

COUNCIL OF THE CITY OF DIXON, ILLINOIS
REGULAR COUNCIL MEETING
COUNCIL CHAMBERS - CITY HALL
TUESDAY, JULY 5, 2022
5:30 P.M.

AGENDA

People may attend the meeting in person at City Hall and may also watch the meeting via Facebook Live through the City of Dixon Illinois Government - Facebook page

1. Call to Order
2. Roll Call
3. Pledge of Allegiance/Invocation
4. Visitors/Public Comment
5. Approval of Minutes
6. Approval of Total Labor and Outside Claims
7. Department Reports
8. City Manager Report
9. Council Reports
 - a. Mayor Arellano
 - b. Councilman Bishop
 - c. Councilman Considine
 - d. Councilman Oros
 - e. Councilman Venier
10. Boards & Commissions Reports
11. Visitors/Public Comment
12. Ordinances
 - a. Ordinance Authorizing the Sale of Certain Personal Property Owned by the City of Dixon – Computing Devices
13. Resolutions
 - a. Resolution Approving a Qualification-Based Selection Policy
 - b. Re-Appointments to the Historic Preservation Board
 - c. Appointment to the Historic Preservation Board
 - d. Appointment to the Dixon Library Board
14. Adjournment

The City of Dixon, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of this meeting or facilities, contact the ADA Coordinator at (815) 288-1485 to allow the City of Dixon to make reasonable accommodations for those persons.

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SUPPLEMENTAL AGENDA

13. Resolutions

- a. This Qualifications Based Selection Policy and Procedures document puts in place the consultant selection process to be utilized when Federal dollars will be spent on consulting services. This updated document has only one change, and that is to allow for the City to have discretion on whether or not to hold interviews with prospective consultants.
- b. Antony Deter and Carol Krueger reappointment to the Historic Preservation Commission for a term commencing June 20, 2022 and ending May 31, 2025, or until their respective successors are duly appointed and qualified.
- c. Tom Houck appointed to the Historic Preservation Commission for a term commencing July 5, 2022 and ending May 31, 2023, or until his respective successor is duly appointed and qualified.
- d. Piper Grazulis appointed to the Library Board for a term commencing July 5, 2022 and ending June 30, 2025, or until her successor is duly appointed and qualified.

COUNCIL OF THE CITY OF DIXON, ILLINOIS
COUNCIL CHAMBERS – CITY HALL
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MONDAY, JUNE 20, 2022
5:30 P.M.

CALL TO ORDER

The meeting was called to order by Mayor Arellano at 5:30pm.

ROLL CALL

Councilman Venier, Bishop, Considine, Oros, and Mayor Arellano answered roll call.

PLEDGE OF ALLEGIANCE/INVOCATION

The Pledge of Allegiance was cited. Invocation was given by Reverend David Spaulding, First Presbyterian Church.

VISITOR/PUBLIC COMMENT

None

APPROVAL OF MINUTES

Councilman Bishop moved that the minutes of the Regular Session Meeting of Monday, June 6, 2022; be accepted and placed on file. Seconded by Councilman Venier. Voting Yea: Councilman Venier, Bishop, Considine, Oros and Mayor Arellano. Voting Nay: None. **Motion Carried**

APPROVAL OF TOTAL LABOR AND OUTSIDE CLAIMS

Councilman Considine moved that the Total Labor and Outside Claims in the amount of \$291,429.09 be approved and ordered paid. Seconded by Councilman Venier. Voting Yea: Councilman Venier, Bishop, Considine, Oros and Mayor Arellano. Voting Nay: None. **Motion Carried**

APPROVE YEAR-TO-DATE FINANCIALS

Councilman Considine moved that the year-to-date Financial Summary through May 2022 be accepted. Seconded by Councilman Venier. Voting Yea: Councilman Venier, Bishop, Considine, Oros and Mayor Arellano. Voting Nay: None. **Motion Carried**

DEPARTMENT REPORTS

None

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CITY MANAGER REPORT

None

COUNCIL REPORTS

Mayor Arellano – reported regarding: Housing study; Petunia Festival; Library board meeting and thanked the public for speaking; will not be running for Mayor next year and recapped things that have been accomplished; City Clerk has received written documentation designating Mike Venier as Designated Signatory while Mayor is at Military Duty in July/August; pay attention for motorcycles, scooters, and bicycle riders.

Councilman Bishop – brought up the discussion regarding intergovernmental agreements IGA’s with designation of when needed, discussion ensued.

Councilman Considine – complemented the community and organizers for the past weekend’s Pride Fest great clean fun and respectful – 2400plus people in attendance.

Councilman Oros – spoke about the Lincoln Highway Golf Tournament, the oldest organized golf tournament, 100 years; reported her resignation from the Next Picture Show Board and will be an ex-officio member.

Councilman Venier – thanked Councilman Oros for her service to the Next Picture Show; echoed Councilman Considine’s sentiments for the Pride Festival- 40 vendors and 50 business sponsors, peaceful, acceptance, and understanding, with no issues of any kind. Petunia Festival performer Lyle Grobe (85 years old) who has performed the “Its Petunia Time in Dixon’ song in each of the festivals since 1968 will perform again on Sunday this year.

BOARDS & COMMISSION REPORTS

None

VISITORS/PUBLIC COMMENT

None

ORD# 3310 – AMENDING THE DIXON CITY CODE TITLE VIII, CHAPTER 3
 (FIRE PREVENTION INSPECTION FEES)

Fire Chief Buskohl explained the request and discussion ensued. Councilman Venier moved to approve the ordinance amending the Dixon City Code Title VIII, Chapter 3 – Fire Prevention Inspection Fees. Seconded by Councilman Bishop. Voting Yea: Councilman Venier, Bishop, Considine, Oros and Mayor Arellano. Voting Nay: None. **Motion Carried**

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ORD# 3311 – AMENDING THE DIXON CITY CODE TITLE VIII, CHAPTER 2
(FALSE ALARM FEES)

Fire Chief Buskohl explained the request and discussion ensued. Councilman Bishop moved to approve the ordinance amending the Dixon City Code Title VIII, Chapter 3 – False Alarm Fees. Seconded by Councilman Venier. Voting Yea: Councilman Venier, Bishop, Considine, Oros and Mayor Arellano. Voting Nay: None. **Motion Carried**

ORD# 3312 – AMENDING THE DIXON CITY CODE TITLE VIII, CHAPTER 5
(REIMBURSEMENT FOR SPECIALIZED RESCUE SERVICES)

Fire Chief Buskohl explained the request and discussion ensued. Councilman Oros moved to approve the ordinance amending the Dixon City Code Title VIII, Chapter 5 – Reimbursement for Specialized Rescue Services. Seconded by Councilman Considine. Voting Yea: Councilman Venier, Bishop, Considine, Oros and Mayor Arellano. Voting Nay: None. **Motion Carried**

ORD# 3313 – AMENDING THE DIXON CITY CODE TITLE V, CHAPTER 13,
SECTION 5-13-6 (NUMBER OF LIQUOR LICENSES)

Councilman Considine moved to approve the ordinance amending the Dixon City Code Title V, Chapter 13, Section 5-13-6, number of liquor licenses with respect to the Class D license. Seconded by Councilman Venier. Mayor Arellano explained the request. Voting Yea: Councilman Venier, Bishop, Considine, Oros and Mayor Arellano. Voting Nay: None. **Motion Carried**

ORD # 3314 – AMENDING THE LIQUOR CODE IN CONNECTION WITH THE DIXON
CITY MARKET PURSUANT TO THE REQUEST OF
DIXON CHAMBER OF COMMERCE AND MAIN STREET, INC.

Councilman Venier moved to approve the ordinance amending the liquor code in connection with the Dixon City Market pursuant to the request of Dixon Chamber of Commerce and Main Street, Inc. Seconded by Councilman Bishop. Discussion ensued. Voting Yea: Councilman Venier, Bishop, Considine, Oros and Mayor Arellano. Voting Nay: None. **Motion Carried**

RES# 3016-22 – RESOLUTION AMENDING 2022-2023 BUDGET – LIBRARY

Discussion ensued regarding the role of the City and Library. Councilman Bishop moved to approve the resolution amending FY22/23 Budget with respect to the Library. Seconded by Councilman Venier. Discussion ensued. Voting Yea: Councilman Venier, Bishop, Considine, Oros and Mayor Arellano. Voting Nay: None. **Motion Carried**

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RES# 3017-22 – APPOINTMENT TO THE HISTORIC PRESERVATION BOARD

Mayor Arellano explained the request, and thanked John McLane for his years of service. Councilman Venier moved that Geoff Vanderlin be appointment to the Historic Preservation Commission for a term commencing June 20, 2022 and ending May 31, 2024, or until his respective successor is duly appointed and qualified. Seconded by Councilman Considine. Voting Yea: Councilman Venier, Bishop, Considine, Oros and Mayor Arellano. Voting Nay: None. **Motion Carried**

RES# 3018-22 – RE-APPOINTMENT TO THE ZONING BOARD OF APPEALS

Mayor Arellano explained the request, discussion ensued. Councilman Considine moved to re-appoint Ted Hvarre to the City of Dixon Zoning Board of Appeals for a term ending June 30, 2027. Seconded by Councilman Venier. Voting Yea: Councilman Venier, Considine, Bishop, Oros and Mayor Arellano. Voting Nay: None. **Motion Carried**

APPROVAL TO PURCHASE AN ERB 400 BOAT WITH TRAILER FROM
ZODIAC OF NORTH AMERICA, INC.

