

COUNCIL OF THE CITY OF DIXON, ILLINOIS
SPECIAL COUNCIL MEETING
COUNCIL CHAMBERS - CITY HALL
FRIDAY, APRIL 23, 2021
8:00 A.M.

AGENDA

**People may attend the meeting in person at City Hall
(no more than 40 people in the Council Chambers at a time)**

**People may also watch the meeting via Facebook Live through the
City of Dixon Illinois Government - Facebook page**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance/Invocation
4. Visitors/Public Comment
5. Resolutions
 - a. Resolution Amending 2020-2021 Budget – Police Department
 - b. Inducement Resolution in Connection with the Designation of a Redevelopment Project Area Under the Illinois Tax Increment Allocation Redevelopment Act
6. Motions
 - a. Discussion and possible approval to award the bid for the West 9th & Monroe Project
7. Adjournment

SUPPLEMENTAL AGENDA

14. Resolutions
 - a. amend the budget for fiscal year 2020-2021 by increasing the line item for “Uniforms” by \$3,000; and by decreasing the line item for “Professional Development” by \$3,000 all within the Police Department Budget.

The City of Dixon, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of this meeting or facilities, contact the ADA Coordinator at (815) 288-1485 to allow the City of Dixon to make reasonable accommodations for those persons.



COUNCIL ACTION FORM

Date: 04/23/2021

Presented By: Howell

Subject: Budget Resolution - Uniforms Agenda Item: 5a

Description:

The Resolution request to move money from Professional Development, 01-350-5530, to the Uniform line item, 01-350-5431. The amount to be placed into Uniforms will be \$3,000.00.

FINANCIAL

Is this a budgeted item? YES ☐ NO ☐

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES ☐ NO ☐ CIP Project Number: _____

COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

Recommendation:

Approve the resolution.

Required Action

ORDINANCE ☐ RESOLUTION ☒ MOTION ☐ NO ACTION REQUIRED ☐

Additional Comments:

MOTION BY: _____ SECONDED BY: _____

MOVE TO approve the FY 20/21 budget resolution with respect to Police Uniforms.

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Considine	Councilman Marshall	Councilwoman Oros	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RESOLUTION NO. _____

**RESOLUTION AMENDING 2020-2021 BUDGET
(Police Department)**

WHEREAS, pursuant to 65 ILCS 5/8-2-9.6, the City Council may amend the annual budget of the City of Dixon by a vote of two-thirds of the corporate authorities then holding office; and

WHEREAS, the City Council has reviewed the needs of the City of Dixon and deems it advisable and in the best interests of the City of Dixon to amend the budget for fiscal year 2020-2021 by amending line items within the Police Department budget to accommodate additional uniforms; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Dixon that the Finance Director of the City is hereby authorized and directed to amend the budget for fiscal year 2020-2021 by increasing the line item for “Uniforms” by \$3,000; and by decreasing the line item for “Professional Development” by \$3,000 all within the Police Department Budget.

BE IT FURTHER RESOLVED that the City Council finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by reference.

BE IT FURTHER RESOLVED that all resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, hereby repealed.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect from and after the date of its passage and approval, and publication as required by law.

This Resolution read and approved this 23rd day of April, 2021.

Mayor

Attest:

City Clerk

RESOLUTION NO. _____

INDUCEMENT RESOLUTION IN CONNECTION WITH
THE DESIGNATION OF A REDEVELOPMENT PROJECT AREA
UNDER THE ILLINOIS TAX INCREMENT ALLOCATION REDEVELOPMENT ACT

WHEREAS, the City of Dixon, Illinois (the “City”), desires to redevelop certain area within the corporate limits of the City for residential, commercial, industrial and public uses.

WHEREAS, the boundary of said area (the “Area”) is not precisely defined at this time, but it is generally shown on Exhibit A attached hereto and incorporated herein.

WHEREAS, the City believes that the Area cannot be redeveloped without the implementation of tax increment financing pursuant to the provisions of the Illinois Tax Increment Allocation Redevelopment Act, 65 ILCS 11-74.4-1, *et seq.* (the “Act”).

