

COUNCIL OF THE CITY OF DIXON, ILLINOIS  
COUNCIL CHAMBERS – CITY HALL  
REGULAR COUNCIL MEETING  
MONDAY, JULY 10, 2023  
5:30 P.M.

CALL TO ORDER

The meeting was called to order by Mayor Hughes at 5:30pm.

ROLL CALL

Councilman Bishop, Considine, Oros, Venier, and Mayor Hughes answered roll call.  
Absent: None

PLEDGE OF ALLEGIANCE/INVOCATION

The Pledge of Allegiance was cited. Invocation was given by Reverend Mike Sutcliffe, Three Trees Ministries.

WORK SESSION

None

VISITOR/PUBLIC COMMENT

None

APPROVAL OF MINUTES

Councilman Bishop moved that the minutes of Regular Session Council Meeting of Tuesday, June 20, 2023, be accepted and placed on file. Seconded by Councilman Oros. Voting Yea: Councilman Bishop, Considine, Oros, Venier, and Mayor Hughes. Voting Nay: None. **Motion Carried**

APPROVAL OF TOTAL LABOR AND OUTSIDE CLAIMS

Councilman Oros moved that the Total Labor and Outside Claims in the amount of \$567,313.11 be approved and ordered paid. Seconded by Councilman Considine. Voting Yea: Councilman Bishop, Considine, Oros, Venier, and Mayor Hughes. Voting Nay: None. **Motion Carried**

APPROVAL OF YEAR-TO-DATE FINANCIALS

Councilman Considine moved that the year-to-date financial summary through May 2023 be accepted. Seconded by Councilman Venier. Voting Yea: Councilman Bishop, Considine, Oros, Venier, and Mayor Hughes. Voting Nay: None. **Motion Carried**

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DEPARTMENT REPORTS

Police Chief Howell gave an update on the Petunia Festival: 20 calls for service, verbal no physical, no arrests. 3,000-4,000 people on average, Monday had the biggest crowd at approximately 8,000, which does not include fireworks viewers outside of the event grounds. Reagan Run had approximately 880 participants, the parade had over 70 entries. There were 10-15 officers downtown throughout the festival, including 2 Lee County deputies and 2 Sterling officers on Monday. There will be a follow up meeting with Fire, Police and Public Works.

CITY MANAGER REPORT

City Manager Langloss – Shout out to the Petunia Festival Volunteers, and appreciated the communication with everyone. Acknowledged Police, Fire & Public Works for working when people like to take their families to these events. Tom Demmer and the Economics team will have a report soon, they are working on great things.

COUNCIL REPORTS

Mayor Hughes – Thanked the city staff for what goes into the festival, and the volunteer's involvement, discussion ensued.

Councilman Venier – Two first timers working with staff and receive a letter of appreciate on how smooth it went, setup to teardown, really lucky. Many people volunteer from first time to 10-20 years working. Thanked for all the support at the festival, and added sense of security.

Councilman Considine – None

Councilman Bishop – Kudos for workers and volunteers, and for those who attended, large crowds and volunteers, appreciate everyone taking care of themselves and everyone else.

Councilman Oros – Echoed sentiments. Small businesses, overarching sentiments – Be Nice, so amazing that is what happened. Had a conversation with a citizen who had received a letter from Mayor Burke in 2002, he had asked for a sidewalk or pathway on River Road towards Raynor. He saw that this was finally happening, he was happy and wanted to share with her his sentiments. It takes time to get things to happen.

BOARDS & COMMISSIONS REPORTS

On File: None

ORDINANCES

None

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RES# 3095-23 – CONFIRMING APPOINTMENT TO THE CITY OF DIXON  
 ZONING BOARD OF APPEALS

Councilman Venier moved to approve the resolution confirming the appointment of Cynthia Adcock to the City of Dixon Zoning Board of Appeals for a term commencing July 10, 2023 and ending June 30, 2026; or until her respective successor is duly appointed and qualified. Mayor Hughes explained the request, discussion ensued. Seconded by Councilman Bishop. Voting Yea: Councilman Bishop, Oros, Venier, and Mayor Hughes. Voting Nay: Councilman Considine. **Motion Carried**

APPROVAL OF PURCHASE OF RADIO EQUIPMENT FOR THE FIRE DEPARTMENT

Fire Chief Buskohl explained the request. Councilman Bishop moved to purchase radio equipment for the Fire Department from Communications Direct Inc for \$22,217.25. Seconded by Councilman Venier. Voting Yea: Councilman Bishop, Considine, Oros, Venier, and Mayor Hughes. Voting Nay: None. **Motion Carried**