Fire Chief Buskohl explained the request and discussion ensued. Councilman Venier moved to approve the purchase of an ERB 400 Boat with Trailer from Zodiac of North America, Inc. for \$25,333.73. Seconded by Councilman Bishop. Voting Yea: Councilman Venier, Bishop, Considine, Oros and Mayor Arellano. Voting Nay: None. **Motion Carried**

APPROVAL OF AN AGREEMENT WITH WILLETT HOFMANN AND ASSOCIATES
LINCOLN/WOODLAWN WATERMAIN PROJECT

Water Manager Huyett explained the request and discussion ensued. Councilman Bishop moved to approve the agreement with Willett Hofmann and Associates for work related to the Lincoln/Woodlawn Watermain Project. Seconded by Councilman Oros. Voting Yea: Councilman Venier, Bishop, Considine, Oros and Mayor Arellano. Voting Nay: None. **Motion Carried**

APPROVAL TO EXTEND THE FY 2021-2022 BILLING RATES FOR ALL
WATER AND WASTEWATER CUSTOMERS FOR THE MONTH OF JUNE

Public Works Director/Assistant City Manager Heckman explained the request and discussion ensued. Councilman Oros moved, notwithstanding the prior adoption of Ordinances No. 3308 and No. 3309, to extend the FY2021-22 billing rates for all Water and Wastewater customers for the month of June. Seconded by Councilman Considine. Discussion ensued. Voting Yea:

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Councilman Venier, Bishop, Considine, Oros and Mayor Arellano. Voting Nay: None. **Motion Carried**

DISCUSSION

Discussion ensued regarding the Library incident, that the Library Director getting unnecessary criticism.

ADJOURMENT

Councilman Considine moved that the Regular Council Meeting of Monday, June 20, 2022 be adjourned to meet in Regular Session on Tuesday, July 5, 2022, at 5:30pm in the Council Chambers at City Hall. Seconded by Councilman Venier. Voting Yea: Councilman Venier, Bishop, Considine, Oros and Mayor Arellano. Voting Nay: None. **Motion Carried**

The meeting adjourned at 6:39pm.

CITY CLERK

Report Criteria:

Invoices with totals above \$.00 included.
Only paid invoices included.
[Report].Date Paid = 06/21/2022-07/05/2022

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
	1623	BLUE CROSS AND BLUE SHIELD OF I	JULY 2022	JULY 2022 HEALTH PREMIUMS	06/17/2022	133,144.51	133,144.51	06/30/2022
	1623	BLUE CROSS AND BLUE SHIELD OF I	JULY 2022	JULY 2022 HEALTH PREMIUMS	06/17/2022	2,732.75	2,732.75	06/30/2022
	2874	POLO COOPERATIVE ASSOCIATION	11239	1493.20 GAL PRE-BLENDED GASOHO	06/16/2022	7,246.50	7,246.50	07/05/2022
	2874	POLO COOPERATIVE ASSOCIATION	11257	450.70 GAL PRE-BLENDED GASOHOL	06/22/2022	2,187.25	2,187.25	07/05/2022
	2874	POLO COOPERATIVE ASSOCIATION	11281	1105.50 DIESEL	06/27/2022	6,111.21	6,111.21	07/05/2022
	735	STRAND ASSOCIATES INC	0183981	PROFESSIONAL SERVICES 05.01.22-0	06/06/2022	7,458.62	7,458.62	07/05/2022
Total :						158,880.84	158,880.84	
COUNCIL								
COUNCIL	379	IL STATE POLICE	05312022	FINGERPRINT SUBMISSION CITY OF	05/31/2022	28.25	28.25	07/05/2022
Total COUNCIL:						28.25	28.25	
ADMINISTRATION								
ADMINISTRATION	122	CENTURYLINK	JULY 2022 029672	MAYORS OFFICE 304029672	06/19/2022	120.47	120.47	07/03/2022
ADMINISTRATION	1245	FASSLER, MICHELLE	06162022	MILAGE AND TOLLS @ UTILITY BILLIN	06/16/2022	97.22	97.22	07/05/2022
ADMINISTRATION	1698	FIRST RESPONDERS WELLNESS CEN	12168	OFFICER WELLNESS CHECK	06/22/2022	175.00	175.00	07/05/2022
ADMINISTRATION	1676	MOBRE COUNSELING SERVICES LLC	APRIL 2022 F007	INDIVIDUAL COUNSELING	04/30/2022	100.00	100.00	07/05/2022
ADMINISTRATION	1676	MOBRE COUNSELING SERVICES LLC	MAY 2022 P015	COUNSELING #1	05/31/2022	100.00	100.00	07/05/2022
ADMINISTRATION	1676	MOBRE COUNSELING SERVICES LLC	MAY 2022 P026	COUNSELING #1	05/31/2022	100.00	100.00	07/05/2022
ADMINISTRATION	2007	SYNCONN SOLUTIONS	JULY 2022	GRANT WRITING JULY 2022	06/17/2022	2,500.00	2,500.00	07/05/2022
ADMINISTRATION	819	VERIZON WIRELESS	9909126877	TELEPHONE - ADMIN	06/18/2022	83.12	83.12	07/03/2022
Total ADMINISTRATION:						3,275.81	3,275.81	
INFORMATION TECHNOLOGY								
INFORMATION TECHN	181	DELL MARKETING L.P	10591917090	DELL OPTIPLEX 5000 SFF	06/16/2022	2,077.56	2,077.56	07/05/2022
INFORMATION TECHN	181	DELL MARKETING L.P	10594305158	POWERPROTECT BACKUP 1-YR, 3TB	06/24/2022	6,988.86	6,988.86	07/05/2022
INFORMATION TECHN	467	LEE COUNTY TREASURER	06092022	GIS HOSTING AND SUPPORT SERVIC	06/09/2022	2,500.00	2,500.00	07/05/2022
INFORMATION TECHN	1645	ONIX NETWORKING CORPORATION	BD0024337	GOOGLE APPS ANNUAL RENEWAL	06/17/2022	19,026.00	19,026.00	07/05/2022
INFORMATION TECHN	819	VERIZON WIRELESS	9909126877	TELEPHONE - IT	06/18/2022	38.01	38.01	07/03/2022
Total INFORMATION TECHNOLOGY:						30,630.43	30,630.43	

Segment	DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
MUNICIPAL									
MUNICIPAL		52	ARAMARK	6100016180	MAT NYLON/RUBBER 3X10, MAT CAR	06/14/2022	94.00	94.00	07/05/2022
MUNICIPAL		1623	BLUE CROSS AND BLUE SHIELD OF I	JULY 2022	JULY 2022 HEALTH PREMIUMS	06/17/2022	7,752.58	7,752.58	06/30/2022
MUNICIPAL		164	CREATIVE PRINTING	12709	J-BOND CITY SEALS APPROX 46" DIA,	06/21/2022	1,500.00	1,500.00	07/05/2022
MUNICIPAL		505	MENARDS	17733	MISC MAINTENANCE SUPPLIES @ CI	05/16/2022	103.88	103.88	07/05/2022
MUNICIPAL		505	MENARDS	20960	MISC MAINTENANCE SUPPLIES @ CI	06/23/2022	51.94	51.94	07/05/2022
MUNICIPAL		1989	THE HOME DEPOT PRO	689826303	CUSTODIAL SUPPLIES CITY HALL	06/08/2022	20.12	20.12	07/05/2022
Total MUNICIPAL:							9,418.64	9,418.64	
CAPITAL FUND EXPENSES									
CAPITAL FUND EXPEN		662	RP LUMBER COMPANY INC	2205-166726	CARRARA MARBLE SIDE SPLASH	05/24/2022	66.06	66.06	07/05/2022
Total CAPITAL FUND EXPENSES:							66.06	66.06	
BUILDING ZONING									
BUILDING ZONING		1236	REPUBLIC SERVICES #766	4720-000014873	919 PALMYRA GARBAGE PICKUP	06/15/2022	71.37	71.37	07/05/2022
BUILDING ZONING		704	SLIM-N-HANK'S	17209	HERSHENBACH PROPERTY TOW CH	05/31/2022	150.00	150.00	07/05/2022
BUILDING ZONING		819	VERIZON WIRELESS	9909126877	TELEPHONE - ZONING	06/18/2022	59.35	59.35	07/03/2022
Total BUILDING ZONING:							280.72	280.72	
STREETS									
STREETS		4	ACE HARDWARE	673244	KEY SINGLE CUT	06/09/2022	11.27	11.27	07/05/2022
STREETS		4	ACE HARDWARE	673254	BATTERY	06/09/2022	458.00	458.00	07/05/2022
STREETS		4	ACE HARDWARE	674288	GARDEN SPRAYER	06/20/2022	19.79	19.79	07/05/2022
STREETS		4	ACE HARDWARE	K74513	SAW BLADES	06/22/2022	28.77	28.77	07/05/2022
STREETS		4	ACE HARDWARE	K74553	SHUTOFF COCK, NUT, WASHER, O RI	06/22/2022	41.95	41.95	07/05/2022
STREETS		2650	AEP ENERGY	JUNE 2022 151371	ELECTRICITY 121 W SECOND ST	06/14/2022	9,297.57	9,297.57	07/05/2022
STREETS		2650	AEP ENERGY	JUNE 2022 151416	105 E RIVER RD LITE RT 25 - 3013151	06/05/2022	65.78	65.78	07/05/2022
STREETS		52	ARAMARK	6100020539	MAT NYLON/RUBBER 3X10, MAT NYL	06/23/2022	67.25	67.25	07/05/2022
STREETS		148	COMCAST CABLE	JUNE 2022 223677	INTERNET 1610 FRANKLIN GROVE RD	06/10/2022	191.76	191.76	07/03/2022
STREETS		492	MARTIN & COMPANY EXCAVATING	29382	8.30 TN N50 3/8 SURFACE	06/11/2022	514.60	514.60	07/05/2022
STREETS		545	NEENAH FOUNDRY COMPANY MUNIC	454783	CURB BOX	05/26/2022	1,938.00	1,938.00	07/05/2022
STREETS		555	NICOR	JUNE 2022 71846910009	621 W 7TH ST - 3569254	06/20/2022	58.58	58.58	07/05/2022
STREETS		1074	SPRATT, KEVIN	4351292899	PHONE PLAN REIMBURSEMENT MAY	05/18/2022	30.00	30.00	07/05/2022
STREETS		1074	SPRATT, KEVIN	4364088412	PHONE PLAN REIMBURSEMENT JUN	06/18/2022	30.00	30.00	07/05/2022
STREETS		819	VERIZON WIRELESS	9909126877	TELEPHONE - STREETS	06/18/2022	92.10	92.10	07/03/2022
Total STREETS:							12,845.42	12,845.42	

