedes all prior presentations and agreements not incorporated herein. Notwithstanding any inconsistent or additional terms that may be embodied in your purchase order, seller will accept your order subject only to the terms of the written contract between us under which your order is placed. If no such contract exists seller will accept your order only on the express condition that you assent to the terms and conditions contained above and in the attached page; and your acceptance and receipt of the goods shipped hereunder shall constitute assent to such terms and conditions. The standard terms and conditions of sale are attached and are a part hereof

All goods, services, and Firmware furnished by Alpha Controls & Services ("Supplier") are governed by these standard terms and conditions, and every agreement or other undertaking by Supplier is expressly conditioned on assent hereto by the buyer, and any end user with whom Supplier undertakes to deal, of Supplier's goods, services, and Firmware ("Customer"). These standard terms and conditions supersede all inconsistent printed terms submitted by Customer prior to Supplier's order acknowledgment. They may be varied only by a typed or legibly handwritten notation on the face of Supplier's quotation or order acknowledgment, Customer's purchase order form, or similar documents. Product and sales policy sheets and the like published from time to time by Supplier shall supplement but not supersede these standard terms and conditions. SUPPLIER IS NOT BOUND TO FURNISH ITS GOODS, SERVICES OR FIRMWARE EXCEPT IN ACCORDANCE WITH THE TERMS OF ITS ORDER ACKNOWLEDGMENT, FIRM QUOTATION, OR OTHER SIMILAR DOCUMENT ISSUED OVER THE SIGNATURE OF AN AUTHORIZED EMPLOYEE OF SUPPLIER. SUPPLIER'S REPRESENTATIVES, DISTRIBUTORS, DEALERS AND OTHER NON-EMPLOYEES HAVE NO AUTHORITY TO BIND SUPPLIER.

1. **Firmware.** The terms "goods" as used herein shall include Firmware which shall mean the set of instructions, consisting of symbolic language, processes, logic, routines, and programmed information in the form of firm or soft media relating to any of the goods and all revisions and modifications thereof.
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In the event Customer for any reason withholds payment of any amount due Supplier, Supplier may declare itself insecure and suspend further shipment to Customer until Customer places the withheld amount in escrow and gives adequate security for further shipment or until Customer satisfies Supplier that Customer was entitled to withhold such amount. Supplier shall be entitled to recover from Customer all costs, including reasonable attorney's fees, incurred by Supplier in connection with the collection of any amount due Supplier.

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As a matter of general warranty policy, Supplier honors an original buyer's warranty claim in the event of failure, within 12 months from the day of delivery by Supplier to the site for Alpha Controls & Services equipment and for Building Management Systems goods, which have been installed and operated under normal conditions and in accordance with generally accepted industry practices. This general warranty policy may be expanded or limited for particular categories of products or customers by information sheets published by Supplier from time to time:

The express warranties provided above are in lieu of all other warranties, express or implied. IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PARTICULAR PURPOSES ARE EXCLUDED WITH RESPECT TO ANY AND ALL GOODS AND SERVICES FURNISHED BY SUPPLIER.

In case of Supplier's breach of warranty or any other duty with respect to the quality of any goods, the sole and exclusive remedies therefore shall be, at Supplier's option, (1) repair, (2) replacement, or (3) payment of or credit for the purchase price (less reasonable depreciation based upon actual use) upon return of the non-conforming goods or parts.

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7. **No Consequential Damages.** Under no circumstances shall Supplier be liable to any person (including distributor) for loss of use, income, or profit or for incidental, special or consequential or other similar damages, arising, directly or indirectly out of or occasioned by the sale, operation, use, installation, repair or replacement of the goods or services, whether such damages are based on a claim of breach of express or implied warranties (including merchantability or fitness for a particular purpose),

PROPOSAL



tortious conduit (including negligence and strict liability) or any other cause of action, except only in the case of personal injury where applicable law requires such liability.

8. **Governing Law.** The law of the State of Illinois shall govern all transactions to which these standard terms and conditions apply.

