

MEETING MINUTES OF THE DIXON PUBLIC LIBRARY BOARD OF TRUSTEES

Monday September 13, 2021

In attendance: Director Antony Deter, Terry Dunphy, Marcella Kitson, Tracey Lawton, Carol Linkowski, Kevin Marx.

Absent: Rachel Cocar, Barb Coss, Marilyn Jackson

Meeting Location: TAD room on the lower level of the Dixon Public Library

President Lawton called the meeting to order at 5:31pm.

Citizens Present: None

Citizens' Comment: None

Trustees' Comment: New board member Connor Self introduced himself

Approval of the Minutes: A motion to approve the minutes of the August 9th board meeting was made by Carol Linkowski and seconded by Tracey Lawton

Terry Dunphy: Aye

Marcella Kitson: Aye

Tracey Lawton: Aye

Carol Linkowski: Aye

Kevin Marx: Aye

Connor Self: Abstained

The motion was approved.

President's Report: None

Director's Report: Further to discussion of the director's report, it was realized that with freight and installation the furniture will cost more than \$25,000. The director undertook to research possibilities of accessing a "state purchasing contract". Trustee Marx raised the question of when the library might be able to reopen for some hours on Saturdays. Director Deter explained that there had been a plan in place which had fallen through due to staffing changes. He undertook to make a plan for Saturday opening as soon as possible.

Treasurer's Report: Kevin Marx made a motion to approve the treasurer's report as submitted. Marcella Kitson seconded the motion.

Terry Dunphy: Aye

Marcella Kitson: Aye

Tracey Lawton: Aye

Carol Linkowski: Aye

Kevin Marx: Aye

Connor Self: Aye

The motion was approved.

Invoices and Expenditures: Marcella Kitson made a motion to ratify the invoices and expenditures and Kevin Marx seconded it.

Terry Dunphy: Aye

Marcella Kitson: Aye

Tracey Lawton: Aye

Carol Linkowski: Aye

Kevin Marx: Aye

Connor Self: Aye

The motion was approved.

Committee Reports:

- ❖ **Finance and Budget:** None
- ❖ **Building and Grounds:** None
- ❖ **Personnel and Salary:** None
- ❖ **By-laws, Policies, and Procedures:** see item on the agenda
- ❖ **Technology and Technology Resources:** None

Regular Calendar Business: Set holiday closure and board meeting calendar for 2021. There was discussion about the holiday calendar. Recent legislation had made election day a state holiday but it was not known whether the library was required to close. The holiday calendar was tabled pending further research.

Marcella Kitson moved that we approve the calendar for regular board meetings and table the holiday calendar. Connor Self seconded.

Terry Dunphy: Aye

Marcella Kitson: Aye

Tracey Lawton: Aye

Carol Linkowski: Aye

Kevin Marx: Aye

Connor Self: Aye

The motion was approved.

Unfinished Business: Consider and approve proposed new Section 4, Part E, non-resident disabled veterans and surviving spouses.

Kevin Marx moved to approve the new Section 4, Part E, non-resident disabled veterans and surviving spouses. Terry Dunphy seconded.

Terry Dunphy: Aye

Marcella Kitson: Aye

Tracey Lawton: Aye

Carol Linkowski: Aye

Kevin Marx: Aye

Connor Self: Aye

The motion was approved.

New Business: None

Other Business: None

Terry Dunphy moved to adjourn. Marcella Kitson seconded. The meeting was adjourned at 6:26pm.