Segment	DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
PUBLIC PROPERTY									
PUBLIC PROPERTY		4	ACE HARDWARE	673297	PIPE-THREAD, PIPE-CUT, HACKSAW,	06/10/2022	14.38	14.38	07/05/2022
PUBLIC PROPERTY		52	ARAMARK	6100017571	SHOP TOWELS PLAIN	06/16/2022	28.75	28.75	07/05/2022
PUBLIC PROPERTY		217	DIXON TIRE CENTER	102464	JD MOWER TIRES	06/17/2022	122.24	122.24	07/05/2022
PUBLIC PROPERTY		2743	PRAIRIE STATE TRACTOR LLC	173675	STIHL REPAIRS	06/13/2022	48.32	48.32	07/05/2022
PUBLIC PROPERTY		2743	PRAIRIE STATE TRACTOR LLC	174420	BRUSHES FOR BROOM	06/15/2022	175.58	175.58	07/05/2022
PUBLIC PROPERTY		819	VERIZON WIRELESS	9909126877	TELEPHONE - PUBLIC PROPERTY	06/18/2022	42.11	42.11	07/03/2022
Total PUBLIC PROPERTY:							431.38	431.38	
CEMETERY									
CEMETERY		4	ACE HARDWARE	673324	PIPE THREAD SEALANT	06/10/2022	4.49	4.49	07/05/2022
CEMETERY		4	ACE HARDWARE	673326	PIPE FITTINGS, HACKSAW, CHISEL	06/10/2022	14.38	14.38	07/05/2022
CEMETERY		4	ACE HARDWARE	673607	PRO TRIMMER LINE	06/13/2022	20.99	20.99	07/05/2022
CEMETERY		4	ACE HARDWARE	674312	X SHAPE LINE 370 M NEON	06/20/2022	63.99	63.99	07/05/2022
CEMETERY		4	ACE HARDWARE	674754	PLATINUM OIL, AUTOCUT TRIMMERH	06/24/2022	58.98	58.98	07/05/2022
CEMETERY		4	ACE HARDWARE	K74482	ENGINE OIL, BIBB HOSE, GREEN SAF	06/22/2022	69.25	69.25	07/05/2022
CEMETERY		4	ACE HARDWARE	K74550	T-TYPE PLUG FUSE	06/22/2022	8.99	8.99	07/05/2022
CEMETERY		148	COMCAST CABLE	JUNE 2022 374645	INTERNET 1011 FRANKLIN GROVE	06/14/2022	185.35	185.35	07/03/2022
CEMETERY		217	DIXON TIRE CENTER	102464	JD MOWER TIRES	06/17/2022	122.24	122.24	07/05/2022
CEMETERY		555	NICOR	MAY 2022 36491320002	416 S DEMENT AVE - 2960074	06/17/2022	49.75	49.75	07/05/2022
CEMETERY		555	NICOR	MAY 2022 94871910009	NS RT38 1W CHURCH - 4477824	06/15/2022	50.99	50.99	07/05/2022
CEMETERY		2743	PRAIRIE STATE TRACTOR LLC	174420	BRUSHES FOR BROOM	06/15/2022	175.59	175.59	07/05/2022
Total CEMETERY:							824.99	824.99	
VETERANS PARK									
VETERANS PARK		146	COM ED	JUNE 2022 331015	1217 PALMYRA ST - VETERANS PARW	06/24/2022	44.30	44.30	07/05/2022
Total VETERANS PARK:							44.30	44.30	
PUBLIC SAFETY BUILDING									
PUBLIC SAFETY BUILD		4	ACE HARDWARE	673345	MISC SUPPLIES @ PSB	06/10/2022	29.68	29.68	07/05/2022
PUBLIC SAFETY BUILD		52	ARAMARK	6100014678	MAT NYLON/RUBBER 3X10, MAT NYL	06/09/2022	119.90	119.90	07/05/2022
PUBLIC SAFETY BUILD		1989	THE HOME DEPOT PRO	689293256	JANITORIAL SUPPLIES- PSB	06/06/2022	52.14	52.14	07/05/2022
PUBLIC SAFETY BUILD		790	TRU GREEN	160247675	LAWN SERVICE PSB	06/18/2022	48.88	48.88	07/05/2022
Total PUBLIC SAFETY BUILDING:							250.60	250.60	
DOWNTOWN MAINTENANCE									
DOWNTOWN MAINTEN		208	DIXON PAINT COMPANY	D0034464	PAINT FOR RIVERFRONT POOLS	05/31/2022	108.00	108.00	07/05/2022

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
DOWNTOWN MAINTEN	1119	GROSHANS, JOHN	JULY 2022	CONTRACT MAINT JULY 1 2022 TO AU	06/27/2022	2,075.00	2,075.00	07/05/2022
DOWNTOWN MAINTEN	682	SCHMITT PLUMBING & HEATING	64896	PARTS ONLY - PVC SCH 80 COUPLIN	05/31/2022	37.05	37.05	07/05/2022
Total DOWNTOWN MAINTENANCE:						2,220.05	2,220.05	
TRAFFIC MAINTENANCE								
TRAFFIC MAINTENANC	4	ACE HARDWARE	673556	HOSE COUPLERS, THREAD SEAL TAP	06/13/2022	35.29	35.29	07/05/2022
TRAFFIC MAINTENANC	4	ACE HARDWARE	673663	CLAMPS, CABLE LUG, VINYL TUBE	06/14/2022	62.07	62.07	07/05/2022
TRAFFIC MAINTENANC	4	ACE HARDWARE	673781	DRILL BIT, MORTER SEALANT, HARD	06/15/2022	59.35	59.35	07/05/2022
TRAFFIC MAINTENANC	4	ACE HARDWARE	673948	REDUCER, HEX NIPPLES, BALL VALV	06/16/2022	105.50	105.50	07/05/2022
TRAFFIC MAINTENANC	690	SHERWIN WILLIAMS	1804-1	EASY OUT FILTER, LINE LAZER	06/23/2022	288.09	288.09	07/05/2022
Total TRAFFIC MAINTENANCE:						550.30	550.30	
WATER								
WATER	4	ACE HARDWARE	672427	SCREWDRIVER, CRIMPER	06/02/2022	19.78	19.78	07/05/2022
WATER	4	ACE HARDWARE	672434	HARDWARE	06/02/2022	5.32	5.32	07/05/2022
WATER	4	ACE HARDWARE	672466	GALV COUPLING, GALV NIPPLES	06/02/2022	26.78	26.78	07/05/2022
WATER	4	ACE HARDWARE	672516	ALL PURPOSE CLEANER	06/03/2022	6.83	6.83	07/05/2022
WATER	4	ACE HARDWARE	672738	WIRE LOCK PIN, STA PIN, HITCH PIN	06/06/2022	30.29	30.29	07/05/2022
WATER	4	ACE HARDWARE	673329	ALL THREAD RODS	06/10/2022	5.66	5.66	07/05/2022
WATER	4	ACE HARDWARE	673678	FAN HOUSING W/ REWIND STARTER,	06/14/2022	82.99	82.99	07/05/2022
WATER	4	ACE HARDWARE	673686	STRAIGHT LEVER PASS SS	06/14/2022	22.49	22.49	07/05/2022
WATER	4	ACE HARDWARE	673782	RED STRANDED WIRE	06/15/2022	2.50	2.50	07/05/2022
WATER	4	ACE HARDWARE	673790	FAN HOUSING W/ REWIND STARTER	06/15/2022	58.99-	58.99-	07/05/2022
WATER	4	ACE HARDWARE	673857	CORD POWER BLOCK, HARDWARE	06/15/2022	15.83	15.83	07/05/2022
WATER	4	ACE HARDWARE	673952	CULTIVATOR, POWER SWEEP, BRISTL	06/16/2022	707.20	707.20	07/05/2022
WATER	4	ACE HARDWARE	673966	2-SPEED GREASE GUN	06/16/2022	219.99	219.99	07/05/2022
WATER	4	ACE HARDWARE	673967	GAS LEAF BLOWER	06/16/2022	160.00	160.00	07/05/2022
WATER	4	ACE HARDWARE	673972	MAP PRO GAS, PIPE FITTINGS	06/16/2022	66.15	66.15	07/05/2022
WATER	4	ACE HARDWARE	674562	RAISED BRASS PLUG	06/22/2022	10.79	10.79	07/05/2022
WATER	4	ACE HARDWARE	674595	SHOWERHEAD, DUAL AERATOR	06/22/2022	28.77	28.77	07/05/2022
WATER	4	ACE HARDWARE	674699	LOOP HANDLE	06/23/2022	27.99	27.99	07/05/2022
WATER	4	ACE HARDWARE	674700	CONTRACTOR SHIMS, GRADE STAKE	06/23/2022	19.75	19.75	07/05/2022
WATER	4	ACE HARDWARE	K72423	LAUNDRY DETERGENT, CUT OFF WH	06/01/2022	82.55	82.55	07/05/2022
WATER	4	ACE HARDWARE	K72432	CONNECTOR ADAPTER	06/02/2022	10.79	10.79	07/05/2022
WATER	4	ACE HARDWARE	K74065	PERENNIAL RYE	06/17/2022	101.69	101.69	07/05/2022
WATER	4	ACE HARDWARE	K74559	FAST-SET CONCRETE, 5G PLASTIC B	06/22/2022	32.00	32.00	07/05/2022
WATER	2812	BRADFORD SUPPLY COMPANY	2425080	BALL VALVE LEGEND	06/13/2022	217.87	217.87	07/05/2022
WATER	148	COMCAST CABLE	JULY 2022 180059	INTERNET 92 ARTESIAN PL	06/20/2022	156.85	156.85	07/03/2022
WATER	1612	CORE & MAIN LP	Q969016	IPERL WATER METER	06/06/2022	1,040.00	1,040.00	07/05/2022