9. **Prices** in this quotation remain in effect for 45 days from date of issue.

BENCHMARKING TO SAVE ENERGY

Protect Our Environment
Through Energy Efficiency



ENERGY STAR





BENCHMARKING FOR SUCCESS

Businesses are reducing their energy costs by 10, 20, and 30 percent through effective energy management practices that involve assessing energy performance, setting energy-savings goals, and regularly evaluating progress. Facility- or building-level energy performance benchmarking is an integral part. It provides the reference points necessary for gauging the effectiveness of energy management practices and management for continuous improvement.

The U.S. Environmental Protection Agency's (EPA) ENERGY STAR® program provides guidance and benchmarking tools to help organizations successfully save energy. These resources enable energy managers to determine the energy efficiency of their operations and make informed management and investment decisions.

Demand for energy performance benchmarking is growing. The number of commercial, institutional, and industrial facilities benchmarked using EPA's tools increased by 50 percent in the past two years. Many of these facilities have earned the ENERGY STAR for their superior performance—with the result that they are using 35 percent less energy than the average, while providing the same or better services.

WHY BENCHMARK?

Benchmarking informs organizations about how they use energy, where they use it, and what drives their energy use. It is a key step in identifying opportunities to increase profitability by lowering energy and operating costs. For example:

- In commercial real estate, decreasing energy costs by 30 percent is equivalent to increasing net operating income by 4 percent.
- In the healthcare industry, each dollar that a hospital saves in energy costs is comparable to generating new revenues of \$20.
- In the supermarket retail industry, a 10 percent reduction in energy costs is equivalent to increasing sales per square foot by \$70.

Realizing these savings can be catalyzed through benchmarking.

Benchmarking is necessary for effective energy management. Through benchmarking, the key metrics for assessing performance are identified, baselines are established, and goals are set. This process helps to identify the key drivers of energy use and provides an important diagnostic tool for improving performance.

By evaluating trends and variability in energy use, benchmarking can improve management decisions on investments in energy-related projects. Developing a historical perspective on current and past energy use provides a context for those decisions. Benchmarking against the industry provides key insights into the competitive use of energy.

Benchmarking demonstrates the value of an energy program and prospects for additional savings. It enables an organization to understand the opportunities lost by remaining average in energy performance—and the benefits of progressing beyond the average.

Benchmarking energy performance enables the energy manager to identify best practices that can be replicated. It establishes reference points for measuring and rewarding good performance. It identifies high-performing facilities for recognition and prioritizes poor performing facilities for immediate improvement. At certain performance benchmarks—milestones—an organization becomes eligible for recognition from ENERGY STAR.