WHEREAS, tax increment financing permits the City to assist in the redevelopment of a designated area located within the City by utilizing all of the increases in real estate taxes resulting from the increase in the value of properties located in such area to pay for certain eligible redevelopment project costs.

WHEREAS, in furtherance of implementing tax increment financing under the Act, the City will be expending funds (i) to create a comprehensive redevelopment plan for the Area, and (ii) to undertake redevelopment projects and such other activities as may be necessary or convenient under the Act.

WHEREAS, the City desires to recover these expenditures as monies for the payment of redevelopment project costs become available as result of the implementation of tax increment financing.

WHEREAS, the City further desires to encourage developers and property owners to pursue plans for the redevelopment of the Area and make such expenditures as are reasonably necessary in that regard with confidence that their expenditures may be allowable redevelopment project costs under the tax increment financing program implemented by the City.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Dixon, Illinois, as follows:

1. The recitals to this Resolution are hereby incorporated into this Section 1 as if fully set forth herein.
2. The Mayor and City Council of the City have examined the Area and attendant circumstances, and at this time reasonably believe that tax increment financing can be lawfully implemented for the Area and that expenditures of funds in furtherance of the implementation of tax increment financing or the redevelopment plans for the Area should be allowable

redevelopment project costs under the Act and eligible for payment or reimbursement by agreement with the City; provided, that this Resolution does not constitute a guarantee that the City shall in fact implement tax increment financing for the Area, that any such redevelopment plans shall be adopted or that the City shall agree to pay or reimburse the redevelopment project costs of any particular developer or property owner.

3. All resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, hereby repealed.

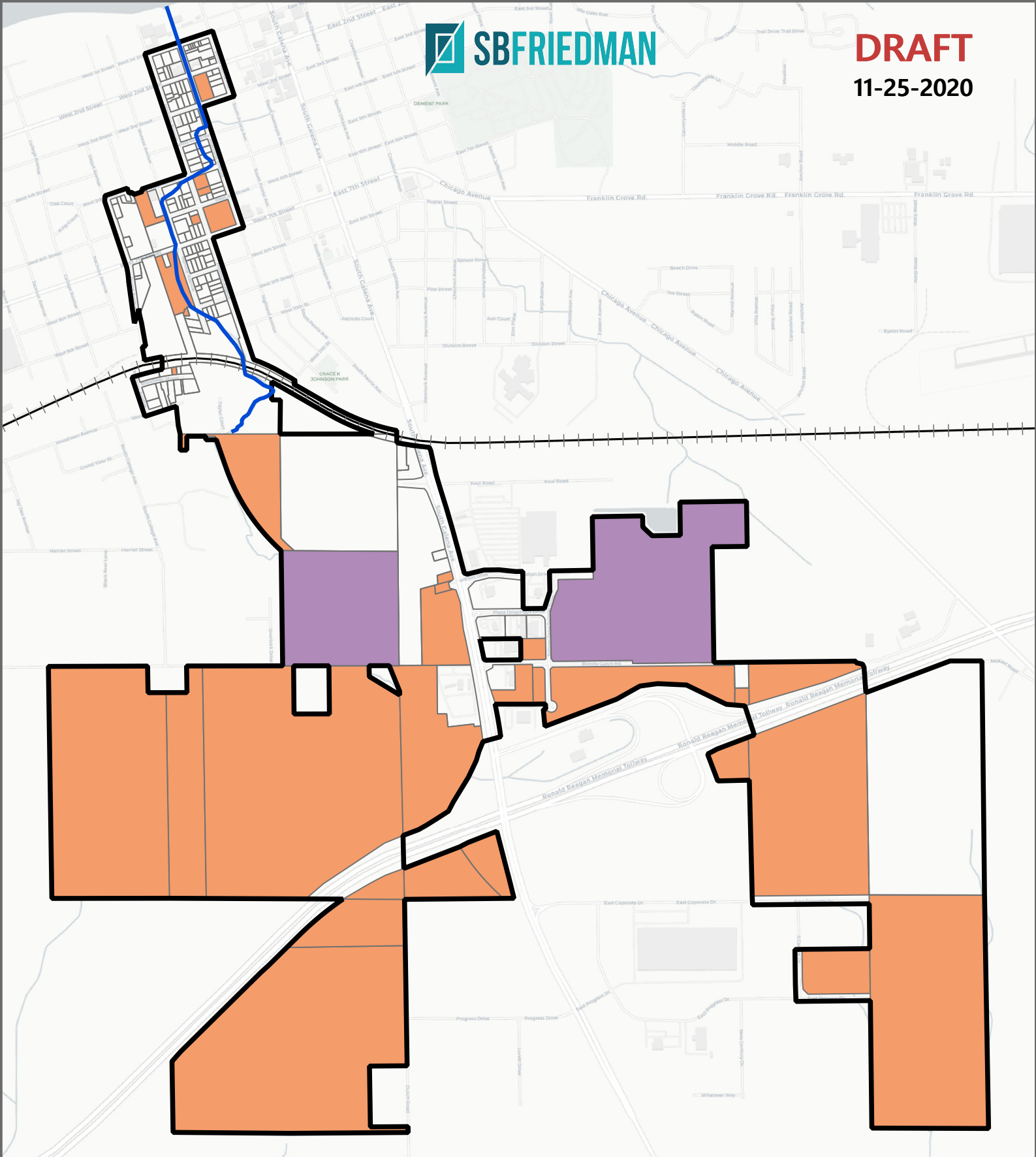
4. This Resolution shall be in full force and effect from and after the date of its passage and approval, and publication as required by law.