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
WATER	1612	CORE & MAIN LP	Q978174	REPAIR LID, CURB BOX REPAIR SECT	06/06/2022	221.52	221.52	07/05/2022
WATER	1612	CORE & MAIN LP	R022747	12" RENTAL CERTA-LOK PULL HEAD,	06/14/2022	250.00	250.00	07/05/2022
WATER	467	LEE COUNTY TREASURER	06092022	GIS HOSTING AND SUPPORT SERVIC	06/09/2022	11,250.00	11,250.00	07/05/2022
WATER	492	MARTIN & COMPANY EXCAVATING	29409	13.51 TN TOP SOIL, 39.41 TN 052CA10	06/18/2022	529.19	529.19	07/05/2022
WATER	509	METROPOLITAN INDUSTRIES INC	INV039998	METRO CLOUD DATA SERVICE	06/15/2022	910.00	910.00	07/05/2022
WATER	555	NICOR	JUNE 2022 59491320004	520 E RIVER RD 4776657	06/17/2022	68.44	68.44	07/05/2022
WATER	555	NICOR	JUNE 2022 66291320001	92 ARTESIAN PL - 3562214	06/17/2022	454.70	454.70	07/05/2022
WATER	2147	NUTRIEN AG SOLUTIONS INC	48603668	PRAMITOL 25E HERBICIDE CONCENT	06/09/2022	120.00	120.00	07/05/2022
WATER	2147	NUTRIEN AG SOLUTIONS INC	48709862	PRAMITOL 25E 2X2.5 GAL	06/16/2022	120.00	120.00	07/05/2022
WATER	1645	ONIX NETWORKING CORPORATION	BD0024337	GOOGLE APPS ANNUAL RENEWAL	06/17/2022	2,058.00	2,058.00	07/05/2022
WATER	2928	PACE ANALYTICAL SERVICES LLC	I9516235	FLUORIDE BY PROBE	06/22/2022	117.29	117.29	07/05/2022
WATER	2928	PACE ANALYTICAL SERVICES LLC	I9516429	ARSENIC TOTAL	06/23/2022	14.12	14.12	07/05/2022
WATER	2928	PACE ANALYTICAL SERVICES LLC	I9516491	NITRATE AS N BY IC- CHLORINATED S	06/23/2022	17.92	17.92	07/05/2022
WATER	596	PEST CONTROL CONSULTANTS	379892	BI-MONTHLY SERVICE - JUNE 2022	06/14/2022	68.00	68.00	07/05/2022
WATER	662	RP LUMBER COMPANY INC	2205-071260	ALUMINUM TRIM COIL, STAINLESS ST	05/06/2022	132.98	132.98	07/05/2022
WATER	704	SLIM-N-HANK'S	17210	TOW BILL - STREET DEPT VEHICLE W	05/31/2022	150.00	150.00	07/05/2022
WATER	1306	THOMAS, MARK	20047424	IDPH PLUMBERS LICENSE RENEWAL	02/27/2022	153.38	153.38	07/05/2022
WATER	819	VERIZON WIRELESS	9909126877	TELEPHONE - WATER	06/18/2022	123.48	123.48	07/03/2022
Total WATER:						19,800.89	19,800.89	
SEWAGE TREATMENT								
SEWAGE TREATMENT	4	ACE HARDWARE	672909	MASON HAMMER, COMPACT TAPE M	06/07/2022	50.38	50.38	07/05/2022
SEWAGE TREATMENT	4	ACE HARDWARE	673230	HYDRAULIC CEMENT, DRYLOK FAST	06/09/2022	76.46	76.46	07/05/2022
SEWAGE TREATMENT	4	ACE HARDWARE	673243	PURCHASED DRYLOK FAST PLUG 10	06/09/2022	8.10-	8.10-	07/05/2022
SEWAGE TREATMENT	4	ACE HARDWARE	673668	MAP PRO GAS, TUBE VINYL, BATTER	06/14/2022	65.28	65.28	07/05/2022
SEWAGE TREATMENT	4	ACE HARDWARE	673824	BOTTLED WATER	06/15/2022	17.94	17.94	07/05/2022
SEWAGE TREATMENT	4	ACE HARDWARE	674613	HITCH PIN	06/23/2022	3.06	3.06	07/05/2022
SEWAGE TREATMENT	4	ACE HARDWARE	674789	HOT WATER NOZZLE, SPRAY NOZZLE	06/24/2022	14.92	14.92	07/05/2022
SEWAGE TREATMENT	4	ACE HARDWARE	674799	GRASS SEED	06/24/2022	16.19	16.19	07/05/2022
SEWAGE TREATMENT	4	ACE HARDWARE	K72417	BOTTLED WATER, SALT SOFTENER	06/01/2022	49.98	49.98	07/05/2022
SEWAGE TREATMENT	4	ACE HARDWARE	K74481	WORK GLOVES	06/22/2022	20.69	20.69	07/05/2022
SEWAGE TREATMENT	4	ACE HARDWARE	K74548	GARDEN SPRAYER	06/22/2022	17.09	17.09	07/05/2022
SEWAGE TREATMENT	52	ARAMARK	6100016191	MAT NYLON/RUBBER 4X6, MAT NYLO	06/14/2022	57.35	57.35	07/05/2022
SEWAGE TREATMENT	52	ARAMARK	6100019107	MAT NYLON/RUBBER 4X6, MAT NYLO	06/21/2022	57.35	57.35	07/05/2022
SEWAGE TREATMENT	1623	BLUE CROSS AND BLUE SHIELD OF I	JULY 2022	JULY 2022 HEALTH PREMIUMS	06/17/2022	341.60	341.60	06/30/2022
SEWAGE TREATMENT	122	CENTURYLINK	JULY 2022 027784	WASTEWATER 304027784	06/19/2022	392.07	392.07	07/03/2022
SEWAGE TREATMENT	1612	CORE & MAIN LP	Q950249	PVC PIPE FITTINGS	06/06/2022	446.28	446.28	07/05/2022
SEWAGE TREATMENT	467	LEE COUNTY TREASURER	06092022	GIS HOSTING AND SUPPORT SERVIC	06/09/2022	11,250.00	11,250.00	07/05/2022
SEWAGE TREATMENT	492	MARTIN & COMPANY EXCAVATING	29410	32.92 TN CALL 1" CLEAN STONE, 24.7	06/18/2022	536.90	536.90	07/05/2022
SEWAGE TREATMENT	505	MENARDS	19034	TOOLBOX AND LIGHT DUTY STRAPS	06/01/2022	44.86	44.86	07/05/2022

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
SEWAGE TREATMENT	555	NICOR	JUNE 2022 44122320003	2400 W 1ST ST 2638656	06/20/2022	50.54	50.54	07/05/2022
SEWAGE TREATMENT	555	NICOR	JUNE 2022 54122320002	2600 W 3RD ST - 5040077	06/20/2022	170.94	170.94	07/05/2022
SEWAGE TREATMENT	1645	ONIX NETWORKING CORPORATION	BD0024337	GOOGLE APPS ANNUAL RENEWAL	06/17/2022	882.00	882.00	07/05/2022
SEWAGE TREATMENT	2928	PACE ANALYTICAL SERVICES LLC	I9515616	PHOSPHATE AND NITROGEN TESTIN	06/16/2022	277.74	277.74	07/05/2022
SEWAGE TREATMENT	2928	PACE ANALYTICAL SERVICES LLC	I9516418	PROJECT#DIXON NPDES SPEC_CON	06/23/2022	834.37	834.37	07/05/2022
SEWAGE TREATMENT	2928	PACE ANALYTICAL SERVICES LLC	I9516799	QUARTERLY 503 SLUDGE	06/27/2022	658.39	658.39	07/05/2022
SEWAGE TREATMENT	682	SCHMITT PLUMBING & HEATING	64682	GAS LINE REPAIR @ TRUCK SHED	04/29/2022	1,052.60	1,052.60	07/05/2022
SEWAGE TREATMENT	682	SCHMITT PLUMBING & HEATING	64784	INSTALL GAS RISER @ TRUCK SHED	05/13/2022	381.50	381.50	07/05/2022
SEWAGE TREATMENT	682	SCHMITT PLUMBING & HEATING	64806	INSTALL ON SECTION OF 8" SEWER	05/17/2022	1,423.50	1,423.50	07/05/2022
SEWAGE TREATMENT	682	SCHMITT PLUMBING & HEATING	64809	INSTALL ONE SECTION OF 8" SEWER	05/18/2022	812.50	812.50	07/05/2022
SEWAGE TREATMENT	682	SCHMITT PLUMBING & HEATING	64846	E 5TH STREET PROJECT	05/20/2022	2,111.65	2,111.65	07/05/2022
SEWAGE TREATMENT	682	SCHMITT PLUMBING & HEATING	64870	INSTALL TWO SECTIONS OF 8" SEWE	05/24/2022	2,147.50	2,147.50	07/05/2022
SEWAGE TREATMENT	682	SCHMITT PLUMBING & HEATING	64871	INSTALL 3 SECTIONS OF 8" SEWER M	05/25/2022	1,762.00	1,762.00	07/05/2022
SEWAGE TREATMENT	682	SCHMITT PLUMBING & HEATING	64872	INSTALL 3 SECTIONS OF 8" SEWER M	05/26/2022	1,617.50	1,617.50	07/05/2022
SEWAGE TREATMENT	682	SCHMITT PLUMBING & HEATING	64895	INSTALL 8" SEWER MAIN ON E 5TH ST	05/31/2022	2,095.00	2,095.00	07/05/2022
SEWAGE TREATMENT	682	SCHMITT PLUMBING & HEATING	64926	REPAIR OF LATERAL ON 423 S DIXON	05/26/2022	918.90	918.90	07/05/2022
SEWAGE TREATMENT	682	SCHMITT PLUMBING & HEATING	64927	CONNECTED 503 S DIXON AVE LATER	05/25/2022	827.10	827.10	07/05/2022
SEWAGE TREATMENT	682	SCHMITT PLUMBING & HEATING	64928	DUG UP SINK HOLE & REPLACED 12'	05/18/2022	622.50	622.50	07/05/2022
SEWAGE TREATMENT	682	SCHMITT PLUMBING & HEATING	64930	INSTALL 12' OF 10" STORM SEWER PI	05/17/2022	1,185.00	1,185.00	07/05/2022
SEWAGE TREATMENT	728	STERLING NAPA AUTO PARTS	146904	CART PLEX EP GRS	06/01/2022	79.80	79.80	07/05/2022
SEWAGE TREATMENT	735	STRAND ASSOCIATES INC	0183981	PROFESSIONAL SERVICES 05.01.22-0	06/06/2022	87.90	87.90	07/05/2022
SEWAGE TREATMENT	819	VERIZON WIRELESS	9909126877	TELEPHONE - WASTE WATER	06/18/2022	87.99	87.99	07/03/2022
SEWAGE TREATMENT	1154	VORTEX TECHNOLOGIES INC.	6606	CALIBRATION OF DO METER, ON SIT	06/16/2022	1,050.00	1,050.00	07/05/2022

