

COUNCIL OF THE CITY OF DIXON, ILLINOIS  
COUNCIL CHAMBERS – CITY HALL  
REGULAR COUNCIL MEETING  
MONDAY, NOVEMBER 16, 2020  
5:30 P.M.

CALL TO ORDER

The meeting was called to order by Mayor Arellano at 5:32pm.

ROLL CALL

Councilman Venier, Considine, Marshall, Oros, and Mayor Arellano answered roll call.

PLEDGE OF ALLEGIANCE/INVOCATION

The Pledge of Allegiance was cited and the invocation was given by Reverend Bunyan Cocar from First Baptist Church.

PUBLIC HEARING

City Manager Langloss explained the Tax Levy and tax cap and presented on the recent levy. Public Hearing was opened at 5:39pm. Mayor Arellano asked for any public comments. There were no public comments from the chambers or electronically. The Public Hearing was closed at 5:41pm. The Tax Levy is on file and posted online for review.

WORK SESSION

Drew Kellogg from Enterprise Fleet Management presented to the council on the Enterprise Fleet Lease Program and discussion ensued.

APPROVAL OF MINUTES

Councilman Marshall moved that the minutes of the Regular Session Council Meeting of Monday, November 2, 2020; be accepted and placed on file. Seconded by Councilman Venier. Voting Yea: Venier, Considine, Marshall, Oros, and Mayor Arellano. Voting Nay: None.  
**Motion Carried**

APPROVAL OF TOTAL LABOR AND OUTSIDE CLAIMS

Councilman Oros moved that the Total Labor and Outside Claims in the amount of \$2,035,890.78 be approved and ordered paid. Seconded by Councilman Marshall. Discussion ensued. Voting Yea: Venier, Considine, Marshall, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

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YEAR TO DATE FINANCIALS

City Manager Langloss explained the year-to-date financials and new graphs, and discussion ensued. Councilman Considine moved that the year-to-date financial summary through October 2020 be accepted. Seconded by Councilman Oros. Voting Yea: Venier, Considine, Marshall, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

DEPARTMENT REPORTS

Assistant City Manager /Public Works Director Heckman reported on the streets paving projects. Wrapping up this week and paving on Monday, hope to have it all done within the next two weeks. Discussion ensued.

CITY MANAGER REPORT

City Manager Langloss - having meetings with staff and monitoring quarantines and COVID exposures of City teams for the next weeks. Would like to close City Hall and Public Safety Building to the public, there were no complaints the last time we closed. We can still designate areas for staff to still continue to work onsite or remote, discussion ensued. Consensus was in favor of the closures.

COUNCIL REPORTS

Mayor Arellano – The residential studies are out for proposals through the enterprise zone. Utility Scam Awareness Day is this month, reminder that they are out there trying to get your information. TIF annual meeting will report next week at a public meeting. He would like to continue the remote meetings until January, revisit next month. Spoke on the solar project on the south boarder of Dixon. Attended Veterans Day gathering, small this year and some small groups of veterans did window visits to other veterans who were quarantined. Please be safe in the busy season, be safe, mask up, and shop local.

Councilman Considine – Shop local video that they worked on last week was a pleasant way to remind people to shop local. Spoke about many communities designating a certain day for a neighbor hood to put leaves in the street and the city will pick up, he wanted to know if that was something we can look into if we have the equipment to handle such a task. Wished Happy Thanksgiving, stay safe, stay home, and don't make big crowds. Discussion ensued.

Councilman Marshall – Be safe and smart for Thanksgiving.

Councilman Oros – Dixon Chamber of Commerce Main Street shared a program, ComEd Helping Hand, offers billing assistance to small businesses and residential customers.

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 MONDAY, NOVEMBER 16, 2020  
 5:30 P.M.

Councilman Venier – Shop Small Saturday is coming up. Thanked Sauk Valley Media for the ad in the Telegraph regarding shop local and safety protocols. Shop smart, shop local. He continued the conversations from before on decorating the Council Chambers. Matthew Lennox will present on some possible displays on the walls, this will continue when we can congregate in the chambers again. God bless in this Thanksgiving times and travel safe if you have to.

BOARD & COMMISSIONS REPORTS

Reports on file: Building Department Report.

VISITOR/PUBLIC COMMENT

Public comments from Facebook that were in response to the original comment asking for public comment were as follows:

Joel Lulu Thompson – I am a resident of Dixon

Ryan Hill – I was and will be again a Dixon resident. Currently in the Military.

Shelly Toler Franz – N. Court is great, thank you!

Shelly Toler Franz – Thank you for keeping the well being of city staff in mind. I think closing City Hall to public traffic is the responsible thing to do, and Im glad that it seems everyone is in favor.