PASSED this _____ day of April, 2021.

Mayor

Attest:

City Clerk



- RPA Boundary
- Railroad
- Fargo Creek (Rough)

Land Condition

- Vacant - Added Parcels
- Vacant

0

0.5 mi





COUNCIL ACTION FORM

Date: 04/23/2021

Presented By: Matt Heckman

Subject: W. 9th & Monroe Improvements Agenda Item: 6a

Description:

Three competitive bids were received for the project at W. 9th & Monroe:

O'Brien Civil Works, Inc. \$145,806.50

Martin & Co. Excavating \$148,087.59

Civil Constructors, Inc. \$184,564.85

This project will drop the elevation of Monroe Ave. in order to alleviate flooding issues in this area. A failed concrete culvert will be removed from Fargo Creek, the existing culvert running under Monroe Ave. will be improved, utilities (water) will be lowered to accommodate the drop in road elevation, and the entire area will be paved to complete the project.

FINANCIAL

Is this a budgeted item? YES ☒ NO ☐

Line Item #: _____ Title: Fargo Creek West Branch Culver Removal

Amount Budgeted: \$140,000.00

Actual Cost: \$145,806.50

Under/Over: \$5,806.50 Over

Funding Sources:

Infrastructure \$80,000 _____

Water \$60,000 _____

Departments:

Streets _____

Water _____

Is this item in the CIP? YES ☒ NO ☐ CIP Project Number: _____

COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

Recommendation:

Both the consulting engineer and City staff recommend that Council award the bid to O'Brien Civil Works for their low-bid amount of \$145,806.50.

Required Action

ORDINANCE☐ RESOLUTION☐ MOTION☒ NO ACTION REQUIRED☐

Additional Comments:

MOTION BY: _____ SECONDED BY: _____

TO award the project to O'Brien Civil Works for their low-bid amount of \$145,806.50.

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Considine	Councilman Marshall	Councilwoman Oros	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



April 13, 2021

City of Dixon
121 W. 2nd Street
Dixon, IL 61021

Attn: Matt Heckman, Public Works Director

Re: 2021 Fargo Creek Culvert Removal
WHA No. 1156D18

Dear Mr. Heckman:

Enclosed are the bids and summary tabulation for the project listed above. We received three bids. After a review of the bid information and unit price calculations, we have found that O'Brien Civil Works, Inc., is the lowest bidder. The review of the low bidder's unit prices did not reveal unit prices that are out of line with what can be expected in today's construction market.

A summary of the bid tabulation is as follows:

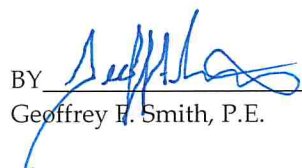
O'Brien Civil Works, Inc.	\$145,806.50	(-10.1%)
Martin & Company Excavating	\$148,087.59	(-8.7%)
Civil Constructors, Inc.	\$184,564.85	(+13.8%)

O'Brien Civil Works' bid was 10.1% under the Engineer's estimate of \$162,165.50; therefore, we recommend the acceptance of the bid submitted by O'Brien Civil Works, Inc. and for presentation to your City Council. We will prepare the contract documents to be executed upon notification of award of this contract.