Total SEWAGE TREATMENT:

34,587.22 34,587.22

FIRE

FIRE	4	ACE HARDWARE	674960	MAINTENANCE SUPPLIES	06/27/2022	43.30	43.30	07/05/2022
FIRE	1537	AIR ONE EQUIPMENT	182403	TEST GAS	06/21/2022	370.33	370.33	07/05/2022
FIRE	1825	AIRGAS USA LLC	9126824599	OXYGEN	06/13/2022	80.91	80.91	07/05/2022
FIRE	22	ALEXIS FIRE EQUIPMENT CO.	0073324-IN	PRESSURE GAUGE	06/08/2022	119.73	119.73	07/05/2022
FIRE	57	AVOCATION SOFTWARE	8883	ANNUAL SUPPORT FEE EMS BILLING	06/19/2022	250.00	250.00	07/05/2022
FIRE	1087	BERGEMANN, ERIC	JULY 2022 BERGEMANN	PER DIEM @ WATER RESCUE OSWE	06/10/2022	115.00	115.00	07/05/2022
FIRE	122	CENTURYLINK	JULY 2022 074498	DIXON PUBLIC SAFETY BUILDINGS -	06/19/2022	280.00	280.00	07/03/2022
FIRE	129	CHUCK'S COMPRESSORS INC.	1988	AIR QUALITY TESTING	06/21/2022	320.00	320.00	07/05/2022
FIRE	254	FARLEY'S APPLIANCE	246816	REFRIGERATOR	06/03/2022	998.25	998.25	07/05/2022
FIRE	425	KELLY P. REYNOLDS & ASSOCIATES	JULY 2022 KELLY REYNO	RENEWAL CODE CONSULTATION	06/16/2022	140.00	140.00	07/05/2022
FIRE	562	NORTHERN ILLINOIS HOME MEDICAL	27951	OXYGEN	05/25/2022	70.60	70.60	07/05/2022
FIRE	1071	OLIVER'S FOOD PRIDE	2712	BOTTLED WATER	06/19/2022	7.38	7.38	07/05/2022
FIRE	1071	OLIVER'S FOOD PRIDE	5466	BOTTLED WATER	06/26/2022	18.45	18.45	07/05/2022
FIRE	677	SBM STERLING BUSINESS CENTER	INV557050	COPIER CONTRACT	06/23/2022	189.00	189.00	07/05/2022

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
FIRE	910	STRYKER SALES CORPORATION	3800492M	STAIRCHAIR STRAPS	06/20/2022	220.16	220.16	07/05/2022
FIRE	819	VERIZON WIRELESS	9909126877	TELEPHONE - FIRE	06/18/2022	462.69	462.69	07/03/2022
Total FIRE:						3,685.80	3,685.80	
POLICE								
POLICE	493	CARD SERVICE CENTER	MAY 22 SPARE #0137	CREDIT	06/14/2022	500.21-	500.21-	07/03/2022
POLICE	493	CARD SERVICE CENTER	MAY 22 SPARE #0137	DINNER- C DEMPSEY SFST INSTRUC	06/14/2022	20.32	20.32	07/03/2022
POLICE	493	CARD SERVICE CENTER	MAY 22 SPARE #0137	DINNER- C DEMPSEY SFST INSTRUC	06/14/2022	25.06	25.06	07/03/2022
POLICE	493	CARD SERVICE CENTER	MAY 22 SPARE #0137	LUNCH- C DEMPSEY SFST INSTRUC	06/14/2022	14.85	14.85	07/03/2022
POLICE	493	CARD SERVICE CENTER	MAY 22 SPARE #0137	LUNCH- C DEMPSEY SFST INSTRUC	06/14/2022	9.26	9.26	07/03/2022
POLICE	493	CARD SERVICE CENTER	MAY 22 SPARE #0137	LUNCH- C DEMPSEY SFST INSTRUC	06/14/2022	16.00	16.00	07/03/2022
POLICE	493	CARD SERVICE CENTER	MAY 22 SPARE #0137	LUNCH- C DEMPSEY SFST INSTRUC	06/14/2022	12.07	12.07	07/03/2022
POLICE	493	CARD SERVICE CENTER	MAY 22 SPARE #0137	LUNCH- C DEMPSEY SFST INSTRUC	06/14/2022	12.33	12.33	07/03/2022
POLICE	493	CARD SERVICE CENTER	MAY 22 SPARE #0137	POSTAGE	06/14/2022	32.20	32.20	07/03/2022
POLICE	493	CARD SERVICE CENTER	MAY 22 SPARE #0137	SIBLEY RETIREMENT PARTY	06/14/2022	67.81	67.81	07/03/2022
POLICE	493	CARD SERVICE CENTER	MAY 22 SPARE #0137	DINNER IDEOA CONFERENCE- BIVIN	06/14/2022	149.10	149.10	07/03/2022
POLICE	493	CARD SERVICE CENTER	MAY 22 SPARE #0137	DINNER- C DEMPSEY SFST INSTRUC	06/14/2022	17.75	17.75	07/03/2022
POLICE	493	CARD SERVICE CENTER	MAY 22 SPARE #0137	HERY FOOD & KONG	06/14/2022	99.55	99.55	07/03/2022
POLICE	493	CARD SERVICE CENTER	MAY 22 SPARE #0137	LUNCH IDEOA CONFERENCE-BIVINS,	06/14/2022	63.90	63.90	07/03/2022
POLICE	493	CARD SERVICE CENTER	MAY 22 SPARE #0137	RICHARDS UNIFORM ALLOWANCE	06/14/2022	192.10	192.10	07/03/2022
POLICE	493	CARD SERVICE CENTER	MAY 22 SPARE #0137	RICHARDS UNIFORM ALLOWANCE	06/14/2022	124.82	124.82	07/03/2022
POLICE	493	CARD SERVICE CENTER	MAY 22 SPARE #0137	APPLICATOR SHIELDS	06/14/2022	23.10	23.10	07/03/2022
POLICE	493	CARD SERVICE CENTER	MAY 22 SPARE #0137	LODGING C. DEMPSEY SFST CLASS	06/14/2022	603.20	603.20	07/03/2022
POLICE	493	CARD SERVICE CENTER	MAY 22 SPARE #0137	DRUG SURVEILLANCE EQUIPMENT	06/14/2022	215.88	215.88	07/03/2022
POLICE	493	CARD SERVICE CENTER	MAY 22 SPARE #0137	LODGING IDEOA CONFERENCE (BIVI	06/14/2022	147.84	147.84	07/03/2022
POLICE	493	CARD SERVICE CENTER	MAY 22 SPARE #0137	LODGING IDEOA CONFERENCE (BIVI	06/14/2022	147.84	147.84	07/03/2022
POLICE	493	CARD SERVICE CENTER	MAY 22 SPARE #0137	LODGING IDEOA CONFERENCE (BIVI	06/14/2022	147.84	147.84	07/03/2022
POLICE	493	CARD SERVICE CENTER	MAY 22 SPARE #0137	LODGING C. DEMPSEY SFST CLASS	06/14/2022	500.21	500.21	07/03/2022
POLICE	493	CARD SERVICE CENTER	MAY 22 SPARE #0137	LUNCH IDEOA CONFERENCE-BIVINS,	06/14/2022	50.57	50.57	07/03/2022
POLICE	493	CARD SERVICE CENTER	MAY 22 SPARE #0137	DINNER- C DEMPSEY SFST INSTRUC	06/14/2022	28.02	28.02	07/03/2022
POLICE	122	CENTURYLINK	JULY 2022 074498	DIXON PUBLIC SAFETY BUILDINGS -	06/19/2022	927.39	927.39	07/03/2022
POLICE	152	COMPLETE AUTOWERKS REPAIR SE	10013	TIRE MAINTENANCE	06/09/2022	97.51	97.51	07/05/2022
POLICE	152	COMPLETE AUTOWERKS REPAIR SE	10014	TIRE MAINTENANCE	06/09/2022	97.51	97.51	07/05/2022
POLICE	152	COMPLETE AUTOWERKS REPAIR SE	10015	TIRE MAINTENANCE, HVAC REPAIR, L	06/07/2022	546.80	546.80	07/05/2022
POLICE	152	COMPLETE AUTOWERKS REPAIR SE	10032	TIRE MAINTENANCE	06/14/2022	97.51	97.51	07/05/2022
POLICE	152	COMPLETE AUTOWERKS REPAIR SE	10036	WHEEL ADJUST, SUSPENSION BALL J	06/14/2022	1,228.77	1,228.77	07/05/2022
POLICE	250	EXPERIAN	CD2303028939	CREDIT CHECK	06/24/2022	27.44	27.44	07/05/2022
POLICE	1049	KALEEL'S CLOTHING AND PRINTING	12687	MORGAN- 2 POLOS, 1 HAT	06/04/2022	86.00	86.00	07/05/2022
POLICE	427	KEN NELSON AUTO PLAZA	364072	BRAKES, ROTORS, INSPECTION, LOF	05/31/2022	697.45	697.45	07/05/2022
POLICE	427	KEN NELSON AUTO PLAZA	364967	LOF, ROTATION, INSPECTION	06/16/2022	85.55	85.55	07/05/2022