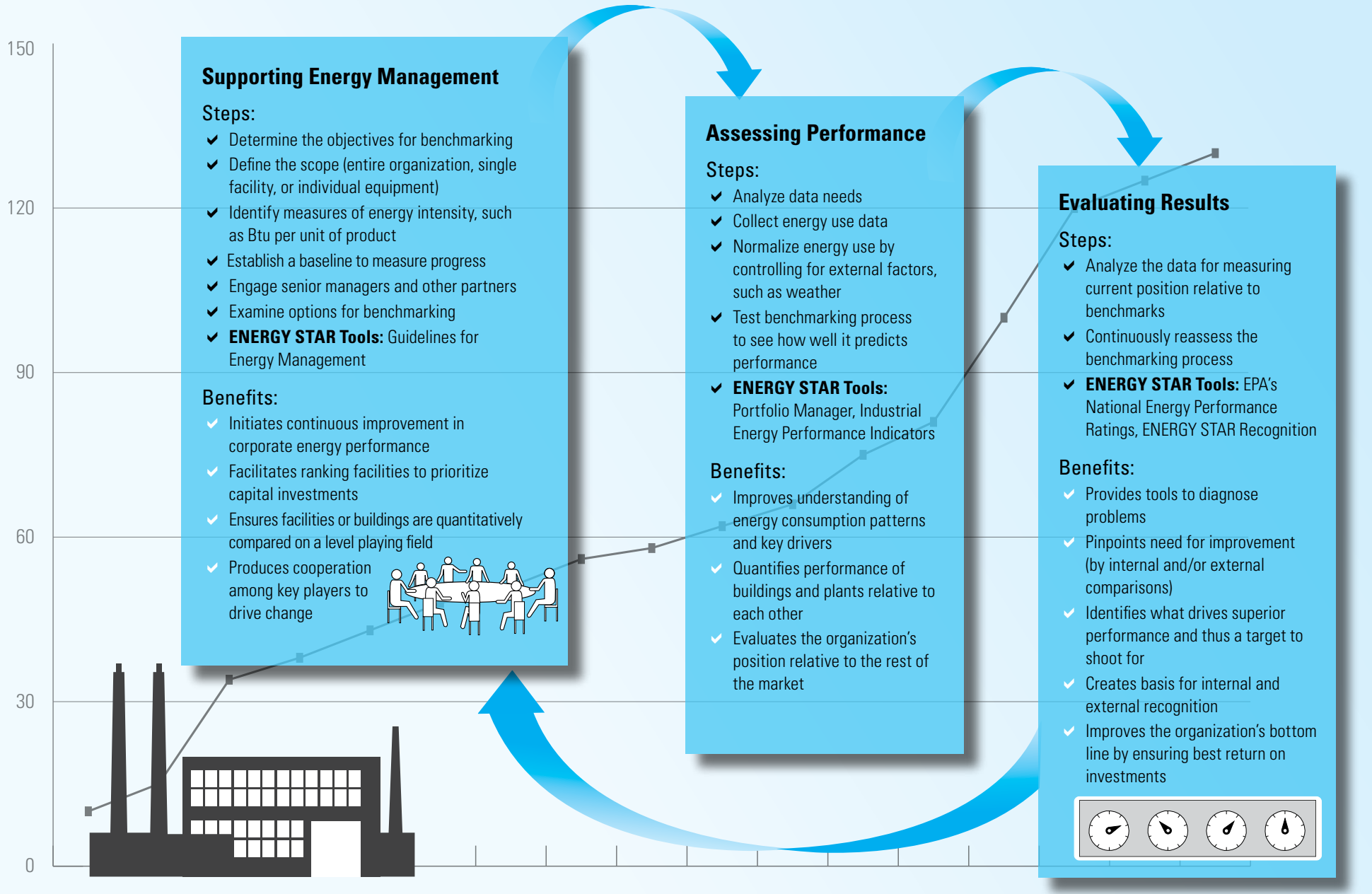
SUCCESSFUL BENCHMARKING

Successful benchmarking begins with upfront decisions on the goals, scope, and metrics that will support energy management activities and objectives. Determining the options that are available, such as using existing tools, is necessary.

Conducting benchmarking involves uncovering the key drivers of energy use and adjusting or “normalizing” the metrics used to compare energy use. At a facility, for example, the data can be normalized for weather, production levels, or product characteristics that affect energy use. Normalizing data ensures the meaningful comparison and analysis of data and can be done either through simple or sophisticated statistical techniques. Normalizing creates a level playing field that avoids comparing apples and oranges.

Evaluating and acting on benchmarking results is as important as gauging energy performance. Successful benchmarking also requires testing methods and approaches in order to establish a system that can be used to drive continuous improvement.

KEY STEPS AND BENEFITS OF BENCHMARKING





BENCHMARKING TOOLS

ENERGY STAR helps energy managers and organizations achieve their energy management goals through a suite of easy-to-use, yet sophisticated, software tools and technical guidance.

Portfolio Manager is a free online software tool for tracking energy and water use, and rating the energy performance of selected building types. The tool enables users to:

- Track multiple energy and water meters;
- Benchmark facilities relative to past performance;
- View percent improvement in weather-normalized source energy;
- Monitor energy and water costs;
- Verify building energy performance; and
- Determine energy performance ratings.