Tim Carlson – Here

ORD# 3214 – AUTHORIZING A SPECIAL USE PURSUANT TO THE PETITION OF  
 KREIDER SERVICES, INC

Attorney Dan Kapolnek, attorney for Kreider Services, Inc. explained the request and discussion ensued. Councilman Venier moved to approve the ordinance authorizing special use pursuant to the petition of Kreider Services, Inc. Seconded by Councilman Oros. Voting Yea: Venier, Considine, Marshall, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

ORD# 3215 – AUTHORIZING APPROVAL AND ACCEPTANCE OF  
 PRELIMINARY AND FINAL PLAT OF SAUK VALLEY BANK PALMYRA SUBDIVISION  
 PURSUANT TO THE PETITION OF WICKERT PROPERTIES LLC  
 (FORMER WHITE HOUSE RESTAURANT PROPERTY)

Attorney Dan Kapolnek, attorney for Wickert Properties LLC explained the request and discussion ensued. Councilman Marshall moved to approve the ordinance authorizing approval and acceptance of preliminary and final plat of Sauk Valley Bank Palmyra Subdivision pursuant

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 MONDAY, NOVEMBER 16, 2020  
 5:30 P.M.

to the petition of Wickert Properties LLC. Seconded by Councilman Venier. Voting Yea: Venier, Considine, Marshall, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

ORD# 3216 – AUTHORIZING THE EXECUTION OF THE RMA MINIMUM / MAXIMUM  
 CONTRIBUTION AGREEMENT

City Manager Langloss explained the request. Councilman Oros moved to authorize the execution of the RMA Minimum / Maximum Contribution Agreement. Seconded by Councilman Considine. Voting Yea: Venier, Considine, Marshall, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

ORDINANCE AMENDING TITLE V, CHAPTER 13, SECTION 5-13-7  
 (ALCOHOLIC LIQUOR – FEES)

Mayor Arellano explained the request and discussion ensued. **No Motion**

RES# 2829-20 – RE-APPOINTMENT OF MEMBERS TO THE  
 KSB HOSPITAL BOARD OF DIRECTORS

Mayor Arellano explained the request. Councilman Considine moved to re-appoint Colleen T. Henkel and Lynette Knodle to the KSB Hospital Board for a term to commence January 1, 2021 and ending December 31, 2023, or until their respective successors are duly appointed and qualified. Seconded by Councilman Marshall. Discussion ensued. Voting Yea: Venier, Considine, Marshall, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

RES# 2830-20 – AMENDING 2020-2021 BUDGET  
 LIBRARY

Councilman Venier moved to approve the amendment to the FY20/21 budget with respect to the Library. Seconded by Councilman Marshall. Voting Yea: Venier, Considine, Marshall, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

APPROVAL OF WAIVING THE BID PROCESS FOR THE  
 REMOVAL AND INSPECTION OF WELL #9

Assistant City Manager/Public Works Director Heckman explained the request for this and the following agenda items, and discussion ensued. Attorney LeSage reminded the Council that it is required to have a 2/3 vote to waive the bid process. Councilman Marshall moved to waive the bid process for the removal and inspection of Well #9. Seconded by Councilman Venier.

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5:30 P.M.

Voting Yea: Venier, Considine, Marshall, Oros, and Mayor Arellano. Voting Nay: None.  
**Motion Carried**

APPROVAL OF A CONTRACT WITH LAYNE CHRISTENSON FOR THE REMOVAL  
AND INSPECTION OF WELL #9

Councilman Oros moved to authorize staff to proceed with the removal and inspection of Well #9 utilizing Layne Christenson as the contractor. Seconded by Councilman Considine. Voting Yea: Venier, Considine, Marshall, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

APPROVAL OF AN AGREEMENT WITH WENDLER ENGINEERING FOR  
FY22 GENERAL MAINTENANCE STREET IMPROVEMENTS

Assistant City Manager/Public Works Director Heckman explained the request, and discussion ensued. Councilman Considine moved to approve the agreement with Wendler Engineering Services for work related to FY2021-2022 street resurfacing. Seconded by Councilman Venier. Voting Yea: Venier, Considine, Marshall, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN INTERNATIONAL  
ASSOCIATION OF FIREFIGHTERS 1943 AND THE CITY OF DIXON

City Manager Langloss explained the request and discussion ensued. Councilman Venier moved to approve the memorandum of understanding between International Association of Firefighters Local 1943 and the City of Dixon. Seconded by Councilman Marshall. Voting Yea: Venier, Considine, Marshall, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

VISITOR/PUBLIC COMMENT

Public comments from Facebook that were in response to the original comment asking for public comment were as follows:

Tim Carlson – Road work is looking great.

EXECUTIVE SESSION

Councilman Marshall moved that the Special Council Meeting of Monday, November 16, 2020 meet in Executive Session for the purpose of discussing security procedures, school building

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safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; pursuant to Section 2(c)(8) of the Open Meetings Act. Seconded by Councilman Venier. Voting Yea: Venier, Considine, Marshall, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

COMMENT

There might need to be a Special Council Meeting on Thursday if any action or motion would need to take place.

RECONVENE

Councilman Marshall moved that the Regular Council Meeting of Monday, November 16, 2020 reconvene into Open Session. Seconded by Councilman Considine. Voting Yea: Venier, Considine, Marshall, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

ADJOURMENT

Councilman Oros moved that the Regular Council Meeting of Monday, November 16, 2020 be adjourned to meet in Regular Session on Monday, December 7, 2020, at 5:30pm in the Council Chambers at City Hall by electronic means. Seconded by Councilman Marshall. Voting Yea: Venier, Considine, Marshall, Oros, and Mayor Arellano. Voting Nay: None. **Motion Carried**

The meeting adjourned at 8:55pm.

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CITY CLERK