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
POLICE	427	KEN NELSON AUTO PLAZA	365394	LOF, ROTATION	06/23/2022	87.11	87.11	07/05/2022
POLICE	1273	LEGACY PRINTS	M22000000003	RICHARDS BUSINESS CARDS	06/02/2022	30.00	30.00	07/05/2022
POLICE	528	MORLEY SIGNS	06242022	CUSTOM MAGNETIC SIGNS (3)	06/24/2022	300.00	300.00	07/05/2022
POLICE	3008	NICHOLSON1 COMMUNICATIONS LLC	24810	LABOR-WIRING REPAIR	06/15/2022	50.00	50.00	07/05/2022
POLICE	3008	NICHOLSON1 COMMUNICATIONS LLC	25805	LABOR AND PART REPAIR	06/15/2022	143.87	143.87	07/05/2022
POLICE	629	QUILL CORPORATION	25617230	PAPER BAGS	06/08/2022	46.99	46.99	07/05/2022
POLICE	629	QUILL CORPORATION	25651969	LEATHER BINDER	06/09/2022	57.99	57.99	07/05/2022
POLICE	629	QUILL CORPORATION	25665937	PRE-INK STAMPS	06/09/2022	24.58	24.58	07/05/2022
POLICE	629	QUILL CORPORATION	25770590	SHREDDER OIL	06/15/2022	45.98	45.98	07/05/2022
POLICE	629	QUILL CORPORATION	25787346	SHREDDER OIL	06/15/2022	41.97	41.97	07/05/2022
POLICE	629	QUILL CORPORATION	25787473	MEMO NOTEBOOKS	06/15/2022	8.95	8.95	07/05/2022
POLICE	704	SLIM-N-HANK'S	16854	OUTSTANDING TOW BILL	03/12/2022	20.00	20.00	07/05/2022
POLICE	704	SLIM-N-HANK'S	17351	TOW BILL	06/22/2022	150.00	150.00	07/05/2022
POLICE	704	SLIM-N-HANK'S	17355	TOW BILL	06/24/2022	150.00	150.00	07/05/2022
POLICE	704	SLIM-N-HANK'S	17366	TOW BILL	06/26/2022	150.00	150.00	07/05/2022
POLICE	704	SLIM-N-HANK'S	17382	TOW BILL	06/25/2022	150.00	150.00	07/05/2022
POLICE	801	UNIFORM DEN INC	110047-01	NEW HIRE UNIFORM-MORGAN	06/14/2022	265.55	265.55	07/05/2022
POLICE	819	VERIZON WIRELESS	9909126877	TELEPHONE - POLICE	06/18/2022	664.31	664.31	07/03/2022
Total POLICE:						8,500.64	8,500.64	
LIBRARY								
LIBRARY	4	ACE HARDWARE	673620	DUST PAN/BRUSH, AIR FRESHENER	06/13/2022	10.06	10.06	07/05/2022
LIBRARY	1775	AMAZON CAPITAL SERVICES INC	16LN-YXTK-69YQ	SRP PRIZES, ACTIVITY STATION SUP	06/16/2022	84.10	84.10	07/05/2022
LIBRARY	1775	AMAZON CAPITAL SERVICES INC	1P4K-QMX7-1Q7L	REFUND FOR DAMAGED ITEM - CHAR	06/23/2022	15.99-	15.99-	07/05/2022
LIBRARY	122	CENTURYLINK	JUN 2022 050193	LIBRARY 304050193	06/04/2022	252.59	252.59	07/03/2022
LIBRARY	1872	CINTAS	4123298065	WET MOP / REPLACE MATS	06/23/2022	36.49	36.49	07/05/2022
LIBRARY	1872	CINTAS	4123298065	CLEANERS: GLASS & DISINF, PAPER	06/23/2022	56.24	56.24	07/05/2022
LIBRARY	2010	CINTAS CORPORATION #355	4123604776	MONTHLY CLEANING RESTRROMS -	06/27/2022	125.55	125.55	07/05/2022
LIBRARY	197	DISTINCTIVE GARDENS	32	PLANT CARE: OLD & NEW/ RAKE, PRE	06/24/2022	1,077.95	1,077.95	07/05/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	59990556	ADULT MATERIALS - BOOKS	06/13/2022	199.97	199.97	07/05/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	59990556	CHILDREN - BOOKS	06/13/2022	515.49	515.49	07/05/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	70014106	ADULT MATERIALS - BOOKS	06/14/2022	110.67	110.67	07/05/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	70014106	YA - BOOKS	06/14/2022	159.47	159.47	07/05/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	70037733	ADULT MATERIALS - BOOKS	06/15/2022	46.45	46.45	07/05/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	70037733	CHILDREN - BOOKS	06/15/2022	209.46	209.46	07/05/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	70137460	ADULT MATERIALS - BOOKS	06/22/2022	353.36	353.36	07/05/2022
LIBRARY	389	INGRAM LIBRARY SERVICES	70137460	CHILDREN - BOOKS	06/22/2022	115.48	115.48	07/05/2022
LIBRARY	460	LEAF	13369915	SHARP COPIER CONTRACT W QRTRL	06/17/2022	980.22	980.22	07/05/2022
LIBRARY	1227	MIDWEST TAPE	502217462	1 AUDIOBOOK	06/07/2022	29.99	29.99	07/05/2022
LIBRARY	1645	ONIX NETWORKING CORPORATION	BD0024337	GOOGLE APPS ANNUAL RENEWAL	06/17/2022	2,058.00	2,058.00	07/05/2022

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
LIBRARY	599	PETTY CASH - JENNIFER KOCH	June 2022 #1 Pride	SUPPLIES FOR PRIDE EVENT	06/17/2022	57.93	57.93	07/05/2022
LIBRARY	599	PETTY CASH - JENNIFER KOCH	June 2022 #2 Pride	SUPPLIES FOR PRIDE EVENT	06/13/2022	77.89	77.89	07/05/2022
LIBRARY	912	QUALITY CLEANING SERVICE	JUNE 2022	ADDRESSING WATER INGRESS	06/13/2022	510.00	510.00	07/05/2022
LIBRARY	1649	STAPLES BUSINESS CREDIT	7358671168-0-1	SMALL TRASH BAGS	06/10/2022	46.99	46.99	07/05/2022
LIBRARY	1649	STAPLES BUSINESS CREDIT	7358671168-0-1	COPY PAPER, POST-IT, CALC INKROL	06/10/2022	127.75	127.75	07/05/2022
LIBRARY	2609	THE PENWORTHY COMPANY	0582593-IN	32 BOOKS FOR YOUTH COLLECTION	06/16/2022	687.68	687.68	07/05/2022
LIBRARY	790	TRU GREEN	160247719	GRUB PREVENTATIVE W.O. 160-247-7	06/18/2022	91.64	91.64	07/05/2022
LIBRARY	790	TRU GREEN	160247845	LAWN SERVICE W.O. 486-118-5457	06/18/2022	61.10	61.10	07/05/2022
LIBRARY	819	VERIZON WIRELESS	9909126877	TELEPHONE - LIBRARY	06/18/2022	42.90	42.90	07/03/2022
Total LIBRARY:						8,109.43	8,109.43	
AIRPORT								
AIRPORT	4	ACE HARDWARE	673776	RU EXT CENTRAL PUMP & GO	06/15/2022	57.58	57.58	07/05/2022
AIRPORT	4	ACE HARDWARE	674278	VEG KILLER	06/20/2022	93.58	93.58	07/05/2022
AIRPORT	52	ARAMARK	6100020494	MAT NYLON/RUBBER 3X10, MAT NYL	06/23/2022	144.00	144.00	07/05/2022
AIRPORT	85	BONNELL INDUSTRIES INC	0205071-IN	STEEL STRUCTURAL ANGLES	06/10/2022	64.69	64.69	07/05/2022
AIRPORT	527	MOORE TIRES INC.	6000157	CARLISILE TURF MASTER TIRES	06/10/2022	391.76	391.76	07/05/2022
AIRPORT	555	NICOR	JUNE 2022 29414020007	1650 FRANKLIN GROVE RD - 1067510	06/15/2022	49.74	49.74	07/05/2022
AIRPORT	555	NICOR	JUNE 2022 47628910003	1650 FRANKLIN GROVE RD - 3529837	06/14/2022	38.23	38.23	07/05/2022
AIRPORT	728	STERLING NAPA AUTO PARTS	148752	MOBIL 15W50 6X1 QT	06/15/2022	47.72	47.72	07/05/2022
Total AIRPORT:						887.30	887.30	
MUNICIPAL BAND								
MUNICIPAL BAND	16	AIKEN, CAROLYN	JUNE 2022	5 SESSIONS/MILEAGE	06/27/2022	137.50	137.50	07/05/2022
MUNICIPAL BAND	1414	ANTON, BRYAN	JUNE 2022	4 SESSIONS	06/27/2022	70.00	70.00	07/05/2022
MUNICIPAL BAND	2449	ARDIS, ALICIA ROSE	JUNE 2022	2 SESSIONS	06/27/2022	35.00	35.00	07/05/2022
MUNICIPAL BAND	1224	BROCKWELL, DEVIN	JUNE 2022	5 SESSIONS, MOVING, SETUP	06/27/2022	162.50	162.50	07/05/2022
MUNICIPAL BAND	99	BURNETT, DONALD	JUNE 2022	6 SESSIONS	06/27/2022	105.00	105.00	07/05/2022
MUNICIPAL BAND	100	BURNETT, NANCY A.	JUNE 2022	5 SESSIONS	06/27/2022	87.50	87.50	07/05/2022
MUNICIPAL BAND	2912	CARTER, RILEY	JUNE 2022	6 SESSIONS, MOVING, SETUP	06/27/2022	140.00	140.00	07/05/2022
MUNICIPAL BAND	113	CARTWRIGHT, THOMAS B.	JUNE 2022	6 SESSIONS, PARADE	06/27/2022	145.00	145.00	07/05/2022
MUNICIPAL BAND	1715	CRONE, CAMERON	JUNE 2022	6 SESSIONS/PARADE	06/27/2022	145.00	145.00	07/05/2022
MUNICIPAL BAND	1239	CRUMLEY-DUSENBURY, PATRICIA	JUNE 2022	2 SESSIONS/PARADE	06/27/2022	75.00	75.00	07/05/2022
MUNICIPAL BAND	240	ELLER, JAMIE	JUNE 2022	6 SESSIONS	06/27/2022	105.00	105.00	07/05/2022
MUNICIPAL BAND	248	ETCHISON, CRAIG	JUNE 2022	6 SESSIONS/PARADE	06/27/2022	145.00	145.00	07/05/2022
MUNICIPAL BAND	1395	HEPNER, CARLY ELIZABETH	JUNE 2022	3 SESSIONS	06/27/2022	52.50	52.50	07/05/2022
MUNICIPAL BAND	330	HESS, TIMOTHY M	JUNE 2022	2 SESSIONS/MILEAGE	06/27/2022	75.00	75.00	07/05/2022
MUNICIPAL BAND	2504	HIGBY, JAMES H	JUNE 2022	6 SESSIONS	06/27/2022	105.00	105.00	07/05/2022
MUNICIPAL BAND	1704	HOLDER, ELLEN KAYE	JUNE 2022	5 SESSIONS, MOVING, SETUP	06/27/2022	152.50	152.50	07/05/2022