For many building types, Portfolio Manager can provide an EPA energy performance rating. EPA's national energy performance ratings are derived from U.S. energy and facility data, and account for the impact of weather variations and key physical and operating characteristics of each building. Ratings are provided on a scale of 1 to 100.

Energy performance ratings are a critical management tool for evaluating how efficiently a building is using energy compared to similar buildings nationwide.

Buildings with superior performance are eligible to earn EPA recognition. The ENERGY STAR label is awarded for facilities achieving the top 25 percent of performance ratings nationally, without compromising comfort or services.

Energy Performance Indicators (EPIs) are industry-specific benchmarking tools that enable energy managers and corporate executives to evaluate the energy efficiency of their manufacturing plants relative to similar facilities. EPIs are derived from facility-level production and energy data. The tool normalizes for key factors that drive energy use, including plant

utilization, weather, product mix, and facility and product characteristics. EPIs provide key performance metrics and EPA energy performance ratings on a scale of 1 to 100.

EPIs are a critical management tool for evaluating how efficiently a plant is using energy compared to the entire sector.

Plants with superior performance are eligible to earn EPA recognition. The ENERGY STAR label is awarded for those that achieve the top 25 percent of performance ratings nationally and satisfy specific compliance criteria.

Benchmarking Guidance provided by ENERGY STAR helps energy managers develop benchmarks for facilities where EPA does not provide them. EPA's technical guidance helps with planning, developing metrics, normalizing data, and using the results. The guidance is accessed through ENERGY STAR's online *Guidelines for Energy Management*.

Successful benchmarking programs are tailored to the structure and culture of each specific organization. Although a single approach will not address the needs of every organization, all can benefit by implementing a benchmarking process.

FOR MORE INFORMATION

Participation in ENERGY STAR presents an opportunity for an organization to benchmark itself against peers, reduce costs, improve energy efficiency and environmental performance, and gain recognition for its voluntary energy efficiency accomplishments.

For detailed information on establishing a benchmarking program to achieve world-class performance, see:

ENERGY STAR *Guidelines for Energy Management*-

Benchmarking Section: www.energystar.gov/index.cfm?c=assess_performance.benchmark

Portfolio Manager: www.energystar.gov/benchmark

Energy Performance Indicators: www.energystar.gov/epis





U.S. Environmental Protection Agency
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ANALYTICS REPORT

February - 2020



Building Sustainability Report

Date	02/24/20
Customer	
Project Name	Alpha Analytics

		Quantity				
Building	System	Points Analyzed	Equipment Qty	Flagged	In-Process	Fixed
LaSalle Veteran's Home	Air Handler w/ BHC	90	3	1		
	Air Handler w/ VAV	280	8	6		
	Booster Heating Coil	105	7	3		
	VAV's	675	45	0		
	Fan Coil Unit	1335	89	9		4
	Unit Heater & Radiator	24	8	1		
	Exhaust Fan	56	14	6		
	Hot Water System - New	39	3	1		
	Hot Water System - B1 & B2	14	2	1		
	Hot Water System - B3 & B4	18	2	1		
	Chilled Water System	34	2	0		
	Domestic Hot Water	15	3			
	Coolers/Freezers	48	12	0		
Total	All Systems	2733	198	29	0	4

