

Dixon Public Library
Board Of Trustees Regular Meeting

Monday, February 13th, 2023 at 5:30 p.m.

Agenda

- 1) Call to Order
- 2) Attendance
- 3) Citizen's Comments and Correspondence
- 4) Public Meeting for the purpose of providing general information to the public regarding the proposed Dixon Public Library Lower Level Refurbishment project
 - a) Presentation from the Director and Willett Hoffman
 - b) Public comments on the proposed project
- 5) Trustee's Comments
- 6) Approval of Minutes from January 9th, 2023
- 7) President's Report: Tracey Lawton
- 8) Library Director's Report: Antony Deter
- 9) Treasurer's Report – Approval of Trust Fund Bills and Expenditures by roll call – Action Item
- 10) Ratification of Library Invoices and Expenditures roll call – Action item.
- 11) Reports from Standing Committees
 - i) Building & Grounds: Terry Dunphy, Piper Grazulis & Nick Haws
 - ii) Personnel & Salaries: Connor Self, Marcella Kitson & Tracey Lawton
 - iii) By-laws, Policies & Procedures: Nicole Graff, Kevin Marx & Tracey Lawton
 - iv) Technology & Technology Resources: Rachel Cocar, Marcella Kitson & Connor Self
 - v) Finance & Budget: Rachel Cocar, Terry Dunphy & Kevin Marx
- 12) Regular calendar business
 - a) None.
- 13) Unfinished Business
 - a) None.
- 14) New Business
 - a) Consider and approve a resolution to amend the FY22/23 budget: Reduce the Restricted Fund balance and increase the Small Equipment/Tools line items - Action item.
 - b) Consider and approve a resolution to amend the FY23/24 budget to include receipt of federal grant, transfers in, and expected costs of Lower Level Refurbishment project - Action item.
 - c) Consider and approve a lease for two rooms at the Eells Building - Action item.
 - d) Consider and approve a proposal regarding carpeting of the 1900 portion of the adult library - Action item.

- e) Consider and approve a proposal from Distinctive Gardens to complete landscaping work on the southwest corner of the library property - Action item.
- f) Consider and approve closing the library on Saturday June 24th, 2023 to allow staff to attend the ALA conference in Chicago - Action item.

15)Other Business.

16)Adjournment.

**The February 13th meeting will be held in the TAD Room
at the Dixon Public Library
221 S Hennepin Ave, Dixon, IL**

Dixon Public Library is ADA compliant and the public is welcome.

The next regular Library Board Meeting will be held on
Monday, March 13th, 2023 at 5:30 p.m. at Dixon Public Library.