APPROVAL OF MEMORANDUM OF SATISFACTION OF CONTINGENCY WITH  
 RESPECT TO CONSTRUCTION REQUIREMENTS OF HVARRE HOLDINGS, LLC FOR  
 FORMER WASHINGTON PARK PROPERTY

Councilman Oros moved to approve the memorandum of satisfaction of contingency with respect to construction requirements of Hvarre Holdings, LLC for former Washington Park property. Seconded by Councilman Considine. Attorney LeSage explained the request. Voting Yea: Councilman Bishop, Considine, Oros, Venier, and Mayor Hughes. Voting Nay: None. **Motion Carried**

APPROVAL OF DIXON CHAMBER OF COMMERCE AND MAIN STREET  
 GRANT MATCH

Councilman Venier moved to approve the \$40,000 grant match to Dixon Chamber of Commerce and Main Street. Seconded by Councilman Considine. DCCMS Director Amanda Wike explained the request. Voting Yea: Councilman Bishop, Considine, Oros, Venier, and Mayor Hughes. Voting Nay: None. **Motion Carried**

APPROVAL OF PRELIMINARY CONSTRUCTION ENGINEERING SERVICES  
 AGREEMENT WITH WILLETT HOFMANN AND ASSOCIATES FOR THE  
 OPPORTUNITY ZONE GRANT

Councilman Bishop moved to approve the preliminary construction engineering services agreement with Willett Hofmann and Associates for the Opportunity Zone Grant. Seconded by Councilman Venier. Public Works Director/Assistant City Manager Heckman explained this and

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the next two requests, discussion ensued. Voting Yea: Councilman Bishop, Considine, Oros, Venier, and Mayor Hughes. Voting Nay: None. **Motion Carried**

APPROVAL OF PRELIMINARY CONSTRUCTION ENGINEERING SERVICES  
 AGREEMENT WITH WILLETT HOFMANN AND ASSOCIATES FOR THE  
 DEMMER GRANT

Councilman Oros moved to approve the preliminary construction engineering services agreement with Willett Hofmann and Associates for the Demmer Grant. Seconded by Councilman Considine. Voting Yea: Councilman Bishop, Considine, Oros, Venier, and Mayor Hughes. Voting Nay: None. **Motion Carried**

APPROVAL OF PRELIMINARY CONSTRUCTION ENGINEERING SERVICES  
 AGREEMENT WITH WILLETT HOFMANN AND ASSOCIATES FOR THE  
 STEWART GRANT

Councilman Considine moved to approve the preliminary construction engineering services agreement with Willett Hofmann and Associates for the Stewart Grant. Seconded by Councilman Venier. Voting Yea: Councilman Bishop, Considine, Oros, Venier, and Mayor Hughes. Voting Nay: None. **Motion Carried**

APPROVAL TO PURCHASE A VEHICLE FOR PROPERTIES  
 \*\*Striken\*\*

APPROVAL TO PURCHASE VEHICLES FOR STREETS  
 \*\*Striken\*\*

APPROVAL TO PURCHASE A VEHICLE FOR WATER

Councilman Venier moved to approve the purchase of one (1) GMC Sierra 3500 HD from Ken Nelson for \$47,992.00 for the Water Department. Seconded by Councilman Bishop. Water Manager/Assistant Public Works Director Huyett explained the request, discussion ensued. Voting Yea: Councilman Bishop, Considine, Oros, Venier, and Mayor Hughes. Voting Nay: None. **Motion Carried**

APPROVAL TO PURCHASE A VEHICLE FOR WASTEWATER  
 \*\*Striken\*\*

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COMMENTS

Discussion regarding dates for the retreat in September will be shared with the council, John Mandrell will moderate. Discussion about next year being the 60<sup>th</sup> Anniversary of the Petunia Festival.

ADJOURMENT

Councilman Venier moved that the Regular Council Meeting of Monday, July 10, 2023 be adjourned to meet in Regular Session on Monday, July 24, 2023 at 5:30pm, in the Council Chambers at the City Hall. Seconded by Councilman Considine. Voting Yea: Councilman Bishop, Considine, Oros, Venier, and Mayor Hughes. Voting Nay: None. **Motion Carried**

The meeting adjourned at 6:03pm.

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CITY CLERK