Reported Date	Equipment Tag	Location	Device Type & Date Code	Description Of Issue	Recommendations	Diagnostic ---- Click In Box For More Details
2/24/20	FCU-B110	Room B110	FCU	Fan fails to start on command	Check unit for proper connection	
2/24/20	HwSys B5&B6	Boiler Room B5&B6	HW Pump	Pump 6 stopped when commanded on	Check for manual override/ Check pump for proper function	
2/24/20	FCU-C159	Rooms C158&C159	FCU	Room heating with heating valve closed	Check for valve function/Leak by	
1/21/20	BHC-06	Room C151	Thermostat	Room temperature has been a constant 60 degrees and the booster heater coil is staying open 100% and discharging 123.3 degrees.	Reset or replace thermostat?	Thermostat needs replaced
1/21/20	HW Pump CP-1	New HW System Wing A, B, C	Pump Speed	Pump is running but speed is showing 0%. DP is 17.5 and the setpoint is 4.0 PSI	Do we have a VFD on the pump? Is the pump running?	Alpha will need to inspect programming/Status signal. Rodney said the pump is running fine.
1/21/20	BHC-02	Room A110	HW Valve	DA temp is +90 degrees and the actuator is closed.	Inspect thermostat and hot water valve actuator	This is a shower room and has no AC. Rodney stated everything is normal there.
1/21/20	BHC-04	Room C115	Thermostat	Why is this room 82 degrees	Inspect thermostat and hot water valve actuator	Thermostat needs replaced
1/21/20	AHU-01	A Wing Patient Rms	RA Humidity	RA Humidity never goes below 90%	Inspect humidity sensor	Humidity Sensor needs replaced
1/21/20	AHU-01E	Dining Room B109	Supply Static Pressure	SA static pressure setpoint is 2.50 inwc. The max the AHU ever achieves is 2.0	Is the AHU supposed to have that high of a static setpoint?	inspect programming
1/21/20	AHU-03E	East Wing	RA Humidity	RA humidity is showing 11%	Inspect sensor and take a reading from the ductwork with handheld sensor	Humidity Sensor needs replaced
1/21/20	HWSys B1 & B2	HW Pump CP-3/4	HW Pump	Pumps 3 and 4 are in alarm		Site inspection is required because Rodney said the pumps will not go into Lead/Lag
1/21/20	HW B3 & B4	VAV RH coils	HW Pump	All pumps are in alarm on this page		Site inspection is required because Rodney said the pumps will not go into Lead/Lag. He did say the pumps are running
1/21/20	PRE-1,2,3,8,9,19	-	Exhaust Fan	Fan Failure Alarms	Why are these fans in alarm?	Site inspection is required to determine why we are showing alarms.
1/21/20	FCU-A148	Room A148	FCU	The unit is discharging 73 degrees when the hot water valve is closed all the way.	Inspect valve HW valve and actuator	Room has fridge and ice maker in it causing the heat gain.
1/21/20	AHU-2	Dining Room A155	AHU	Supply static is not being maintained. Setpoint is 1.35 and the current reading is 0.5	Does this unit require service?	Unit is operational but Alpha will need to verify why we can't achieve the static pressure setpoint
1/21/20	FTU-A120A	Room A120A	Fin Tube	Room temp never goes above 70, the setpoint is 72 and the FT valve is wide open.	Inspect valve and actuator on fintube	Water is shut off to room. This is a shower room
1/21/20	FCU-C167	Room C167	FCU	Discharge air temp is 87 degrees when not calling for heat	Inspect HW valve and actuator	Room has fridge and ice maker in it causing the heat gain.
1/21/20	FCU-C159	Room C158 & 159	FCU	Discharge air temp is 75 degrees when not calling for heat	Inspect HW valve and actuator	Inspect HW valve and OA damper
1/21/20	FCU-C141	Room C141	FCU	Discharge air temp is 84 degrees when not calling for heat	Inspect HW valve and actuator	Inspect HW valve and OA damper
1/21/20	FCU-C140	Room C140	FCU	Discharge air temp is 75 degrees when not calling for heat	Inspect HW valve and actuator	Inspect HW valve and OA damper
1/21/20	FCU-C139	Room C139	FCU	Discharge air temp is 75 degrees when not calling for heat	Inspect HW valve and actuator	Inspect HW valve and OA damper
1/21/20	FCU-C123	Room C122 & 123	FCU	Discharge air temp is 75 degrees when not calling for heat	Inspect HW valve and actuator	Unit is operational
1/21/20	AHU-02E	West Wing	RA Humidity	Sensor showing -1.5% RH	Inspect humidity sensor	Humidity Sensor needs replaced