Please contact me if you should have any questions.

Sincerely,

WILLETTS, HOFMANN & ASSOCIATES, INC.

BY 
Geoffrey F. Smith, P.E.

GFS:dt
Encl.
cc: File

809 East 2nd Street, Dixon, IL 61021-0367 T: (815) 284-3381 F: (815) 284-3385

WillettsHofmann.com

TABULATION OF BIDS

BID OPENING: April 7, 2021
10:30 a.m.
DIXON CITY HALL

ATTENDED BY: Keesha Blumhoff, City of Dixon
Matt Heckman, City of Dixon
Geoff Smith, WHA
Larry Kuehne, Martin & Company
Troy O'Brien, O'Brien Civil Works
Lawrence Hasken, Helm Group/Helm Civil

CONTRACTOR		ENGINEER'S ESTIMATE				O'Brien Civil Works, Inc. Mt. Morris, IL	Martin & Company Excavating Oregon, IL		Helm Civil Freeport, IL
ADDENDA					0	✓	✓	✓	✓
SIGNED PROPOSAL						✓	✓		✓
LOCAL AGENCY PROPOSAL BID BOND						5% Bid Bond	5% Bid Bond		5% Bid Bond
APPRENTICESHIP AND TRAINING PROGRAM CERTIFICATION						✓	✓		✓
AFFIDAVIT OF ILLINOIS BUSINESS OFFICE						✓	✓		✓
AFFIDAVIT OF AVAILABILITY						✓	✓		✓
ITEM									
1	TREE REMOVAL (6 TO 15 UNITS DIAMETER)	QUANTITY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
2	REMOVAL AND DISPOSAL OF UNSUITABLE MATERIAL	25	UNIT	40.00	\$1,000.00	\$40.00	\$1,000.00	\$20.00	\$500.00
3	TOPSOIL FURNISH AND PLACE, 4"	103	CU YD	40.00	\$4,120.00	\$25.00	\$2,575.00	\$30.00	\$3,090.00
4	EROSION CONTROL BLANKET	839	SQ YD	5.00	\$4,195.00	\$6.00	\$5,034.00	\$4.00	\$3,356.00
5	TURF REINFORCEMENT MAT	745	SQ YD	2.50	\$1,862.50	\$1.70	\$1,266.50	\$2.25	\$1,676.25
6	TEMPORARY EROSION CONTROL SEEDING	94	SQ YD	5.00	\$470.00	\$8.00	\$752.00	\$8.00	\$752.00
7	PERIMETER EROSION BARRIER	17	POUND	5.00	\$85.00	\$1.00	\$17.00	\$0.10	\$1.70
8	INLET AND PIPE PROTECTION	80	FOOT	3.00	\$240.00	\$3.50	\$280.00	\$4.00	\$320.00
9	STONE RIPRAP, CLASS B5	1	EACH	200.00	\$200.00	\$400.00	\$400.00	\$175.00	\$175.00
10	FILTER FABRIC	337	SQ YD	70.00	\$23,590.00	\$75.00	\$25,275.00	\$62.00	\$20,894.00
11	AGGREGATE BASE COURSE, TYPE A	337	SQ YD	5.00	\$1,685.00	\$3.00	\$1,011.00	\$3.00	\$1,011.00
12	AGGREGATE BASE COURSE, TYPE B	314	TON	35.00	\$10,990.00	\$21.00	\$6,594.00	\$19.30	\$6,060.20
13	BITUMINOUS MATERIAL (PRIME COAT)	35	TON	37.00	\$1,295.00	\$25.00	\$875.00	\$17.00	\$595.00
14	BITUMINOUS MATERIAL (TACK COAT)	2,286	POUND	1.00	\$2,286.00	\$1.00	\$2,286.00	\$0.70	\$1,600.20
15	HOT-MIX ASPHALT BINDER COURSE, IL 19-0, N50	134	POUND	1.00	\$134.00	\$1.00	\$134.00	\$0.75	\$100.50