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
MUNICIPAL BAND	3009	HUFFMAN, MEGHAN	JUNE 2022	6 SESSIONS	06/27/2022	105.00	105.00	07/05/2022
MUNICIPAL BAND	404	JAMES, CATHY L.	JUNE 2022	6 SESSIONS, MOVING, SETUP, PARAD	06/27/2022	300.00	300.00	07/05/2022
MUNICIPAL BAND	405	JAMES, JON P.	JUNE 2022	DIRECTOR JUNE 2022	06/27/2022	300.00	300.00	07/05/2022
MUNICIPAL BAND	1626	KUEHL, NOAH	JUNE 2022	4 SESSIONS/PARADE	06/27/2022	110.00	110.00	07/05/2022
MUNICIPAL BAND	2473	LAUFF, BARBARA ANN	JUNE 2022	3 SESSIONS/PARADE	06/27/2022	92.50	92.50	07/05/2022
MUNICIPAL BAND	496	MAYS, MITCHELL R.	JUNE 2022	5 SESSIONS, MOVING, SETUP/PARAD	06/27/2022	192.50	192.50	07/05/2022
MUNICIPAL BAND	1482	MCCOY, EMMA	JUNE 2022	5 SESSIONS/PARADE	06/27/2022	127.50	127.50	07/05/2022
MUNICIPAL BAND	2302	MOSSER, THOMAS EUGENE	JUNE 2022	4 SESSIONS/PARADE	06/27/2022	110.00	110.00	07/05/2022
MUNICIPAL BAND	2830	MURPHY, GWENDOLYN	JUNE 2022	4 SESSIONS, MOVING, SETUP, MILEA	06/27/2022	185.00	185.00	07/05/2022
MUNICIPAL BAND	548	NELSON, LUKE G.	JUNE 2022	5 SESSIONS/PARADE	06/27/2022	127.50	127.50	07/05/2022
MUNICIPAL BAND	2905	O'DONNELL, ELISE	JUNE 2022	4 SESSIONS/PARADE	06/27/2022	110.00	110.00	07/05/2022
MUNICIPAL BAND	3010	RICE, KIRA	JUNE 2022	4 SESSIONS/PARADE	06/27/2022	110.00	110.00	07/05/2022
MUNICIPAL BAND	1398	RIVERA, JONATHAN P	JUNE 2022	4 SESSIONS	06/27/2022	70.00	70.00	07/05/2022
MUNICIPAL BAND	2832	SCHMITT, SHETARI	JUNE 2022	1 SESSION	06/27/2022	17.50	17.50	07/05/2022
MUNICIPAL BAND	1304	SCHOLL, SAMANTHA	JUNE 2022	5 SESSIONS/PARADE	06/27/2022	127.50	127.50	07/05/2022
MUNICIPAL BAND	1400	SEGGEBRUCH, MADISON	JUNE 2022	3 SESSIONS	06/27/2022	92.50	92.50	07/05/2022
MUNICIPAL BAND	2445	SHEAFFER, ANNE M	JUNE 2022	6 SESSIONS	06/27/2022	105.00	105.00	07/05/2022
MUNICIPAL BAND	753	TERRANOVA, BROOKE	JUNE 2022	2 SESSIONS	06/27/2022	35.00	35.00	07/05/2022
MUNICIPAL BAND	1709	THOMPSON, INDIA K	JUNE 2022	5 SESSIONS/PARADE	06/27/2022	127.50	127.50	07/05/2022
MUNICIPAL BAND	2833	UFKIN, TAYLOR	JUNE 2022	2 SESSIONS	06/27/2022	35.00	35.00	07/05/2022
MUNICIPAL BAND	814	VAN DREW, JEREMY	JUNE 2022	6 SESSIONS/MOVING/SETUP/PARADE	06/27/2022	185.00	185.00	07/05/2022
MUNICIPAL BAND	1066	WATTERS, LAURA B.	JUNE 2022	1 SESSION	06/27/2022	17.50	17.50	07/05/2022
MUNICIPAL BAND	973	WHITCOMBE, PAUL T.	JUNE 2022	3 SESSIONS/PARADE	06/27/2022	72.50	72.50	07/05/2022
MUNICIPAL BAND	2834	WHITCOMBE, REBECCA	JUNE 2022	6 SESSIONS/PARADE	06/27/2022	145.00	145.00	07/05/2022
MUNICIPAL BAND	1402	WHITCOMBE, RENI ANN	JUNE 2022	6 SESSIONS/PARADE/LIBRARIAN	06/27/2022	275.00	275.00	07/05/2022
MUNICIPAL BAND	844	WHITCOMBE, THOMAS A.	JUNE 2022	6 SESSIONS/PARADE	06/27/2022	125.00	125.00	07/05/2022
MUNICIPAL BAND	843	WHITCOMBE, THOMAS ALAN	JUNE 2022	6 SESSIONS/PARADE	06/27/2022	145.00	145.00	07/05/2022
MUNICIPAL BAND	845	WHITE, DAWN M.	JUNE 2022	6 SESSIONS/PARADE	06/27/2022	145.00	145.00	07/05/2022
MUNICIPAL BAND	1711	WHITE, JESSICA N	JUNE 2022	6 SESSIONS/PARADE	06/27/2022	145.00	145.00	07/05/2022
MUNICIPAL BAND	2904	ZIMMERMAN, ELLENOR	JUNE 2022	3 SESSIONS/PARADE	06/27/2022	92.50	92.50	07/05/2022
Total MUNICIPAL BAND:						5,565.00	5,565.00	
Grand Totals:						300,884.07	300,884.07	

Segment	DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
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Report Criteria:

Invoices with totals above \$.00 included.

Only paid invoices included.

[Report].Date Paid = 06/21/2022-07/05/2022



COUNCIL ACTION FORM

Date: 7/5/2022

Presented By: Allen Philhower

Subject: Disposal of Personal Property (Computing Devices) Agenda Item: 12a

Description:

Disposal of used or damaged devices. The City no longer has a need to retain the items. They will be offered for sale to employees at fair market value based on online pricing from buyback sites. Any items unsold to employees will be sold to an online buyback site or disposed. All devices have been cleared of data per industry standards.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Info Technology

Is this item in the CIP? YES NO CIP Project Number: _____

COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

Recommendation:

Approve disposal of the devices listed.

Required Action

ORDINANCE

RESOLUTION

MOTION

NO ACTION REQUIRED

Additional Comments:

MOTION BY: _____ SECONDED BY: _____

MOVE TO authorize the Disposal of Personal Property (Computing Devices)

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Bishop	Councilman Considine	Councilman Oros	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CITY OF DIXON

ORDINANCE NO. _____

**AN ORDINANCE AUTHORIZING THE SALE OF CERTAIN PERSONAL
PROPERTY OWNED BY THE CITY OF DIXON
(Computing Devices)**

ADOPTED BY THE COUNCIL

OF THE CITY OF DIXON

THIS 5th DAY OF July, 2022

Published in pamphlet form by authority of the Council of the City of Dixon, this ____
day of July 2022.

ORDINANCE NO. _____

**AN ORDINANCE AUTHORIZING THE SALE OF CERTAIN PERSONAL
PROPERTY OWNED BY THE CITY OF DIXON
(Computing Devices)**

WHEREAS, the City of Dixon, Illinois (the "City") owns and has utilized previously the following described personal property (the "Property"):

Item Descriptions

iPhone 11, 64GB (Damaged) (Qty 1)
iPhone 8, 64GB (Qty 1)
iPad 6th generation cellular (Qty 1)
HP LaserJet M476nw Printer (Qty 1)
HP LaserJet M477fdw Printer (Qty 1)
Sharp MXC301W Copier (Qty 1)
Lexmark MX410dn Printer (Qty 1)
Acer Chromebook 13 (Qty 1)
Dell Optiplex 3020 (Qty 1)
Dell Optiplex 7020 (Qty 3)
Dell Poweredge T630 (Qty 1)
Dell Poweredge T420 (Qty 1)
Dell Poweredge T710 (Qty 1)
HP LaserJet 4000 Printer (Qty 1)
HP LaserJet 5550 Printer (Qty 1)

WHEREAS, pursuant to the provisions of 65 ILCS 5/11-76-4, the City may sell personal property it owns which is no longer necessary or useful to it upon the passage of an ordinance authorizing the sale approved by a majority of the corporate authorities then holding office; and

WHEREAS, the City Council has reviewed the needs of the City with reference to the Property and has made a careful study of said needs; and

WHEREAS, it is the opinion of the City Council that the Property is no longer necessary or useful to or for the best interests of the City.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Dixon, Illinois as follows:

SECTION 1: The forgoing recitals are incorporated herein as findings of the City Council by the City of Dixon.

SECTION 2: Pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the City Council finds that the Property described above, and now owned by the

City, is no longer necessary or useful to the City and that the best interests of the City will be served by its sale.

SECTION 3: Pursuant to said Section 11-76-4, the City Manager be and he is hereby authorized and directed to sell or dispose of the Property upon such terms and for such price as he deems in the best interest of the City, including, but not limited to, the sale or disposal of the Property for scrap.

SECTION 4: The provisions and sections of this Ordinance shall be deemed to be separable, and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

SECTION 5: All ordinances and parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 6: The City Clerk is hereby authorized and directed to publish this Ordinance in pamphlet form.

SECTION 7: This Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

Passed by the Mayor and the City Council of the City of Dixon on the 5th day of July, 2022.

Mayor

Attest:

City Clerk



COUNCIL ACTION FORM

Date: 07/05/2022

Presented By: Matt Heckman

Subject: Updated QBS Policy and Procedures Agenda Item: 13a

Description:

This Qualifications Based Selection Policy and Procedures document puts in place the consultant selection process to be utilized when Federal dollars will be spent on consulting services.

This document was created using the template from the IDOT Bureau of Local Roads manual. This document has been submitted to IDOT for approval.