System Type	Feature/Component	Sub-Feature	Category
VAV Analytics	High / Low Airflow		Comfort
	High / Low Discharge Air Temp		Comfort
	Damper Hunting		Maintenance
	Reheat Valve Hunting		Maintenance
	Space Sensor Failure Alarming		Maintenance
Runtime Monitor	Schedule Overriden Off/On By User		Runtime
	Unoccupied Heat On		Runtime
	Unit Command Overriden Off/On By User		Runtime
	Weekly Email Report		Runtime
	Unit Failure		Runtime
	Unit Local Override (Hand)		Runtime
	Unit Schedule Off/On Deviation		Runtime
	Morning Warmup On		Runtime
	Unoccupied Cooling On		Runtime
	Unoccupied Dehumidification On		Runtime
	Unoccupied Duty Cycle On		Runtime
AHU Analytics	Economizer	Automatic Detection	N/A
		ASHRAE Monitoring	Optimization
		RA RH, RA Enthalpy, RA CO2 Detection	Optimization
		Economizer Damper Hunting	Maintenance
		Sensor Failure Alarming	Maintenance
		Building Pressure Control Diagnostic	Maintenance
	Humidifier	Automatic Detection	N/A
		Setpoint Reset Detection	Optimization
		Valve Hunting	Maintenance
		High / Low Return RH	Comfort
		High / Low Supply RH	Comfort
		Return / Supply Sensor Failure Alarming	Maintenance
	Preheat Coil	Automatic Detection	N/A
		Valve Hunting	Maintenance
		Coil Delta T	Comfort
		Position vs. Feedback	Maintenance
		Valve Open More Than 95%	Optimization
		Face/Bypass Detection & Operation	Comfort
	Chilled Water Coil	Automatic Detection	N/A
		Valve Hunting	Maintenance
		Coil Delta T	Comfort
		Position vs. Feedback	Maintenance
		Valve Open More Than 95%	Optimization
	Reheat Coil	Automatic Detection	N/A
		Valve Hunting	Maintenance
		Coil Delta T	Comfort
		Position vs. Feedback	Maintenance
		Valve Open More Than 95%	Optimization
AHU Analytics	Supply / Return Fans	Automatic Detection	N/A
		Static Pressure Setpoint Reset Detection	Optimization
		ASHRAE Standard 90.1-2013 Excessive Zones Alarm	Optimization
		VFD Detection	Optimization
		High / Low Static Pressure	Comfort
		Fan Speed Hunting	Maintenance
	Airflow Measuring Stations	Automatic Detection	N/A
		Accuracy	Maintenance
Booster Heating Coil	Reheat Coil	Automatic Detection	N/A
		Valve Hunting	Optimization
		Coil Delta T	Comfort
		Position vs. Feedback	Maintenance
		Valve Open More Than 95%	Optimization
FCU/Heat Pump Analytics	Duplicate Standard Alarms		Varies
	2-Pipe / 4-Pipe	Unit Type Determination	N/A
	Fan	Failure / Override Alarming	Maintenance
	4-Pipe Heating Coil	Valve Hunting	Maintenance
		High / Low Discharge Air Temp	Comfort
	4-Pipe Cooling Coil	Valve Hunting	Maintenance
		High / Low Discharge Air Temp	Comfort
	2-Pipe Heating / Cooling Coil	Valve Hunting	Maintenance
		High / Low Discharge Air Temp	Comfort
Outdoor Air Conditions	Temp / Humidity	OA Temp Doesn't Match Weather Service	Maintenance
		OA RH Doesn't Match Weather Service	Maintenance
Chiller Plant	Chilled Water Coil	Plant Operating with No Building Load	Optimization
		CHW Setpoint Reset Detection	Optimization
	Chillers	Running at or Above 90% Capacity	Optimization
		Short Cycling	Maintenance
	Pumps	Pumps not meeting differential pressure set point	Comfort
		VFD Detection	Optimization
	Cooling Towers	Hunting Pump Speed	Maintenance
		Short Cycling	Maintenance
Heating Plant	Plant	Plant Operating with No Building Load	Optimization
		HW Setpoint Reset Detection	Optimization
	Boilers	Running at or Above 90% Capacity	Optimization
		Short Cycling	Maintenance
	Pumps	Pumps not meeting differential pressure set point	Comfort
		VFD Detection	Optimization
		Hunting Pump Speed	Maintenance

