

Dixon Riverfront Commission Minutes  
March 12, 2013

**A meeting of the Dixon Riverfront Commission was held on Tuesday, March 12, 2013, at 6:00 P.M. at Dixon City Hall.**

<b>Present</b>	Chairman Larry Reed, John Varga, Coral Tichler, Paul Miller, and David Ames. Also present: John Groshans, Maintenance Coordinator, Shane Miller and B. J. Fenwick, Rock River Valley Bicycle Club (RRVBC).
<b>Excused</b>	Mayor Burke and Wendell Snell.
<b>Review and Approval Minutes</b>	John Varga moved the minutes of February 12, 2013 be accepted as printed. Paul Miller seconded. Minutes approved by a voice vote.
<b>Treasurer's Report</b>	Coral Tichler provided a Treasurer Report for the period of February 1 <sup>st</sup> thru February 28, 2013 showing the Foundation Account at \$35,169.36 and the Maintenance Account at \$21,546.98 and the Boat Dock fund balance at \$4,665.00. The report will be placed in line for audit.
<b>Public Comment</b>	<p>Shane Miller, Vice-President and B. J. Fenwick, Secretary of the Rock River Valley Bicycle Club, presented a letter to the Riverfront Commission asking the Riverfront Commission to accept two non-intrusive bicycle racks to be donated by the Bicycle Club and installed at a location on the Heritage Crossing by the City of Dixon. This would be in part a campaign to gain national recognition as a bicycle friendly community. In turn the Bicycle Club would like permission to use the Riverfront Pavilion on Friday, May 17, 2013 between 6:00 AM and 10:00 AM to celebrate National Bicycle to Work Day.</p> <p>John Groshans reported on the following items:</p> <ul style="list-style-type: none"> <li>• More curb was broken out along River Street in front of the Reagan Statue from snow removal methods over the last week. Repair work will be needed by the City.</li> <li>• Riverfront Lower Walk has been closed due to flooding.</li> <li>• Restrooms were opened March 1<sup>st</sup>.</li> <li>• Two new American Flags were donated by the Republican Party.</li> <li>• Three Lights are burned out around the Reagan Statue and need to be replaced. The City will need to do this work using their lift truck.</li> <li>• The photo cell that controls the Riverfront lighting is not working properly. It needs to be replaced by the City. John has controlled the lighting with a manual switch.</li> </ul>
<b>Report on pending Items</b>	<ul style="list-style-type: none"> <li>• Larry Reed, John Varga and John Groshans met with the Dixon Tourism's board on March 11, 2013 and reported to them on purchasing a Message Center and Literature Rack for the Riverfront with estimated sign Cost \$2,100. Tourism liked the idea but question the Message Center look. It looked too plain and not very professional. We and the Tourism board would like to see other options..</li> </ul>

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<p><b>Report on pending Items</b></p>	<ul style="list-style-type: none"> <li>• Larry reported that the Riverfront will begin another phase of the leave your mark program. Should we advertise the amenities and the selling of engraved pavers? It was discussed that we need to get the word out to the public, by PSA's, banners, and advertise.</li> <li>• Larry presented a sample of the plaque for heritage crossing showing historic information on the grand opening and the Foundation members involved. More work should be done on the look of this plaque.</li> <li>• The Riverfront wine sales report for February was reviewed. The Crystal Cork Wine Shoppe is selling the Riverfront labeled wine. We need to promote sales.</li> </ul>
<p><b>New Business</b></p>	<ul style="list-style-type: none"> <li>• John Varga moved that Kay Miller should seek out information on advertising engraved paver sales and amenities for the next Riverfront meeting with the Commission letting the public know by a press release that we are entering a new phase of the Leave your Mark program. Dave Ames seconded the motion. Motion passed with a voice vote</li> <li>• John Varga moved the Riverfront Commission should accepts two non-intrusive bicycle racks with a powder coat green color to match the Riverfront amenities donated by the Rock River Valley Bicycle Club Bicycle Club with the understanding they will be installed at a location on the Heritage Crossing by the City of Dixon. The Riverfront Commission would grant the Bicycle Club permission to use the Riverfront Pavilion on Friday, May 17, 2013 between 6:00 AM and 10:00 AM to celebrate National Bicycle to Work Day at no cost. Coral Tichler seconded the motion. Motion pass by a voice vote.</li> </ul>
<p><b>Adjourn to Closed Executive Session</b></p>	<p>David Ames moved to adjourn to closed executive session to discuss possible Riverfront Commission candidates and to discuss personnel to manage the Heritage Crossing. John Varga seconded the motion. By roll call vote; Larry Reed, yes, John Varga, yes, Coral Tichler, yes, Paul Miller, yes, David Ames, yes Time 7:30 P.M.</p>
<p><b>Reconvene to Open Meeting</b></p>	<p>Paul Miller moved that the Riverfront Commission adjourn the closed executive session. John Varga seconded the motion. By roll call vote; Larry Reed, yes, John Varga, yes, Coral Tichler, yes, Paul Miller, yes, David Ames, yes Time 8:00 P.M.</p>
<p><b>Adjournment</b></p>	<p>John Varga moved to adjourn at 8:10P.M. Coral Tichler seconded the motion. Motion passed with a voice vote. The next regular meeting Tuesday, March 12, 2013.</p>

Respectfully submitted,  
**Larry Reed**  
Riverfront Chairman and Secretary