

DIXON HISTORIC PRESERVATION COMMISSION

CITY HALL
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MEETING MINUTES FOR FEBRUARY 7, 2020
Dixon Public Library, 9:30 A.M.

1. CALL TO ORDER

Chairperson McLane called the meeting to order at 9:30 a.m.

2. ROLL CALL

All commissioners were present: Deter, Higby, Krueger, McLane, and Wadsworth. Others present included City Engineer Tim Shipman and landscape architect Dean Sheaffer.

3. APPROVAL OF MINUTES

Tom Wadsworth moved, and John McLane seconded, that the minutes of the Jan. 3, 2020, meeting be approved. The motion carried unanimously.

4. NOTICES AND COMMUNICATIONS

There were no notices or communications.

5. PUBLIC COMMENT

No public comments were received.

6. OLD BUSINESS

No old business was conducted.

7. NEW BUSINESS

- a. **Application from Dixon Theatre regarding new exterior signage to replace existing signage on the south wall.** Antony Deter, as a member of the Theatre board, explained the application. Tom Wadsworth moved, and Carol Krueger seconded, that the application be approved. The motion carried unanimously with Antony Deter abstaining from voting. Tom Wadsworth moved, and James Higby seconded, to add a nonbinding suggestion to mount the sign in the same location as the current sign. The motion carried unanimously with Deter abstaining from voting.

- b. **Discuss becoming a Certified Local Government (CLG).** Dean Sheaffer, landscape architect, explained this program, which can provide (70/30) matching funds for local historic preservation projects. Tom Wadsworth moved, and Antony Deter seconded, to recommend that the City consider participation in the Certified Local Government program. The motion carried unanimously. Tim Shipman said that he would discuss the proposal with the City Manager.
- c. **Application from City of Dixon regarding new overhead doors for City Hall.** Tim Shipman explained the project. Tom Wadsworth moved, and James Higby seconded, to approve the application. The motion carried unanimously.
- d. **Discuss Reagan Way walking tour.**
 - a. **Report from Commissioner Deter about Lake Geneva walking tour app.** Antony Deter noted that the cost of the Lake Geneva app is still unknown. He will contact the City Manager of Lake Geneva about the actual costs.
 - b. **Report from Commissioner McLane about photographs of each site.** John McLane has photographed all five sites along Reagan Way, and the photos are ready for the brochure. The only component needed for the brochure is a map of the five sites along Reagan Way. McLane will contact Willett-Hoffman about designing a map for the cover of the brochure.
 - c. **Report from Commissioner Wadsworth: Proposed full text for Reagan Way brochure.** The commission made a few tweaks to the text. Antony Deter volunteered to design the brochure.

8. ADJOURNMENT

At 10:56 a.m., James Higby moved, and Antony Deter seconded, that the meeting be adjourned. The motion carried unanimously.

The next meeting is tentatively slated for 9:30 a.m. on Friday, March 6, 2020, and will be held at the Dixon Public Library.

Submitted by Tom Wadsworth, Secretary
Dixon Historic Preservation Commission