This updated document has only one change, and that is to allow for the City to have discretion on whether or not to hold interviews with prospective consultants.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES NO CIP Project Number: _____

COUNCIL ACTION FORM

Any previous Council actions:

Action

First version was approved on 06/06/2022.

Date

Recommendation:

Required Action

ORDINANCE

RESOLUTION

MOTION

NO ACTION REQUIRED

Additional Comments:

MOTION BY: _____ SECONDED BY: _____

MOVE TO approve the updated resolution pertaining to the City's QBS policy and procedures.

CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Bishop	Councilman Considine	Councilman Oros	Councilman Venier
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RESOLUTION NO. _____

**RESOLUTION APPROVING
A QUALIFICATION BASED SELECTION POLICY**

WHEREAS, the Mayor and City Council of the City of Dixon (the “City”) have the authority to adopt resolutions and to promulgate rules and regulations that pertain to its government and affairs and that protect the public health, safety and welfare of its citizens; and

WHEREAS, pursuant to the provisions of the Brooks Act (40 USCS § 1101 *et seq.*), the Local Government Professional Services Selection Act (50 ILCS 510/0.01 *et seq.*), and other applicable laws, the City is, under certain circumstances, required to perform a qualification based selection (“QBS”) process before retaining any professional engineer or engineering firm to provide consulting services on public projects; and

WHEREAS, the City has previously adopted a written policy setting forth the procedures that must be followed when the City engages in a QBS process; and

WHEREAS, the City desires to adopt an updated written QBS policy, a copy of which is attached hereto as Exhibit A and fully incorporated herein (the “QBS Policy”); and

WHEREAS, the City previously submitted a copy of the QBS Policy to the Illinois Department of Transportation (“IDOT”) and IDOT has approved the QBS Policy; and

WHEREAS, the Mayor and City Council of the City have determined that approving the QBS Policy is in the best interests of the City and its residents.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Dixon, Illinois, as follows:

SECTION 1. The Mayor and City Council hereby find that all of the recitals contained in the preambles to this Resolution are true, correct and complete, and they are hereby incorporated by reference into this Section and made a part hereof.

SECTION 2. The QBS Policy is hereby approved and adopted and shall hereinafter be the qualification based selection policy of the City.

SECTION 3. All resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 4. This Resolution shall be in full force and effect from and after its passage and approval, and publication as required by law.

This Resolution read and approved this _____ day of July, 2022.

Mayor

ATTEST:

City Clerk

Exhibit A

QBS Policy

(see attached)

City of Dixon Qualified Based Selection Policy and Procedure

The City of Dixon receives federal funds, which may be used to fund the engineering, design, and construction related consultants' services. Our written policy and procedure as described herein for Qualified Based Selection (QBS) will meet the requirements of 23 CFR 172 and the Brooks Act.

1. Initial Administration – The City of Dixon QBS policy and procedure assigns responsibilities to the Public Works Director for The City of Dixon organization for the procurement, management, and administration for consultant services.
2. Written Policies and Procedures – The City of Dixon believes its adopted QBS written policies and procedures substantially follow Section 5-5 of the *BLRS Manual* and specifically Section 5-5.06(e), therefore; approval from IDOT is not required.
3. Project Description – The City of Dixon will use the following five items when developing the project description and may include additional items when unique circumstances exist.
 - Describe in general terms the need, purpose, and objective of the project;
 - Identify the various project components;
 - Establish the desired timetable for the effort;
 - Identify any expected problems; and
 - Determine the total project budget.
4. Public Notice – The City of Dixon will post an announcement on our website dixongov.com and/or publish an ad in a newspaper with appropriate circulation indicating a Request for Proposal (RFP) along with qualifications and performance data expected of consultants. At the discretion of the Public Works Director, an interview may be required. The item will be advertised for at least 14 days prior to the acceptance of proposals, and at least twice in the newspaper and/or on continuous display on our website.
5. Conflict of Interest – The City of Dixon requires consultants to submit a disclosure statement with their procedures. The City of Dixon requires the use of the IDOT BDE DISC 2 Template as their conflict of interest form.
6. Suspension and Debarment – The City of Dixon will use SAM Exclusions, IDOT's CPO's website and the three other state CPO's websites to verify suspensions and debarments actions to ensure the eligibility of firms short listed and selected for projects.
7. Evaluation Factors – The City of Dixon allows the Public Works Director to set the evaluation factors for each project but must include a minimum of 5 (five) criterion and stay within the established weighting range. The maximum of DBE and local presence combined will not be more than 10% on projects where federal funds are used.

Project specific evaluation factors will be included at a minimum in the Request for Proposals.

- Technical Approach – 10-30%
- Firm Experience – 10-30%
- Staff Capabilities – 10-30%
- Work Load Capacity – 10-30%
- Local Presence – 5-10%
- Specialized Expertise – 10-30%
- Past Performance – 10-30%

- Participation of Qualified & Certified DBE Sub-Consultants – 5-10%

8. Selection – The City of Dixon requires a minimum 3 (three) person selection committee. The Public Works Director will select the members of the committee based upon the nature of each project. The selection committee members must certify that they do not have a conflict of interest. The City of Dixon requires each member of the selection committee to provide an independent score for each proposal using the form below prior to the selection committee meeting. The Public Works Director will set the evaluation factors for each project, but will include the minimum number of 5 (five) criteria and stay within the established range.

<i>Criteria</i>	<i>Weighting</i>	<i>Points</i>	<i>Firm 1</i>	<i>Firm 2</i>	<i>Firm 3</i>
<i>Technical Approach</i>	<i>10-30%</i>				
<i>Firm Experience</i>	<i>10-30%</i>				
<i>Staff Capabilities</i>	<i>10-30%</i>				
<i>Work Load Capacity</i>	<i>10-30%</i>				
<i>Local Presence</i>	<i>5-10%</i>				
<i>Specialized Expertise</i>	<i>10-30%</i>				
<i>Past Performance</i>	<i>10-30%</i>				
<i>Participation of Qualified & Certified DBE Sub-Consultants</i>	<i>5-10%</i>				
<i>Total</i>	<i>100%</i>				

The selection committee members’ scores are averaged for a committee score which is used to establish a short list of three firms. The committee score is adjusted by the committee based on group discussion and information gained from presentations and interviews to develop a final ranking. If there are other firms within 10% of the minimum score, the Public Works Director may choose to expand the short list to include more than three firms.

9. Independent Estimate – The City of Dixon will prepare an independent in-house estimate for the project prior to contract negotiation. The estimate is used in the negotiation.

10. Contract Negotiation – The City of Dixon requires a minimum of a 3 (three) person team to negotiate with the highest qualified consultant. The Public Works Director will select the members of the team based upon the nature of each project. Members of the negotiation team may delegate this responsibility to staff members. Special elements of the engineering portion of the project to be established during negotiations include:

- Project Schedule
- Manpower requirement and training
- Level of engineering effort
- Avenues of research
- Areas of responsibility/liability

11. Acceptable Costs – The City of Dixon requires the Public Works Director to review the contract costs and the indirect cost rates to assure they are compliant with Federal cost principles prior to submission to IDOT.
12. Invoice Processing – The City of Dixon requires the Public Works Director and Finance Director to review and approve all invoices for any project using federal funds prior to payment and submission to IDOT for review, approval and reimbursement.
13. Project Administration – The City of Dixon requires the Public Works Director to monitor work on the project in accordance with the contract and to file reports with the Grant Coordinator. The City of Dixon procedures require an evaluation of the consultant’s work at the end of each project. These reports are maintained in The City of Dixon consultant information database. The City of Dixon follows IDOT’s requirements and the required submission of Form [BLR 05613](#) to the IDOT district at contract close-out along with the final invoice.

RESOLUTION # _____

RE-APPOINTMENT TO
HISTORIC PRESERVATION COMMISSION

WHEREAS, Antony Deter and Carol Krueger terms as members on the Historic Preservation Commission expired on May 31, 2022; and

WHEREAS, Antony Deter and Carol Krueger have expressed their desire to serve again on the Historic Preservation Commission; and

WHEREAS, the Mayor of the City of Dixon has recommended the re-appointment of Antony Deter and Carol Krueger as members of the Historic Preservation Commission; and

WHEREAS, the City Council for the City of Dixon concurs in said appointments;

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Dixon that Antony Deter and Carol Krueger are hereby appointed to the Historic Preservation Commission for a term commencing June 20, 2022 and ending May 31, 2025, or until their respective successors are duly appointed and qualified.

This Resolution was read and approved this 20th day of June, 2022.

Liandro Arellano, Jr., Mayor

ATTEST:

Keesha Kunde, City Clerk

RESOLUTION # _____

APPOINTMENT TO
HISTORIC PRESERVATION COMMISSION

WHEREAS, Alan Hulstedt has expressed his desire to resign as a member on the Historic Preservation Commission; and

WHEREAS, Tom Houck has indicated a desire to serve as a member on the Historic Preservation Commission; and

WHEREAS, the Mayor of the City of Dixon has recommended the appointment of Tom Houck as a member of the Historic Preservation Commission; and

WHEREAS, the City Council for the City of Dixon concurs in said appointments;

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Dixon that Tom Houck is hereby appointed to the Historic Preservation Commission for a term commencing July 5, 2022 and ending May 31, 2023, or until his respective successor is duly appointed and qualified.

This Resolution was read and approved this 5th day of July, 2022.

Liandro Arellano, Jr., Mayor

ATTEST:

Keesha Kunde, City Clerk

RESOLUTION# _____

APPOINTMENT TO THE
LIBRARY BOARD

WHEREAS, the terms of Barb Coss of the Library Board expired on June 30, 2022; and

WHEREAS, Piper Grazulis has indicated a desire to serve as a member of the Library Board; and

WHEREAS, the Mayor of the City of Dixon has recommended the appointment of Piper Grazulis as a member of the Library Board; and

WHEREAS, the City Council for the City of Dixon concurs in said appointment.

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Dixon that Piper Grazulis is appointed to the Library Board for a term commencing July 5, 2022 and ending June 30, 2025, or until her successor is duly appointed and qualified.

This Resolution read and approved this 5th day of June, 2022.

Mayor

ATTEST:

City Clerk