Dixon CONTRACTUAL MEMORANDUM OF UNDERSTANDING BETWEEN

INTERNATIONAL ASSOCIATION OF FIREFIGHTERS LOCAL 1943 AND THE CITY OF Dixon

This memorandum of understanding is hereby made and entered into by and between the International Association of Fire Fighters Local 1943 (hereinafter the Union), and the City of Dixon (hereinafter the Employer).

The purpose of the Memorandum is to provide clarification of the temporary processes and variances concerning the unprecedented response to COVID-19. It is the intent for both parties to mutually assure that both bargaining unit members and the members of the public are protected and cared for during this period of time by ensuring the maximum number of bargaining unit members, and subsequent Fire Department response, available during the COVID-19 global pandemic.

IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. The parties have agreed to amend various provisions of the CBA. These amendments, and this MOU, shall expire at the end of sixty calendar (60) days from the date of the signing of this MOU by both parties.
2. Effective immediately, bargaining unit members shall be subject to “self-screening” once per shift. The “self-screening” shall take place at approximately 0700 hours. Forms will be provided and maintained by Fire administration.
3. In the event that a member experiences COVID-19 like symptoms and reports sick from duty, it is agreed that the member will use his/her accrued sick time or other accrued leave time for the first shift day of illness. If the member continues to have COVID-19 symptoms, he/she should be placed on employer paid Families First Coronavirus Response Act (H.R. 6201/Pub.L. 116-127) leave, which is capped at 80 hours, with no deductions to any employee benefit time until such time as the bargaining unit member remains symptom free for a period of seventy-two (72) hours. The member must comply with required documentation and meet the qualifying conditions of the FCRA (See section III of the City of Dixon Emergency Paid Sick Leave Policy Eff. 4.1.20 through 12.31.20).
4. In the event a member comes into direct contact with a patient testing positive for COVID-19, that member shall self-monitor for 14 days. If a member is deemed to have an exposure, additional steps will be required as designated by the Employer and Local 1943 with the affected employee, fire administration and Local 1943 agreeing on how to handle the exposure.
5. The Parties have agreed to deviate from the CBA section 13.2 Procedure- Time limits and Grievance steps. From 10 business days to 45 business days so that both parties can focus on addressing service to be provided to citizens. The union agrees to notify the Fire Chief within 10 days of a grievance issue.
6. At no time shall this MOU be used, or cited, for precedential purposes. Any mutually agreed upon deviation from the CBA is understood that is in response to a national global pandemic and thus shall not set precedent. Neither party agrees to a permanent or precedent setting waiver of a contractual, and/or legal, right or obligation.

7. To the extent that any portion of this Agreement may be held to be invalid or legally unenforceable by a court of competent jurisdiction, the parties agree that the remaining portions of this Agreement shall not be affected and shall be given full force and effect. This MOU is a fully enforceable, grievable and arbitrable temporary provision of the Collective Bargaining Agreement.

This Memorandum of Understanding will take effect upon the signature of the Union and the Employer and shall be added to all subsequent Collective Bargaining Agreements between the Union and the Employer as a fully enforceable and grievable provision of the Collective Bargaining Agreement.

_____ Aaron Brown, President Local 1943
Date: _____

_____ Danny Langloss, City Mgr. Dixon
Date: _____

Report Criteria:

Invoices with totals above \$.00 included.

Only paid invoices included.

