

DIXON HISTORIC PRESERVATION COMMISSION

CITY HALL
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MEETING MINUTES FOR AUGUST 28, 2020
Dixon City Council Chambers, 9:00 A.M.

1. CALL TO ORDER

Chairperson McLane called the meeting to order at 8:57 a.m.

2. ROLL CALL

Commissioners present were Krueger, McLane, and Wadsworth. Commissioner Deter was unable to attend. Joe Bay was also present while Building Official Tim Shipman was out of town.

3. APPROVAL OF MINUTES

Tom Wadsworth moved, and Carol Krueger seconded, that the minutes of the July 10, 2020, meeting be approved. The motion carried unanimously.

4. NOTICES AND COMMUNICATIONS

There were no notices or communications.

5. PUBLIC COMMENT

No public comments were received.

6. OLD BUSINESS

No old business was conducted.

7. NEW BUSINESS

- a. **Discuss replacement for Jim Higby.** Since the previous meeting, Jim Higby resigned from the Commission on July 10, 2020, after almost 10 years of service. Wadsworth motioned that Alan Hulstedt, an architect at Willett Hofmann, be nominated to replace Higby. Krueger seconded. Motion carried unanimously.
- b. **Discuss concerns about the Murray façade alterations.** The building at 115 West First Street is undergoing some renovation. Commissioner McLane felt that the project should have come to the Commission. He suggested that the City send

another letter to property owners in the historic district, reminding them that alterations to facades must apply for the appropriate permit. Commissioner McLane will offer to work with the City to revise the letter.

- c. **Discuss Reagan Way walking tour.**
 - a. **Report from Commissioner McLane about a map for the proposed brochure.** Commissioner McLane did not have an update.
 - b. **Report from Commissioner Deter about a designed Reagan Way brochure.** Antony Deter, in his absence, sent an email report, notifying the Commission that he will be working with Main Street to design the brochure. His report noted that Main Street may be willing to provide funding for the project. Commissioner McLane expressed a desire to be involved with the design of the brochure.
- d. **Certified Local Government.** Commissioner McLane expressed an interest in reminding the City to investigate the possibility of being a Certified Local Government (CLG), as was recommended at our Feb. 7, 2020, meeting.
- e. **Historic District.** Commissioner McLane expressed an interest in expanding the boundary lines of the historic district. The item will be placed on the agenda for the next meeting. He may have a specific proposal for such an expansion.

8. ADJOURNMENT

At 9:52 a.m., Tom Wadsworth moved, and John McLane seconded, that the meeting be adjourned. The motion carried unanimously.

The next meeting is tentatively slated for 9:00 a.m. on Friday, October 2, 2020, and will be held at the Dixon City Council Chambers.

Submitted by Tom Wadsworth, Secretary
Dixon Historic Preservation Commission