16	HOT-MIX ASPHALT SURFACE COURSE, IL-9.5. MIX "C", N50	77	TON	85.00	\$6,545.00	\$88.00	\$6,776.00	\$82.00	\$6,314.00
17	INCIDENTAL HOT-MIX ASPHALT SURFACING	107	TON	85.00	\$9,095.00	\$95.00	\$10,165.00	\$84.00	\$8,988.00
18	PROTECTIVE COAT	15	TON	150.00	\$2,250.00	\$115.00	\$1,725.00	\$95.00	\$1,425.00
19	PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT, 7 INCH	103	SQ YD	3.00	\$309.00	\$1.00	\$103.00	\$0.05	\$5.15
20	SIDEWALK REMOVAL	15	SQ YD	75.00	\$1,125.00	\$80.00	\$1,200.00	\$90.00	\$1,350.00
21	REMOVAL OF EXISING STRUCTURES	193	SQ FT	3.00	\$579.00	\$2.00	\$386.00	\$3.03	\$584.79
22	MANHOLES TO BE ADJUSTED	1	EACH	2,500.00	\$2,500.00	\$1,500.00	\$1,500.00	\$6,600.00	\$6,600.00
23	EARTH EXCAVATION (SPECIAL)	2	EACH	500.00	\$1,000.00	\$450.00	\$900.00	\$750.00	\$1,500.00
24	SEEDING, CLASS 1A (SPECIAL)	1,029.00	CU YD	20.00	\$20,580.00	\$19.00	\$19,551.00	\$22.00	\$22,638.00
25	PORTLAND CEMENT CONCRETE SHOULDER 9" (SPECIAL)	0.17	ACRE	4,000.00	\$680.00	\$6,000.00	\$1,020.00	\$5,500.00	\$935.00
26	TRAFFIC CONTROL AND PROTECTION, (SPECIAL)	88	SQ YD	30.00	\$2,640.00	\$120.00	\$10,560.00	\$150.00	\$13,200.00
27	WATERMAIN, 6" DIA.	1	L SUM	5,000.00	\$5,000.00	\$1,000.00	\$1,000.00	\$2,600.00	\$2,600.00
28	WATER SERVICE, 1" DIA.	182	LIN FT	80.00	\$14,560.00	\$58.00	\$10,556.00	\$71.00	\$12,922.00
29	MACHINE TAPPING SLEEVE W/GATE VALE, 6" DIA	38	LIN FT	60.00	\$2,280.00	\$65.00	\$2,470.00	\$32.00	\$1,216.00
30	CORP. STOP AND CURB STOP & BOX, 1' DIA	3	EACH	6,000.00	\$18,000.00	\$3,500.00	\$10,500.00	\$2,700.00	\$8,100.00
31	TEMPORARY FLUSHING AND SAMPLING TAP	2	EACH	1,000.00	\$2,000.00	\$1,300.00	\$2,600.00	\$925.00	\$1,850.00
32	FIRE HYDRANT COMPLETE	2	EACH	800.00	\$1,600.00	\$800.00	\$1,600.00	\$750.00	\$1,500.00
33	TRACER WIRE ACCESS BOX	1	EACH	6,000.00	\$6,000.00	\$5,500.00	\$5,500.00	\$5,400.00	\$5,400.00
34	FIRE HYDRANT TRACER WIRE ACCESS BOX	5	EACH	400.00	\$2,000.00	\$150.00	\$750.00	\$300.00	\$1,500.00
35	DUCTILE IRON FITTINGS	1	EACH	200.00	\$200.00	\$250.00	\$250.00	\$325.00	\$325.00
36	GRANULAR SELECT BACKFILL	280	POUNDS	17.00	\$4,760.00	\$15.00	\$4,200.00	\$15.11	\$4,230.80
37	ABANDON EXISTING WATERMAIN	77	CU YD	30.00	\$2,310.00	\$35.00	\$2,695.00	\$36.00	\$2,772.00
TOTAL					\$162,165.50	\$2,300.00	\$145,806.50	\$2,000.00	\$148,087.59
									\$184,564.85