

Dixon Riverfront Commission Minutes
February 12, 2013

A meeting of the Dixon Riverfront Commission was held on Tuesday, February 12, 2013, at 6:00 P.M. at Dixon City Hall.

Present	Chairman Larry Reed, John Varga, Coral Tichler, Paul Miller, and David Ames. Also present: John Groshans, Maintenance Coordinator, Derek Barichello, Dixon Telegraph, Stanley Wolzen, Ed Kerley, Rachel Haas and Matt Maginnis, WIXN.
Excused	Mayor Burke and Wendell Snell.
Review and Approval Minutes	David Ames moved the minutes of January 8, 2013 be accepted as printed. John Varga seconded. Minutes approved by a voice vote.
Treasurer's Report	Coral Tichler provided a Treasurer Report for the period of January 1 st thru January 31, 2013 showing the Foundation Account at \$35,182.06 and the Maintenance Account at \$23,078.01 and the Boat Dock fund balance at \$4,665.00. The report will be placed in line for audit. The Commission was also presented with the January 23, 2013 status report on the Riverfront Foundation Funding Drive. The report shows that \$820,305.00 has been received or 99% of the pledged amount. The report also shows that 100% of the pledged dollars were placed in the Foundation Account.
Public Comment	Stanley Wolzen asked to see the same type of information on the Cities bonds sold to help to pay for the Riverfront Construction. He was told that information is not a part of the Riverfront Foundation or Maintenance Accounts. John Groshans reported that the signs at the Riverfront have an old phone number and should be replaced. He was asked if the number could be covered or corrected without replacing the whole sign. John is going to see what he can do.
Executive Manager Report	Paul Miller reported for Kay Miller that arrange are being made for summer activities at the Riverfront. The Dixon Petunia Festival Board is planning to have a tent placed and events at the Riverfront this year. The weekend of July 19, 20, & 21, 2013 is filled with three activities at Heritage Crossing, a wedding, Mainstreet Gala, and the 12 th Annual Riverfront Classic Car & Bike show.
Report on pending Items	<ul style="list-style-type: none"> • Larry Reed reported on status of purchasing a Message Center and Literature Rack for the Riverfront with Dixon Tourism willing to reimburse the Riverfront. This item is on hold pending input from Dixon Tourism. The Estimated sign Cost \$2,100. • Storage Unit for the Riverfront maintenance supplies and Equipment. The need for equipment storage space for John Groshans was discussed. This item was placed on hold until addition information is provided from the City. It was the Riverfront thought that a storage unit could placed per agreement on private property on the west side of Peoria Avenue. The estimated storage unit cost \$1500. • 2013 Maintenance Budget was presented. It was proposed that the City of Dixon should budget for this item in their 2013/14 City budget. The total maintenance Heritage Crossing budget \$19,960.00

Dixon Riverfront Commission Minutes
February 12, 2013

<p>Report on pending Items</p>	<ul style="list-style-type: none"> • 2013 Riverfront Office Budget was presented. It was proposed that this budget should be presented as an item of expense for managing the Heritage Crossing of the Riverfront. The total Riverfront Office Budget \$13,900.00. • The Riverfront Mission Statement was reviewed: To promote, encourage and foster the development, establishment and expansion of the riverfront in the City of Dixon. • Dixon Heritage Crossing Management Duties were reviewed. Depending on the manager the duties may need to be revised to meet the management arrangement. • Tim Zielinski request to not be reappointed to the Riverfront Commission at this time. <ul style="list-style-type: none"> ○ Tim was thanked for his work on the Riverfront Commission since February 18, 2010. ○ Larry outlined some of Tim and his wife Lisa accomplishments by providing the design concept plan for the use of the existing railroad pier structures across the Rock River to provide bicycle and pedestrian linkages between the south and north shore proposed bicycle and pedestrian paths. Tim was the designer and builder of two Riverfront Floats in the Petunia Festival Parade and set up the Riverfront window display in the former Dixon Floral building on 1st. Street. • Bylaws of Dixon Riverfront Commission <ul style="list-style-type: none"> ○ First Board of Directors by the Articles of Incorporation on October 25, 2002. ○ Need for review and update was discussed. ○ The commission members plan is to discuss personnel to fill 4 Riverfront Board positions that are now open in closed executive session.
<p>Adjourn to Closed Executive Session</p>	<p>David Ames moved that the Riverfront Commission adjourn to closed executive session. John Varga seconded the motion. By roll call vote; Larry Reed, yes, John Varga, yes, Coral Tichler, yes, Paul Miller, yes, David Ames, yes</p>
<p>New Business</p>	<ul style="list-style-type: none"> • John Varga moved to approve sending the message center and literature rack proposal as a draft concept to Dixon Tourism for their support in reimbursement of cost and in support in use concept. David Ames seconded the motion. Motion passed with a voice vote. Larry Reed, John Varga, and John Groshans will attend the March meeting of the Dixon Tourism Board with the draft concept. • John Varga moved to have the City of Dixon include the Heritage Crossing 2013 Maintenance Budget items in their 2013/14 City Budget. Paul Miller seconded the motion. Motion passed by a voice vote. • David Ames moved that the Riverfront Commission have Kay Miller continue to work for the Riverfront as Executive Manager under the terms of her old contract paying her at that contract rate including any back pay owed to her. John Varga seconded the motion. The motion passed with a voice vote.
<p>Reconvene to Open Meeting</p>	<p>John Varga moved that the Riverfront Commission adjourn to closed executive session. David Ames seconded the motion. By roll call vote; Larry Reed, yes, John Varga, yes, Coral Tichler, yes, Paul Miller, yes, David Ames, yes</p>
<p>Adjournment</p>	<p>John Varga moved to adjourn at 8:33 p.m. Paul Miller seconded the motion. Motion passed with a voice vote. The next regular meeting Tuesday, March 12, 2013</p>

Respectfully submitted,
Larry Reed
Riverfront Chairman and Secretary

Dixon Riverfront Commission Minutes
February 12, 2013