[Report].Date Paid = 05/04/2020-05/18/2020

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
ECONOMIC DEVELOPMENT								
ECONOMIC DEVELOP	2597	ANGIE ADAMS	MAY2020	COD LCIDA GRANT PROGRAM	05/05/2020	1,704.00	1,704.00	05/07/2020
ECONOMIC DEVELOP	86	BOOKS ON FIRST	MAY2020	COD LCIDA GRANT PROGRAM	05/05/2020	1,262.00	1,262.00	05/05/2020
ECONOMIC DEVELOP	2591	CRESCENDO HAIR	MAY2020	COD LCIDA GRANT PROGRAM	05/05/2020	1,203.00	1,203.00	05/05/2020
ECONOMIC DEVELOP	1955	FLYNNIE'S DINER	MAY2020	COD LCIDA GRANT PROGRAM	05/05/2020	3,665.00	3,665.00	05/05/2020
ECONOMIC DEVELOP	2594	HERBAL ESSENTIALS	MAY2020	COD LCIDA GRANT PROGRAM	05/05/2020	800.00	800.00	05/05/2020
ECONOMIC DEVELOP	2605	JAN STOREY	MAY2020	COD LCIDA GRANT PROGRAM	05/11/2020	802.00	802.00	05/12/2020
ECONOMIC DEVELOP	2595	MY PLAY VILLAGE LLC	MAY2020	COD LCIDA GRANT PROGRAM	05/05/2020	2,250.00	2,250.00	05/05/2020
ECONOMIC DEVELOP	2607	NORTHCREEK	MAY2020	COD LCIDA GRANT PROGRAM	05/11/2020	1,915.00	1,915.00	05/12/2020
ECONOMIC DEVELOP	2587	PALMYRA PUB & EATERY LLC	MAY2020	COD LCIDA GRANT PROGRAM	05/11/2020	5,000.00	5,000.00	05/12/2020
ECONOMIC DEVELOP	2582	PAPA MURPHY'S	MAY2020	COD LCIDA GRANT PROGRAM	05/05/2020	3,276.00	3,276.00	05/05/2020
ECONOMIC DEVELOP	2608	RIVER'S EDGE INN	MAY2020	COD LCIDA GRANT PROGRAM	05/11/2020	2,618.00	2,618.00	05/12/2020
ECONOMIC DEVELOP	2593	TCC1 INC DBA ASTERISK BOUTIQUE	MAY2020	COD LCIDA GRANT PROGRAM	05/05/2020	1,005.00	1,005.00	05/05/2020
ECONOMIC DEVELOP	167	TCC1 INC DBA CRYSTAL CORK WINE	MAY2020	COD LCIDA GRANT PROGRAM	05/05/2020	1,375.00	1,375.00	05/05/2020
ECONOMIC DEVELOP	2596	TCC1 INC DBA TREIN'S JEWELRY	MAY2020	COD LCIDA GRANT PROGRAM	05/05/2020	1,502.00	1,502.00	05/05/2020
ECONOMIC DEVELOP	2589	THE STAGE DOOR DANCE &	MAY2020	COD LCIDA GRANT PROGRAM	05/11/2020	1,239.00	1,239.00	05/12/2020
ECONOMIC DEVELOP	2588	TRADITIONAL WELLNESS CENTER	MAY2020	COD LCIDA GRANT PROGRAM	05/05/2020	1,879.00	1,879.00	05/05/2020
ECONOMIC DEVELOP	2592	VAL'S PLACE	MAY2020	COD LCIDA GRANT PROGRAM	05/05/2020	1,921.00	1,921.00	05/05/2020
ECONOMIC DEVELOP	2606	YOGA IS 4 EVERYONE LLC	MAY2020	COD LCIDA GRANT PROGRAM	05/11/2020	500.00	500.00	05/12/2020
Total ECONOMIC DEVELOPMENT:						33,916.00	33,916.00	
Grand Totals:						33,916.00	33,916.00	